

**California State University, Chico**

Academic Senate  
(530) 898-6201, Zip 020  
MEMORANDUM

**ACADEMIC SENATE MINUTES**

Thursday, February 14, 2019, 2:30 p.m., KNDL-207/209

*Academic Senate meetings are recorded. Traditionally the written minutes consist of a summary of topics discussed. For more detail, listen to the audio file [here](#). Time stamps for each agenda item are provided in parenthesis for convenience. CSU, Chico is committed to making its resources accessible for all audiences. If you have accessibility-related difficulties with any of these documents, please email [oats@csuchico.edu](mailto:oats@csuchico.edu).*

**PRESENT:** Adamian, Akinwande, Allen, Altfeld, Boura, Boyd, Connolly, Day, Donze, Ferrari, Ford, Gruber, Hart, Herman, Hidalgo, Horst, Hostetter-Lewis (Mitchell-Brown), Hutchinson, Kaiser, Lang, Larson, Livingston, Mitchell-Brown, Paiva, Pittman (Hart), Sharma (Akinwande), Shepherd, Sherman, Sistrunk, Sudick, Teague-Miller, Trailer, Underwood, Watkins, Wyrick (Chair), Zartman

**ABSENT:** Boura, Kim, McConkey

Wyrick called the meeting to order at 2:31 p.m. [2:18]

**1. Approve [Minutes of January 31, 2018](#).** [2:21-2:37]

Minutes were approved.

**2. Approve [Agenda](#).** [2:38-2:46]

Agenda was approved.

**3. Chair's Prerogative.** [2:48-58:33]

Wyrick introduced Megan Kurtz, Recreation, Hospitality & Parks Management, who joins the Civic Engagement team for the Spring, 2019 semester as the Wildcats Rise Community Liaison in a partnership between OCE & the Office of the President.

- **[Wildcats Rise Community Liaison](#) – Megan Kurtz** [2:48-10:22]

[Slide 2] Megan Kurtz explained that since late November she has joined the Camp Fire Long Term Recovery Group for Butte County. She is now acting as a member of the Board of Directors for this group as a liaison between the University and community groups. She has tried to connect students, faculty and staff with community efforts to rebuild after the Camp Fire.

[Slide 3] The two primary community groups that are promoting recovery and rebuilding are The Camp Fire Long Term Recovery Group and Paradise Citizens Alliance. The first of these is trying to function as a communication hub for the county, and the Paradise Citizens is made up of members of the city government with community partners from local business, schools and residents.

[Slide 4] The town of Paradise is now under contract with the Urban Design Associates (UDA). They want to promote Chico State student involvement in helping to reimagine what Paradise might look like in the next 10-15 years.

[Slide 5] There are many restorations projects that students, faculty and staff are already participating in and Megan Kurtz is hoping to connect more community members with the university. She noted that there are many different opportunities ongoing to join with this ongoing work.

[Slide 6] She will report monthly on activities and encouraged people to contact her if they wanted to get involved, or report something they had ongoing. She hoped this would cut down on duplicated effort and help us serve as a resource for the community and over the ridge.

[Slide 7] The Wildcats Rise efforts had accomplished a great deal and we can continue to discover ways to continue this work in the future.

She said she had touched bases with many departments and others were welcomed to contact her as well. Zartman suggested she attend the Chairs counsel as many faculty may be interested in contributing.

Sistrunk reported that the CFA would like to endorse affordable housing efforts for campus members. He noted that Sonoma state is in front of us with their efforts along these lines and wondered if she had advice about how to promote this here. Hutchinson said that this was part of the Campus master planning process and she hoped people would weigh in when this long term planning occurs.

- **[OATS Classroom Technology](#) (Jeremy Olguin) [10:22-28:54]**

Wyrick introduced Jeremy Olguin, Program Coordinator, Office of Accessible Technologies and Services. Jeremy Olguin invited members to listen/read his presentation in the language of their choice using the connections he provided. He said the program he was demonstrating promoted attention on and interaction with the material. He said this is a program that will be launched on the backend of all power points and is currently being tested in ten classrooms.

[Slide 2] He explained the services that his office (OATS) provides:

- Content Remediation
- Captioning

Jeremy Olguin encouraged faculty to seek his office's services especially with video (these can be closed captioned).

- Inclusive technology brainstorming

He hoped faculty would continue to reach out to express what they thought inclusive technology might be in their classrooms.

- All campus web PDF's
- Content accommodations for students with disabilities

He said the office handles about 184 students that require reading in an alternative format.

- Accessibility approval for ITPR process

He said that he is the one who approves purchases and that this sometimes is time consuming because sometimes he must call vendors.

[Slide 3] addresses the latest projects of the OATS:

He said over the last eight years that a team had been built and 14 student assistants added to the office so that it can “go to the faculty” to help them. Some departments have already been visited.

- Live captions!

This will be available with a wireless microphone.

- Watch in the language of your choice!
  - Interactive survey without leaving your presentation! (google slides and PowerPoint)
- Here is another tool for the many faculty who use power points. This will let them accommodate something like an iclicker quiz easily.

- Collect and export data!
- KURZWEIL for all!

This is a program that will read back text, translate it, high light items and any number of things. This is free and people have been downloading it. The transcript it makes can be printed.

Akinwande said he thought this was a beautiful tool to help international students in our classes. Jeremy Olguin said it was up to the faculty members whether the students could have the transcript created. There are 27 languages available.

It can be used on google power point and google slides.

Jeremy Olguin said that policy was being put in place about who owned the transcripts of professors' lectures and all the questions about intellectual property by a committee working on the [Policy for Online Education](#). They will be making sure lectures are not being recorded, and if they are, where that is being stored and how professors will need to approve student recording of lectures and putting them up on ZOOM.

Sistrunk said it would be good to have the policy in place before the technology hits the world.

Jeremy Olguin told Akinwande that AS publicity will be sending out 1 minute blasts about how students can utilize the KURZWEIL program on their own, and he agreed to come to the Student Academic Senate as well.

Ferrari noted that some of the problems the program has translating accurately might add difficulties to the effort to convey the material accurately. Jeremy Olguin said his office was creating a syllabus template that would warn students that the lecture itself was the official material of the course or something like this.

The transcript is produced as a Word document. Special terminology can be uploaded to train the program before use.

The program called Presentation Translator is open sourced and can be downloaded wherever you are.

It could be used to record and transcribe Senate meetings.

- **2019-2020 Faculty/Staff and Academic Calendars (Holly Ferguson and Evanne O'Donnell) [28:52-58:33]**

Wyrick introduced Holly Ferguson, Admin. Analyst/Specialist, Academic Publications & Scheduling Services in the Office of the Registrar; Evanne O'Donnell, Interim Associate Vice Provost, Office of Academic Personnel and Karen von Barga, Interim Assistant Director in the same office to discuss the changes wrought in the 2019-20 calendars.

Holly Ferguson explained that her office is responsible for the 2019-20 Academic Calendar which was released somewhat late this year. She outlined a few changes:

- Student registration dates have been shifted to start a week later than usual. This was widely consultative and will give students more time to decide where they are in their programs (This will start in Spring on April 22).
- Registration has been blocked out to distinguish continuing student registration and new student registration. This is to guide students more clearly.
- The Spring semester grade submission period has been shortened. It will end May 22 this year instead of May 31.

Larson explained that this was changed because the academic work days end on May 22. It was important to align the grading deadline with the last day of the academic work calendar.

Ferguson asked for questions and noted that she will return to get feedback on the 2020-21 calendar.

Altfeld noted that this calendar represents the second time we have had a 4 week winter break instead of 5 weeks. This shortens the grading period over intercession and creates tight schedules if one is teaching writing intensive courses and must grade while the Spring semester is starting up at the end of the break.

Holly Ferguson said her office works with HR and the Office of Academic Personnel and there are rules they must follow that constrain our campus choices.

- they start at the end of the calendar year and work backward
- the Spring semester cannot end on Memorial Day weekend because the former campus President made an agreement with the Chico community

- can't start more than 45 days before the first faculty pay period

She added that since we were pushed closer to the MLK holiday (21 January), this shortened our January even more

Wyrick observed that the 2020-21 calendar will be out earlier. He said the next calendar will be vetted as it should be – it will go to EPPC and EC and the Calendar Committee for consultation.

Ford explained that the question of shortening the winter break to avoid Memorial Day was adjudicated by the entire campus and the senate several years ago and was rejected. We need more thorough discussion than has been done in the last couple of years to include these conversations.

Paiva noted that Lecturers will be able to apply for unemployment insurance a week earlier.

Sistrunk remarked that it makes up for how they don't get paid to go to orientation for their own jobs, though Chico state specifically will now have to pay for their extra unemployment insurance

Underwood clarified in comparing the 17-18 and 18-19 calendars that we started a week later last Fall and then ended a week later and still submitted grades a week earlier.

Boyd thought it would be great to have our calendar out earlier so that people can plan for trips to foreign locations, which is made even more difficult in the winter break when there really is no time to prepare and travel. She also pointed out that starting later in Fall shortens the grade period over Christmas and creates an expectation that we should be working over these holidays. This is stressful and faculty should be given enough actual workdays to do the job.

Larson noted that the calendar committee that will work on issues will have CFA representative on it.

Wyrick noted that this next calendar will be a challenge since next year grades will be due May 22 –this is the Friday after graduation and not May 31 as this year. This challenge is coupled with attempts to keep the grade deadlines seriously to the due date.

Donze said her Hispanic students' families planned activities during finals since it was so close to Christmas. This had an impact on students. Holly Ferguson recognized that this is more information that will have to be taken into consideration next year.

Larson suggested we may need to rethink the EMs around final exam policy since they represent another constraint on our flexibility.

Sistrunk said as President of the CFA that it is disappointing that the committee that is supposed to meet to figure out our calendars according to the EMs and long established

custom of Chico was unable to meet and now the grade deadline is very different than the past. He hoped we can do better.

Larson remarked again that it was necessary to change the due date from the 31<sup>st</sup> to the 22<sup>nd</sup> because our old grade deadline was outside academic work contract. There should never be an expectation that faculty work outside their contract.

She added that we need to try to get all grades turned in as close to the due dates as possible to deadlines because this impacts students

Paiva observed that a shortened grading period of only a week will dictate pedagogy. If an instructor has finals toward end of week and must grade essay exams and research papers and many very full classes, they will be pressured to consider multiple choice testing

Zartman asked if there was a pattern of late submission over the last 4 or 5 years. Katie Baumgartner did not know since the data was not collected. She said that by and large we do pretty well. This will be tracked in the future.

Sudick wondered if we could reconsider how exams are scheduled. Holly Ferguson said that the Senate could take this up

Hutchinson commended Provost for seeing that calendars were not aligned and working so that we can get a collaborative process back on track next year.

#### 4. **Standing Committees Reports** [58:33-59:30]

- **Educational Policies and Programs Committee – Ferrari**

Wyrick asked if there were questions for Ferrari.

- **Faculty and Student Policies Committee – Pittman**

Pittman was ill, but Livingston was available to answer questions.

- **Executive Committee – Sistrunk**

Sistrunk said that EC had met once.

#### 5. **Statewide Academic Senate Report** – Ford/ Boyd [59:30-1:17:18]

<https://www2.calstate.edu/csu-system/faculty-staff/academic-senate>

- **ASCSU Resolutions & Summaries**
- **Final Report from the General Education Task Force with Introduction from ASCSU Chair Nelson and Co-Chair Ullman**

Wyrick asked Ford and Boyd to report.

Boyd noted that the Faculty Trustee, Romey Sabalius, who sits on the Board of Trustees of the CSU submitted an overview of the Board's activities and his own contributions. This is linked in the first link above.

Boyd hoped everyone would take a look at the General Education Task Force report and bring it back to their colleagues and chairs for consultation. This group was formed a year and almost two years ago and convened to consider questions about General Education.

They suggest changes that include

- Lowering GE units from 48 to 42
- Incorporating American Institutions into GE
- Eliminating certain other areas and rethinking GE in general

This is a final report that was sent to the ASCSU Chair who sent it out for wide consultation. There is common feeling that some people had no chance to influence the recommendations. Now is the time to get these comments out.

Boyd has been creating a survey to allow our faculty, chairs and anyone who asks to send feedback. She recognized that all the different members of our Senate can participate.

If the recommendation proceeds, changes would have to occur to the Education code. These would happen in the legislature. This process of change will be slow. If different types of recommendations were made this might go forward in the next few ASCSU plenary meetings. She said she and Ford will be looking for a broad response from our campus so they can go back and represent our views.

Ford said that the Education Code will not be changed easily. He thought comparing this report to the quantitative reasoning report underlined that this example is really a kind of sketch. That report was vetted highly. It is unfortunate that they wrote "final report" on this as that is misleading.

Sistrunk asked where the impulse came that someone decided we really need to cut down on GE. Has there been any study about what the impact of this idea would be on students. Other places like the UC's are not considering these kind of notions that we need to go back and lessen the quality of our degrees since they only effect all those students of color in the CSU.

Boyd said the report lists the members of the committee and cites the sources they used. She said this report is a conceptual model and they are just vetting an idea.

Allen asked what Boyd and Ford thought about the best way to give feedback would be. Should we think of events, she knew that some campuses were thinking about sending resolution about the report. Some people on our campus may not be aware of the report at all.

Boyd explained how she hoped to represent the entire campus and get their views which could inform a resolution.

She explained how the Ed. code calls for 48 units of breadth, and we have taken the two courses that serve the American Institutions requirements and included them in GE. Zartman

emphasized that this plan would lower those units to 42.

Kaiser encouraged a robust review and discussion, since these changes would be really dramatic. The idea that students will gain a disciplinary perspective from taking just one course is laughable. This will restrict people to what they thought was possible in high school as they won't discover anything else.

Ferrari said that many had asked for some formal way to give feedback. Should it be taken to CAB, or an EPPC meeting, or a special forum of the Senate. The time is very limited.

Wyrick noted that some campuses are writing letters to the ASCSU, and we could consider this as well as a town hall of some sort.

Allen asked if the meetings of the Task Force were open meetings. Boyd answered that they were not open, but private meetings.

Wyrick said that different groups were prevented from gaining access. He said the report is not a Chancellor's Office idea, it is a Senate report.

Boyd said she thought there was a PRA request that had been submitted and she would follow up to see what had happened.

Allen reported that in September all the history departments in the CSU wrote an open letter to the Task Force which was followed a few weeks later by all the Political Science departments. There was no response. She had copies of both of the letters.

Pavia wondered how the EO 1100 aligns with this report. Ford said they don't align.

Wyrick asked to discuss Item 10, and it was taken up with no objections [go to 1:17:42-1:40:26].

## **6. University Report - Hutchinson/Larson [1:40:26-1:50:01]**

### **Hutchinson**

Hutchinson noted that it is Giving Day and Valentine's Day and that Chico students, faculty staff and alumni love to support Chico State. At 2:30, we had been given around \$120,000 dollars and in 1 and ½ hours since then, it looks like we are up \$77,000 for \$197,915. She said that there are many interests that move people to give and she was most gratified by the leadership of the Student Philanthropy Club that was organizing this day and changing the culture on campus.

We have been holding Future Fest sessions, and she turned it over to Brooke Banks to describe developments. Brooke Banks reported that on February 4 and at several open forums over the last few days about 70 people considered draft mission and vision and priority statements. People were given opportunity to copy edit the drafts, and we got phenomenal feedback. Common themes emerged! More outreach will be conducted in the week of March 11.

Hutchinson said the hope is to get rid of the “Interpretive Ambiguities” by creating a vision and mission statement that really resonates with campus and especially with students and prospective students and their parents as they look at educational institutions.

The open session about the Physical Master Plan will also be held in March. Hutchinson emphasized that we are trying to align vision, mission and strategic priorities with what we think campus structures should look like as we move 10, 15 and 20 years into the future.

Brooke Banks said there is an online link on the Master planning website where people can give their input until the end of February.

Hutchinson noted that we are now at \$199,565!

### **Larson**

Larson said she had two items to discuss:

- 1) She hoped everyone was watching the all-announce messages going out to alert people to the coming WASC visit
  - Yesterday a confidential email link was provided to allow people to go online and send information and comments to the WASC team ([CSUChico@wscuc.org](mailto:CSUChico@wscuc.org)). No one from Chico will view these comments and only comments from now through the WASC visit will be evaluated
  - The site visit agenda has been finalized and will be [put on the WASC website. Daniel Grassian added that the meetings have been set, but not the actual rooms nor the liaisons who will take visitors around
- 2) Larson announced to the Senate and the academic community that the Chico State Research Foundation will be presenting to the Research Foundation Board in early March a proposal to put out an Request for Proposals (RFP) for the sale of the property known as Eagle Lake Field Station.

Kaiser asked if this had to be sold to another public agency.

Larson asked Eli Goodsell, Director of the Ecological Reserves, in the Research Foundation to comment. Eli Goodsell reported that we have been working with the BLM that has responsibilities on the property to create a RFP working with faculty and the Lassen County Office of Education (that controls access to the land) since 2018.

Kaiser noted that the Chico Unified School district is not allowed to sell any educational property that it is connected to without first offering it to any other educational entity and it is a very complex process. Eli Goodsell said he would consult with Jessica Bourne, Executive Director of the Research Foundation, and the legal team that is helping with the process.

### **7. Associated Students Report – Sharma/Akinwande [1:50:01-1:54:27]**

Sharma greeted everyone and wanted to report on two matters:

- 1) This weekend Sam, and herself, along with two other students will be attending the California State Student Association (CSSA) monthly plenary meeting with the other 22 campuses in the system. Two resolutions are being considered and sent to our Board of Directors to be forwarded to CSU Presidents and other stakeholders in the CSU. If these are approved, she will have a full report at the next Academic Senate meeting.

There will also be a California Higher Education Student Summit which will be a meeting of the 23 student government representatives together with many student at large members to talk to legislators and lobby for the CSU budget and Basic Needs initiatives as well as financial aid questions. This will happen in March.

- 2) AS Elections will be held between the end of February and before Spring Break. Students fill out an intent to file packet that allows them to throw their name in the ring without finally deciding what they will run for. She hoped senators would alert students that they can run and to contact her.

Akinwande reported that the Student Academic Senate will hold elections beginning on February 21. There will be a gathering “Senators and S’mores” which will allow students to meet their representatives and think about participating themselves.

Akinwande mentioned the ongoing concerns from distant learning off campus students about how they can be represented. Perhaps they will have a special representative on the Student Academic Senate, or they might have a special subcommittee that represents them. If people have ideas about how to include these students please let us know. This will be discussed in the Student Academic Senate on February 22 from 2:00-3:30 in BMU 205. Paiva volunteered to help since the sociology department is dedicated to these efforts.

#### **8. Staff Council Report – Peterson [1:54:27-1:55:53]**

Peterson reported that the last approved minutes of the council were attached.

She announced that this is the second year that Staff Council will be supporting a worthy student group with the Wildcat Sponsorship Award. This Tuesday, 5 groups visited and gave presentations of their plans.

This year’s winner is the Native American Club which will be given proceeds from raffle tickets sold beginning on March 12. 75% of the proceeds will go toward this club. Last year Staff Council gave ½ of the funds away and awarded over \$2200. The Club intends to spend their funds getting members to cultural events. Buy raffle tickets soon!

#### **9. Proposed Changes to the Academic Senate Constitution – EC - Action Item [1:55:57-2:26:17]**

- **Amendments**

Wyrick handed the gavel to Livingston so that he could speak as an advocate about the proposed changes. Livingston explained that two week ago this passed as an introduction item. Since that

meeting the ad hoc committee that worked on the constitution originally revisited the document and have come up with a new list of amendments to consider today. This does not preclude other senators from adding amendments of their own.

A paper copy of the new proposed amendments was passed out alongside the electronic version attached to the agenda. These amendments were considered in order.

Wyrick noted this editorial change. No objections.

#### **Editorial Change**

The immediate past chair of the Academic Senate, if **they are he/she is** not otherwise a member, shall be an *ex officio* member for one year, voting.

Sistrunk moved the following about statewide academic senators. Seconded. This will cover lecturers who are in two or more departments and are working fulltime even though according to the CSU they are not called “full time”. Passed.

#### **A. Page 8, Article VIII, Section 1, Eligibility first bullet**

Only full-time members of the Faculty, **including lecturers with appointments that cumulatively equal full time**, are eligible for the Statewide Academic Senate positions.

Wyrick moved amendment B. Seconded. Sistrunk reminded people of the danger to the crowding of the physical space of this room. Allen said that the room becoming unwieldy is no reason to reduce the number of faculty senators. She said she would buy one thinner chair in the future. Passed.

#### **B. Page 2, Article III, Section 2, At Large Members**

**Eight Six** members shall be elected at large, from and by the faculty. Each of CSU, Chico’s representatives to the Statewide Academic Senate will occupy one of these at-large positions which will be elected to three-year terms; the remaining at-large positions will be elected to three-year staggered terms.

Wyrick moved amendment C. Seconded. This accommodates concerns of allowing lecturers to serve on Senate with only a year of service if they are elected. It clarifies who is eligible. Allen corrected a typo –this is not article VII, it is article VIII. Paiva moved to add the words “resigns from Senate” Seconded – Passed. Whole motion “amendment C” passed.

#### **C. Page 9, Article VIII, Section 5, Replacement**

Any elected member of the Academic Senate who is recalled, **or who resigns, or is no longer an employee of the university** shall be replaced by their electorate; their replacement shall serve the remainder of the unexpired term.

Peterson moved amendment D. Seconded. This was to make the language consistent throughout the Constitution. A designee is more permanent than a proxy which is discussed more in the by-laws. Passed.

#### **D. Page 2, Article III, Section 1, Ex Officio Members**

3. President of the Associated Students and the Associated Students Director of University Affairs or their **designees representatives**, voting.

6. Staff Council Chair or their **designee representative**, voting.

Boyd moved amendment E. Seconded. This motion gets at some of the changes that will impact future practice of the Senate fundamentally. This addresses the concern about the removal of the President at various points of the document. This will promote inclusive practice where all the Cabinet officers may vote as well as the President. This will mean that all members of the Senate will take part in approval of any amendments to the constitution together. This means students, staff, faculty and administration will vote on the constitution in the future. Passed.

**E. Page 11, Article X, Section 2, Approval of Amendments**

Amendments to the constitution proposed pursuant to Article X, Section 1, shall require approval by two-thirds of the **voting members, voting and non-voting**, of the Academic Senate.

Sistrunk moved amendment F. Seconded. Passed.

**F. Page 8, Article VIII, Section 1, Eligibility**

Any member of the Faculty with an ~~half-time~~ academic year **entitlement-appointment** at the time of the election, or any member of the Faculty participating in an early retirement or pre-retirement reduction in workload who will be active both semesters of the academic year, ~~has at least a half-time, academic year appointment~~ is eligible for election to the Academic Senate, ~~exclusive of the Statewide Academic Senate positions.~~

Shepherd moved amendment G. Seconded. This just returns the language to what it was before and cut out the language about what used to be called Information Services. Passed.

**G. Page 2, Article III, Section 3, College Members**

Twenty-three faculty members shall be distributed among the Colleges, including **the Meriam Library Information Resources**, in the following manner:

- Divide 23 by the total number of the faculty electorate. For each College multiply this result by the full-time equivalent faculty positions. Each College shall be entitled to the number of members equal to the whole number part of this product. One additional member is allocated to the College(s) with the largest fractional part of this same product up to a total of 23 members with the exception that all College(s) shall have at least one elected member. ~~For the purposes of both allocation and elections, Counselor and Coaching Faculty shall be grouped together with the Library Faculty.~~

**(G continued) Page 9, Article VIII, Section 3, Elections**

The twenty-three additional members shall be distributed among the Colleges (including the **Meriam Library together with Counselor and Coaching Faculty** for this purpose) in a manner to be described in Article III.3.A.

Wyrick moved amendment H. Seconded. This clarifies current practice where Cabinet members of the Executive Committee are voting members in the cases where we vote. This does not change current practice. Passed.

**H. Page 3, Article V, Section 1, Membership of the Executive Committee**

The President of the University, **voting**; the Vice Presidents of the University, **voting**; the three officers of the Academic Senate; the Standing Committee Chairs; the Statewide Academic Senators; and the Immediate Past Chair of the Academic Senate. The Immediate Past Chair shall serve on the Executive Committee for no more than one year subsequent to being Chair of the Academic Senate, and if a vacancy in this position occurs, no replacement shall be made.

Sistrunk moved amendment I. Seconded. This is policy already in the constitution under FASP procedures. This just foregrounds this and maintains the sense of faculty control over the curriculum. Quorums for voting are made out of eligible members who are present. This statement just clarifies the language that introduces the constitution. Passed.

**I. Page 6, Article VI, Section 1, Membership, second to last clear bullet MOVE TO page 1, Article II, Section 2,1**

The duties of the Academic Senate as delegated to it by the Faculty shall be:

1. To formulate, recommend, review, and revise all academic, personnel, and professional policies, including fiscal policies related thereto, broadly and liberally defined. **In cases where the Faculty Personnel Policies and Procedures (FPPP) is considered, only faculty members of the committee can vote.**

Boyd moved to repeat the language about FERP senators found in Article VII section 1, Eligibility so that the entire passage reads:

“Any member of the faculty with an academic year **appointment** at the time of election, or any member of the Faculty participating in an early retirement or preretirement reduction in workload who will be active both semesters of the academic year is eligible for election to the Academic Senate. Only fulltime members of the Faculty, **including lecturers with appointments that cumulatively equal full time and any member of the Faculty participating in an early retirement or preretirement reduction in workload who will be active both semesters of the academic year are eligible** for the Statewide Academic Senate positions.” Seconded. She thinks this was just inadvertently omitted since this was older practice. Passed.

Livingston observed that we need a 2/3 vote to pass all the amendments together. He counted 27 voting members which means that 18 will need to vote yea. Hands were raised. 27 voted yes.

Action item passed.

Wyrick noted that the next phase of ratification will require that this amended constitution be sent to all the faculty to vote on and 2/3 of those who vote must approve. Then it goes to the President.

**10. Proposed Suspension of MS in Electrical and Computer Engineering – EPPC**

**Introduction Item [1:17:42-1:40:25]**

Ferrari introduced the proposal and noted that EPPC had recommendations for modifications to strengthen it. She asked Kathleen Meehan, Chair of the department to speak to the issues.

Kathleen Meehan explained that the department had gone through a large growth in its undergraduate offerings as the number of students has increased 50% in the last five years. The number of service courses to mechatronic and computer engineering majors has also increased (46% and 95% respectively). The faculty population has changed dramatically in the last five years with only one faculty member remaining from before 2012. Most of the faculty have been at Chico less than 4 years.

The workload demands have changed, faculty expertise has changed, but the content of the masters has not changed which means that faculty are teaching outside their area of expertise. The department needs to take the time to address changes in the curriculum. There should also be changes to our current infrastructure. The lab and equipment we have was suitable for 10 or 15 years ago. They would also like to recruit high level students.

After serious reassessment and changes in the curriculum and department infrastructure, the department will be enabled to deliver a high quality graduate education. Working with advising the department will improve its program.

Ferrari recognized that it is always sad to see graduate programs terminated or suspended, but this represents the kind of catch 22 departments may face as their undergraduate numbers grow and the faculty must devote themselves to this population and not to graduate students. It is to be hoped that more faculty can be hired and this program could return.

Kaiser asked what would happen to the students currently in the master's program. Kathleen Meehan answered that there are currently 7 students in the program, 2 are on academic probation, 5 will graduate in May and 2 will finish projects in the Fall without needing graduate courses. She said that there was a plan in place to reinvigorate the degree.

Kathleen Meehan said that 80% of the students in the department were international students. The department did not try to recruit domestic students, but this is a potential direction for the future. She noted that there were 66 undergraduates and with the graduate students this made up close to 25% of the international students on campus. Zartman wondered if suspending the masters would disadvantage the program.

Kathleen Meehan said that someone from Chicago would bring in as much out of state tuition, but that we are not recruiting this way.

She thought there should be a line item in student learning fees for graduate education, since it is difficult to get funds that will impact 15 students and be expensive competing with programs that might help 60 students.

Larson noted that it is a compelling perspective to refresh the curriculum and update the infrastructure of the master's program. She wondered about the enrollment data of the department that seemed to be steady from fall 2014 when it was 301 to fall 2018 when it was 304. Kathleen Meehan said that she had gotten enrollment data from two different places on campus and they were different last year by 80 students. She did not know which number to actually believe. The trends show the department has been growing.

Larson wondered if the growth was in FTES relative to the service complement versus actual major count. She hoped that Institutional research would be the gold standard since they link data up with the CSU to use the data warehouse. Larson explained that when the ABC distribution model determines how much money goes to the departments, 70% of the money awarded is based on FTES with different dollar values given to classes based on mode and level. The most well-funded dollar per FTES is for graduate courses.

Beginning in Fall 2019, the way that SLF dollars will be allocated to the academic division is that it will go to the colleges, and they will determine how their dollars are distributed. This is supposed to be simpler and more flexible and will help with issues like adding new equipment.

She was appreciative of the contributions both Computer Science and Electrical Engineering make to internationalizing our campus and providing for a diverse learning environment. She admitted that we have also become dependent on the funds that out of state students provide. This ratio will decline in 2020 and thus have wide-ranging impact.

Gruber noted that international students have been actively recruited into this program. In Fall 2018 of the 95 international students that applied to our campus, 44 applied for this program. These students had to be told they would not be enrolled and their application fees returned because the program was closed off to them. She hoped the program would come back reorganized, but building programs takes time since far reaching relationships must be cultivated.

Zartman said he had heard that if this program shrank, the masters in computer science would grow and he sought confirmation of this. Absent this, he said he would not support the proposal because we can't treat the people we are trying to recruit this way.

Larson said that Computer Science has become active in recruiting and they are being supported with faculty hires so they can deliver a high quality program with academically qualified students. She was glad to hear that undergraduate numbers are growing in Electrical Engineering.

Kaiser hoped we would listen to the Chair of the department when she says they need to pause to reset a program that Chico state will be proud of.

Daniel Grassian said that the program has not been technically closed, the college has stopped accepting applications for now. The Chancellor's Office contacted us in May or July and told us that although we were not accepting new students, students had been applying to the program through Calstate Apply anyway and these were the students we had to refund. The college has suspended the program without going through the Chancellor's office process and although this should not have happened, this is where we are now.

Introduction Item passed.

**11. Proposed Discontinuation of Certificate in Sport and Human Performance – EPPC – Introduction Item [2:26:17-2:29:36]**

Wyrick asked Ferrari to speak. This change was deemed necessary because of a minor in Sport Performance was approved.

Kevin Patton, Chair, Kinesiology Department, noted that the minor in Sport Performance was approved with the anticipation that this certificate would be discontinued. The curriculum has been streamlined, made more contemporary and more accessible to students. The enrollment

data shows that very few if any students ever took advantage of the certificate. There is robust enrollment in the new minor. This will clean up the catalog.

Introduction item passed.

Boyd moved to suspend the rules and consider the item as an action item. Passed.

Action Item passed.

**12. Proposed Discontinuation of Certificate in Community College Faculty and Adult Education – EPPC – Introduction Item** [2:29:37-2:32:32]

Ferrari introduced the discontinuation. This has been in the works for a while and since no one from the department is available, Zartman was asked to speak to the motion. Zartman reported that this was thought to be discontinued six years ago and was not controversial. It has not had students in this time.

Introduction item passed.

Zartman moved to suspend the rule to consider this as an Action item. Passed.

Action Item was passed.

**13. Ask the Administrator** [2:32:32-2:40:40]

Hutchinson said the total of the Giving Day when she shut her computer was \$224,000.

Zartman said that some people believed that our local housing situation was effecting new faculty hiring. Hutchinson said that education seems to have lost a new hire because of this. She thought we could ask Dan Herbert to visit Senate if we have more questions.

Paiva wondered about ideas about how to support our colleagues who have been served with non-renewal of leases, or rental houses are being sold. How can we support secondarily displaced people?

Hutchinson reminded everyone that we need to be diligent and if we hear about unjust evictions and other problems, we should report it (especially to Dan Herbert) so that it can be investigated and if it is true secondary displacement, that is outside the bounds of the law and will be reported formally.

Hutchinson said she will ask Dan Herbert about these matters since there are faculty and staff who are being displaced by secondary impacts of the fire. Horst thought that Megan Kurtz should also be apprised since she is on the Long Term Recovery group and these conversations have not really begun yet.

Ford said that Dan Herbert had given a presentation at EMAC and is including secondary impacts in his planning to students, faculty and staff.

Hutchinson added that the sale of Paradise Apartments was already in the works before the fire and is not really a case for classic secondary displacement. She said that Dan Herbert had told her that the property owners involved with student housing are mostly committed to keeping up with it long term.

Sandy Parsons added that she has seen successes that Dan Herbert has had working on these issues with staff and faculty.

Sistrunk mentioned that Sonoma state had some success acquiring affordable housing for their students and faculty married or not. They might provide some examples since they have had to respond to fire in their area as well. Hutchinson thought it was fabulous that they had the funds. Sherman said that they were having troubles because their fire marshal was not allowing some of the new units to be occupied.

Hutchinson said we are at \$225,807!

**14. Announcements.** [2:40:40-2:44:47]

- Study Abroad Fair is coming up next Wednesday.
- The Women Like You leadership symposium is tomorrow. This will be an annual event and beside speakers, women are encouraged to attend and hang out on conversation couches. There will be food and mocktails from 10-2:00 in the BMU tomorrow.
- Akinwande said there will be a series of educational events targeted at men to teach about how to intervene as bystanders of harassment and potential sexual violence. It's a program he helped to develop and he will be glad to give people more information

Paiva asked if Akinwande wanted to discuss this work in her classes.

He said that Safe Place will give class talks as well

**15. Other.** [2:44:48]

None

**16. Adjourn.**

Meeting adjourned at 5:12 p.m.

Respectfully submitted,  
Tim Sistrunk, Secretary