



M E M O R A N D U M

TO: ACADEMIC SENATORS
FROM: Ana Medić, Academic Senate Secretary
SUBJ: **ACADEMIC SENATE MINUTES**
DATE: Thursday November 10, 2022, 2:30 p.m.
Zoom: <https://csuchico.zoom.us/j/81231074627?pwd=ZWFzZVpKVENOY2pEb0drdC8vaE43dz09>
Meeting ID: 812 3107 4627 Passcode: 761594

Present: Adamian, Bailey, Boyd (Kaiser), Bruns, Coons, Draper, Ferrari, Ford, Sangmin, Gibson, Gray, Hidalgo, Kralj, Leon, Magnus, McBride-Pretorius, Medić, Moss, Musvosvi, Newell, O’Conner, Paiva (Chair), Peterson, Sendze, Sherman, A., Sherman, N., Sistrunk, Smith (Cline), Son, Teague Miller, Trailer, Traver, Walter, and Yeager-Struthers.

Absent: Alvarez, Boura, Brundage, Burk, Hutchinson, Larson, Wagner, and Zeichick.

Chair Paiva called a meeting to order at 2:33 pm.

1. Approve Minutes of October 6, 2022 and [October 27, 2022](#)
Minutes from October 27th meeting approved.
2. Approve Agenda
Agenda approved.
3. Announcements
 - a. Happy Veterans Day (tomorrow). Praises and gratefulness shared for those that served.
 - b. President announced retirement effective July 1, 2023. The BoT and the Chancellor will organize an advisory committee that is campus based and will advise the search for the President.
 - c. Chair and Provost will organize the nomination process for two faculty to serve on this board until November 28 at 5 pm.
 - d. Institutional research will conduct the election.
 - e. Any unit 3 faculty is eligible to serve on the presidential search committee.
 - f. The advisory committee consists of students, staff, faculty, and administrators, a diverse group.
 - g. VP Sherman and Staff Council Peterson are organizing the nomination process for staff serving on the same board.

Question: will senate guidelines be used for runoffs or elections? Answer: yes.

4. Ask the Administrator
 - a. Question: Title IX compliance training – how to bring awareness and have more trauma informed events on campus (e.g., sexual trauma, traumatized experience)? Should this be done by administrators, Title IX coordinator or someone else? Answer: VP Sherman and Title IX coordinator Dylan Saake may be adequate contacts regarding Title IX issues and training.

- b. Another answer offered: FDEV sent a call for teaching racial and social justice series and workshops. Two proposals out of five are about trauma informed teaching and will be offered in spring and promoted in late November.
 - c. Research project via READI will focus on suicide prevention, specifically focusing on students of color. Sharing data about suicide prevention and available resources.
 - d. Union is interested in joining efforts to the restorative justice approach to the Title IX conversation and harassment issues.
5. University Reports – Hutchinson/Boura/Brundage/Larson/Sendze/Sherman
VP Sherman in the name of President Hutchinson:
- a. Appreciation for Provost Larson and VP Brundage for the work done organizing the enrollment forum.
 - b. Chief Diversity Officer will be announced next week. Grateful for committee’s work on selecting candidates and the entire process.

VP Sendze:

- a. Email policy approved by the committee and will be presented at the next Academic Senate meeting.
- b. Working on IT strategic priorities and categorizing main goals: operational efficiency and effectiveness, governance and decision making, and student success.
- c. IT security audit from Chancellor’s Office done and draft presented to the IT. The division will work with auditors on six findings.

VP Sherman:

- a. The CSU learn system is where the title IX training came from; all the compliance trainings are managed through the Chancellor's Office.
- b. Beverly Gentry, the manager of development, would be a good contact to provide more information as well as Dylan Saake, Title IX coordinator.
- c. Work on Title IX updates done in the past. Reversed trauma informed work, corrections made.
- d. Stacy Corona and VP are working on budget, reserves, and funds, and how to appropriately use funds in the future.
- e. Budget includes the University foundation (philanthropy) funds, CSE funds etc.
- f. Looking at modeling budget for the next few years and eight variables to develop best-case, moderate, and worst-case scenarios.
- g. Eight factors/variables are:
 - i. Student enrollment.
 - ii. State support and funds received from Governor’s CA budget. In September, BoT made a large financial ask for higher education. Advocacy ongoing until January’s final budget decision is made.
 - iii. CSU allocation of funds to Chico State (currently 3.91%). Higher enrolled campuses may receive more funds.
 - iv. Tuition and potential increase if BoT decide to implement it. The last one was increased six years ago. UC has done it; CSU may do 1% increase per year.

Expenses:

- v. Salaries.
- vi. Benefits.
- vii. General operating budget.

- viii. Emergency expenses e.g., fires, floods, pandemic.
- h. More information will be shared at December's UBC meeting.

Question: any indications BoT and CO will work on the salary step increases for staff? Answer: AB was seen as not feasible from an expense standpoint. CSU is looking at ways to ask Governor for an additional 5% increase to accommodate that expense. Wage reopeners and contracts are happening this summer.

Question: can a report on eight variables be shared (internet issues)? Answer: those interested can email VP Sherman, who will email the list.

Question: has there been any discussion about a four-day school week at Chico? Answer: in the summer, Chico has a four-day week to decrease expenses (e.g., electricity, heating, cooling). The campus is considering weekend availability of courses instead, especially for those students that are working adults.

Question: any conversation about summer orientations, and will those be expected to be in person with higher student demand to be in person on campus? Answer: Conversation about the ability to offer campus tours on Fridays or weekends may determine the course of action. This is still in the conversation and planning stage. Expecting more flexibility in the future and availability five days per week.

6. Associated Students [Report](#) – Alvarez

- a. Report attached. AS President not present.

7. Staff Council - Peterson

Senator Peterson presented the Staff Council report:

- a. The families for the Joy of giving have been mailed out to all the departments that wanted to participate. On December 6th, there will be a reception and gift giving.
- b. Organizing can food drive throughout the entire campus. Encouraging to participate. Competition ongoing, providing awards to those who have the heaviest bin. Done until Giving Tuesday.
- c. List of ingredients for donation will be shared by Chair later.

8. Statewide Academic Senate [Report](#) – Boyd/Ford [CSU Academic Senate](#)

- ASCSU [Agendas](#), [Minutes](#), [Resolutions](#), & [Summaries](#)

Statewide Senators Boyd and Ford presented the Statewide Academic Senate report:

- a. The meetings were last week.
- b. The ASCSU co-chaired with Chancellor's Office the General Education Advisory Committee started on Tuesday. Standing committees met on Wednesday, and the plenary meetings were on Thursday and Friday.
- c. Committee reports are linked in the report above including a synopsis of visiting guests.
- d. Approved resolutions may not be fully linked yet. A summary of some is included. Those are the ones going to the BoT.
- e. The resolution that passed as action accepted the intersegmental Cal GETS proposal and provision that ICASS create a policy regarding any changes to Cal GETS proposal. Therefore, state legislators will not be able to make changes in the future instead of faculty.
- f. Asked for an extension for the authorization for remote teaching to spring 2023.

- g. AB 927 allows community colleges to offer four-year degree programs. There is no provision in the policy that suggests how and when they should proceed if CSU and CC disagree on which segment will be offered.
- h. The workload resolution allows faculty to utilize the available processes to protect their workload.
- i. Statewide Senator Ford sits on the General Education Advisory Committee of the Chancellor and the Admission Advisory Committee.
- j. The Chancellor's Office has charged the General Education Advisory Committee with looking at American institutions' requirements, how each campus treat these requirements.
- k. The Admission Advisory Council met. Received a presentation from the MDRC company charged by the Board of Trustees to do an analysis of the impact of a fourth-year math requirement for admissions. The report indicated that currently the high school graduating class from 2020 60% of high school graduates met the A to G requirement. From that population that met the A to G requirements, over 97% already met the proposed fourth-year math requirement for admissions.

Question: Is one resolution stating CSU should have doctoral or independent programs? Answer: doctoral degree paths are stated in legislation and go through an approval process without consultation. Ask the legislature to create language in the ed code that allows for independent doctoral degree programs that are not limited to being a joint offering. The idea is to create independent PhD pathways. Welcoming feedback from faculty on this proposal.

- i. Feedback: limit to small amounts of funding.
- ii. Nursing looking at the DNP program, PhD nursing program based on Fullerton example.

Question: did ASCSU approve Cal GETS proposal? Answer: due to survey results, ASCSU accepted but not approved Cal GETS proposal. The wording was debated on the floor; there was no denial of it. This acceptance was conditioned upon the ICASS building a clear mechanism for making changes, specifically so that all the input given from the UC, the CSU, and the community colleges is addressed by faculty, as opposed to by the legislature or admin.

9. Standing Committees Reports

- [Educational Policies and Procedures Committee](#) (EPPC) – Kralj
- [Faculty and Student Policies Committee](#) (FASP) - Sistrunk
- [Executive Committee](#) – Medic

EPPC report is attached; one action item will be presented today in the senate.

Five FASP items will be discussed today in the Academic Senate. Report attached.

EC met once since the last Academic Senate meeting. Report attached.

No questions, no further discussion.

10. Information: [The Well](#) at Bell Memorial Union (3:00 pm time certain)

David Estrada, the student, presented item 10:

- a. Presentation attached; see above for details.
- b. The Well is a brand new, recently open facility for students.
- c. The well's philosophy is cultivating a healthy balanced lifestyle for students, like a mental retreat and focus on mental health and self-care for students.
- d. Offering yoga twice per week, meditation sessions three times per week; service puppy, essential good area (free blood pressure reading, condoms, tampons, wipes).
- e. Zen den with massage chairs. Offer 5-minute massages once a week.

- f. Game room for students to build puzzle, play chess, checkers.
- g. Students with religious needs will have a prayer room.
- h. Lactation room for those in need, comfortable space, and welcoming private place.
- i. Massage chairs, and nap pods are available and can be booked ahead of time.
- j. Offering live music, art sessions, and a food pantry; next Tuesday will do a promotion event day
- k. Open for suggestions and how to improve services for students.
- l. Christina Hammons is a Well coordinator and contact person.

Discussion and questions:

- a. Christina Hammons can provide information and help promote Well facility to students.
 - b. Praises shared for excellent work done and the facility that offers diverse events and things for Chico State students.
 - c. Question: when was Well opened? Answer: construction occurred during the summer, and officially opened in the fall.
 - d. Question: how many students visited Well on weekly/monthly bases? Answer: it is more popular as more students are aware of its existence. Christina will have the ability to share attendance and usage numbers. Using check-in system as WREC and tracking & collecting data.
 - e. Tours are on a drop-in basis.
 - f. Appreciation shared for amazing and inclusive things offered e.g., lactation room.
 - g. Shared student had a car accident and couldn't afford chiropractor, used their facility.
 - h. Shared that the most questions they ask are "Are you stressed? Do you know we have Well?"
11. Proposed [Employee Climate Surveys](#) – Senate Action Item (Anderson – 3:15 pm time certain)
Chair Paiva, Tiffany Anderson and Matt Thomas introduced item 11:
- a. This committee worked hard to develop surveys to help the campus understand how to succeed and offer better services.
 - b. Appreciation shared for excellent work done by Anderson and Thomas and committee members.
 - c. This is an action item. The senate will vote on it.
 - d. This will allow surveys to be deployed to the university specific for student employees, staff and faculty employees.

Senate voted: 33 yes, no opposition. Item 11 passes as an action item. Surveys will be deployed.

12. Proposed revision of [EM 06-034: Student Privacy Rights and Student Records Administration Policies and Procedures Document](#) – FASP Action Item

- [Proposed Revisions](#)

FASP Chair Sistrunk introduced item 12:

- a. This is an action item. From registrar Dill-Allen is ready to answer any questions.

Motion to make an amendment to the responsibility paragraph "it is the responsibility of all faculty and staff to adhere to all provisions of FERPA and maintain current training. It is the responsibility of the University Registrar to ensure the university remains compliant in relation to FERPA regulations. Nothing in this policy should be construed to mandate violations of federal state or Chancellor's Office policies regarding FERPA. Should a discrepancy occur between this policy and FERPA regulations the university registrar shall work directly with the Office of the President to make necessary changes on an emergency basis. These changes shall be communicated to the Executive Committee of the

Academic Senate and when necessary to the faculty, staff, and administrators to the university. Any changes to this policy shall follow EM 18-020 policy on policies, procedures, and guidelines.” Second. Rationale: to align the language in the policy on policies, editing a paragraph and separating responsibilities, and for the university not to be out of compliance. However, if there are changes, those would follow the current EM.

Senate voted on the amendment: 31 yes, no opposition. Motion passed.

Senate voted on item 12: 28 yes, no opposition. Item 12 passed as an action item.

13. Proposed Revision of [EM 15-001: Exceptional Service Assigned Time \(ESAT\)](#) – FASP Action Item

- [Proposed Revisions](#)

FASP Chair Sistrunk introduced item 13:

- FASP action item. There were suggestions made during the introduction item stage about naming committee members.
- Concerns shared with using specific dates when contract changes.
- Any leftover funds from the exceptional service time should be re-invested in the university.
- Faculty will file final reports in the Office of the Provost. The idea to create a database of exceptional things faculty do.

Proposed an amendment to section 10, last page, under the effective dates, which would read, “the policies and procedures in this document are an implementation of the then applicable CBA and shall remain in force as long as a valid CBA is enforced and provides funding for exceptional service for assigned time.”. Second.

Rationale: this EM is highly dependent upon the collective bargaining agreement. CBA can be extended or adjusted. The clause is a provision that allows for this EM to continue regardless of any changes.

Senate voted on the amendment: 32 yes, no opposition.

Senate voted on item 13: 31 yes, no opposition. Item 13 passed as an action item.

14. Proposed [Significant Change: Biological Sciences BA](#) – EPPC Introduction Item

EPPC Chair Kralj introduced item 14:

- EPPC introduction item. Dr. Wolf and Dr. Bleed are present and can answer questions.
- The department focus was initially on those interested in becoming biology teachers.
- Another major looked more appropriate for this role; department looked into revamping it.
- The Bachelor of Science is a high unit major of 78 units. This would be looking at a 60-unit major, which eliminates some of the higher math and eliminate some of the science, but it also gives more room for options in terms of choosing.
- Targeting students interested in pre-med or physician's assistant, nursing.
- Also, applicable for students that did not complete a bachelor's degree at Chico State, could complete this and enter a master's program. Provide more flexibility.
- Suggested that advising will be important.
- Passed without opposition through EPPC.

Discussion and questions:

- Concern shared that the curriculum, as written may be applicable for those in occupational therapy or physician's assistants or nurse practitioners. However, courses in this program are not adequate requisites for medical or dental school; probably not for veterinary school either.
- The AAMC website states it requires two years of organic chemistry for medical school.

- c. The American Dental Education Association also requires four semesters of general and organic chemistry. Biology and chemistry major students take these.
 - d. Concern students may start this program and think they may be able to start med or dental school after.
 - e. Advising will be the key to make sure students take appropriate programs, including this 60-unit program.
 - f. Direct response: the 60-unit requirement includes chemistry courses 107 and 108, which are typically not accepted for medical and dental schools. It would be recommended for students to take CHEM 111, 112, 273. Suggested omitting the phrase “pre-med” from the proposal.
 - g. Program is trying to accommodate students who do not have the preparation nor sufficient math background to do the BS, but still want to try a healthcare career. That is the reason for adding math and CHEM 107 & 108 courses.
 - h. Medical schools are rapidly changing their entrance requirements, and some have no course requirements at all in the chemistry area.
 - i. Appendix area, section 6 speaks of requirements that include physics course. Question: what is the reason for removing the physics course although the recommendation was opposite? Answer: physics was removed from the 60-unit major. However, it is added for those students that need them for specific schools like medical, and dental schools. Trying to create a program that will increase more medical professionals in the field.
 - j. CHEM 111 has the same GE math readiness prerequisite as CHEM 111. Suggested to consider changing this and including it within the advising process.
 - k. Page 20, the map shows six elective courses for semesters 6, 7, and 8. Question: are those elective slots intended to be utilized for other potential requirements? Or those special requirements are in addition to these six elective courses? Answer: advising is still in the process of creating it. The map shows general and not specific guidance. The goal would be to create maps specific to each particular career and make sure students know whether those electives include physics or courses needed for professional school.
 - l. Requested to have EPPC work with Dr. Wolf to create a language where Senator Nichols’ concerns are addressed considering the advertisement of it being pre-med.
 - m. Page 16, first paragraph contains specific language that needs to be addressed.
 - n. Recommended removing the abbreviations in the first line and spelling it out as physician's assistant, an occupational therapist.
 - o. Acknowledged this proposal was a big vision and appreciation shared for great work done.
- Senate voted on item 14: 32 yes, no opposition. Item 14 passed as an introduction item and will be presented as an action item at the next Academic Senate meeting.

15. Other

Statewide Senator Boyd will be attending the November 30 ICASS meeting as an At-Large member of the Executive Committee of the ASCSU and will represent all 23 CSU campuses. Feedback from Chico State will be part of those made by 23 CSU campuses.

16. Adjourn at 4:34 pm.

Submitted respectfully,
Ana Medić, Academic Senate Secretary

For a direct link to all agenda items in Box, click [here](#).