

**California State University, Chico**

Academic Senate  
(530) 898-6201, Zip 020  
MEMORANDUM

**ACADEMIC SENATE MINUTES**

Thursday, October 29, 2015, 2:30 p.m., K-207/209

**PRESENT:** Boyd, Calandrella, Cross, Crotts, Donoho (Sager), Ford, Gray, Heilesen, Hoffman, Janos, Jarquin, Kemper, Kipnis, Kirchhoff, Livingston, McConkey (Crotts), Meadows, Nichols, Ponarul, Pratt, Ratekin, Roll, Rowberg, Schierenbeck, Scholz, Schulte, Seipel, Selvester, Sistrunk, Stapleton, Thompson (Selvester), Traver (Livingston), Wilking, Zingg

**ABSENT:** Boura, Elrod

Chair Boyd welcomed everyone and called the meeting to order at 2:31.

1. Approve Minutes of October 15, 2015.

The minutes were approved.

2. Approve Agenda.

The Agenda was approved.

3. Announcements.

- Heilesen recognized Cindy Kelly and Melanie O'Connor from the Staff Council, Service Projects Committee to explain the "University's Needy Children Program" which supports children in Butte county selected by the Butte County Division of Children's Services for help his Holiday season. The program has brought together faculty, staff, administrators and the community for 25 years. Over this time 4,573 children have been sponsored and just shy of \$85,000 has been raised for food certificates for the children and their families. The idea is that Departments, student groups and even individuals can adopt families to help. On Wednesday, December 9, 5-6:00 p.m. at the Farm Pavilion, an open house with choirs, refreshments and a raffle will display a hundred tables loaded with gifts. One can also enter an ongoing raffle for a gift certificate from Esplanade Furniture by purchasing tickets made out to Cindy or Staff Council for a drawing at the November 10 Staff Council Meeting, Or just give monetary gifts!.
- Schulte announced that the women's basketball team is having a free exhibition game tonight at 7:00 in Acker gym, and they are encouraging people to donate food for a drive they are promoting when they attend.
- Kemper notified everyone that the School of Education, Student California Association is holding a fundraiser on November 13 at 5:00-8:00 p.m. at Bidwell Presbyterian Church to

support “School Ties” which provides school supplies and clothing to homeless youth within Butte county. It will be a dinner put on by Roots catering with a silent auction of donations from the community, and Talya has tickets for \$40.00, if anyone is interested.

- Boyd announced that applications will be sought for the two positions of Ombuds of the University starting on November 2. Everyone should consider encouraging worthy candidates to apply as the positions are open until filled. The position will be given to an internal candidate.
- Boyd also called for a faculty volunteer for the Transportation Committee and hoped the interested would apply to the Senate Office.
- Boyd finally noted that everyone in the Senate has been invited to participate in the search for the new AVP of Staff HR on November 2, 3 and 9 from 2:00-3:00 p.m.. This search committee is chaired by Jackie McClain and the faculty representative is Jim Morgan, but general feedback would be welcomed, if anyone knows today that they can attend. The room will probably be Kendal 107, and there might be food!
- Zartman reminded us all about the searches coming to campus for the Dean of Agriculture and the Dean of the Library. Look for the announcements of meetings soon.

#### 4. Chair's Prerogative.

Boyd wanted to have some sharing of information and some discussion about the upcoming Presidential search. The search firm is meeting with the Academic Senate Officers on November 4, members of the Board of Trustees will be making campus visits on the 9<sup>th</sup> and 10<sup>th</sup>, the faculty trustee has requested specific meeting times on the 9<sup>th</sup> as well, which will be announced. Some other members of the Advisory Search Committee will also meet with the Trustees during this time. The Open Forum will occur on November 10 from 1:00-3:00 p.m. in Laxon auditorium and examples of these can be seen on Youtube from other searches on other campuses this year.

Zartman reiterated the importance of the Open Forum underlining that there needed to be a presence at the Forum (to contrast with other campuses) that would articulate what the campus is looking for, not just to the committee, but to the prospective President who will be watching. There will be websites and opportunities to weigh in beyond this time, but the candidates will be able to really see the pulse of the campus in this venue. After the Forum, the Advisory Committee will meet in early February to review applications, there will be airport interviews February 25 -26<sup>th</sup>, and the white smoke will go up on March 8<sup>th</sup> or 9<sup>th</sup> at the Trustees meeting.

Selvester encouraged people to organize their presentations with input from their colleges and departments so they did not look like they were presenting a random list of things, but had a vision about what transformational leadership or presidential leadership means for them, and that there are themes the community looks for. Students, Deans and others (including all the Senators) should arrive with a sense of what their constituencies want to be said.

Elaina McReynolds, the Staff representative on the Presidential Advisory Committee, echoed the concern that people articulate what they expected in a president, but also that they characterize how great Chico State really is –what they understand the “Chico Experience” means. They should describe what they understand is the campus culture.

Jarquín described how the A.S. Government Affairs Committee has been formally and informally polling student opinion. This Committee will author a statement about the most important traits that students look for and offer this to the advisory committee.

Boyd added that at the Senate Open Forum held at the beginning of this semester, people had already expressed the desire that the search be as open as possible. President Zingg has also been involved in promoting this by reaching out to the community for input.

Zingg contributed that he too, was unsure where the search process would end up, but had been wondering if perhaps the candidates could visit in the final stages of the process. He thought our campus had shown itself particularly interested in being involved as had members of the local community. He pointed out that three members of the community would be on the advisory committee, Farshad Azad, Rafael Sanchez, Bob Linscheid. When the Committee is in Chico on the 10<sup>th</sup>, they will meet with a dozen or so community members and donors of the University as well. He added that the Chamber of Commerce, the University Advisory Board, the University Foundation and the Alumni Council were all writing letters suggesting the qualities, characteristics and values they hope will be reflected in whoever will be the University’s next President.

Zartman did not think the possibility of campus visits would work out and Zingg observed that Channel Islands was pursuing a search at the same time as well. Everyone should certainly use the other options beyond the Open Forum to communicate their ideas.

## 5. Standing Committee Reports.

### A. Educational Policies and Programs Committee – Crotts.

EPPC Summary– October 22, 2015, Kendall Hall room 207, 2:30 p.m.

The following item was passed as action item and forwarded to the Academic Senate office for inclusion as an introduction item on the Academic Senate agenda for October 29, 2015:

- New Minor in Applied Statistics

The following items were passed as introduction and action items and forwarded to the Academic Senate office for inclusion as introduction items on the Academic Senate agenda for October 29, 2015:

- Significant Changes in the B.A. in Philosophy
- Name Change for the Certificate in Geographic Information (GIS) Technology
- Name Change for the Certificate in Rural and Town Planning

The following items were passed as introduction items and will return as action items on the EPPC agenda for November 05, 2015:

- New Minor in Geospatial Literacy
- Policy on Repetition of Courses (EM 10-018: Grading Policy, Section X).

B. Faculty and Student Policies Committee – Meadows.

FASP Report 10/22/15

At this FASP meeting we considered:

- Policy for Official Communication with Employees via Electronic Mail – Action Item Passed
- Proposed EM on Appointment, Evaluation and Support of Department Chairs, Directors and Unit Program Coordinators – Action Item Tabled definitely until the next FASP meeting
- Proposed EM on Responsibilities of Department Chairs, Directors and Program Coordinators of Stand-Alone Units – Action Item Passed
- The Committee Audit project follow up was shared and discussed.

C. Executive Committee – Sistrunk.

Executive Committee Synopsis Friday, October 16, 2015, 8:30 a.m., K 103

The Executive Committee met on October 16, 2015 and discussed the following issues:

- EM Template to guide policy writing
- Faculty/Staff Calendar Planning
- Coordination of Mental Health Services for at-risk Students
- The organization of the University Budget Committee (UBC) and rewriting its EM to promote inclusive membership and shared governance
- Presidential Search and efforts of the community to promote an open process
- Bullying complaints
- Auxiliary Audit
- The release of the Space Allocation Committee's (SAC) upgrade and refresh list that will effect Acker gymnasium and AJH
- Tower Society donors club and Student Philanthropic Council

Executive Committee Synopsis Friday, October 23, 2015, 8:30 a.m., K 103

- Off-Campus Internship Policy Draft with Bill Loker
- Template for writing EM's
- EM 04-043: Executive Management Selection Committee and discussion of upper management searches
- Question from Campus Alcohol and Drug Education Center (CADEC) about updating alcohol education requirements for students
- Gus Manolis Bridge target of November 6

- SSC dry creek landscaping
- PAC courtyard target October 30
- Ideas to report Audits and Audit findings

6. Statewide Academic Senate – Schulte/Selvester. <http://www.calstate.edu/AcadSen/>

A. [CSU Sustainable Financial Model Taskforce](#)

Schulte reported that she will be taking the responses our Senate made to the Sustainable Financial Model Taskforce back to the ASCSU in Long Beach next Wednesday. She explained that there is still time for input if any Senators are interested.

B. [CO Responses to ASCSU Resolutions.](#)

Selvester noted that the Statewide Senate will hold the second reading of the call to suspend the CSU Background Check policy (which was newly sent out in August) and instead, create a joint Senate/Chancellor’s Office Taskforce to rethink the policy. Our comments are invited.

Hoffman pointed out that the new policy in August had been brought forward to suspend the use of the Life Scan, which had been asked for by our local Senate last year as well. She said the new policy is just about to be implemented and it will accomplish background checks more easily. Were the Statewide Senators suggesting Chico suspend this new policy for right now, because this will affect the current searches for faculty?

Selvester said they would endeavor to keep our campus apprised of developments as the Statewide Senate is working on the policy.

Hoffman suggested that she would slow down the implementation of the Accurate Background checks until she could hear back from the Senators, and Selvester pointed out that the process is only beginning at the statewide level.

Selvester also reported that our motion to add an emeritus trustee to the Board of Trustees would be considered.

She also noted that 20 of the 23 campuses have adopted resolutions like we passed calling for Presidential searches to be conducted through campus visits by Presidential candidates across the system. These are being sent as they pass to the Chancellor and a folder of them is being collected for submission as well.

Heilesen recognized Brian Oppy who hoped that there would be no slowdown of the newer less obtrusive background checks policy as it is better than what was done before. Schulte explained that the State wide resolution was only being read a second time and would undergo much discussion and must get final approval from the Chancellor’s Office before it became policy. There is a long process ahead before changes could occur.

7. Associated Students - Jarquin.

### Associated Students Business and Other Updates

- Jarquin reported that if you don't have a costume to wear tomorrow or Saturday, the AS has "Stay Sharp" Shirts that are ferocious to give away to promote safety and awareness and they glow in the dark.
- AS just passed its Strategic Plan for the year.
  
- AS is currently conducting two student surveys:
  - 1) Dining services If you purchased anything in the last week, a sticker will tell you where to go to give feedback, or go to <http://aschico.com/dining%20service>. You can win the prize of a bike by participating!
  - 2) Wildcat Store You can give feedback by going to : <https://www.campusstorefeedback.com/>
  
- AS just funded three activities with funding from the Event Funding Allocation Council (EFAC):
  - 1) Symposium for Hispanic Literature and Culture
  - 2) The Latina Youth Conference
  - 3) The English Symposium
  
- Approved a compensation study for employees of AS to determine if they are paying a fair and equitable wage
- Just approved health premiums for the upcoming fiscal year
- Safety Summit November 4 from 4:00-6:00 p.m. which is designed for general input about the challenges and accomplishments in our community.
- On Halloween night there will be a midnight pancake breakfast from 10:00 p.m. to 1 a.m. in the BMU auditorium.
- Multicultural (MAC) Night, November 12 from 6:00-9:00 p.m. The topic is investment.
  
- Student Academic Senate is still discussing the standard Syllabus that was brought up in EPPC to determine if they want to move forward with it and adopt some sort of resolution.
- They are also discussing how students can become more involved with questions about Diversity initiatives on our campus.
- Finally, Deanna Jarquin, Michael Pratt and Nick Howell will be travelling to the Board of Trustees meeting in Long Beach on November 17 to speak on behalf of CSU Chico students and CSU students in general.

#### 8. Staff Council – Heileson.

Heileson had no Staff Council minutes to share as they only meet monthly and the latest have not been approved.

She reiterated the call to participate in helping the needy families and pointed out that she can be contacted for tickets or given money.

She also reminded everyone that the President is hosting the scary Koffee and Kudos reception to be held in the Warrens Reception Center from 10:00-2:00 pm on October 30. Departments indulge in fierce contests over the best costumes and the Nutrition Department is pretty daunting. To participate, one simply takes a picture of themselves as they wish to appear and sends it to the Staff Council, which will post it on their Facebook homepage for voting.

Zartman asked how staff will make their ideas felt at the Presidential Forum and was told an announcement had already gone out encouraging participation and allowing people to take work time to do so.

#### 9. University Report – Zingg/Elrod.

##### Zingg

The President noted that John Pugh could be observed working on the northeast corner of the new arts and humanities building restoring the “Academe” mural he painted initially on the old Taylor Hall in 1981. He has put the panels he completed in his studio up and is doing the finishing touches to mount them permanently to the building. John explains that the colors of the mural will be vibrant for 100 years or more, which will match the life of the new building.

Zingg thanked everyone for another successful “Chico Preview Day” last Saturday that brought about 2500 visitors to campus, many of whom have already chosen Chico.

The updating of our 4, 5, and 6 year graduation rates reveals that we have exceeded our graduation initiative targets in all of these categories, and have also halved the so-called “achievement gap” between under-represented students and those who are not. About 10 years ago this “gap” was about 21%, today it is under 10%, which means we are heading toward the 5% that allows an institution to claim no “gap” at all. This has been accomplished by expectations communicated at events like “Preview Day” and having Admissions react quickly to high quality applicants as well as diverse students. These developments altogether promote the salutary trends shared.

Finally, Zingg gave a shout out to the College of Agriculture for gaining the distinction that the Farm is the number one college farm in the nation for sustainable practice. He could not help but note the other campuses that ranked below Chico State (which is everyone) and congratulated the members of the College.

##### Elrod:

###### Provost’s Report for Academic Senate 29 Oct 2015

- The Director of Institutional Research position announcement has been posted: <https://jobs.csuchico.edu/postings/3357>
- We will have finalists in our two dean searches on campus starting next week. We have three finalists for the Dean of the College of Agriculture search and three finalists for the Dean of the Library search. Information about candidates and on campus visit schedules will be posted on the Provost’s Office website (<http://www.csuchico.edu/vpaa/resources/mpp-jobs.shtml>) and emailed to the campus.

We encourage everyone's participation in the open forums so we can get broad feedback on the candidates.

#### WASC Update

Brian Oppy reported that the WASC Planning Committee is meeting approximately every two weeks and is combing through the Educational Effectiveness Reports (EERs) submitted by the campus. The next piece of required feedback is what is being called the "Blue Form" which includes all of the areas identified during the last trip though the WASC process so that we can gain a sense about what we have done or not since then. Please be mindful that this is coming and thank you to everyone for their help.

The next step will be the planning of a WASC Steering Committee.

#### 10. Proposed Name Change: Certificate in Geographic Information (GIS) Technology to Certificate in Geospatial Technology – EPPC – Introduction Item.

Crotts was proud to bring forward the Introduction items we consider today to continue EPPC's tradition of "firsts" in the Senate. This first name change is a response to national terminology in which the term "GIS" is antiquated and will make the certificate we offer not have a name that is obsolete. Dean Fairbanks added that this captures trends in the field that encompass changing tools and techniques.

Roll asked about the relationship of this change to the Geographic Information Center which is still using the name GIS. Dean Fairbanks explained that this center is part of the Foundation, which is not academic, and that all of Geography's alumni run the place anyway and that they know this change is not an issue. Industry is more concerned and this change is alumni and publications driven.

The motion carried.

Nichols made a motion to suspend the rules and consider the motion as an Action item immediately (seconded). He pointed out that the issue was not controversial and it was in Senate's best interests to decide things in an expeditious manner and to spare Dean Fairbanks the trouble of returning next time. He promised he would not typically make these motions.

Selvester reminded the body that the fact that there was inadequate conversation does not mean that the issue is not controversial, but that people need more time to reflect and gain their constituents' perspectives. She cautioned about the regular use of this motion.

The motion to suspend the rules passed by more than 2/3's of the vote.

Stapleton asserted that the name change recognizes the work done and not the system it is built around and that is why she supports it.

The Action Item passed.

11. [Proposed Name Change: Certificate in Rural and Town Planning to Certificate in Land Use and Environmental Planning](#) - EPPC – Introduction Item.

Crotts introduced the measure and explained that the rationale is identical to what we just considered. Dean Fairbanks repeated the rationale as well and explained that the certificate was actually a Planning certificate for the socio-economic side and the environmental side of cities and rural-scapes.

The motion passed.

Nichols moved again to suspend the rules and consider the motion as an Action Item (seconded).

The motion to suspend the rules passed by more than 2/3's of the vote

The Action Item passed.

12. [Proposed New Minor in Applied Statistics](#) - EPPC – Introduction Item.

Crotts moved the motion and explained that this new minor was designed for non-Math majors who are interested in a statistic minor, but do not have the Calculus background required for the existing minor in Statistics. The minor is also a response to the new emphasis the University is placing on interdisciplinary studies because this will attract students who are not mathematicians. It will provide students with an understanding of statistical methods and skills that will allow them to be involved in the design and analysis of statistical studies within their respective fields. It will give them a competitive advantage in seeking jobs and applying to graduate schools as well as awarding them an official certificate that they have received training in statistics.

Gray explained that currently statistics courses are split into applied and theoretical categories and that the theoretical sections require quite a bit of Calculus. This has proved prohibitive to students in disciplines that don't have a lot of math requirements, it is a pretty big hurdle to overcome and the minor in Statistics mostly serves math majors, or other majors that already have Calculus requirements. These applied classes will fill their tool box with advanced statistical methods and the courses are not necessarily less rigorous, they are just more hands-on and computer intensive.

It was asked why among the three required courses listed on page 7, Math 315 had only the prerequisite of an ELM placement. It appears that Math 105 is not a prerequisite. Gray explained that Hist 105 is a prerequisite that somehow slipped from the catalog and that the Math department had moved to return this last week.

It was noted that in EPPC, it had been required that one of the electives be from outside the Department, but it did not appear to be changed in this proposal. Gray explained that it was decided not to restrict the list of electives, so that other Departments could choose among the Math alternatives or other courses suitable to their fields, because this is more inclusive to other disciplines.

It was lamented that a student could get a minor in Statistics without calculus. Several people in sociology, biology, computer science and social work outlined how students in their fields did

not need calculus to pursue their professions, and that students needed to know less about the formulas of statistics as opposed to knowing how to run the software to do statistics, or to do the analysis of statistical models that are created in the worlds of discourse we inhabit. Gray admitted the Math department was not creating statisticians in this way, but hoped it was supplying tools to analyze data other fields could use. It was observed that students can still minor in the original statistics courses. It was confessed that times may have changed and also that it was a challenge to develop “core competencies” without giving up other things.

Motion passed.

13. [Significant Change Proposal - B.A. in Philosophy](#) – EPPC – Introduction Item.

Crotts explained that this proposal eliminates two options in Philosophy: a General Option and a Pre-Graduate School Option and simplifies the program substantially. The restructured program allows students to take numerous electives that are not rigidly grouped together.

Ed Pluth described how these changes had emerged out of the recent five year review of the Department and clarified that students don't have to be bound for graduate school to take the courses originally listed in that Option, nor that the Option would help them get into graduate school. This will change the program to 36 units, rather than the minimum 33, but the Department is allowing some lower and upper division GE courses to serve the major so that students actually had more flexibility.

Jarquin let the Senate know that the student representative to the College (a Philosophy major) was extremely concerned. She quoted him: “I have read the proposal more thoroughly and calmly and taken various perspectives under consideration .... I cannot come to a conclusion about whether I support or oppose the change.” She promised feedback next time and apologized that she had not commented before as there was some mix-up about the students receiving the EPPC agendas.

Motion passed.

14. [Proposed Policy for Official Communication with Employees via Electronic Mail](#) – FASP – Introduction Item.

Meadows introduced Mark Hendricks, of the Information Security Office and explained that the university did not have an employee email policy, so this policy was part of a move update our security protocols and information policies

Mark Hendricks clarified that this policy adds email as an official form of communication contributing to security, and potentially helping with safety, if email communication was required, for example. It addresses a few issues about data classification. He pointed out the bodies that had reviewed the policy previously.

Sager asked for clarification about the purging of deleted messages after 30 days, did this mean we should keep our messages that long? Mark Hendricks explained that this meant that the system will be configured so that deleted items will be automatically purged from the deleted items folder after 30 days. Could this language be written to clarify this?

Nichols wondered if this policy really was narrowly focused on the question that email will be used for official communication, because it did not include other issues like the use of work email for non-work communication, or emailing drafts of other people's RTP files.

Mark Henricks pointed to the system Responsible Use Policy (<http://www.calstate.edu/icsuam/sections/8000/8105.0.shtml>) and other incidental uses already in place and explained that the intent was to add this piece to the list of official forms of communication..

Nichols pointed out that the fourth bullet under the references provided in the document is a policy from 10 years ago called the interim policy for official communications with students via email. Mark Henricks explained that this process had begun in 2004 and that there had been no other attempt to address student communications.

Jarquin pointed out that the AS elected officers found it useful to have ten years of deleted trash because the positions turn over so quickly it is possible to delete something that should be kept. She asked how hard it was to get a legal hold on these records to preserve them. Mark Henricks observed that there are already policy about legal holds that established the reasons that might happen. He thought that was a technical issue that could be accommodated by request. Beyond that, he said that University records are the responsibility of their custodians and the records retention issue must be decided through other means as records put in the trash will be deleted after 30 days. His office can help with strategies about archiving records and finding other places to locate those.

Sager thought a "pre-Trash Folder" might accommodate needs.

Ford wondered if footnote #1 meant to imply that emeritus faculty only maintain their email for 120 days. Rick Hendricks explained that current policy elsewhere allowed employees to apply for email for life and emeritus faculty are treated as employees that especially have email for life.

Boyd was poised to surrender the Chair's gavel, but decided instead to make two points of clarification that technically did not contribute to the debate.

- 1) Should the policy clarify that someone retiring needed to apply to have their email continue?
- 2) She thought the language she stated "email should be purged" sounded erroneously like there was a choice.

Mark Henricks explained that the goal was not to place all the business practice in the policy.

Jim Aird asked if items deleted from the track folder cannot be retrieved and Henricks answered that that is the idea, they are not backed-up, nor retrievable

Motion passed.

15. [Proposed EM: Responsibilities of Department Chairs, Directors and Program Coordinators of](#)

[standalone Units](#) – FASP – Introduction Item.

Meadows explained that this document has been worked on by Department Chairs for about two years to supersede the AA from 1984 in order to update the responsibilities of Department Chairs. She introduced Katie Silliman who spearheaded the effort. Dr. Silliman explained that the EM had been vetted by the Chairs, who had been encouraged to share with their faculty, and the Deans as well.

Roll asked for clarification about the purpose of the EM. Katie Silliman answered that some duties had not been identified in the older document and that it did not identify other types with Chair-like duties like Program Directors or Coordinators.

Cross thought the language under II. Responsibilities point 1: Administration: that identified the place of the Chair as supervisor of such things as office hours, and other questions contradicted what the Provost said last year were clearly the responsibilities as the Dean of the College's. He thought the wording should clarify that the Chair facilitates the process, s/he does not commence the processes. He thought this applied to other parts of the EM as well.

Katie Silliman agreed that the Chair facilitates the policies they do not enforce them. Meadows explained that in many places in the FPPP when the term "Appropriate Administrator" is used, it technically means the Dean, but in practice many tasks are delegated to the Chairs. For example, scheduling.

Russell Mills pointed out that Chairs should be described as responsible for advancement efforts and Katie Silliman directed him to section II. Pont #3: Leadership: that mentions "extra mural funding" as among the responsibilities the Chair should undertake.

Nichols said the document did a good job of enumerating the responsibilities of the Chairs to the University, he would like it to enumerate the responsibilities of the University to the Department Chairs. Katie Silliman answered that that is another document that is forthcoming talking about the selection of Chairs, but also the suggested support needed.

Cross thought that the role of the Chair defined in Section II, point 6: Personnel in making independent evaluations on faculty about RTP should reflect the FPPP requirement that if the Chair joined the Personnel committee to make the recommendation s/he could not then make an independent report.

Rowberg thought the notice already in the FPPP was adequate for this especially because it is clearly defined by the College Office procedures and appears in the Calendar as well.

Janos had two questions 1) how does the policy mesh with other Departments that have Constitutions that have roles and sensibilities already defined for Chairs, and 2) from the front lines it should be observed that we have a dwindling tenure-track population to serve and because we are trying to figure out why anyone would want to take on this long list of responsibilities, we are trying to break apart the duties of the Chair to share them out. For example, student advising could be delegated off to other faculty.

Katie Silliman hoped the language in the preamble would address these possibilities since it recognizes the differences between the Departments and the Chairs' responsibilities. The intention is just to list the possibilities without proscribing them. She congratulated Departments that had constitutions to guide their Chairs and hoped this policy would not be seen to interfere.

Crotts noted that the recognition of variations between the size and character of the Units was further recognized in the closing paragraph.

Motion Passed.

Katie Silliman will work with the FASP Chair about the question raised about the FPPP rules concerning how a Department Chair may not serve on both the Department Personnel Committee and make an independent review of the RTP PAF of a faculty member.

16. Ask the Administrator.

Seipel observed that in the Spring of 2014, Senate passed the EM 14-014: Policy for Online Education (<http://www.csuchico.edu/prs/EMs/2014/14-014.shtml>) that requires that students should be aware of what type of online format in which their courses will be conducted. He noted that these codes were not in the current schedule and wondered how we can implement the policy.

Zingg promised to check with Susan Elrod and also with Bill Loker.

Schierenbeck asked Hoffman if she had found out about the rocks brought up last time, and Hoffman explained that they were procured at a reduced price and will be used as natural centerpieces or focal points as we go through the campus and reimagine the old lawn areas.

Roll asked when the Gus Manolis Bridge would reopen and whether there would be a great fan-fare? Hoffman answered that the project will be complete by the end of October, but we will not be able to have a final sign-off until November 6 and there will be an inaugural walk by the President on November 9.

Selvester asked when the signage for the buildings would be complete. She remembered that Selvester's sign was supposed to be put up at least three years ago, for example, and mentioned again her question about the Health and Safety sign. Hoffman said the Health and Safety sign should be on a work order somewhere and agreed when Paula said she should not get up there with her crowbar. In terms of the wider question, Hoffman explained that they did signs for the core of the campus first, now FMS is phasing in the rest of the signage, which is not inexpensive. Hoffman hoped that over the course of several years the interior and exterior signs would accomplish the very complicated planning the project required. These should appear on the FMS website soon. Selvester's is part of the core, but the consultant thought that since the name was already on the awning, it did not need another sign. Hoffman invited Selvester to send a request in writing to over-rule the consultant.

Sistrunk asked Zingg if he would comment on the Executive Committee meeting on October 23 that he was unable to attend because of his health, that the members of EMEDC attended as part

of a discussion about the hiring of upper management personnel described in EM 04-043. During this meeting the Cabinet felt they could not stay for this conversation and left, and Sistrunk wondered if Zingg would clarify why they felt they were not able to participate.

Zingg thought Cabinet had let EC know that he had requested that he be part of that conversation. He said he had met with Chuck Zartman a few days ago to discuss what he was going to discuss last Friday, and was happy to meet with EC to continue the conversation.

Chuck Zartman asked Calandrella about information he had received from a faculty mentor at University Village who observed that the demographics of the residences depended on the building, because certain minorities tended to be grouped for some reason. Chuck had asked housing for demographic information, but was told they did not collect it. He suggested that if you look at the demographics of Whitney, Sutter and Lasson Halls the demographics are completely different from University Village and Craig Hall. Chuck wondered if this was an advancement issue and thought it was a Chico Experience issue and he wondered what was being done to facilitate everyone's experience.

Calandrella explained that Housing had to comply with Federal Fair Housing law and hence they don't collect that kind of data. He said they are trying to get this information from Bill Allen (Institutional Research). Calandrella pointed out that race and ethnic heritage were only pieces of the questions of Diversity that we need to attend to. He pointed out that the university does not own or operate Craig Hall, nor own or manage most of the apartment complexes in the city.

Chuck Zartman said he felt that as we are becoming an Hispanic serving institution, it is hurting recruitment and retention that there is such segregation in housing. He felt the importance of offering all students the Chico experience across all demographics. Calandrella admitted that it was not possible financially to offer the on campus part of the Chico Experience to everyone. We must also contend with cultural and family values that do not always want to participate in non-traditional gender expectations, for example. One might ask if we should widen the conversation to look at various programs of study? Should we be looking at disabilities, social class, and many other dimensions of diversity as well? He believed we should look at housing, but it was only a piece of the question.

Schulte wanted to share two anecdotes she had experienced. One was a question asked by a black student, who wondered where all the black students are, since she was one of only two in her dorm on campus –this implied she would have wanted more diversity in her experience. The second anecdote relates to Schulte's experience with students in the Reach Program who all live in University Village or Craig Hall or apartments and the issues she feels trying to mentor them seem to arise from people who feel like they are in less stable contexts.

Chuck Zartman believes the mentoring of opportunities beyond housing especially for students who are first generation requires broad conversations and residence and he is in complete concurrence with Calandrella.

Schierenbeck offered that her experience from 40 years ago suggested that first generation students who may not have the advantages of planning and understanding deadlines may not be

as on top of the skills required to get housing early as the 2<sup>nd</sup> generation white students who are filling up the on-campus residential spaces. Perhaps space could be reserved for these kids with later applications

Selvester asked if there were any plans to raise the cost of housing?

Calandrella said the only plans we have are keyed to the costs of living indexes.

Selvester admitted this may not be part of his job description, but did he know of information we could go to in order to see something like a five year plan so that people could budget their expenses and anticipate what the costs would be for their families?

Calandrella said: “we go year to year”. We go with averages and try to remain flexible. We are not allowed to approve fees that far ahead.

Tony Waters said he was a mentor at University Village and had asked Bill Allen for information about the demographics of the residences.

Bill Allen said he had been requested by housing to provide ethnic/race information for the students living in University housing. He will look at that on Monday and add information about first generation status.

Ford informed Zingg that the question had been asked three times already, but he would ask anyway: when would immediate retreat rights for the Deans and MPPs be announced. He asked why the policy was established in the first place? Hoffman answered that the letters making the appointments were in Elrod’s box and she can sign them when she returns. Hoffman also said the former Provost had negotiated all of those agreements as far as she knew.

Ford followed up by reporting that Lori Lamb (Vice Chancellor for Human Resources) had said when she was visiting in September that our President Zingg, Vice President Hoffman and Provost Belle Wei had asked for this to be done. Zingg told Ford he was misinformed.

17. Other.

Boyd reminded everyone that the University Budget Committee would meet tomorrow from 8:30-10:00 a.m. in this room. It is an open meeting and there will be information on facilities costs. Everyone is welcomed.

Crotts reminded Senators that it was a good idea, if they are contemplating revisions of Senate measures that are longer than few words –a sentence or more, they would be wise to write it down and distribute it at the meeting, or at their discretion, distribute it earlier via email. It is much easier than making people struggle to take notes between the lines. If people change their minds about moving something they sent out earlier, that is perfectly fine as well.

14. Adjourn.

Meeting adjourned at 4:40 p.m.

Respectfully submitted,

Tim Sistrunk, Secretary