



M E M O R A N D U M

TO: ACADEMIC SENATORS
FROM: Ana Medic, Academic Senate Secretary
SUBJ: **ACADEMIC SENATE MINUTES**
DATE: Thursday March 23, 2023, 2:00 p.m.
Zoom: <https://csuchico.zoom.us/j/81231074627?pwd=ZWFzZVpKVENOY2pEb0drdC8vaE43dz09>
Meeting ID: 812 3107 4627 Passcode: 761594

Please note: to access linked files, users must be logged in with their Chico State credentials.

Present: Alvarez, Boyd, Bruns, Burk (Adamian), Cline, Coons, Ferrari, Ford, Gray, Hutchinson, Jollimore (Moss), Kaiser, Kralj, Lee, Magnus, McBride-Pretorius, Medic, Munro (Teague Miller), Musvosvi, Newell (Hidalgo), O’Conner, Paiva (Chair), Peterson, Sherman, N., Sistrunk, Smith, Son, Trailer, Traver, Yeager-Struthers, and Zeichick (Gibson).

Absent: Bailey, Boura, Brundage, Draper, Nichols, Sendze, Sherman, A., Wagner, and Walter.

Chair Paiva called a meeting to order at 2:04 pm.

1. Approve Minutes of December 16, 2022, [February 9, 2023](#), and February 23, 2023
Minutes of February 9th approved.

Secretary Medic asked the senate to discuss the December 16th meeting minutes. This meeting was one out of three additional meetings that had more forum rather than regular meeting style. Suggested that in the next meeting there will be a motion to include a link to a recording and transcript of these minutes instead of a typical senate meeting minutes. Asked for senate suggestion and feedback as well as if they would support or oppose this.

Discussion and suggestions:

- a. Commented that this was a 4.5-hour long meeting, and many individual and group statements were shared.
 - b. It was clarified that this was the last meeting at the end of which the senate passed a resolution.
 - c. Suggested to include a statement of passing and approving the resolution.
 - d. Suggested having a brief overview of what the discussion was.
 - e. Support shared. In addition, suggested to have critical points of that meeting and support to link video and a transcript.
 - f. Appreciation shared for feedback. Stated that at the next meeting (on April 6th) there will be a formal motion to pass these academic senate minutes.
2. Approve Agenda
Motion made to remove EPPC introduction item 23 the suspension of the MA in communication studies. Second.

Rationale: EM 13-57 discusses suspensions and discontinuations. EM states that discontinuation would go through the senate while a suspension would go just to EPPC and then the provost and at the end to the Chancellor's Office. Therefore, the process does not ask for senate approval for this item. Expecting yearly reports on their status. This item has been completed as it passed EPPC, provost and the CO. No objections, item 23 was removed from the agenda. Requested to have the ASCSU report at the time certain of Statewide Senator Boyd arrival. Chair Paiva approved. Agenda approved as amended.

3. Announcements

- [Migration to Canvas](#)
 - a. FDEV will have Friday's forum on GPT 11 am – 1 pm (virtual forum).
 - b. Chair Paiva will be out of the office until April 17th. Jeff Trailer will chair the next academic senate meeting on April 6th. Margie Keyawa-Boyd is the academic senate office analyst and will be responding to the academic senate emails.
 - c. Michael Dills-Allen from the office of registrar will be leaving campus on April 21.
 - d. Choose Chico this Saturday. Students and parents will tour Chico.
 - e. Kathy Fernandes introduced migration to Canvas:
 - i. In fall 2023 all teaching courses will be in Canvas.
 - ii. Blackboard will continue to exist for only incomplete grades, not for teaching. In January 2024 Bb will no longer be available, student data will be moved to a different interface.
 - iii. On April 3rd campus will open core shells of courses in Canvas for fall 2023 and will allow faculty to work in Canvas.
 - iv. A third-party company will do migration.
 - v. Currently, 370 faculty (40%) out of 986 are teaching in Canvas. College data presented.
 - vi. There is no paid summer program to learn Canvas. TLP will be available and will offer workshops, training, and support in June and August.
 - vii. The student registration starts April 24th. Asked faculty to provide information on course materials via Follett (see instructions in attached document).

Question: Will students still have access to their Bb materials (articles, assignments) from previous courses? Answer: Yes. In fall students will no longer see any new courses that are past the summer.

Question: are students aware of this information? Was there any outreach? Answer: Yes. The communication team is working on mid-April messaging to students.

Question: Are students that graduated having access to Bb? Any outreach here? Answer: must consult with IT before providing an answer.

4. University Reports – Hutchinson/Boura/Brundage/Perez/Sendze/Sherman President Hutchinson:

- a. There will be an update on enrollment as a part of a conversation with the president.
- b. Expecting over a few thousand visitors and prospective 1,000 students who will be registered. Local restaurants are participating and there will be "Ask me tables" available.
- c. The NCAA will sponsor a habitat for humanity home and ribbon cutting is expected soon.
- d. The BoT (Board of Trustees) meeting was this week. Encouraged all to look at the shared BoT agenda, a list of shared materials among which there is a news on a new transfer pathway program for dual admission.
- e. Continuing to work on budget planning. The Mercer report was reported yesterday – about faculty compensation at CSU.

- f. The Cozen O'Connor will present their report and findings on review of Title IX at the last statewide meeting in May. CSU will receive recommendations.
- g. Choose Chico is this weekend!

Interim Provost Perez:

- a. Encouraging everyone to be part of Choose Chico.
- b. Allocations for next year will be cut by \$9.5 million out of the Academic Affairs. Around \$5 million will be used from reserves. Expecting a couple of tough budget years.
- c. The information is that between 5-15% of sections are cut.

Discussions and questions:

a. Suggested to investigate accepting veteran students as federal funds are available for campus. Question: How are this year's Chico registrations compared to previous years? Answer: Campus is about 90% higher with student registration.

Question: Will the Cozen O'Connor report be specific to Chico State campus? Answer: There will be a report to California State University. In addition, each campus will receive an overview with recommendations specific to its campus, positive feedback as well as things that can be approved.

- b. Suggested to use a portion of advocacy efforts to ask for budget support to implement these recommendations at statewide, local campus level all to the governor.
- c. Agreement shared and added union can be involved in Title IX support.
- d. Discussion with Assemblyman Gallagher on additional state resources to better staff Title IX offices and the ability to conduct investigations in a timely manner.

Question: Can there be an update on faculty attacks in zoom and racist attacks on campus? Will they meet with the cabinet? Will there be work on a policy? Answer provided by CDO Morales: Met with faculty and initiated short-term and long-term actions. The campus does not have a reporting mechanism. Launched a platform where companion resources and a map for deans and chairs is presented to provide comprehensive support to impacted faculty. Long term actions can include reorganizing the university Diversity Council to align with the area ethnic studies requirement and to elevate ethnic studies to a campus wide initiative. Working on developing a community principle against intolerance and campus safety. Dean Vela answered: BSS faculty were impacted in the past months. Clear need to have more systematic, widespread university policies, procedures, and a capacity to respond. A meeting was arranged with impacted faculty, feedback received by a wider group of faculty, BIPOC included. Their campus experience is different, and they experience no sense of safety on campus. Feedback and concerns were provided to Dr. Morales (CDO), CVCT and upper administration. Lack of a response mechanism was pointed out and action was taken by alerting faculty on campus and reiterating that these acts should not be tolerated and that BIPOC faculty have campus support. In addition, provided technological security response. Example shared of a zoom bomb issue and working with TLP and IT to better secure zoom environment. Another example was a racist message (graffiti) on the faculty's door occurring for two consecutive weeks. BSS is using weekly updates to communicate with faculty. Community response condemned these actions as well.

- e. Support shared and stated that Union should be seen as an additional resource on campus and a willingness to be involved.
- f. Institutions have stated values and lived experience. Responses should be in between these two spaces. Encouraged to involve the entire campus and Chico community.

5. [Associated Students Report](#) – Alvarez

Senator Alvarez introduced the Associated Students report:

- a. Election season started for the Associated Students.
 - b. Yesterday they had a Meet the Candidates BBQ in the library breezeway with the largest student engagement (over 500).
 - c. Cesar Chavez day is on March 31 and there will be a community event at 9:30 am.
 - d. The Associated Students Board of Directors recently approved and sent a message on Wednesday, March 2 to the campus community on executive presidential executive order 9066 on detaining Japanese Americans during WWII.
 - e. CSSA approved to oppose to SB 11 until the changes were made.
6. [Staff Council](#) – Peterson
 Senator Peterson introduced Staff Council report:
- a. The staff and faculty art exhibit is currently presenting the work of 26 members in Kendall Hall; available from March 17 - 28. On March 29, between 10 – 11:30 am, there will be a reception.

7. Statewide Academic Senate [Report](#) – Boyd/Ford [CSU Academic Senate](#)

- ASCSU [Agendas](#), [Minutes](#), [Resolutions](#), & [Summaries](#)

Statewide Senators Boyd and Ford introduced item 7:

- a. Plenary and statewide reports are attached to the agenda. Asking for feedback on these. Hyperlinks from the report will open resolutions.
- b. Clarified that report includes a section on GE Breath for CSU and AB 928.
- c. AS-3596 was postponed until the next plenary (about PK-3) allowing time for individual campuses to provide a response.
- d. AS-3613 is about resolving issues of duplication of bachelor's degrees offered by the community colleges and CSU. The Interim Chancellor shared at the BoT meeting there is a problem because Feather River Community College now has an approved bachelor's degree that duplicates different programs around the system, including a program at Humboldt. CC takes position this is not a duplication. ASCSU condemned this decision.
- e. AS-3617 and AS-3620 are about changing the constitution and bylaws of the Statewide Academic Senate to include special representation of lecturers. These would be three at-large lecturer positions on a statewide basis that do not represent individual campuses. If this is approved, each campus will have to ratify the constitution document. CO is asked to take any measure to protect the CSU program due to law violation.
- f. AB 928 CSU GE Breath has a linear pathway for transferring students coming from Community Colleges to CSU or UC. There is a confusion that GE breath of the CSU must change and that is not the case. EVC Alva confirmed this. There will be more conversation on this topic. Feedback welcomed.
- g. Cozen O'Conner's report will be presented in May.

Discussion and questions:

Question: asked to clarify duplication from the community colleges. Answer: Feather River College for the Bachelor of Science in ecosystem restoration and applied fire management degree that was approved despite CO objection. Humboldt is directly impacted by sharing a similar forestry degree with a fire science component. Concern shared that other programs within CSU may exist as well. Chico State has good practices and stewardship with forest fire management, ecosystem restoration in BSS and NS.

- a. Commented that faculty should consider a new name change to align with current workforce demand.

- b. Support shared to condemn this behavior and support our and other CSU programs.
- c. Commented that within COA a Plant Science name change came as a response to stakeholder and student response. Better connection between students and future employers.
- d. Suggested to work with curriculum related bodies and faculty to see what other ways may be used to help NS.
- e. Support shared and stated COA students from plant science side may have few going into a forestry and this program may experience an impact.
- f. Support provided for AS 3616-23 which provides timely and quality counseling within CSU and focuses more on providing financial support for counseling services and hiring more counselors. Mental health is an important topic no matter what level of education we are in. Support is needed.

Question: EVC Alva mentioned EO 803 regarding the student vaccination policy. Will this mean the vaccination requirement will be removed? If yes, there will be an additional comment and potential impact on international students. Answer: Confirmed there is no requirement for the vaccination as it was seen as an impediment to acceptance to the CSU.

- g. Commented that vaccination requirement might still be present for the student athletes and students in dorms.
- h. Stated that international students used to be required to provide vaccination records from their home countries as officially translated documents in English to be able to attend Chico State and this may make a difference for this particular group.

8. Standing Committees Reports

- [Educational Policies and Programs Committee \(EPPC\)](#) - Kralj
- [Faculty and Student Policies Committee \(FASP\)](#) - Sistrunk
- [Executive Committee](#) – Medic

EPPC, FASP and EC reports attached.

EPPC will have six action items and one introduction item.

FASP had two productive meetings, more items coming this semester.

EC met once. A minor change, the date in the report stated March 30th and should be 23rd.

No questions.

9. [Officer Nominations](#)

Chair Paiva and Statewide Senator Ford introduced item 9:

- a. The nomination process has changed this year. They will be in Microsoft form and transparent to all. This change was brought by Statewide Senator Ford.
- b. Nomination will occur during a meeting. Responses will be anonymous. There are five officer positions: Chair, Vice Chair, Secretary, EPPC Chair, and FASP Chair.
- c. [Link](#) to a spreadsheet shared; names of all eligible senators for the officer positions are listed on the form.
- d. The idea is coming from a Statewide Senate which does both nomination and election during the same meeting. At Statewide there is a sequence of receiving nominations for one position at a time, taking responses on accepting/rejecting nomination and voting immediately after.
- e. Due to Chico State Constitution, we will delay elections for two weeks. Therefore, at today's senate meeting there will be only nominations and no election.
- f. Stated that if there is a person nominated for multiple positions, this person would want to keep both as at the next senate meeting there will be sequential elections for each officer's position.

- g. Encouraging people to nominate candidates and ask if people are willing to serve.
- h. Between now and the election, candidates can reject nominations.
- i. Chair Paiva will follow up with an email to all nominated candidates.
- j. Suggested to input the names of the same candidate multiple times as this may indicate larger support for the same candidate.
- k. Clarified that the senate election for each college representative occurred earlier in the semester and that is the reason why some current senator's names are not on the list and other new names are included.
- l. The excel spreadsheet will be open until the end of a meeting when the results will be finalized.
- m. Nominations received earlier via nomination form will be added to a list.
- n. After 5 pm, the senate checked the list of many nominees for each position.
- o. Senator Ferrari stated she is not willing to serve as a Senate Chair.
- p. Senator Sistrunk stated he is not willing to serve as Senate Secretary.
- q. Chair Paiva will email all nominees to verify they want and are willing to serve. Next Wednesday senators will be notified who are finalists for each officer position.
- r. Current list of nominated candidates shared [here](#).

10. Proposed changes to [FPPP 9.1.2 and 10.2.5: Evaluation of Lecturer Faculty](#) – FASP Action Item
FASP Chair Sistrunk introduced item 10:

- a. The subcommittee worked on amendments.
- b. This is about student evaluation of lecturer faculty.
- c. Proposed amendments were sent to Chait Paiva.

Discussion and questions:

- a. Proposed amendment to add “evidence of Equity Diversity and Inclusion in the classroom etc.” and editorial change “EDI”. Second. The intention is to make the same change to both sections in this document.
- b. Stated that this is a very general language and questioning why not include culturally sustaining pedagogy. Concern shared that many faculty are not familiar with this work or that if faculty does EDI work, the committee evaluating their work may not accept it adequately.
- c. Support shared to add what EDI is and be more detailed.
- d. Stated that subcommittee discussion on this was controversial.
- e. There should be support for work done by faculty.
- f. Suggested to include more active definition and what this work actually is EDI work.
- g. Specified that there should be more guidance to EDI work. Need ideas what relevant concepts in pedagogy are, more clarification on what exactly evaluation of the gaps are, and use of diverse course materials.
- h. An amendment to the amendment was made to strike the language of the original amendment and substitute it with proposed more specific language.
- i. Concern shared this may be difficult to implement in science lab or math course. Concern shared this language may not be equally available to all subject matters.
- j. Stated that math, science, and computer science faculty embedded equitable and authentic methods of assessment within their courses, completed training and professional development opportunities.
- k. Senate voted on amendments to the amendment: 25 yes, one objection; approved.
- l. Senate voted on the amendment: 26 yes, no opposition; approved.

- m. Proposed the same amendment in the second section for the peer review of teaching (FPPP 10.2.5 b). Second.
- n. Senate voted on the amendment: 27 yes, no opposition; approved.
- o. Proposed amendment to delete the word “university” and add the phrase “department chair or department personnel committee”. No opposition, approved.
- p. The Senate voted on item 10: 25 yes, no opposition; item 10 passed.

11. Proposed Name Change: [Chico Student Success Center](#) – EPPC Action Item

EPPC Chair Kralj introduced item 11:

- a. The proposal was approved unanimously.
- b. The request is to change name.
- c. The initial name was created in 2008 and it has created confusion for the program. They exist for student support.

The Senate voted on item 11: 29 yes, no opposition. Item 11 passed.

12. Proposed EM: [Policy on GPA Honors at Graduation](#) – EPPC Action Item – 3:00 pm

EPPC Chair Kralj introduced item 12:

- a. This is a policy that would supersede EM 81-05.
- b. Chico State is currently using 1%, 3%, and 5% versus other CSUs are using GPA as guidance.
- c. The purpose of this proposal is to be equitable with other campuses.

Discussion and questions:

- a. Stated that by changing this campus will have 29% of students getting honors.

Question: At other universities, what is the percentage of their students that are obtaining honors? What would be a change for Chico State? Answer: Chico State will have a change from 6% to about 30% across three different GPA honors. Fresno State used a similar ranking of GPA 3.5 and had 37% students awarded.

- b. Stated that 30% seems a high number. Is this a systemwide issue?
- c. In the past, a much smaller number of students received honors.
- d. Stated that this is a problem and addressing it at the systemwide level should be done.
- e. Commented that GPAs of 3.5 is not unusual for honors, but grade inflation that is occurring and an increasing number of students getting honors is a problem. More discussion is needed.
- f. State that the GPA nationwide standard cum laude is between 3.5 and 3.7 and is generating between 20-30% of students achieving it.

The Senate voted on item 12: 27 yes, no opposition. Item 12 passed.

13. Proposed [New Minor: Astronomy](#) – EPPC Action Item

EPPC Chair Kralj introduced item 13:

- a. Great support from the department received for the minor in astronomy.
- b. Opened for students that do not have a strong math background.
- c. Out of all CSUs currently only four of the 23 offer astronomy as a minor.

Question: would university have access to the observatory for students in this minor? Answer: yes.

The Senate voted on item 13: 28 yes, no opposition. Item 13 passed.

14. Proposed Discontinuation: [Professional Accounting Certificate](#) – EPPC Action Item

EPPC Chair Kralj introduced item 14:

- a. ISFA brought this item passed at the EPPC.
- b. In 2014 there was a professional accounting certificate.
- c. This is a professional program that does not link to any other graduate programs.
- d. It is not a competitive option for students who need the units to become a CPA.
- e. Enrollment, availability of faculty, feedback from stakeholders indicated this is not needed.

The Senate voted on item 14: 29 yes, no opposition. Item 14 passed.

15. Proposed [New Option: MS in Nutrition, Option in Dietetics](#) – EPPC Action Item

EPPC Chair Kralj introduced item 15:

- a. The Department of Nutrition and Food Sciences currently have two options in their master's degree and would like to add a third in dietetics.
- b. This would be a pathway for students that are going to become registered dieticians.
- c. This is important in terms of health care services within the northern state and statewide.
- d. They met all accreditation needs.

Discussion and questions:

- a. A recent discussion showed a lack of library resources to support astronomy minor.

Question: was there a similar request from the library regarding resources for this option? Answer: There was a letter of support from the library and the diversity of available resources.

The Senate voted on item 15: 29 yes, no opposition. Item 15 passed.

16. Proposed EM: [Blended Bachelor's and Master's](#) – EPPC Action Item – 3:30 pm

EPPC Chair Kralj introduced item 16:

- a. This is a proposal that has been approved by the Chancellor's Office.
- b. This will provide a pathway for students that would like to move on to graduate studies and utilize graduate level courses (12 units) that they have taken as graduate students.
- c. Those would be taken at the price of their undergraduate studies.
- d. EPPC approved this item without opposition.
- e. EPPC discussed the following questions:
 - i. What oversight do they have in terms of the program changes?
 - ii. What is a significant change versus a non-significant change?
- f. Suggested for senate to provide feedback on these questions.

Discussion and questions:

Question: Where can we find examples of courses that would be considered minor versus major change? Answer: These are not new programs; they are existing programs. There is no EM that currently governs this process that is managed by the provost's office. If these are approved, they would be considered as minor and will go through the curriculum process or significant changes that will go through the EPPC and senate. Example of journalism program courses and accounting option shared as a minor change.

- a. Clarified that in the lower unit major the 12 units will not impact the core. In higher unit major there will be a more significant impact and those will go through EPPC and senate approval.
- b. Stated that if everything goes through this process, EPPC and senate would be overwhelmed.

Question: Will students pay the same price if they are taking graduate courses as undergraduate versus graduate students? Answer: students are not charged based on the level of course they are taking but the type of student they are, undergrad or grad student.

- c. Stated this is a more compelling reason to have a blended program as it may be cheaper.
- d. Transition in pay occurs once 120 units are taken as required by undergraduate students.

Question: Is there any resolution on how compensation happens for department and faculty teaching graduate programs? This was asked during the introduction phase. Answer: This falls outside of the purview of this document.

- e. Commented that the campus Educational Program Policies Committee does look at the fiscal responsibility aspects of the programs offered on the campus.
- f. Stated that normally a budget is provided when option, program, degree proposals are coming through EPPC and senate approval.
- g. Commented that if we add more graduate students to faculty's courses, this may provide different learning experience and available resources for those faculty members and students.
- h. Financial information comes from the students' perspective, not faculty e.g., tuition fees, financial aid, impact on international students.
- i. Stated that e.g., the transition from a state-supported undergrad to a self-support graduate program can cut students' cost almost to half.
- j. Clarified that once students are done with undergraduate requirements then they can be awarded a degree and that can be over 120 units that they are taking. Transition to graduate fees occurs once students complete 120 units.
- k. Based on the last comment, suggested to have student advising include the consequences of the blended program.

Senate voted: 29 yes, one abstention. Item 16 passed.

17. Proposed [Elevation of Option to Degree in Physical Education and Teacher Education \(PETE\) \(Dept of Kinesiology\)](#) and [Discontinuation of Option in PETE](#)– EPPC Introduction Item

EPPC Chair Kralj introduced item 17:

- a. This is an elevation of the option to a degree and the discontinuation of the option in the same program, PETE.
- b. This is a state-supported degree.
- c. It does not impact teacher credentials, but it does impact Teacher Education Option.

Discussion:

- a. Part of the motivation for this is to bring it into compliance with the new executive order.

Senate voted: 29 yes, no objection. Option elevation approved.

No objection to discontinuation. Item 17 passed as an introduction item.

Discussed taking all FASP introduction items as a consent agenda. Stated that this can be a quick one by one item and Chair Paiva decided not to take this as a consent agenda.

Reminder all FPPP documents – only faculty can vote on these.

18. Proposed changes to [FPPP 5.1.3: Recruitment process documentation](#) – FASP Introduction Item

FASP Chair Sistrunk introduced item 18:

- a. Cleanup of the document retention was offered by the Office of Academic Personnel.
- b. Passed at the FASP unanimously.

The Senate voted on item 18: 25 yes, no opposition. Item 18 passed.

19. Proposed changes to [FPPP Definitions: Currency in the Field, Range](#) – FASP Introduction Item
FASP Chair Sistrunk introduced item 19:
- a. These were brought forward last year.
 - b. The definition of a term is clarified.
 - c. Range and salary schedule are part of this document.

The Senate voted on item 19: 25 yes, no opposition. Item 19 passed as the introduction item.

20. Proposed changes to [FPPP 5.1.1.e: Hiring Tenure Track \(Probationary\) Faculty](#)– FASP Introduction Item
FASP Chair Sistrunk introduced item 20:
- a. This proposal is regarding a new contract passed last year.
 - b. If a local lecturer is qualified and applying for a tenure track job, they should be interviewed.

Discussion:

- a. Stated that the term “should” implies an opinion. Suggested that at action there is a change to “need”.
- b. This is CBA 12.2a and the language is “should be interviewed”.

Question: If the term changes to “must”, “need” would this be considered a conflict? Answer: yes, this would conflict with the contract.

The Senate voted on item 20: 26 yes, no opposition. Item 20 passed as the introduction item.

21. Proposed changes to [FPPP 8.1.3: Evaluation of Faculty](#) – FASP Introduction Item
FASP Chair Sistrunk introduced item 21:
- a. This is cleaned up of a document brought by the Office of Academic Personnel.
 - b. Focus on electronic dossiers.
 - c. Changed SET to SFOT.

The Senate voted on item 21: 26 yes, no opposition. Item 21 passed as the introduction item.

22. Proposed [Recommendation to discontinue written verification of serious and compelling reasons for Withdrawals from individual courses](#) – EPPC Introduction Item
EPPC Chair Kralj introduced item 22:
- a. This proposal was discussed at the EPPC.
 - b. The Chair Council question pointed out that some faculty do ask for verification when students are withdrawing from an individual course while others do not.
 - c. Deans and Chairs should sign the document but should not include a note.
 - d. No consistency of asking versus not is an issue.
 - e. EM 10-18 grading policy states that student withdrawing should have serious and compelling reasons but does not specify a need to be a written justification or verification.
 - f. The verification language was specific to the catalog.
 - g. This is a recommendation coming from EPCC:
 - i. there should be a seriously compelling reason,
 - ii. it would need to be signed off by the specific parties in the department, but not to require written verification (a doctor's note, counselors note etc.).

Discussion and questions:

- a. Stated that Dills-Allen from the office of registrar does not oppose the EPPC's recommendation.
- b. Stated this looks more like a resolution than a recommendation. Suggested that editorial changes could be made to add resolve clauses and present this as a resolution next time in the senate meeting.
- c. Clarified this would then be a resolution instead of a recommendation.
- d. Discussion at the EPPC meeting included if this should be discussed somewhere else other than EPPC (charged for this task).
- e. Appreciation shared for hard and good work.
- f. Stated that this document will bring a change for Chico State students and support shared.
- g. Commented that students go through a hardship (mental health, death in family) and going through the filing documentation for withdrawal can cause additional stress. Helping them by simplifying this process is encouraged.
- h. Stated that there is no recommendation to change the policy itself. Conflict is between practice and policy. Currently, the policy does not require verification and the practice is that verification is required by some and not others.
- i. EPPC recommendation is to align practice with the policy.
- j. Stated that if the senate cannot change this document as it stands now.
- k. Clarified that this document was approved as an agenda item and therefore, the senate can amend this document (change type of document, make motions to amend statements).
- l. Suggested that when this comes as action item for title to be amended as "recommendation to discontinue the practice of requiring" and therefore, clearly distinguish policy from practice.
- m. Although EPPC did not state this in their recommendation, it was suggested for policy to be changed to align policy and campus practice. This can be done at a different time.

Question: Should this be voted on as is or ask this to come back at a later time after all suggested are included? Answer: This is presented as an introduction item and this body can vote on it as such.

- n. Stated that any changes suggested today can be included before the next senate meeting.

The Senate voted on item 23: 29 yes, no opposition. Item 23 passed as the introduction item.

23. Other

Clarified that item 23 (EPPC item) was removed from the agenda.

Praise shared for work done today at the senate meeting.

24. Adjourn at 5:25 pm.

Respectfully submitted,

Ana Medic, Academic Senate Secretary

For a direct link to all agenda items in Box, click [here](#).