



M E M O R A N D U M

TO: ACADEMIC SENATORS
FROM: Ana Medic, Academic Senate Secretary
SUBJ: **ACADEMIC SENATE MINUTES**
DATE: Thursday April 25th, 2024, 2:00 p.m.

Zoom: <https://csuchico.zoom.us/j/6929553877?pwd=WFNQb29hdIMrMXZMbmXuam5sZzBRdz09>

Meeting ID: 692 955 3877

Passcode: shark

Present: Alaniz-Wiggins (Arisman), Boura, Boyd, Brundage, Cline, Clyde, Coons, Cornick, Green (Paiva), He, Jollimore (Moss), Kaiser, Kralj, Lau, Lemmi, Lee, Maday, McBride-Praetorius, Ma, Medic, Miller (Magnus), Newell (Draper), Nichols, O'Conner, Perez, Peterson, Sargent, Sendze, Sherman, Smith (Yeager-Struthers), Sistrunk, Trailer, Traver, Underwood, Walter, Weingartner, and Zeichick.

Absent: Gibson, Windom, and Youngblood.

Chair Trailer called a meeting to order at 2:03 pm.

Acting Chair Kralj conducted the meeting after 2:30 pm.

1. Approve [Minutes of 04Apr2024](#)

Minutes approved.

2. Approve Agenda

Agenda approved.

3. Information: Update on Executive Committee Minutes

Acting Chair Kralj provided an update on EC minutes:

- a. EC discussed and determined EC minutes will no longer be confidential. Working on the format of meeting minutes.
- b. There will be a website designated for EC documents where meeting agendas, minutes and summaries will be posted.

Old Business

4. Proposed [Revisions to EM 01-009 Special Major Program](#) - EPPC Action Item

EPPC Chair Miller:

- a. Passed at EPPC unopposed, not controversial.

Academic Senate voted: no opposition, passed as an action item.

5. Proposed to [Discontinue International Relations BA](#) - EPPC Action Item

EPPC Chair Miller:

a. Items 5 & 6 are related. The Department is taking the international relations BA and placing it as a new option in the other degree.

b. There was no controversy, passed unopposed in EPPC.

Academic Senate voted: no opposition, passed as an action item.

6. Proposed [New Option in International Relations](#) - EPPC Action Item

EPPC Chair Miller:

a. Items 5 & 6 are related. The Department is taking their international relations BA and they're placing it into a new option in another degree.

b. There was no controversy, passed unopposed in EPPC.

Academic Senate voted: no opposition, passed as an action item.

7. Proposed [Revisions to EM 10-020 Policy on Student Organizations](#) - FASP Action Item

FASP Chair Walter and Kendall Ross:

a. Updated version from 2010. There were terminology updates, an additional minimum requirement added and changed the appropriate relevant policies.

b. Added a requirement for a student to have a cumulative GPA of 2.5. Updating current practices.

c. Recruitment processes are updated to assure first time to college students must at least have attended one semester of college to join a social fraternity or sorority and stay academically eligible to stay out of an academic notice. Focus on a student's academic success.

d. The sports clubs are not NCAA or CCA intercollegiate athletic program teams; they are rugby, lacrosse, water-polo, soccer competitive teams.

New Business

8. Proposed [Revisions to the Academic Senate Constitution](#) – Introduction Item – time certain 3:00 pm
Acting Chair Kralj stated that change to the academic senate constitution require 2/3 of votes to pass.

EPPC Chair Miller:

a. Discussed as a discussion item at both EPPC and FASP.

b. After the November 30th meeting, Miller was asked to chair the committee to look over the proposal that included nine additional members. Committee members used a 2/3 vote for every decision made and included many meetings and email correspondence.

c. EPPC discussed the proposed document while FASP did not.

d. Term limits were discussed, including statewide senator positions.

e. Proposing to add the university diversity officer as a non-voting member to both the senate and the executive committee. Voting rights were discussed, administrators do not hold voting rights, and this will continue.

f. This amendment sets a nine year or three full terms limit for statewide senate officers to allow statewide senators serve their statewide terms and grow within that leadership.

g. This amendment sets a six-year consecutive term limit for local Senate officers.

h. The amendment would prevent senators from holding more than one leadership position simultaneously.

i. The amendment does not change the membership of the executive committee but does remove the administration as voting members. Statewide senators would be removed from the EC to allow the term limit service. Retroactively applies term limits to all who are currently in leadership and would have the current service time applied towards the limit that was discussed.

- j. Requires the senate chair to create an ad hoc committee every other year to open the Constitution and look for ways to be more inclusive.

Discussion:

Question: Considering the role statewide senators have, why did the decision include their removal from the committee instead of making them a non-voting member like the administration? Answer: At the statewide level, there is a learning curve and an opportunity to grow. To balance service at the local level at Chico State and allow growth at the statewide level, the decision was made at the committee level.

- a. The composition of EC is probably the most important and the most critical thing about these proposals, because that is where the power comes from in the Senate.
- b. The immediate past chair strongly supported removing the voting privileges for the immediate past chair on the academic senate executive committee and making it consultative only.
- c. Support shared for term limits to allow new voices to be included. Disagreement shared with removing statewide senators from the executive committee, strength in communication and representation of campus.

Question: Stated that a lot of experience built up, commitment and work go into the officer's work. Opposition shared to pose term limits as limiting those willing to serve may have a negative impact. Are there any evidence term limits have been abused?

- d. Chico State had only one statewide senator who became a trustee. A valuable role for the university, hope shared this will not be impacted in the future. Support shared to keep statewide senators on the EC. Voting or non-voting member option can be explored.

Question: Why are staff members not included in the EC? In addition, there was no staff member included in the subcommittee discussing a constitution document. Answer: In the future, staff member's serving on the constitution subcommittee will be considered. Staff members cannot serve on the EC.

- e. Asking about the data considered during the discussion: the demographics of senators or leadership who served in the last 10 years (average term length of senators and officers, and who is impacted by current proposed term limits). Additionally, to consider an internal campus climate audit to be embedded in the constitution as well as a code of ethics in the constitution.
- f. Commented that in the recent elections, noticed that not many positions were contested. Included that similar comments were shared that pertain the last several years. If term limits are posed, how will senate and officer members be found to serve?
- g. Subcommittee members valued all comments and different perspectives shared during the subcommittee work. Reshared concerns about term limits for the statewide senators due to uncontested elections. Confirmed that the subcommittee passed the constitution document by voting seven yes, one no, and one yes with reservation.
- h. Asking how many single term senators served without discussing items due to intimidation to participate at the senate level. How to overcome those barriers before imposing term limits?
- i. Stated that the changed election process was done successfully last year, and the body was charged by the previous president to improve the election process in the future. That did not occur, stating this may help improve the commitment of more members and asking to consider this in the future.

Question: Concern shared if placing president, provost and VPs as non-voting members, what would stop them from not participating and being present in the EC?

- j. Appreciation shared for having senators and EC members with experience during the onboarding period. Valuable experience passed on to include new members to feel safe and

included in the discussions. Feedback and perspectives from other campuses shared on the statewide senators and their service and roles on campus and at the statewide level.

- k. Mentoring new members at all levels is important for representation and advocacy for constituents. Mentoring and inviting members will open doors for more members to serve.
- l. Statewide document comments shared responses and data. Asking senators to consider this as additional feedback.
- m. Asking if the proposed document would bring more diversity in the voices heard and answer all the questions asked. Is the issue of how colleges are represented resolved? Faculty voices are important, response of a combination of those with experience and new members will protect faculty voices.
- n. Commented that the current known names of senators and officers can produce the same members continuously serving. Opposition to the term limits shared.
- o. Motion made to request a secret ballot. Stated that as an introduction item will require a 2/3 majority vote to be passed. All senators can vote.

Motion made to call a question. Second. Microsoft form link for a vote shared.

Paiva, Medic and Walter counted, verified, and confirmed votes. There were no 2/3 supporting votes.

Motion failed.

9. Proposed [Revisions to the Academic Senate Bylaws](#) – Introduction Item

Prince and Underwood introduced item 9:

- a. Proposing changes to Title V. The previous two paragraphs were expanded to include scenarios when EC or AS CSU members need to be replaced in the middle of their terms.
- b. Defined long-term and short-term vacancies, replacements and substitutions.
- c. Section I is the only section in which is stated that the Academic Senate Chair would make an appointment to the position, and this was based on previous chair experience. If the chair is not available, the vice chair would take that role and within 15 instructional days there will be elections. In the absence of both, the EC would decide. This is defined in section II.
- d. In section III proposing language to describe the process when substitution occurs during the academic recess (summer and winter). Fall election would be by October 1st while in spring regular elections will be followed to replace the members.
- e. Section IV is a short-term vacancy during the academic recess. The EC is going to make an appointment for the recess through the following semester or until it is no longer needed. Longer than one semester vacancies would be referred to the appropriate section I or III.
- f. Language added to clarify that no one holds more than one position at one time.
- g. Chair, vice chair and secretary positions are available to senate members only.
- h. For the immediate past chair of the academic senate no substitution shall occur as this is an advisory role.
- i. Specified that if any appointments are made over break or during the academic year, the academic senate will be notified at the very next meeting.
- j. The Senate will maintain written electoral procedures that are reviewed and approved periodically.
- k. Section V included the statewide senator vacancies, college representatives and at-large senators. Following the constitution document when electing these positions. Vacancies described in more detail. Any faculty member who meets the criteria is eligible for this position and would receive release for service.

Senate voted: 28 yes, no opposition. Item 9 passed as an introduction item.

10. Proposed [New Mathematics MS Degree](#) – EPPC Introduction Item

EPPC Chair Miller:

- a. The department supported a new MS degree in mathematics that will support the program and students better as a state-supported program. Not controversial at EPPC.

Academic Senate voted: 29 yes, no opposition. Item 10 passed as an introduction item.

Motion made to extend the academic senate meeting and cover EPPC introduction items. Second. No opposition, the meeting continued.

11. Proposed [New Option in Corporate Accounting](#) - EPPC Introduction Item

EPPC Chair Miller:

- a. The item is an option within the business administration degree, and it is an online program.
- b. EPPC discussed online support for the option.

Academic Senate voted: no opposition, item 11 passed as an introduction item.

12. Proposed [New Business Analytics MS Degree](#) - EPPC Introduction Item

EPPC Chair Miller:

- a. This is a state-supported in-person program, which will lead to several job opportunities and foster a comprehensive understanding of business analytics algorithms and data management skills for students.

Academic Senate voted: no opposition, Item 12 passed as an introduction item.

13. Proposed [New Certificate in Team Organizational and Leadership in Agriculture](#) - EPPC Intro. Item

EPPC Chair Miller:

- a. The proposal is based on successful leadership programs at other universities.
- b. There is a student demand for it based on the surveys that the department did. These will be transferable skills to many different areas for students upon graduation.
- c. EPPC discussed broader applications beyond agriculture. The department supported the name for the certification to be focused on agriculture at this time.
- d. EPPC supported the proposal.

Academic Senate voted: no opposition. Item 13 passed as an introduction item.

14. Proposed [Name Change: Physical Education Teacher Education](#) – EPPC Introduction Item

EPPC Chair Miller:

- a. A new degree had come forward through kinesiology and was approved on campus through regular processes. The Chancellor's Office rejected the name. The department suggested the new name which is proposed here. Not controversial, passed at EPPC.

Academic Senate voted: no opposition, item 14 passed as an introduction item.

Motion made to suspend the rules and consider item 14 as an action item. Second. Senate voted: 28 yes, no opposition. Motion passed.

Academic Senate voted: no opposition, item 14 passed as an action item.

Motion made to extend the meeting and cover item 16. Second. No opposition, motion passed.

15. Proposed [Revisions to EM 18-022 Executive Management Selection Committee](#) – FASP Intro. Item

16. Proposed [New EM Research Integrity and Misconduct](#) (supersedes and decommissions EM 12-064) – FASP Introduction Item

FASP Chair Walter and AVP Allen introduced item 16:

- a. Making revisions to an older EM and aligning it with federal guidelines under the Public Health Services policies and research misconduct, and the federal policy and research misconduct from the Office of Science and Technology.
- b. Acronyms were defined.

Question: Will this EM address the concerns about animal experiments, experimentation, projects that have reduced a lot of injured animals? Answer: The proposed EM is about research misconduct such as plagiarism and falsification of data. In the fall, the senate passed an EM on Institutional Animal Care and Use Committee that is more focused specifically on the welfare of animals. Academic Senate voted: no opposition. Item 16 passed as an introduction item. Items 15 & 17 were postponed to the next academic senate meeting.

17. Proposed [Revisions to EM 21-029 Policy for the Use of Digital Technologies in Teaching and Learning](#) – FASP Introduction Item

Communications

18. Announcements and Communications – time certain 2:00 pm
 - a. A call for volunteers to serve on the university committees is open.
 - b. The Kathy Kaiser award nomination period is open until April 26.
 - c. Two academic senate meetings are left; senate meetings may begin at 2 pm to conduct the remainder of business.
 - d. The final academic senate meeting will be on May 9th in person with food and refreshments.
19. University Reports
 - 19.1. [Academic Senate of the California State University](#) – [March Plenary Report](#) – Boyd/Underwood
 - 19.1.1. ASCSU [Agendas](#), [Minutes](#), [Resolutions](#), & [Summaries](#)
 Senators Boyd and Underwood:
 - a. A report from the March plenary meeting with resolutions is attached.
 - b. Faculty trustee Yee-Melichar and CSU Alumni trustee Adamson will visit Chico on April 30 and meet with statewide senators, executive committee members and other constituents on campus.
 - c. The Vice Chancellor of human resources is working on documentation protocols for Title IX, and other conduct of concern.
 - d. DACA employee experiences in higher education were discussed and shared.
 - e. Tentative agreement has been ratified by the CFA and CSU BoT, which clarified that the 5% is contingent on there not being a reduction in the governor’s proposed budget.
 - f. Title V is planning to institute ongoing reviews of admissions and GE requirements every five years. The Chancellor's Office will protect the role of faculty in developing policy implementing federal V changes.
 - g. The resolution is calling to amend the constitution of the Academic Senate of the California State University to add three designated temporary faculty positions followed by the change in the bylaws (lecturer faculty). Campuses will be ratifying this decision as well.
 - h. ASCSU has been very active in legislative advocacy, both state and federal (items 5&6).
 - i. ICASS will have two meetings in May regarding CalGETC and GE changes.

19.2. Cabinet - Perez/[Boura](#)/Brundage/Clyde/Morales/Sendze/Cornick -Time Certain TBD.

VP Brundage:

- a. Impact Day is on Monday, highlighting partnership with seven CC by signing an MOU and partnering with them to transition students to Chico State.
- b. Non-student case of meningitis recorded. The campus health center is working with student organizations. Communication with campus will continue.
- c. Yesterday was a concert on the lawn. Take back the night event will be this evening.

President Perez:

- a. Budget calls are sent to VPs and campus. Working on a 5% budget reduction per year in the next three years.
- b. Choose Chico was successful. 1,600 students visited campus, with a total of 5,000 visitors on the campus.
- c. Commencement will be held in a few weeks, expecting over 3,000 students to graduate.
- d. The strategic planning steering committee has done good work conducting listening sessions across the campus. Community agreement created, discussed, and shared with campus community.
- e. At the Giving Day event, campus raised \$1.2 million in one day.
- f. CCGI is a part of the state of California that facilitates the sharing of student data between high schools and universities. MOU with CC will allow communication between regional high schools and Chico State (Impact Day).

CDO Morales:

- a. The campus has added three additional transgender restrooms (Tehama Hall, Yolo Hall, and the Student Services Center). There will be a total of 41 gender inclusive restrooms in 16 buildings.
- b. the Office of Equity Diversity Inclusion is continuing to offer safe zone trainings and certifications (examples the impact of hate speech, education about first amendment and its relationship to Title VI).
- c. A multi-year plan to build a multi-dimensional minority serving institution. This year's focus is on the Asian American Native Hawaiian Pacific Islander community.

VP Sendze:

- a. Division investigated the purchase of policy management software and selected the software called Power DMS with an enterprise license. This will help with the policy development, review, management and approval process.
- b. Campus did an audit 10 months ago on the 14 findings. The campus successfully completed all the audits. CO will do an additional intermediate audit in June to confirm the progress.
- c. Campus opened a new security awareness training program through CSU Learn last Friday. Around 1,500 people completed the training. This will improve the security on campus.

19.3. [Executive Committee Summary Report](#) – Medic

19.4. Standing Committee Reports

19.4.1. [Educational Policies and Programs Report](#) – Miller

19.4.2. [Faculty and Student Policies Committee Report](#) – Walter

19.5. Associated Students Report – Alaniz-Wiggins

AS President Alaniz-Wiggins report updates:

- a. Appreciation shared for work done with staff, admin and faculty at the academic senate.
- b. After graduation planning to do Peace Corps in Morocco.
- c. AS elections officially completed, new officers elected including Chris Sullivan as the new AS president, and Dev Kachiwala as a new Director of Academic Affairs.
- d. In Washington, AS president met with Chico State alumni and legislators.
- e. AS is finishing updating the code of ethics and the proposal of a new position for AS government commissioner of technological affairs.
- f. Congratulations to Betsy Boyd for receiving the prestigious Faculty of the Year award from CSSA received in San Diego.
- g. Asking the academic senate to consider calling for a bilateral ceasefire through a statement or officially endorsing CSSA. Hoping for Chico to be a voice against any form of racism, antisemitism, and all other instances of discrimination, and violence.

Praises shared for incredible and inspiring work done this academic year.

19.6. Staff Council Report – Peterson

20. Ask the Administrator

21. Other

22. Adjourn at 5:14 pm.

Respectfully submitted,

Ana Medic, Academic Senate Secretary

For a link to all agenda items in Box, click [here](#).