



## Faculty and Student Policies Committee Meeting minutes

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TO: Faculty and Student Policies Committee  
FROM: Eddie Vela, Secretary  
DATE: February 2, 2020  
SUBJECT: FASP Meeting Minutes – January 23<sup>rd</sup> 2:30, ARTS 228

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### \*\* MINUTES \*\*

#### Attendees:

Emily Peart, Jonathan Day, Tim Sistrunk, Jeff Livingston, Danielle Hidalgo, Kathleen Kaiser (proxy for Betsy Boyd), Laura Sparks, Trevor Guthrie, Rebecca Ormond, Jenna Wright (proxy for Jessica Westbay), Paul Herman, Evanne O'Donnell, Adam Irish, Eddie Vela, Chuck Zartman, Jennifer Underwood

1. Approve minutes of [11/21/19](#)
  - a. **Minutes Approved**
2. Approve today's agenda
  - a. **Agenda Approved; discussed and approved amendments in response to RTP Observations**

Amendments [in response to RTP Observations from 2018-19 from Provost Larson - FPPP AY 19-20](#)

3. [Amendments to FPPP 2.0](#) – Action item
  - a. [FPPP 2.0 FASP 11.21.19 Minutes Excerpt](#)
    - i. **Discussed adding introductory language RE Provost request to update language in this this area**
    - ii. **Changes included reducing redundancies**
    - iii. **Further discussion on 2.1 language. Changed second sentence**
    - iv. **Further discussion on 2.4.2**
      - **Discussions about use/disuse of existing language**
      - **Discussion included removing last sentence in 2.4.1**
    - v. **Voted to approve revised sentence in 2.5**
    - vi. **Revised amendments voted on and passed**
4. Amendments to FPPP 5.0.1 – Action item
  - a. [FPPP 5.0 FASP 11.21.19 Minutes Excerpt](#)
    - i. **Kaiser commented on the perils of determining percentages when evaluating faculty teaching, etc.**
    - ii. **Discussed language changes in FPPP 5.0.1 in light of CBA language in**

## 12.2 and 15.3

5. Scheduling Task Force pilot (time certain – 3:00 PM) – Presentation and Discussion
  - a. **Introductory statements by Holly Ferguson**
    - i. **Butte Hall remodel requires rethinking of class scheduling**
    - ii. **Proposed scheduling process and best practices to be used as an interim policy while Butte building is offline.**
      - **Kaiser commented that changes in K-12 class schedule might impact our students' ability to take early classes**
      - **Underwood asked about space utilization: MWF 3pm and 8 am are the least used time slots**
      - **Zartman asked about the 'Wyrick model'**
      - **Vela asked questions on behalf of Dean Trethaway on proposed interim scheduling process**
        - **Item 2: What is the 'exception' process; who conducts it; what are the criteria?**
        - **Item 4: What is the process should there be remaining course scheduling conflicts after initial course room assignment?**
        - **Item 8: What process will be used to approve exceptions to standard course scheduling hours?**
6. Subcommittee Updates – Discussion item
  - a. Student Grievances Policy
    - i. Call for additional subcommittee members
      - **Day volunteered**
  - b. Campus Climate Survey
    - i. **Irish reported the subcommittee is 'poised to leap into action'**
  - c. FPPP RTP
    - i. **Sistrunk reported the subcommittee continues to meet**
  - d. EMEDC
    - i. **Sistrunk reported the subcommittee continues to meet**
  - e. Digital Learning Policy
    - i. **Subcommittee continues to meet**
7. Announcements
8. Other
  - a. **Livingston reported on subcommittee work regarding faculty profit on their books/materials used in course materials**
9. Adjourn
  - a. **General enthusiasm ensued**

Links to: [Academic Senate](#)  
[Current Executive Memoranda](#)  
[The FPPP](#)  
[The CBA](#)

The Constitution of the Faculty  
Student Conduct Rights and Responsibilities, Campus Policies