California State University **Chico**
Academic Affairs
ACADEMIC SENATE

M E M O R A N D U M

TO: ACADEMIC SENATORS
FROM: Ana Medic, Academic Senate Secretary
SUBJ: **ACADEMIC SENATE MINUTES**
DATE: Thursday November 09, 2023, 2:30 p.m.

Zoom: https://csuchico.zoom.us/j/6929553877?pwd=WFNQb29hdlMrMXZMbmxuam5sZzBRdz09
Meeting ID: 692 955 3877
Passcode: shark

Present: Alaniz-Wiggins, Arisman, Boyd, Brundage, Bruns, Cline, Coons, Draper, Kaiser, Kralj (Underwood), Lau, Lee, Lemmi, Ma, Magnus (Miller), McBride-Praetorius, Medic, Moss, Newell, Nichols, O'Conner, Paiva, Perez, Peterson, Sendze, Sherman, Sistrunk (Green), Smith, Trailer, Traver (Jollimore), Walter, Weingartner, Yeager-Struthers, and Zeichick (Gibson).

Absent: Boura, Clyde, He, Sargent, Windom, and Youngblood.

Chair Trailer called a meeting to order at 2:36 pm.
1. Approve Minutes of 26Oct2023
   Minutes from October 26 approved.

2. Approve Agenda
   Request: Item 17 to be removed from the agenda until ready to be presented at the next meeting.
   Agenda approved as amended.

   Old Business
3. Revisions to FPPP 5.2.2 Lecturer Faculty Appointments and 5.2.4 Eligibility for Appointment – FASP
   Action item
   FASP Chair Walter introduced item 3:
   a. Editorial changes, changing title of OAPL, adding CBA language, and aligning state level changes.
   a. Campuses moved to a recruitment system through CHRS Recruiting (Common Human Resources System). This is a systemwide plan for recruitment.
   b. Providing language that aligns with practice.

   Discussion and additional background information:
   a. FASP postponed the item due to concerns regarding workload and reapplication & resubmission of materials by lecturers when they reapply for the position.
   b. Subgroup met; concerns were addressed.
   c. The lecturer applicant pool would be updated each year, providing security for lecturers.

d. CHRS creates a space for lecturers where their letters of interest and previous contracts exist as evidence when a new contract is being considered. The proposed language has more protection for lecturers than previous ones.

Senate voted: 24 yes, no opposition. Item 3 passed as an action item.

4. [Revisions to FPPP 10.3.3 Evaluation of Probationary Faculty](#) – FASP Action item
   FASP Chair Walter introduced item 4:
   a. Language proposed to provide faculty mentorship when going through the RTP process, especially if faculty do not meet expectations.

   Discussion and questions:
   a. Stated that with reference to item 6 (option to retreat) which is the only place mentioning illegal actions showing up in the PAF. <u>Question</u>: Should there be a statement about legal proceedings in the evaluation of probationary faculty?
   b. Asking for clarification. Clarified that the three previous options to retreat do not mention legal action, while the admin option to retreat does. Considering previous illegal situations the campus was exposed to, asking why this is not addressed in other options.
   c. Stated that at the BoT meeting retreat rights were discussed and under what circumstances can they be denied.
   d. Commented that this policy refers holistically to the evaluation standards. Expectation that the disciplinary action would be referenced in different areas of the FPPP document. If a person retreats to faculty, then faculty rights and disciplinary actions according to the CBA or FPPP would be followed. Because this refers to an administrative position, no need to add the language.
   <u>Question</u>: Was there any further discussion on what mentoring means? Is there a need to further clarify what mentorship should entail? <u>Answer</u>: yes, ensuring mentorship will be in the department's purview. Defining mentoring would provide a very long list; FASP opted not to go this route.
   Senate voted: 26 yes, no opposition. Item 4 passed as an action item.

5. [Revisions to FPPP Definitions Lecturer Faculty Unit Employees](#) – FASP Action Item
   FASP Chair Walter introduced item 5:
   a. Consolidation and clarification of multiple definitions of lecturer faculty.
   b. Correct placement of definitions to be in alphabetical order.
   Senate voted: 26 yes, no opposition. Item 5 passed as an action item.

6. [Proposed new EM Procedure for Administrator Employee's Option to Retreat](#) – FASP Action Item
   FASP Chair Walter introduced item 6:
   a. Language proposing a change from retreat rights to the option to retreat.
   b. This is a new EM for the administrator employee's option to retreat.
   c. In November 2022, the CSU had a new policy called employment policy governing administrative employees' option to retreat. This is a system-wide policy.
   d. Direction from the CO asked campuses to create procedures. This EM is a response.

   Discussion:

a. Stated this was previously referenced during item 4 discussion "benefits have been rescinded due to criminal misconduct". Concern raised again as this is the only place in FPPP where this is mentioned.

b. Stated this proposed document is referring to the administrators retreating to a faculty position.

c. CBA Article 11 deals with personnel action files. Therefore, if relevant then this will be included by the appropriate administrator in the faculty's PAF.

<u>Motion</u> made to amend the title to add tenured/tenure-track faculty (Chico State tenured/tenure-track faculty who accept administrator positions). Second. <u>Rationale</u>: to state more clearly who this is for as lecturers are not part of this option nor would follow the same procedure.

Senate voted on a motion: 27 yes, no opposition. Motion passed.

d. Stated that the conversation at the BoT meeting included retreat rights and it is expected to see policy updates at the Chancellor's Office level.

Senate voted: 27 yes, no opposition. Item 6 passed as an action item.

7. [Proposed Name Change: Health Promotion Minor](#) – EPPC Action item

Senator Magnus introduced item 7:

a. Request for a name change from a minor in health promotion to a minor in public health to reflect the industry as well as the department's focus more accurately.

Senate voted: 29 yes, no opposition. Item 7 passed as an action item.

8. [Proposed new Minor in Cybersecurity](#) – EPPC Action Item

Senator Magnus introduced item 8:

a. New minor in cybersecurity, a non-controversial item passed at the EPPC.

b. Allow students to get this minor to speak to a very large growing industry in computer science and cybersecurity.

Senator Zeichick:

a. A team of students competed last week and among 4,000 participants won third place.

b. All classes are existing and taught across different departments.

c. Students planning to complete this minor will not have to take additional classes when completing their major.

Senate voted: 29 yes, no opposition. Item 8 passed as an action item.

9. [Proposed new Certificate in Financial Planning](#) – EPPC Action Item

Senator Magnus introduced item 9:

a. New certificate in financial planning, developed by the Information Systems, Finance and Accounting.

Arbogast:

a. Within an existing program allowing students to get a certificate in financial planning.

b. Certificate can be registered with a CFP Board (Certified Financial Planning Board) of standards allowing students to take the CFP exam.

Senate voted: 29 yes, no opposition. Item 9 passed as an action item.

10. [Proposed new Option in Landscape Studies](#) – EPPC Action Item

Senator Magnus introduced item 10:
  a. Items 10-13 are interconnected coming from Geography and Planning.
  b. A new proposed option in landscape study, modernizing work at the department.
Brady:
  a. Following students' interest and planning to promote current professional practices offered this option and a few others.

Discussion:
Question: page 4, listed campus support resources. However, the proposal included only a library letter of support. What other conversations were part of these resources? Answer: A library letter was included, others not. Reorganization of the options occurred; no new courses will be offered. Resources currently used were listed in the proposal.
  a. Appreciation shared for including all resources, especially as some are becoming limited.
  b. Supportive and imperative to have academic content being recognized.
Senate voted: 30 yes, no opposition. Item 10 passed as an action item.

11. [Proposed new Option in Environmental Studies](#) – EPPC Action Item
Senator Magnus introduced item 11:
  a. Interdisciplinary option that will intersect with student interests.
Senate voted: no objections. Item 11 passed as an action item.

12. [Proposed Department Name Change: Geography and Planning](#) – EPPC Action Item
Senator Magnus introduced item 12:
  a. The current name of the department is the Department of Geography and Planning, and the proposed name would be The Department of Geography and Environmental Studies.
Senate voted: no objections. Item 12 passed as an action item.

13. [Proposed Discontinuation of Geography Options](#) – EPPC Action Item
Senator Magnus introduced item 13:
  a. Proposed discontinuation of geography option based on previously passed items.

Brady:
  a. Currently, have two options, a physical and a human option. The department created a streamlined blended option and brought in the Environmental Studies option.
  b. Discontinuing the previous option, two options: landscape studies and environmental studies.
Senate voted: no objections. Item 13 passed as an action item.
Praised work of the Geography and Environmental Sciences group.

14. [Proposed Discontinuation of Geosciences BS](#) – EPPC Action Item
Senator Magnus introduced item 14:
  a. Proposed discontinuation of Geosciences BS from the Department of Earth and Environmental Sciences and the College of Natural Sciences.
  b. The Department has been struggling to adequately prepare students.
  c. Both department and college approved discontinuation.
Senate voted: 28 yes, no opposition. Item 14 passed as an action item.

15. [Proposed Name Change: Enterprise Information Systems MBA Option](#) – EPPC Action Item

Senator Magnus introduced item 15:
   a. Proposing a name change to an option within the MBA program going from Enterprise Information Systems to Business Analytics.

Huang:
   a. The name change reflects what business information system faculty are teaching and also represents faculty research interest.
   b. Consultation with stakeholders to secure students can find jobs within the field.

Discussion:
Question: Is there a proposed changed catalog copy? Answer: No. This will be added to the new catalog once the approval is official as this is only a name change.
Senate voted: 30 yes, no opposition. Item 15 passed as an action item.

16. Proposed Discontinuation of French BA – EPPC Action Item
   Senator Magnus introduced item 16:
   a. Proposed discontinuation of French BA from the Department of Languages and Cultures.
   b. Lack of staffing and resources to sustain the degree.
   c. Unanimously passed at the department level. Rationale: refocusing the resources where they are better suited.

   Question: does this mean all the courses in the French language will go away as well? Answer: Only BS will be removed. The department will retain the minor.
   Senate voted: 26 yes, no opposition. Item 16 passed as an action item.

New Business
17. ~~Proposed new EM 23-XXX Policy for the Use of the Digital Technologies in Teaching and Learning – EPPC Introduction Item~~
   Postponed to the next meeting.
18. Proposed revision to EM 08-040 Code of Student Rights and Responsibilities – FASP Introduction Item
   FASP Chair Walter introduced item 18:
   a. The last policy is from 2008. Legislation changed due to which need for revision brought this policy.
   b. This is an introduction item. Edits shared.
   c. The name of the university will be consistent.
   d. Word grievance changed to complaints.
   e. New language about sexual harassment due to the new Title IX office title.
   f. The new policy name changed to "time, place, and manner", and EO1073 was changed to EO1098.

   Wilson:
   a. Clarified that the Executive Order 1098 should state the student conduct process in accordance with Executive Order 1043 which is the admissions appeal process.
   b. Campus was upholding no attorneys allowed throughout the student conduct process with the exception if there were criminal charges that could come from the investigation, or expulsion was an option.

Discussion:

Question: Changes mentioned will be brought for approval when introduced as an action? Answer: yes.

    a. Stated that by changing the scope from university-wide to apply to all faculty and students, the policy narrowed the scope and excluded other members of the campus (staff, administrators). Asking for more clarification.

    b. FASP Chair stated it was her change. Stated this can be changed at the next meeting.

    c. Stated most policies apply to the university and suggested this can be removed.

    d. Stated this was part of a template and is proposed today.

Senate voted: 24 yes, no opposition. Item 18 passed as an introduction item.

Communications

19. Announcements and Communications

- ASCSU Parliamentarian Presentation "how to disagree and still get things done" with Q&A – November 16th @ 4 pm. A separate calendar invitation will be sent. Suggestions and requests for specific topics – email Statewide Senator Boyd eaboyd@csuchico.edu

20. University Reports

    1. Cabinet - Perez/Boura/Brundage/Clyde/Morales/Sendze /Lau

President Perez:

    a. Last weekend attended the AASCU (the American Association of State Colleges and Universities) meeting in Chicago with other representatives from universities and colleges and a common goal to support students. On behalf of Chico State received an award regarding climate change, resiliency, and sustainability.

    b. Last spring, there was a systemwide faculty learning community training with 65 faculty redesigning courses across multiple disciplines on climate change and resiliency. Now many community colleges will join this effort.

    c. Visited community colleges: Butte College, Shasta College, Yuba College, and Feather River College over the last few weeks. Discuss how to partner with CC and help students transition to Chico State more easily.

    d. Attended Board of Trustees meeting. Our students attended and spoke during the public comment period.

VP Brundage:

    a. Part of the community outreach included meetings with the regional community college partners, meetings with area superintendents, and working with NAACP and the local underrepresented, underserved populations.

    b. Chico State was the sponsor for the Hmong New Year celebration in Oroville and participated as a resource and a partner.

    c. Successful Wildcat weekend. The campus is improving students' enrollment.

    d. Campus safety is still a priority. Dr. Cortez and the CART team are working with the campus community, providing support.

    e. On Wednesday, the Student Affairs will host popcorn Wednesdays from 1 – 4 pm. Once per month will stream a movie.

CDO Morales:

    a. The Office of Equity Diversity Inclusion continues to build infrastructure through campus-wide and community partnerships.

b. Work on a multi-dimensional approach to becoming a Hispanic Serving Institution. University Diversity Council this academic year is focusing on Asian American Pacific Islander community members within the university to prepare the campus to become what is called an Asian American and Native American Pacific Islander Serving Institution. This will prepare the campus to be eligible for federal and state-based grants.

c. Campus submitted the advancing black student's success and elevating black excellence RFP to the Chancellor's Office.

d. Ongoing engagement and participation as members of the National Campus Climate Initiative on combating antisemitism.

e. Offered the justice, equity, diversity & inclusion Institute for Academic Affairs leadership.

f. Preparing the workshop on AI and equity, diversity & inclusion to enhance critical skills and competencies.

g. The pilot on free speech, academic freedom, and campus safety, this semester is involving students from the Associated Students government, staff, and faculty to learn alongside one another what rights or responsibilities are, and to set expectations.

h. Encourage the campus community to register for the Safe Zone program.

i. In partnership with staff association, sending a call for submissions for a diversity, equity & inclusion art exhibit.

VP Sendze:
a. Run the simulated fishing test. The industry standard is 5% and the campus was at 17.4% regarding cybersecurity, meaning vulnerable and prone to cybersecurity issues.

b. The Chancellor's Office has hosted the PeopleSoft service at a local data center. Chico State has been selected as one of the very first campuses that the chancellor's office is going to be migrating over to AWS cloud services. The migration is scheduled to happen on November 17 at 7 pm until 18 at 9 am. The campus will be more resilient, more redundant, will have better storage, better management, and hopefully mitigate some of the costs.

c. Winter and spring courses are now available.

d. TLP has been hosting and has hosted seven AI webinars this semester; the last one was today. Access the recordings at the top of this page: http://media.csuchico.edu

Provost Lau:
a. Last week, the campus and library hosted an inspire event, an annual event celebrating faculty research and scholarship.

b. Planning to host community college visitors in January to learn about opportunities at Chico State for future CC transfer students and to promote different programs and courses.

c. Campus members gathered for the campfire 5-year remembrance moment yesterday.

2. Update on Resolution: California State University, Chico Academic Senate Call for an Independent Investigation of the Campus Response to Title IX Violations and Threats of Violence
President Perez provided an update:
a. Resolution resolves and responses shared.

b. Senate resolution update presentation link shared; see the presentation for details.

c. The Chico State report from Cozen O'Connor and Cozen O'Connor systemwide report are linked in the presentation.

Discussion:

a. Appreciation shared for updates on the resolution.
b. Suggested to aside from including the link of the presentation in the academic senate agenda and minutes, add this to the president's page as an update delivered to the senate and have an email to serve as a campus communication regarding updates.
c. Suggested to include this presentation on the implementation team page, if appropriate.
d. The chair will follow up with an email to senators with the link to a presentation.

The chair deferred the remaining reports to the next meeting.

3. Executive Committee Reports – Medic
   a. EC Summary 27Oct2023 & 03Nov2023
4. Standing Committee Reports
   a. Educational Policies and Programs – Miller
   b. Faculty and Student Policies Committee – Walter
5. Associated Students Report – Alaniz-Wiggins
6. Staff Council Report – Peterson
7. Academic Senate of the California State University Report (Faculty Trustee Report #2 11-3-23) – Boyd/Kralj (Underwood)
   a. ASCSU Agendas, Minutes, Resolutions, & Summaries
21. Ask the Administrator
22. Other
23. Adjourn at 4:59 pm

Respectfully submitted,
Ana Medic, Academic Senate Secretary

For a direct link to all agenda items in Box, click here.