

California State University, Chico
Academic Senate
(530) 898-6201, Zip 020
MEMORANDUM

ACADEMIC SENATE MINUTES
Thursday, April 29, 2021, 2:00 p.m., ZOOM

Academic Senate meetings are recorded. Traditionally the written minutes consist of a summary of topics discussed. For more detail, listen to the audio file [here](#). Time stamps for each agenda item are provided in brackets for convenience. CSU, Chico is committed to making its resources accessible for all audiences. If you have accessibility-related difficulties with any of these documents, please email oats@csuchico.edu.

PRESENT: Adamian, Allen, Altfeld, Bailey, Barker, Boura, Boyd (Chair), Bruns, Ferrari, Ford, Herman (Musvosvi), Holbert (Young), Horst, Hutchinson, Irish, Kaiser, Knigge, Krajl, Larson, Leon, McBride-Praetorius, McKee, Medic, Millard, Musvosvi, Ormond, Paiva, Peterson, Schartmueller, Seipel, Shepherd, Sherman, Sistrunk, Smith, Snyder, Smith, Son, Sparks, Teague-Miller, Trailer, Underwood, Wright

ABSENT: Buffardi, Burk

Boyd reminded everyone to update their ZOOM so that the “yes” button will remain active and not fade out. Reminders were included in the chat to correct the Participants list with name changes, pronouns, and guest and member status. Send notes about proxies as well.

[3:25-4:43] Boyd called the meeting to order at 2:04 and explained some of the technical difficulties that may challenge conversation.

1. Approve Minutes [4:44-4:57]

None

2. Approve Agenda [4:58-10:02]

Hutchinson asked that items 23: University Reports and 24: Ask the Administrator be moved to a 2:20 pm time approximate in order to accommodate Cabinet officers’ need to attend other meetings by 5:00. (Moved and seconded. No objections).

Underwood asked that a collection of amendments be attached to item 8: Changes to FPPP Ratings and Summary Evaluations in order to amend the document. These were sent via email to members.

Paiva moved for a *time certain* Adjournment at or before 6:00pm. (Seconded, No objections)

3. **Announcements** [10:03-10:48]

Boyd pointed out that the links to the upcoming events will allow the interested to register for them. The May 6, Senate meeting will be adjourned at 4:00 pm to accommodate Angela Davis's visit.

- **Office of Equity, Diversity, and Inclusion Lecture Series featuring [Angela Davis](#) – 4 pm, May 6, 2021**
- **Spring (virtual) Play – Chico State Theater: [200Hz, We All Have A Voice](#) – May 5-9, 2021**

4. **Chair's Prerogative** [10:49-17:59]

- **Online Grade Change process – Michael Allen, Rich Carrillo – 2:10 pm time approximate**

Boyd introduced Michael Allen (University Registrar) and Rich Carrillo (Assistant Registrar) to describe the new Online Grade Change process.

Michael Allen explained that this process had many vulnerabilities.

- It was physical paper that crossed campus many times before it came to his office. This made it difficult for departments to track its progress and guarantee all needed signatures were affixed, typos could delay matters as well as other underlying issues.
- The office of the Registrar partnered with Information Resources and put the whole process into People Soft.

Rich Carrillo gave an overview of the changes to the process with slides:

- The Grade Change through People Soft will be initiated by the Grade Roster and automatically routed to the Chairs, Deans and the Registrar
- An example of a completed Grade Roster was shared. Faculty will see a new button to change the grade
- The process is a lot like the paper form with the same instructions and the fields (except withdraws)
- There will now be the ability to leave comments (which will be saved in the system)
- There will be a visual indicator to note what step the form is along the document route.
- The approvers will get a direct link to the form to approve or deny
- People Soft will also note the transactions that are waiting if someone wants to track in this way. There will be an Administrator screen with spreadsheets and opportunities to track or report.
- This has many advantages:
 - track the number of forms coming
 - the field automatically tracks the student number and sections
 - great for virtual communication and less data errors during face to face

- This will become available over the Summer
- Process guides and open question periods will also be developed
- These are built-in processes on People Soft that other campuses have already been using. This infrastructure will lend itself to many more applications to automate many other approval workflows

Michael Allen said that this will allow people to view everything awaiting their approval on one screen.

Lots of accolades, applause and emojis shared.

[Discussion moved to Items 23 and 24, time approximate 2:20 pm]

5. Proposed Changes to EM 07-012 All University Responsibility for Teacher Education Committee (AURTEC) (marked version) – EPPC – Action Item [46:05-48:41]

Allen reminded senators that this is a proposal to clean up this EM to provide a better introduction to the concept of All University Responsibility for Teacher Education. It also clarifies the scope of the committee and how it applies to all minor and significant proposed changes to programs that impact subject matter, credentialing, as well as graduate programs that include credentials

The proposal defines the membership, provides terms of service and when the members vote. The EM also provides more explicit procedures for curriculum proposals that need AURTEC approval.

Debbie Summers (Assistant Dean of CME) is in attendance to answer questions.

Action Item passed

6. Proposed Policy for Academic Scheduling – FASP – Action Item [48:58-1:16:09] This time was interrupted by a *time approximate* Item 18, bullet 3(see below)

Underwood noted the purpose of the policy: “In order for the institution in meeting the goals, priorities, and enduring commitments established in the Strategic Master Plan, this EM defines policies and procedures for the approval and oversight of academic scheduling policy and practice on the CSU, Chico campus, and creates the Academic Scheduling Advisory Committee (ASAC).”

The policy looks to develop cross-divisional coordination and collaboration to remain flexible to support space allocation, pedagogical needs, enrollment demand and student access.

Jonathan Day (Chair, Biology) and Jennifer Aceves (APSS scheduling) are present to answer questions.

Ford on page 3 under the heading Permanent Membership, he moved to strike the title under d. ~~Institutional Research Representative~~ and replace it with d. The Director of Institutional Research, or designee. Seconded.

Ford said this would clarify how the officer is appointed.
Motion passed.

Ford thought the Charge articulated in section 4 seemed to order the committee to make recommendations, and he wondered where the recommendations are supposed to go. Jennifer Aceves said that the introduction to the policy outlines cooperation and collaboration between the divisions and this committee serves that purpose. Jonathan Day added that the members of the committee advise APSS about Academic Scheduling and this allows Academic Affairs representatives to help improve.

[Boyd called a 5 minute break]

Under section 4 page 3, Ford moved to add a new section “d. Recommendations will be forwarded to the Executive Committee of the Academic Senate.” Seconded.

Ford noted that EMAC provides that its recommendations be sent to the EC Academic Senate. Herman asked why this was necessary to define. Ferrari said this specifies among a number of possibilities in the Senate where the recommendations should go directly.

Motion passed.

Action Item Passed.

7. Proposed Significant change to Honors in General Education (HNRS)– EPPC – Action Item [1:16:12-1:28:37] This time was interrupted by a *time approximate* to consider Item 18, bullet 1 (see, below)

Allen noted that this proposal incorporates feedback from a five-year review of the GE Program and feedback from meetings with Honors students, staff and faculty. The curriculum on page 17 (not numbered) shows that the program will require courses in social change, arts, humanities, lower division physical sciences, required courses in Ethnic Studies methodologies, and multidisciplinary science in the upper division.

The upper division courses will also include the two tracks: 1. A two course interdisciplinary thesis or project, or 2. Leadership, Power and Change.

Jason Nice (Director of Honors Program) was available for questions.

Kaiser wondered how Honors accommodates transfer students who will have 2 years of the education completed. Jason Nice said that transfer students take the upper division courses in Honors and the Honors advisor works with the students about lower division requirements. Since there is no real coherence in the Program for transfers the 350 course will offer an orientation and options as well as giving them the upper division science required.

Jason Nice said that students will get Honors GE recognition if they take the three upper division courses and the advisor will help to accommodate their lower division requirements. There are very few transfer students in Honors. Snyder thought the advising was great in this program.

Action Item Passed.

- 8. Proposed Changes to FPPP Ratings and Summary Evaluations – FASP – Action Item Amended document for consideration [1:28:45- 2:23:18]** This time was interrupted by two *time approximate* agenda items to consider Item 18, bullets 3 and 4 (see, below) Boyd reminded senators that this is an FPPP item and can therefore only be voted on or amended by faculty. Other issues or concerns can be brought up by everyone. Trailer moved to utilize the amended document to serve as the main document. Seconded. Motion Approved.

Underwood reminded everyone that these are changes in the summary language of Evaluations and Ratings in the areas of Instruction, Service and Professional Development. The major changes to observe are the changes in the Ratings from four categories to three.

- FPPP 10.3.3 describes the older system of rating and the new language: Does not Meets Expectations (replaces inadequate), Meets Expectations (replaces Effective and Adequate) and Exceeds Expectations (replaces Superior).
- There are appendices provided to support transitioning between the old and new systems
- The collection of amendments has additional language in the area of Service
- There is some capitalization correction
- The ranking categories were clarified to encourage continued involvement in college, department or campus strategic priorities and goals including participation in the profession
- The addition of item six in the Appendix (page 5) clarifies the expanded ways to consider Service
- Some of these changes are based on feedback from Senate as well

Irish noted that the committee added some flexibility to the language to accommodate the different types of work faculty do on and off campus.

Ford noted that on page 1 “Meets Expectations” the paragraph does not say the candidate is likely to earn “tenure and/or promotion”. Would it be appropriate to add this language? Traylor said he just forgot to add “and/or promotion”

Larson thought that Shared Governance could be recognized as an important and essential part of Service if words were added to the top of page 3, line one: “...Service that contributes to shared governance and the strategic plans, priorities....” Traylor moved that these words be added. Seconded.

Sistrunk spoke supportively of the motion and hoped that the language could be integrated where consistent throughout the FPPP. He hoped our affirmation of the language could be put throughout the FPPP as necessary. Irish supported the amendment because it fit the widening of the survive criteria added elsewhere.

The Amendment to the Amendment and the main motion was passed.

Ford moved to insert the words on page 1, line 1: “Meets Expectations” paragraph “...earn “tenure and/or promotion.””. Seconded.

Motion passed.

Ford moved to amend page 1, line 14 strike word “ ...concluded ~~only~~ for those...” Seconded. Motion passed.

Herman moves that the word “only” be struck under Exceeds Expectations. Seconded. Motion Passed.

Ford moved to replicate the language “tenure and/or promotion” Seconded. Motion passed

Sparks asked if a faculty person received three “Exceeds Expectations” ratings in their fourth year would they automatically receive early tenure? Traylor pointed to 10.5.3 that requires someone going up for early tenure to get three of these rating during their Performance Review. This means they would have to wait to apply until the following year during their Periodic Evaluation.

Larson pointed out that FPPP 10.5.4 requires faculty to state their intention to go up for accelerated tenure and to state their reason and rationale.

Action Item Passed as amended.

9. Proposed Name change from Minor in Sexual Diversity Studies to Minor in Queer and Trans Studies (MCGS) – EPPC – Action Item [2:23:22-2:25:04]

Allen noted that when this minor was created 20 years ago the campus climate would not have supported language about “Queer” and “Trans” peoples. This change brings the name of the minor into the mainstream for MCGS.

Sarah Cooper is available to answer any questions if anyone has them.

Action Item Passed.

10. Proposed Changes to FPPP 1.1.4 and 9.0 – FASP – Action Item [2:25:05-2:43:10]

Underwood proposed the changes to the FPPP which impact Lecturer voting rights and participation in university, college, and department committees along with other examples of professional development. These entities are also encouraged to find financial support for such participation.

FPPP 9.0 impacts the term “Part-time” faculty by changing it to “Lecturer” faculty throughout the FPPP.

Medic asked if the Academic Senate is considered a “University Committee” as referenced in the last line of FPPP 9.1.3.d? Underwood said the Academic Senate is an example of a University committee. Sistrunk agreed and noted that Union service is also University service.

Kaiser wanted to strongly support this change and point out that we have phenomenal Lecturers who have been serving for years in shared governance.

Shepherd asked how this can be equitable across departments. She wanted this to succeed but fears unfairness.

Seipel moved to rephrase the language of FPPP 9.1.3.c from using “his/her” to be more inclusive and delete the pronouns. Seconded.

Motion passed.

Sistrunk moved that this change be repeated throughout the whole FPPP by substituting inclusive language that the pronouns will be non-gender specific “their” for “his/her” or eliminating the pronouns altogether. Seconded. Krajl added the language “that the pronouns will be non-gender specific”

Motion passed.

Medic moved to add the word and/or to line 4 FPPP 9.1.3.d. Seconded.
Motion Passed.

Ferrari was concerned that this document will force Lecturers into doing service. She suggested adding the words “While not required, evidence of...” to FPPP 9.1.3.d. Seconded.

Paiva asked if Ferrari meant the Service is not required. She moved to amend the phrase which should read “While service is not required, evidence of....

Action Item Passed.

11. Proposed Significant and Name Change to Minor in Instructional Design (MADT) – EPPC – Action Item [2:48:57-2:52:26]

- [Significant change to the Minor in Instructional Design](#)
- [Name change from Minor in Instructional Design to Minor in Social Media Production and Analysis](#)

Allen explained that the two proposals were interlocking. As discussed last week this minor is supposed to promote student success through the cultivation of craft-based skills through Production which is analysis of social media technology and platforms. The curriculum of this department has expanded to reflect modern activity like social media.

The Chair of the Department, Tom Walsh is here to answer any questions. This is the last EPPC proposal of the academic year!

Are there any amendments or questions that might lead to them.

Action Item Passed

12. Proposed [Policy Campus Sustainability Committee - Green Curriculum Advising Team](#) – FASP – Action Item [2:53:09-

- [Amended policy, Appendix A, and Appendix B for consideration](#)

Underwood introduced the EM and wanted to move to adopt the Amended Policy and the Appendices. The collection of Amendments on page 2 and 3 respond to the comments made last week. The Appendices were examined and passed as auxiliary to the policy in FASP.

Boyd said that now would be the time to speak to the amendments in the document. Allen asked about page 4, “the goal is to create a searchable suffix within the University catalog to reflect courses that focus on climate change and climate resilience (X)” She understands that the X is just a place holder but “X” is actually reserved suffix for supplemental instruction. She thought X should just be replaced with “insert suffix here”. This is just editorial.

Are there any objection to this document with the amendments?

Sparks under membership responsibilities the “p” is missing. Elected by their college sentence has verb problems.

Sistrunk noted that the term elected by was removed because of comments last week. The use of the semi-colon was to avoid the added words. Boyd asked if the word “are elected” captures the meaning.

Ford asked about the two different course suffixes. S and C. Sistrunk admitted that the document was flawed. The end of the policy defines the process. One subgroup of the committee will deal with courses with an interpretation of the older Sustainability SLOs and the second subgroup will work on the new SLOs dealing with Climate Change. Ford said the new SLOs seem to eliminate many older SLOs. What is operative effect of Appendix B on the list. The Appendix is supposed to be a working document. The appendix is not proscriptive. These are the general ideas so far.

Holly Ferguson noted that it says in the committee goals that they will create a searchable suffix within the university catalog. Right now suffixes are not really searchable easily. A designation can be created like the Green course which is searchable within the class schedule. We are removing the reserve S (S suffix for Service learning) because it doesn’t really do what it was intended to do. She would advise speaking to this committee to learn about their experience. We have just started implementing a new software and cannot guarantee the green leaf in the current catalog.

Millard said what he thought was that we want attributes, not suffixes. We would have a CCR attribute and a SUS attribute. An attribute is searchable. Students want Climate Change and Resilience and a Sustainability.

Boyd says it look like we need more time to clean up this text. Ford moved to postpone the policy until the next meeting.

13. Proposed [Revisions to EM 15-010 Student Evaluation of Teaching Policy](#) – FASP – Action Item

Underwood said the major changes of this EM were to Change the name of the SETs to Student Perceptions of Teaching and Learning. The intention is to more clearly communicate to faculty and students wat this feedback is supposed to be accomplishing.

Boyd asked for motions about the document. Smith would like to change the name from Student Perceptions of Teaching and changing it back to SETs. No student recognizes this and it will get a low response rate. It seems to take power away from the students. Students think it's fine to internally be referred to as Perceptions.

Snyder said that although they are called Student Evaluations of Teaching they do not actually evaluate teaching.

- These evaluations actually represent student perceptions of the experiences in a course
- It is not appropriate for students to evaluate instruction as they are not instructors themselves and are not qualified
- A more accurate name would be a student experience questionnaire or student perceptions of learning
- Asking students to evaluate the instructor based on the constraints of the questionnaire commonly create biases
- When variables outside the instructors' control systematically impact the results -this is equity bias
- Examples include race, ethnicity, accent, age, disability, etc
- A goal of the USET committee is to transform SETs to be more equitable and constructive rather than punitive

Sistrunk thanked Ela.

- The intention of changing the name is an attempt to change the meaning of SETs from a rather narrow punitive exercise.
- This is not really about power -there were students on the USET committee and the FASP committee that passed this.
- The statewide California Faculty Association is currently negotiating with the CO to change the general name of SETs to Student Opinion of Teaching (SOPs).
- The faculty of one of the largest systems in the United States are moving this way. He was not sure Smith got his information.

Young thought the movement away from using Student feedback negatively or with bias.

- He still thought response rates would be lower
- We should continue to monitor response rates if the name changes
- If you take power away from people they will not participate in the system

Smith said that this name change is not a hit on the purpose of the USET committee. It is not about power but it is still about getting the student voice.

Paiva wanted to thank Ela for the extensive research on SETs. She prefers evaluation to perspective. The culture and meaning of this change need data to prove that there will be lower response rates.

Leon moved to amend the word “Perception” to “Feedback” She claimed that Feedback was more concrete and that Perception was not meaningful.

Boyd polled those who supported one word or another of those who raised their hands.

Shartmueller wanted to consider how the acronym would have social meaning.

Boyd called a vote. Those who supported the change (21) and those opposed equaled (8)

Snyder does not see a lot wrong with Feedback or Perception. We did a lot of research and compared procedure across the system.

Leon thought Student Feedback was used across education. Krajl thought perspective does not carry a lot of weight while feedback carries more weight. Millard thought innovative teaching and pedagogy is impacted by the time the questionnaires are administered.

The meeting adjourned at 6:00

[Items 14-17 were not treated.]

14. Proposed [Changes to FPPP 3.0, 8.0, 9.0, 10.0, and 16.0 Student Perceptions of Teaching and Learning](#) – FASP – Introduction Item

15. Proposed [Changes to FPPP Introduction](#) – FASP – Introduction Item

16. Proposed [Changes to FPPP Definitions](#) – FASP – Introduction Item

17. Proposed [Changes to FPPP 17.0](#) – FASP – Introduction Item

18. Annual Reports

- [University Technology Advisory Committee](#) – Bryan Dixon – 3:20 pm time approximate [1:17:50-1:23:42]

Bryan Dixon (Chair of UTAC) noted that Michael Schilling (CIO) left this year and there have been changes. The report covers the topic discussed over the year. He noted that under the committee membership Jody Shepherd should now be replaced by George Thompson.

The most intense conversation was about faculty concerns about the use of the Proctorio test proctoring software.

McKee asked if discussion was about Pronto would be continuing in Fall 2021. Bryan Dixon said this discussion in UTAC was about the roll out of the software and UTAC was not really included in the decision-making stage of the process. UTAC discussion was just about how to help people get training.

Seipel said that a subcommittee looking at the effectiveness of Pronto to give input about renewing the University subscription in the Fall. There will be a faculty and student survey as well as focus groups. Quantitative data will be use to gauge use and time of use. Boyd invited Seipel to consult with Bryan Dixon for UTAC to round out the consultation

- **Executive Management, Evaluation, and Development Committee (EMEDC)** – **Jinsong Zhang** – *3:10 pm time approximate* [1:06:20-1:15:01]

Jinsong Zhang (co-Chair of EMEDC) observed that the committee conducted several executive reviews and improved the procedures of their EM.

The reviews and searches are defined in the report. She thanked the Provost's Office and the President's Office for all the staff support.

Hutchinson said the entire EMEDC team has done extraordinary work this year and provided much constructive feedback. She noted that the search for the new Vice President of Student Affairs needed to be delayed because of the pandemic, but it will be taken up again when University community feedback can contribute.

Clapping occurred over open mikes.

- **Graduation Initiative 2025** – **Kate McCarthy** – *3:45 pm time approximate* [1:40:32-1:46:08]

Boyd introduced Kate McCarthy (Dean of Undergraduate Education and Chair of the GI 2025 Committee).

Kate McCarthy offered to answer any questions about her report. She acknowledged the work of the phenomenal cross-divisional GI team. Kaitlyn Baumgartner Lee (Assistant Vice-President for University Advisement) co-chairs the committee. The Team is very active and much of the work they do is done in partnership with other campus units.

Kaitlyn Baumgartner said that if there are specific questions, she and Kate would address them:

- Larson asked the Graduation Team if they were acquainted with faculty activity around the Dashboard? Ferrari said she did not have access to the actual traffic of

the Dashboard. There are currently 18 faculty in the FLC dedicated to closing the Equity Gap and there are an additional 18 engaging in more intimate use of the Dashboard. The Dashboard website page has received approximately 1200 visits.

- Krajl reported that she found it a fabulous tool, but she has had difficulty accessing it from home. She shared the tool with the school of nursing, but she hoped improvement could be made accessing it.
 - Ferrari said there is a handout of instructions on the dashboard page which might help and there is also a video tutorial along with a teaching guide (tips on research done, applications). This link will be in the Senate chat. She is also happy to schedule one on one help.
 - Kate McCarthy wanted to reiterate that the report is just a highlight of undertakings.
 - Of course, there was clapping.
- **Faculty Recognition and Support (FRAS)** – **Shelley Hart** – *4:10 pm time approximate* [2:03:31-2:09:36]
Shelley Hart (Chair, FRAS) reported that the FRAS committee was able to pivot to the all-virtual world and convene and accomplish their major tasks to celebrate research and scholarship through the outstanding faculty awards. FRAS has joined the celebrations of these distinctions in the surprise ZOOM classroom visits.

The FRAS committee continues to be impressed by the excellent faculty who are nominated for these awards, and we commend the nominators for stepping up to the challenges. Four professional achievement honors were also awarded which will be conferred by the President and the Provost.

She particularly thanked Snyder and Boyd and Margie Keyawa-Boyd for their good support and the continued generous support of the Provost's Office and the Board.

- **Enrollment Management Advisory Committee** – **Rick Ford** – *4:45 pm time approximate* [2:43:22-2:48:41]
Ford (Chair of EMAC) pointed out that on the bottom of the EMAC report the committee has included enrollment data.
 - The committee engaged in reviewing the financial consequences of enrollment change.
 - We had to revise our admissions policy because SAT and ACT are gone.
 - We recommended different strategies in scheduling and face to face courses.
 - Advice I hard to give because circumstances keep changing.
 - We will be involved in a new Director of Admissions search
 - They are still struggling to write a brand-new strategic enrollment plan.

Ford offered to answer questions.

- Boyd said she would send amendments about membership to Ford.
- Larson agreed with Ford that the enrollment numbers have changed for us in the wrong direction and this has significant impacts to our budget. We are watching our enrollment for 21-22 closely. This will be part of the conversation at UBC in a few weeks and we will need to focus on how important our enrollment is and also our retention.

Boyd thanked the committee for all the work

There was some clapping

[Items 19-22 23r not treated]

19. Associated Students Report – Holbert/Snyder

20. Staff Council Report ([April](#)) – Peterson

21. Standing Committees Reports

- [Educational Policies and Programs Committee](#) – Allen
- [Faculty and Student Policies Committee](#) – Underwood
- **Committee on Committees** – Paiva
- **Executive Committee** ([3/26/21 & 4/9/21](#)) – Sistrunk

22. Statewide Academic Senate Report – Ford/Boyd <http://www.calstate.edu/AcadSen/>

- ASCSU [Agendas](#), [Minutes](#), [Resolutions](#), & [Summaries](#)
- CSU Board of Trustees, Faculty Trustee [reports](#)

23. University Reports – Hutchinson/Larson/Sherman/Parsons/Boura – 2:20 pm time approximate [17:59-35:41]

Hutchinson

President Hutchinson congratulated the Registrar's Office for all their work and underlined other University accomplishments:

- She reported that the system-wide Native American Initiative (ANI) to increase enrollment and support of Native students in the CSU had their Spring meeting. Chancellor Castro (one of the founders of the ANI back in 2014) will be speaking with Hutchinson next week to discuss ways to advance ANI initiatives at Chico under the continuing leadership of Rachel McBride-Praetorius.

- The Chancellor's Office will require all students, staff, faculty and administrators to

get vaccinated before the Fall semester pending FDA approval of the vaccinations. It is expected that vaccinations will be approved by the end of May and pending this they will be required for all returning to campus. There are many outstanding questions.

-Requiring vaccinations is dependent on approval of the FDA.

-the CO is currently determining policy about how this will all work

-we expect a central policy sometime in the next week or two

-all requirements to “meet and confer” will happen at the system level as it normally does

-the Department Chairs are reviewing their Fall course schedule one more time (for the fifth or sixth time) to try to offer as many face-to face and Chico flex courses as they can

- The Presidential Taskforce to Examine University Police Policies and Practices is coming to a close and the report from the Steering Committee will be delivered in a week or two. We will then begin working on this.

- Final Convocation for students will be held face to face for students graduating only. It will be live streamed for families at home and there will be 8-10 live-streamed smaller venues where the students can watch with their families together. She called for more faculty volunteers.

- The reorganization of the new division for Information Technology is continuing as Sandy Miller has been appointed as Acting Vice President. A national search for a regular position will commence without delaying for an interim search. EMEDC will review a draft of a position description and receive University feedback before the end of the semester. She will work with Senate officers to form a search committee so that the position and search can commence over the summer. The full search can thus begin in the Fall.

- To a question about accommodating the difficulties of requiring minors to be vaccinated, Hutchinson said there are many uncertainties that are yet to be resolved and this question will be taken to the Chancellor.

Larson

Provost Larson reported many activities in Academic Affairs:

- The search for the next Dean of Agriculture continues and she hoped people could participate. The third candidate is visiting campus now and the fourth will be virtually present on Monday and Tuesday.

- A position description and call for applications will be posted to serve as interim Dean of the Library on April 30. She encouraged people to consider applying. A national search will be undertaken in the future.

- Hutchinson joined the Extended Leadership Forum (ELF). The Minutes of these meetings are posted on the Provost’s website and important discussion was raised.

- Institutional Research preserves a link on their website “By the Numbers”. A recent report by Jeff Bell notes the D, F, W rates from the Fall 2020 semester. It provides some insight into the impacts of virtual education on our students. This is timely as we give consideration to adding in person courses to our Fall 2021 schedule.

- Bookstore materials should be submitted now
- Faculty Development's Friday Forum will showcase four faculty who have been teaching in the Chico flex environment which has been co-supported by TLP and student workers.

Sherman

Vice President for Business and Finance Sherman reported on her division and campus-wide efforts:

- The third quarter budget to expense reviews are beginning in the next few weeks in anticipation of preparing the provisional budget for 21-22. This is important because the Governor's May Revise will not happen until May 14 and we typically do not have budget ideas out until summer. We are trying to move this up by several months this year by looking at our actuals over the last three years.
 - We are still awaiting our HEERF three money (from the stimulus passed in February). No campus across the CSU has yet received these monies and we are also still awaiting guidance from the Department of Education about spending the money. We will have one year from the time we receive the funds to draw them down. As a result, we will send out a request for funding proposals in the next few weeks.
 - We are making progress on the demolition of the old Physical Science building and it is hoped it will be gone by next Fall. We hope construction of the building will proceed in the next year and ½.

Hutchinson noted that Vice President of Student Affairs Parsons has stepped away from her duties and will hopefully return in six weeks. Anita Baker (Athletic Director) will step in as an interim.

Barker

Interim Vice President of Student Affairs Barker reported on the division:

- Last night, Student Affairs hosted an in-person event "Stars and Cars" and 354 students attended the drive-in theater at Meriam Park. Hutchinson attended.
- Tomorrow afternoon there will be another "Walk About" event for students in Housing and this will cover Vaccine information and tell them where to get shots. A doorhanger will be distributed which will include safety tip to attend commencement.

Boura

Boura, Vice President of Advancement, announced a few items:

- The Alumni Office continues with engagement activities. Beside the Wildcat Connect webinars that are ongoing and successful, the division is working with the college Deans to create a webinar about the colleges called; "College Address". These will allow the

Deans to interact with Alumni of the college and parents and prospective students to learn about the status of the college and future plans.

-the first Webinar is May 13 at 2:00 and treat the College of natural Sciences to be hosted by Dean Hassenzhal

- University Public Engagement is working to provide virtual and in-person commencement exercises that are Safe and Memorable.

- The Capital Campaign has surpassed \$100M mark and is at \$103M today. In the faculty and staff history of the University, this year has been a record fundraising year. He thanked students, faculty and staff for all their involvement for allowing the division to do exceptional work and tell the story of the University to help people make an investment in our noble cause.

[Boyd moved to item 24]

24. Ask the Administrator – 2:20 pm time approximate [35:51-54:40]

Snyder asked if all students were expected to return to campus in the Fall. Some lack financial resources or are caught up in family responsibilities. If a single course that a student needs to graduate is only in-person, will the student's progress to degree be slowed if they cannot return to campus.

Hutchinson answered that faculty have always worked to accommodate students and the University will continue to do so as we navigate the uncertainties.

Smith noted that during Ibrahim Kendi's University lecture, he said about our campus: "As an historian, I know that campuses used to have one armed police person, now suddenly they have expanded their policing forces and imagined this will keep them safe. I am not an advocate of armed police policing people while walking around campus. We are making people of color feel unsafe by having armed people walking around campus. I cannot imagine why an armed person is required to address a person riding a bike on campus."

Smith asked if the Taskforce or the President would consider what Ibrahim Kendi said when thinking about policy about policing.

Hutchinson said she would take Ibrahim Kendi's statement into direct and careful consideration. She thought the Taskforce has been doing this as well. She agreed that times have changed but we need to take a close look at how we engage in policing. She is an advocate of community policing and the effort to move away from a warrior mentality into a notion of guardianship of the community. She looks forward to the recommendations of the Taskforce steering committee.

Snyder wondered how many in-person classes there would be in the Fall. Hutchinson answered that earlier this week the figure was 51.5% of the courses offerings in the Fall will have an in-person element. Larson added that the numbers are still fluid and that the Deans suggest the numbers will increase. The Chairs are currently working on a scheduling deadline of Friday this week. There will be some clean-up effort after this, and it is as yet unclear what the planned numbers will be.

[Boyd returned to Item 5 above]

25. Other

26. Adjourn – *at or before 6:00* [3:36:06]

The meeting adjourned at 6:00.

Respectfully submitted,
Tim Sistrunk, Secretary