



M E M O R A N D U M

TO: ACADEMIC SENATORS

FROM: Ana Medic, Academic Senate Secretary

SUBJ: **ACADEMIC SENATE MINUTES**

DATE: Thursday, February 10, 2022, 2:30 p.m.
Zoom: <https://csuchico.zoom.us/j/81231074627?pwd=ZWFzZVpKVENOY2pEb0drdC8vaE43dz09>
Meeting ID: 812 3107 4627 Passcode: 761594

PRESENT: Adamian, Allen, Bailey, Boyd, Buffardi, Burk, Cline, Ferrari, Ford, Gray, Hidalgo (Sparks), Hutchinson, Irish, Jenkins, Kaiser, Kralj, Larson, Lawrence, McBride-Praetorius, McKee, Medic, Millard, Miller M., Monet, Musvosvi, Newell, O’Conner, Ormond, Paiva (Chair), Peterson, Rios, Seipel, Sherman A., Sherman N., Sistrunk, Snyder, Son, Trailer, Walter, and Young.

ABSENT: Boura, Geier, and Miller A..

Chair Paiva called a meeting to order at 2:33 pm.

1. Approve Minutes of [December 9, 2021](#)
Minutes from December 9th approved.
2. Approve Agenda
Agenda approved.
3. Announcements
 - a. Library updates: <https://library.csuchico.edu/library-updates-spring-and-summer-2022>
 - i. Library updates for a duration of 5 months, fourth floor will not be available for space use after the Spring break. Work will be done mainly over the summer. Library services will be available as well as access to the 1st, 2nd, and 3rd floor of a library. Over the summer new carpet will be placed on the 2nd and 3rd floor.
 - b. New CBA approved.
 - c. Chico Chapter (CFA) will hold the Summit on February 23rd discussing how to eliminate bias from student evaluations. Look for an email with more information.
4. Associated Students Report – Young/Lawrence
 - a. Lawrence will replace Olivia Rosso as a new Director of the University Affairs for Associated Students. Grateful to be part of Senate and of an inclusive and respectful environment.

- b. Two new students are pointed to the Student Academic Senate (for HFA and Natural Sciences).
 - c. New elections are coming up for new student leaders.
 - d. Chair Paiva requested a written report from students for the next Academic Senate meetings.
5. [Staff Council Report](#) – Peterson
- a. Wildcat Scholarship award available for 22 student groups. Encouragement to apply.
 - b. The Association for Computing and Machinery Women's Chapter won the award this year (2022) and will receive \$2,000 for their club.
 - c. Staff and faculty art exhibit is going to open March 21st – April 29th. Art submission by faculty, staff or administrators can be done by March 11th.
 - d. Art display by different groups will be exhibit in Kendall hall on 1st and 2nd floor.

6. Standing Committees Reports

- [Educational Policies and Programs Committee](#) – Kralj
- [Faculty and Student Policies Committee](#) – Sistrunk
- [Committee on Committees](#) – Allen
- [Executive Committee](#) – Medic

Reports attached. Each group met twice. EPPC has two items that will be discussed today at Senate, FASP items coming up to next Senate meeting. No questions.

7. Statewide Academic Senate [Report](#) – Ford/Boyd [CSU Academic Senate](#)

- ASCSU [Agendas](#), [Minutes](#), [Resolutions](#), & [Summaries](#)

Report attached. Overview:

- a. Dozen resolutions were passed by the Statewide Senate. Hyperlinks within document will allow everyone to access specific resolution (see attached report).
- b. One of the resolutions is AS 3499 academic freedom and faculty oversight of curricula and pedagogy during times of emergencies, which includes teaching modality flexibility. Campuses, including Chico, are encouraged, and requested to review policies and strengthen them.
- c. Title V change will correspond to the elimination of the use of standardized testing and admissions. This is a major change for CSU.
- d. Expectation is that ASCSU will support Title V change. If anyone has opinion on this change, please share with Statewide Senators Ford and Boyd.
- e. Several campuses had different approach in formalizing the process that provide opportunities for faculty to utilize instructional modality in a more flexible way while still maintaining the oversight of the curriculum and keeping student objectives uninterrupted.
- f. Faculty rights related information are included in this document. CBA contain information on what is allowed to be put in PAF while this represents the actual implementation process.
- g. #14 is about faculty supervision courses, making sure faculty are acknowledged, or fairly compensated for their role in faculty supervision of student research or special projects.

- h. Advocacy week started last week for long term adequate funding for the CSU aligned with the mission and the goals that we have instilled in the CSU. Call for faculty participation in shared governance.
- i. AB 927 passed and will influence the four-year degree programs that now can be offered at the California Community Colleges.
- j. It has been suggested to check item #4 CSU 2030 that represent one of the strategic planning in which CSU can ask for more funding as an educational and academic institution.
- k. Provide feedback to Statewide Senators on AB 928 (the transfer admissions, general education pathway). This is a legislated mandate asking for CSU and UC to create a singular admission path for all transfer students.

8. University Reports – Hutchinson/Larson/Sherman/Boura/Rios/Miller

President Hutchinson:

- a. Number of COVID cases is decreasing as we are finishing third week of classes.
- b. Praises shared for faculty perseverance as we continue to work to serve our students to the best of our ability.
- c. The Black History Month is a time to commemorate black history and excellence. Check the Office of Equity, Diversity, and Inclusion webpage for more information on upcoming events.
- d. Campus concluded the search for the Vice President of the Information Technologies. Monique Sendze will begin her new role on March 7th.
- e. The Vice President for Student Affairs search continues. EMEDC will begin review of candidate applications and make campus wide announcement of upcoming visits.
- f. The State of the University address will occur around February 24th-25th, and will cover the governor's budget proposal and current advocacy, campus budget, student enrollment and plans for next 2-3 years.
- g. Campus representatives met with local and state legislators and advocated for more funding for student support, infrastructure, GI 2025, support for faculty and staff compensations.
- h. Board of Trustees has called for a salary assessment of all classifications in the system.
- i. Governor's proposal included \$15 million in support for four CSU agriculture universities (Chico State, Fresno, SLO, and Pomona). These funds can improve infrastructure, classrooms, organic dairy, meat lab at the University Farm. This would enhance the learning experience for ag students and help COA attract more students into the major.
- j. Encourage campus community to be part of active advocacy and ask legislators to support budget.
- k. The interim University Police and Public Safety Advisory Committee update: interim EM passed on November 1, 2021. Committee was charged to look at the policing task force report and the recommendations made to improve public safety on campus.
- l. Work will be done within five subcommittees, look for email from the Academic Senate calling for faculty, staff, and students to participate in this work. EM link below:
<https://www.csuchico.edu/pres/em/2021/21-028.shtml>

Provost Larson:

- a. On January 19th, campus announcement shared successful search completion of the Dean of Library. John Wang will join campus on May 1st. Praises shared for great work Interim Dean Shepherd has done.
- b. Currently conducting 34 faculty searches (26 approved in fall and eight more mid-year). Campus practices encourage a stronger and more diverse pool of candidates.
- c. Campus is welcoming CDIP (California Doctoral Incentive Program) fellows as a pilot group among 3 CSU campuses. Three fellows are part of AGR, BSS and CME; Nandi Crosbi and Matt Thomas are coordinating that program.
- d. Tipping Point was a half day format and very successful event.
- e. Go Flex was done with 19 faculty members joining this hybrid training sponsored and funded by FDEV.
- f. CSC Board of Directors meets regularly, and upcoming spring quarter meeting is scheduled for March 10th at 9 am via zoom.

VP Sherman:

- a. Campus received \$29 million HEERF funds to spend within one year period. Deadline is approaching and there are discussions on potential extension.
- b. Old Science Building area is fenced and preparation on building demolition is ongoing.
- c. Two days of on-site booster clinic done at the BMU, administering around 1,400 booster vaccines.
- d. Next booster clinic will be on February 25th. Potential another date will be set in future. Booster vaccine is administered five months after receiving Moderna or Pfizer and two months for J&J.
- e. Reminder to upload booster information within Chico State system. Those that do not have this information will be required to do weekly COVID testing.
- f. Remind students they need to upload booster information on Portal by February 28th.
- g. Chico community can get tested at Whitney Hall, while campus community can get tested at Colusa Hall.
- h. Search for a new UPD Chief is ongoing. Status changed to "open until filled". Qualified candidates will be interviewed on one-on-one basis.

Interim VP Rios:

- a. Seal of Excellencia is a certificate given to an institution that enrolls, serves, and improves graduation rate of Latino students. First certification was received in 2019. Nationwide 24 institutions have received or earned this certification.
- b. In California recipients are Fresno, Fullerton, Sacramento State, and San Diego State. Application is due in June and Chico State will apply this year.
- c. Six out of 10 students in K-12 system are of Latino heritage, and 21 out of 23 CSUs are HSI (minimum 255 of students of Latin heritage).

Question: are there any current plans that the university has done to engage Latinx communities (students, staff, and faculty) in this process? Answer: Teresita Curiel put together a group of individuals that will examine practices and what needs to be done to apply for seal this year. It has been suggested that FDEV can be part of that process. They have received funds to open READY hub and specifically to identify what it means for faculty that Chico State is an HSI institution.

9. Chair's Prerogative: Distance Education Snapshot (3:00 pm)

Jeff Layne and Clare Van Ness present distance education information done by RCE (presentation shared during meeting):

- a. Chico State has been a pioneer in distance education implementing it since mid 1970s.
- b. RCE provided administrative support and leadership in the areas of delivering courses and programs at a distance. Focus is on online degree completion, work with program coordinators, student outreach and recruitment efforts, and providing student support.
- c. Distance Education started in 1975. The university offered courses through a technology called ITFS.
- d. In 1980s first online degree completion programs were developed and supported by faculty. Students had to complete 60 units at another institution prior to being admitted.
- e. Chico State does not offer 120 units online degree program as we can't compete with low price offered by Community Colleges (lower division online programs).
- f. Demographics of the online students shared (fall 2021) and comparison to on-campus students in same majors. There is 8 – 21 years difference between groups. Higher number of Hispanic students attend in person classes. More diversity found in online religious studies group compared to all others.
- g. Early age most online students were in the Northern California, while in last 20 years they are equally dispersed throughout the state.
- h. The online students are tied to their location by jobs, families, and community involvement.
- i. University communications has shared highlights of the impact faculty have on online students (see presentation).
- j. Few slides showing how have online degree completion programs influence departments offering these programs in last several years.
- k. In sociology and religious studies, the number of online students is greater than on campus students in last three years.
- l. The department is diversifying their students and a third of the religious studies students have applied through the hardship application program (now called late admission requests).
- m. Liberal studies and social sciences are showing overall steady number of students in their online and in person major programs.
- n. Pandemic may have shaped the way to increase number of online students in last two years.
- o. Slide shared information on online graduation rates. The online graduation rates are almost equal or greater than on campus students in the same majors.
- p. Religious program is new and started in 2015 while others have data from at least a decade ago. On average 70 % in person and 30 % online students graduate within different programs.

- q. Survey done with students, no faculty related questions asked. The questions are related to experiences with student services, students' satisfaction with the overall Chico State distance education experience.
- r. Majority of students have positive feedback. Student comments shared. Chico State graduates and Chico State ambassadors.

Request was made to share this presentation. Chair Paiva will link this presentation to the Academic Senate agenda after the meeting.

Question: Does RCE have any data on the differences in the amount of time that it takes students to graduate in the online programs versus being on campus? Answer: this will depend e.g. sociology had increase of their graduation rates during pandemic as some students took more than 6 units and accelerated their time and graduation date. Chico State has a two-tier payment system 0-6 units and 6+ units. This creates two groups of online students (balance work and academic or focus solely on academic degree).

Question: For Liberal Studies online degree completion program there used to be a residence requirement. Does this still apply? Answer: In past yes, however, not now. Chico residents are now allowed to be enrolled in online programs.

Question: Is there a policy that limits a student to take a certain number of units e.g. 0-6 units? Answer: Fee structure of the CSU is different e.g. it costs \$2,700 to take 6 units. However, student taking 3 units will also pay \$2,700. Fee for taking 6+ units is \$3,900. State funded program compared to a self-support program provide a different fee structure. All previously mentioned are state funded programs and they have set fees.

Question: Is there a post-graduation survey done by graduating students or employers? Is there a comparison between online vs on campus post-graduation survey answers? Answer: no. The Career Center said it is difficult to get students to respond once they graduate. Sociology has one of the longest online programs and very little response. In addition, degree will not contain word "online" once student graduates completing an online program.

10. Proposed Program Name Change: [Minor in California Studies to Minor in California: People, Places and Cultures](#) – EPPC Introduction

Chair Kralj will introduce item 10:

This is an introduction item from the Department of Social Science. One of the new GE pathways is named GE in California Studies. The Department would like to change name of their program from California Studies to California People, Places, and Cultures. There are no curriculum changes. This item passed unopposed in EPPC. Dr. Flannery can address any questions.

No questions, no objections. Item approved and will move as an action item on March 3rd (next Academic Senate meeting).

Motion made to suspend rules and consider this item as an action item. Second. As stated, there was no controversial discussion in standing committee nor at Senate. This is not affecting curriculum and is just a name change.

Question: what conversation was done to have a name changed? Answer: This is an existing minor. Consultation with university occurred when minor was formed. This is a simple name change to differentiate it from new GE minor.

No objections to suspend the rules. No objection, this item is now an action item.

No comments, no questions. No objections. Item was approved and passed as an action item.

11. Proposed Program Name Change: [Minor in Manufacturing to Minor in Advanced Manufacturing](#) – EPPC

Introduction

Chair Kralj will introduce item 10:

This is an introduction item, undergraduate program name change of a minor. Couple of years ago created the Bachelor's in Advanced Manufacturing and Applied Robotics. Minor itself doesn't have robotics within each component and would like its name to reflect this change. This item passed unopposed in EPPC. Dr. Watkins is available to answer any questions.

Question: is the only thing that is changed here adding word "advanced"? Answer: yes. There are no curriculum changes.

Question: Is the reason for not including word "robotics" to simplify the name? Is there a plan in future to include this term? Answer: The major is called the BS in Advanced Manufacturing and Applied Robotics. The minor has been called just Minor in Manufacturing and there was a curricular change to that major, but not to a minor. Major includes robotics. Minor has four paths and one include robotics, however, other three do not. Therefore, department decided not to include it within a name of a minor as students could complete this minor without exposure to robotics.

No objection. Item approved and will move as an action item on March 3rd (next Academic Senate meeting).

Motion made to suspend rules and consider this item as an action item. Second.

No objections to suspend the rules. No objection, this item is now an action item.

No comments, no questions. No objections. Item was approved and passed as an action item.

12. Proposed Amendments to Academic Senate Constitution and Bylaws – EC Introduction

- [Academic Senate Constitution](#)
- [Academic Senate Bylaws](#)

Chair Paiva introduced EC introduction item 12:

- a. Revisions done to Constitution and Bylaws by mutual collaboration between the EPPC and FASP.
- b. Work was done within the EC's Ad Hoc Committee. Documents attached with changes.

Summary of changes – Academic Senate Constitution:

- a. Language formalized throughout the document e.g. adding words “faculty”, “Academic” next to “Senate”, “Executive Committee” etc. Document updated with currently used names.
- b. Page 1: authorization added “California HEEERA section 3561”.
- c. Page 2: significant change adding Executive Chair of Chair’s Council as a voting member of Senate.
- d. Identify the number of representatives from each college (Section 3).
- e. Page 3: defining and identifying the constituency; specify when election will be held at different levels.
- f. Current election of senate officer is done during last Senate meeting, while new proposed language is to move this period to first Senate meeting in April.
- g. Change of time when officers would take office – the last official academic work day of the spring semester.
- h. Page 4: updating language under Article VI on Academic Senate standing committees, clarifying what Subcommittees vs Ad Hoc Committees are.
- i. Page 5: aligning membership of the Standing Committee and making it consistent with the Standing Committee guidelines.
- j. Page 6: Deletion of the Committee on Committees from the Constitution has been done with the proposal to reconstitute that committee through an Executive Committee.
- k. Pages 6-8: to avoid duplication and more specifically state roles of proxies, recall of members, impeachment of the officers etc. parts from Bylaws were moved into the Constitution.
- l. Page 9: proposed new language for the role of proxies. Change from “summer Academic Senate” to “Academic Senate recesses” to reflect time when Senate Officers and EC can still hold meetings.

Praises and gratitude were shared for all work done on this document.

Question: Page 5, under 3. b. “one student non-senator”. Are they senators within their Student Academic Senate? Answer: they don’t have to be. It is possible that the Student Academic Senate appoints a non-student senator as the third member of a Standing Committee. Role of students is defined in their own Senate and here in the Constitution document focuses on the Academic Senate. When they come to fill in a seat on the Standing Committee, third student can be a non-senator.

Question: Article VI, membership of subcommittees, 4 additional membership, non-voting part a. has been added here (previously removed) “the VP of Student Affairs or designee”. What standing committee that member should be representative of? Answer: both EPPC and FASP.

Question: Was this approved by EC before this document came to Academic Senate? Answer: yes.

Question, comment and suggestions: ongoing conversation on who proxy is and need for a more concrete definition of who counts as a senator’s constituency e.g. representative of the same college, someone holding academic senator position. It has been suggested to clarify this in the Constitution.

When in person, name placards were used to indicate who proxy would be for portion or entire meeting. It did rise to a discussion level what does constituency mean, what do we want it to mean, what are our values and of Senate? Robert's Rules doesn't allow for proxies. And therefore, many thought their constituency is being their electorate (e.g. college representative, faculty representative as more broad representation). In addition, what implications would be for some members?

Discussion continued to clarify the role of each representative more specifically. It has been suggested that the senators should have authority over who they consider to be part of their constituency. Senators that disagree on particular topic, if one is a proxy of another then they need to be representing and voting in the way of the person that they're holding proxy for. Another perspective constitution recognizes that only faculty vote on FPPP matters, therefore, we should be aware of that. This can be resolved with following statement "that faculty proxies cannot be exchanged to non-faculty". Suggestion to protect staff and student votes by allowing those to be exchanged as well. In some cases, senator may be a staff person that also represents a college, therefore, there might be more to consider when offering or denying proxy. If retired senator needs same level representation, there will be no other option. Support was shared to provide more clarity and specifically define who is electorate and who is constituency, and how is appointment on Senate determined.

It has been suggested to separate the use of constituency from the proxy. Constituency is based on who you're representing versus proxy can be only a voting right. Senate needs certain expertise provided by specific representatives. The diversity of voices in Senate should not be lost. How would proxy apply for ex officio members that are voting members? Comment was made that due to complexity of a "proxy", this may be the reason for which Robert's Rules do not assign a proxy. ASCSU doesn't allow proxies, but they do allow for a campus to send a substitute (Chico State as a constituency).

Suggestion: page 3, under the Officers of the Academic Senate, section 1 "officers the Academic Senate shall be the faculty members of the Academic Senate Executive Committee each of whom shall be elected by in from the Academic Senate for a term of one year." Versus Article V, section 1 states that the constituency of the executive committee includes the statewide academic senators, who are elected for three years and not one year. Suggested for this to be adjusted.

Support was shared to include Chair of Chair's within Senate membership.

Motion made to divide question and to treat independently Constitution and Bylaws. Second. Constitution has the voting mechanisms and the authority to vote while the bylaws are the senate electorate. No objections, motion passes.

Discussion on proxies continues. Proxy designation can allow discussion to continue, business to be conducted, and a way to keep Senate quorum during meetings. If proxy is not allowed, this may be affecting Senate's business. Support shared in keeping proxy. Encouragement shared to bring ideas for

next Senate meeting on March 3rd (if this passes as an introduction item), and to share these with Chair Paiva.

Motion made to vote on the Constitution document. No objection made, passes and will be on the Senate's agenda as an action item on March 3rd.

New item 13:

Chair Paiva introduced the Bylaws document:

- a. First two articles from Bylaws (Quorum and proxies, and Impeachment and recall) were moved into the Constitution document.
- b. Proposed Bylaws document starts with section that establishes the parliamentary authority followed by the order of business, agenda and notice of meeting.
- c. Editorial changes were made including capitalization of a term "Ad Hoc" throughout the document. Avoidance of the acronyms for clarity on what they are being referred to.
- d. Clarification of the order of business.
- e. Dates for officer nominations and elections were moved to be earlier in a semester.

Question: what was the rationale for removal of Article 1 and 2 from Bylaws? Answer: Conversation included potential merging of these two documents. Rationale for separation and deletion was to remove any repetition of the same information within two documents.

Question: what are differences between bylaws and a constitution? Answer: Bylaws are about structure and procedure. Constitution is a guiding principle of the institution. Constitution is the authority that allows how to govern. Standing Committee guidelines serve to know how to elect Chairs, what process to follow and these are the equivalent to Bylaws.

Question: is there in a document that the statewide elections are done after the At Large senator elections? Answer: no, this is not in this document. Elections are done at the same time.

No objections to the proposed amendments in the Bylaws. Passes as an introduction item.

13. Ask the Administrator (new item 14)

Recent changes with Chancellor led to legislative calls to audit CSU. Advocacy constantly points out a need for more money. Why upper administration and Chancellor keep increasing their salary without an explanation why? Answer: this is a systemwide question that current local administrators don't have authority to answer. Suggestion to submit budget related question for the upcoming UBC meeting. It has been said that at the ASCSU's Interim Committee meeting similar questions will be asked.

Question: Would the Provost consider agreeing with all CFA ideas and support faculty? Answer: simple answer no. Although CFA and provost (administration) may have different opinions, ultimately, they do

have same intentions and goals. It has been acknowledged that a very good relationship and healthy conversations are done between these two groups.

14. Other

- a. A call for questions for upcoming UBC meeting on March 4th at 8 am has been sent.
- b. At Large nominations will be open starting next Monday for three positions. They will start in Fall 2022 and will run for three years.

15. Adjourn at 5:09 pm.

Respectfully submitted,
Ana Medic, Academic Senate Secretary