

California State University, Chico

Academic Senate
(530) 898-6201, Zip 020
MEMORANDUM

ACADEMIC SENATE MINUTES

Thursday, March 3, 2016, 2:30 p.m., KNDL-207/209

PRESENT: Boyd, Calandrella, Cross, Crotts, Donoho, Ferrari, Ford, Gray (Sheppard), Heilesen, Hoffman, Janos, Jarquin, Kirchhoff (Seipel), Kemper (Roll), Livingston, McClemore, McConkey, Meadows, Nichols, Ponarul (Jeff Trailer), Pratt (Jarquin), Roll, Rowberg, Schierenbeck, Scholz (Traver), Seipel, Selvester (Thompson), Sistrunk, Stapleton (Ford), Thompson, Traver, Wilking (Livingston), Zartman,

ABSENT: Boura, Calandrella, Elrod, Kipnis, Ratekin, Schulte, Zingg

Chair Boyd welcomed everyone to a rainy Thursday and called the meeting to order at 2:30.

1. Approve Minutes of February 18, 2016.

Minutes were approved.

2. Approve Agenda.

Agenda was approved.

3. Announcements.

- Crotts welcomed the new Dean of the Meriam Library, Dr. Patrick Newell, who has had the post for a little over three weeks. He has a doctorate in Education Policy from U.C. Davis and a master's in Library Science from U.C.L.A. and fourteen years of service to the C.S.U. Beyond this, he has distinguished himself in many other venues.
- Crotts noted that the Valene L. Smith Museum of Anthropology has received a 2016 State of California Superintendent Award for excellence in museum education. The award recognizes significant contributions to Californian K-12 education as the museum has promoted real world experience with primary sources to promote understanding of history as an interpretive act.
- Crotts lauded the Construction Management students of Chico who on February 10-13 competed in the Associated Schools of Construction Management, Rocky Mountain and Far West Regions and took home top honors against extremely high-level competition.
- Finally, Crotts pointed out that there has been a legislative response to the CSU Chancellor's Office policy about closed presidential searches that forbids presidential candidates from visiting the campus communities they hope to serve so that the community can participate fully in their selection. Currently, there is a California Assembly bill (AS2163) introduced by Assembly Member Low that would prohibit the Board of Trustees

from appointing a president unless he/she, as a designated finalist for that campus, had participated in at least one public forum on that same campus.

http://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201520160AB2163

- Schierenbeck recognized, Jason Conwell, staff of the California Faculty Association who gave an update on the coming Faculty Strike of April 13, 14, 15 and 18, 19 on all 23 CSU campuses, if the Chancellor's Office does not agree to the 5% pay restoration and an SSI for those eligible. As we know, the salary increase for faculty since 2009 has been about 3% total, which has not kept up with inflation and impacted faculty buying power. The Chancellor has not changed his offer of 2% over the last two years, which will not get faculty out of the hole they are in. Locally, faculty are being asked to join 5 hour picket shifts over the five days of the strike. There will be a CFA Happy Hour at Mom's Restaurant this evening from 5-6:30, if people want to chat.

Rowberg wondered what to do if faculty don't work on the weekend when the strike is not ongoing. Jason Conwell advised her to speak with him later.

- Boyd relayed that on March 12, Butte College, C.S.U Chico and the Farm will be hosting close to 3,000 FFA students from across the region. There will be over twenty different contests (especially in Butte Hall and Plumas) and many University students in Agriculture will be helping out and faculty will be running the events.
- Boyd also explained that the Advisory Committee to the Board of Trustees Advisory Committee for the presidential search completed their work on February 26, and she wanted to reassure people that our committee had been praised as one of the most engaged committees the Board had ever seen. She thought the pool of candidates was very strong. Interviews for the finalists for Chico and Channel Islands with the Board of Trustees will be held on March 7. After selection and negotiation, the formal announcement will be made @8:30 am on March 9.

Rolls asked how to access the public portions of the March 9 meeting through live streaming.

4. Chair's Prerogative.

A. Resolution Response Full Committee Synopses (11/2/15 & 12/16/15)

Boyd presented two more synopses that were generated at two meetings of the Resolution Response Full Committee and announced that the final meeting of the Committee was held on February 29. A final synopsis and report of the work accomplished and still in process will be forthcoming.

Resolution Response Full Committee November 2, 2015 Synopsis: Monday, 2 November 2015, 9:00 a.m. to 11:00 a.m., SSC 124

Attendees: Betsy Boyd, Annette Heileson, Timothy Sistrunk, Ahmad Boura (absent), Lori Hoffman, Matt Thomas, Drew Calandrella, Kathy Kaiser, Robert Tinkler, Joe Crotts, Jennifer Meadows, Susan Elrod, Ann Schulte and Rick Ford

"We affirm that we are "One University" where collaboration, mutual support and

trust, and common goals define our work together and the spirit of its engagement.”

1. Synopsis of 22 October 2015 meeting was approved.
2. Ann Schulte volunteered to be secretary.
3. Chair Boyd reviewed the Excel form with Goal 1 actions and items to consider.
4. Chair Boyd led a discussion of Goal 2. Edits made to Goal 2 language. Members completed columns for actions and items to consider in Goal 2.
5. The next meeting will continue where we left off on the last two items of Goal 2 and begin Goal 3.
6. Adjournment at 11 am.

Resolution Response Full Committee December 16, 2015 Synopsis: Wednesday, 16 December 2015, 10:00 am to 2:00 p.m., SSC 466

Attendees: Betsy Boyd, Annette Heilesen (absent), Timothy Sistrunk, Ahmad Boura, Lori Hoffman, Matt Thomas, Drew Calandrella, Kathy Kaiser, Paula Selvester (absent), Robert Tinkler (absent), Joe Crotts, Jennifer Meadows, Susan Elrod, Ann Schulte (absent) and Rick Ford

“We affirm that we are "One University" where collaboration, mutual support and trust, and common goals define our work together and the spirit of its engagement.”

1. Synopsis of prior meeting unavailable and will approve at next meeting.
2. Susan Elrod volunteered to be secretary.
3. Approved agenda
4. Discussion completed of Goal 2 items; continued discussion of Goal 3 items.
5. Goal 3 to be completed at next meeting.
6. Adjournment at 11:55 am.

5. Standing Committee Reports.

A. Educational Policies and Programs Committee – Crotts.

EPPC Summary– February 25, 2016, Kendall Hall room 207, 2:30 p.m.

The following items were passed as action items and forwarded to the Academic Senate to be included as introduction items on the Academic Senate agenda for March 03, 2016:

- Name Change: Department of Communication Design to Department of Media Arts, Design, and Technology
- Name Change: Center for Regional and Continuing Education to Regional and Continuing Education

B. Faculty and Student Policies Committee – Meadows.

FASP Report February 25, 2016

FASP met and considered three items.

1. FPPP change Lecturer Range Elevation 12.2.2 – Introduction Item

- a. This item passed. The rules were suspended and the item passed as an action item.
- 2. FPPP change Emeritus Status 13.4.1 – Introduction Item
 - a. This item passed. The rules were suspended and the item passed as an action item.
- 3. Revision to EM 05-019 Policy on the Formation of the Americans with Disabilities Act Committee – Introduction Item
 - a. This item was postponed definitely until the next meeting when Sandy Parsons can be there to speak to the revision.

C. Executive Committee – Sistrunk.

Sistrunk presented the synopsis of February 19 and corrected the language of the next to last bullet.

Executive Committee Synopsis Friday, February 19, 2015, 8:30 a.m., K 103

The Executive Committee discussed the following issues:

- Campus Climate Survey Workgroup Update. Shorter Survey for the Spring
- Budget Taskforce –changed so that Deans will work on a plan for the 2016/17 budget to be presented at U.B.C. on March 25.
- Planning for U.B.C presentation
- Questions about relationship of Academic Affairs budget to University budget
- EM 16-002 Vice President and Senior Academic Management Searches will need to go through Senate process.
- Senator Count in Colleges. ECC loses a seat/ HFA gains a seat.
- EPPC/FASP Updates
- Provost’s transition plans
- Men’s and Women’ basketball
- Print Shop to move from Business and Finance to IRES in Academic Affairs (corrected)
- Desire for Kendall 207/209 room divider

6. Statewide Academic Senate – Schulte/Selvester. <http://www.calstate.edu/AcadSen/>

A. ASCSU Reports.

No report as the Senators are currently at the state-wide meeting.

7. Associated Students - Jarquin.

Student Academic Senate (SAS) Report

Senate Confirmations

- The Student Academic Senate has confirmed the appointments of Marshall Abele, Melissa Pierce, and Leanne Woods as Senators for the Colleges of Business, Humanities and Fine Arts, and Communication and Education respectively.
- Contact Info: Marshall Abele, sas1@csuchico.edu
 Melissa Pierce, sas6@csuchico.edu
 Leanne Woods, sas3@csuchico.edu

Committee Reports

- Shared Governance Committee Working on training Bureau Chiefs who will then coordinate all of the Student Ambassadors who will serve on various university committees and councils
Meetings are every other Monday night at 7pm starting on February 29th
- Internal Affairs Committee Working on creating the Senate Policies and Administrative Procedures Manual
Attempting to track down other campuses best practices to incorporate into Senate structure
Meeting times and dates will be announced shortly
- Academic Affairs Committee Working on implementing the Campus Policy Challenge to encourage students to take domestic policy more seriously There will be two \$500 awards given out to the best policy proposals written by students
More information about how to submit proposals will be sent to the campus community shortly
Exploring ways to improve getting feedback from students in an expedient manner when dealing with academic matters
Meetings are every other Friday from 11am to 12pm with the next one on March 4th
- College Student Learning Fee Committees Senators will be reporting to CFAC in the next few weeks about all of their College SLF proposals
Several AS Officers may be exploring classrooms and labs to confirm the conditions of equipment, storage, etc. to improve their understanding of some SLF proposals
- Student Research and Academic Programs Senators are currently looking into ways to improve students' ability to conduct research including offering limited grants, especially to undergraduate students

Current Initiatives

- Student Illness Policies Senators are currently exploring university policies pertaining to student illness and class attendance A Student Academic Senate Resolution may be drafted as a result of the policy review to urge university action on keeping students out of the classroom when sick
- Exploring Student Issues Reported to Senators A large number of students have indicated to their Senators that some professors are telling students that if they fail to show up to class during the CFA strike, there will be a penalty to those students' grades Currently sending inquiries to various offices regarding this matter for information to give to students
- Improving Student Access to AS Funding Sources Senators are currently working to bridge the gap between student organizations and the AS Funding Councils including the Event Funding Allocation Council (EFAC), the Diversity Affairs Council (DAC), and the Sustainability Fund Allocation Committee (SFAC).
- College Councils Senators are working to better incorporate themselves into existing College Council structures or if none exist, to create their own as a medium for student conversations related to the College
- Student Academic Senate Strategic Plan Senators have developed Key Performance Indicators to assist in measuring successful completion of the Strategic Plan's objectives and will be working to implement and fulfill them

Individual Senator Reports

- College of Natural Sciences Working to assist the Pre-Med Association of Chico State with putting on a Suture Clinic Looking at what can be done to connect the Shalom Free Clinic with student internship opportunities, especially with AS funding
- College of Engineering, Computer Science, and Construction Management Visiting labs and other areas of the College with the Director of University Affairs to see what certain components of the SLF proposal are talking about
- College of Humanities and Fine Arts Set time to meet with her Dean
- College of Communication and Education Waiting to hear back from her Dean

Election date moved to April 12, 2016 from April 13, 2016

Please take the Student Expectation Motto Survey at

<https://www.surveymonkey.com/r/Z8B6773>

Jarquin added that AS had passed a sexual assault resolution calling for resources to be put toward by-stander training, more sexual assault resources and proper training for those who handle such circumstances.

Jarquin also thanked Senator Roll for her help with the student focus groups working on the Diversity Survey that will be coming out on March 12.

She noted that there will also be a Diversity Conference on April 8 from 9:00 am to 1:00 pm that is publicized on Facebook which will address next steps to be taken at Chico about diversity questions.

Finally, Jarquin celebrated that it is Women's History Month and shared two facts: 1) the two highest I.Q.'s ever recorded were of women, and 2) 81% of mothers with children under eighteen, work.

Roll encouraged faculty to join student committees that are looking for faculty input.

Sistrunk commented that if students have questions about the strike at all they can contact the Chapter President of the California Faculty Association.

Seipel wanted to know what student committees were still vacant and how faculty could find that information. Jarquin will find the answer.

8. Staff Council – Heilesen.

Staff Council has not met and so there is no report.

9. University Report – Zingg/Elrod.

Boyd remarked that Cabinet members were elsewhere, and Hoffman said she would be glad to answer questions later.

A. WASC Update – Loker.

Bill Loker explained that the WASC Accreditation Planning Team had continued to meet and

that one of their last responsibilities was to advise Cabinet and the Provost about the composition of the WASC Steering Committee. They hoped to share this recommendation with Senate and Cabinet. After this step is complete, the Accreditation Planning Team is out of business. It will then be up to the president to form the Steering Committee and move forward.

10. Proposed Major Unit Name Change: Department of Communication Design to Department of Media Arts, Design, and Technology – EPPC – Introduction Item.

Crotts explained the reasons prompting the change of name. The older name is not a common moniker for a department that houses the programs found in our Communication Design Department. Potential employers and graduate schools cannot easily identify the name with the programs we offer. These include Media Arts, Mass Communication Design, Graphic Design, Broadcasting, Instructional Design, and Web Design and Publishing. The new name thus represents the programs offered and is a more commonly used appellation for similar programs nation-wide.

Crotts recognized Jennifer Meadows, Chair of the current Communication Design Department. She added to Crotts' introduction by describing how people she meets at national conferences have no idea about the content of our program from our designation. There are also difficulties when students confuse this department with the Communication Arts and Sciences Department. Finally, their five year reviewer recommended the change. This is the first step of a number of changes that will be forthcoming.

Introduction Item: passed.

Crotts moved to suspend the rules and bring the proposal to Action status now/ Seconded. The motion is not debatable, and Crotts admitted that he does not like to move items forward in this way, but because it seemed to enjoy so much support and lacked controversy, he did so now. Motion to consider as an Action item passed.

Action item passed.

11. Proposed Major Unit Name Change: Center for Regional and Continuing Education to Regional and Continuing Education – EPPC – Introduction Item

Crotts observed that in late 2014 the Chancellor's Office issued a coded memorandum defining what a Center is and can do. They asserted that in most cases a Center cannot offer courses for credit. He then turned conversation over to the Dean of RCE, Debra Barger, for further clarification.

Debra Barger explained that the Center for Regional and Continuing Education had been operating with the name for over forty years and thus predates the Chancellor's Office policy. The RCE operates under Title 5 that creates auxiliary programs that are maintained by self-support. The name "Center of" also tends to confuse people who are thinking about the Centers that operate under Research and Sponsored projects auspices.

Roll asked if Debra Barger was anticipating any costs to the change-over. Barger said there may be modest costs, but that most of these had been anticipated as stationary and the like was replaced before this change. The website was already changing, but she confessed it was surprising how many other examples of the older name kept turning up to be altered.

Introduction Item: passed.

Crotts moved to suspend the rules and bring the proposal to Action now/ Seconded.
Motion to consider as an Action item passed.

Action item passed.

12. FPPP change Lecturer Range Elevation 12.2.2 Procedures – FASP - Introduction Item.

Meadows moved the following changes to the FPPP.

12.2.2.b Eligible individuals must apply for RANGE elevation prior to ~~March 1.~~March 10.

12.2.2.c Applications are submitted to the department chair with a copy to the College Dean. The chair shall obtain a recommendation from the Department Personnel Committee, add his/her own recommendation, and forward the application and both recommendations to the Dean no later than ~~April 1.~~April 10.

12.2.2.d The College Dean shall make a decision and notify the applicant no later than ~~April 15.~~April 24.

These changes accommodate the desire to give more time to complete the process of *range* elevation. She introduced Acting Associate Vice President for Faculty Affairs, Sarah Blakeslee, to answer questions.

Introduction Item: passed.

13. FPPP change Emeritus Status 13.4.1 – FASP - Introduction Item.

Meadows moved the addition of a section to the FPPP dealing with the awarding of Emeritus Status:

13.4.1.a.4 A faculty member may be approved for Emeritus status posthumously, whether death is prior to, or after, separation from employment.

This provision acknowledges that long-standing members of departments may have retired or passed away, but their departments still wish to grant them this honor. This practice has been done in the past, but this change acknowledges this formally.

Introduction Item: passed.

14. Ask the Administrator.

Cross asked if there was a person serving as the Associate Vice President of Faculty Affairs and Sarah Blakely was introduced as the “Acting AVP for Faculty Affairs” through July of this year.

Meadows said that all she had seen about the employment of an Interim Provost is President Zingg's statement that he is talking to people about the position, and she wondered if there would be any more formal structures to move forward because there are only a couple of weeks before Interim Provost Elrod leaves and we need another interim in place.

Bill Loker said that all that he knew was that the President was going to meet with department Chairs on March 11 to discuss transition issues that he thought this would include discussion of an interim Provost. Meadows said this seemed late, and was told that Zingg needed to consult with the new President whoever that was.

Boyd announced that she had requested an audience with President Zingg and the Senate Officers to discuss how the process would work going forward and she hoped everyone would send her comments and ideas to bring to the table as well by next Thursday (March 10).

Boyd asked Hoffman about the parking structure on Second and Chestnut that had a sign that said there are "Spaces available on levels 3 and 4". Hoffman said that the Facilities Management is working on repairing the entrance strip that makes the readings that spaces are available as it is not working now.

Jarquin remarked the electric cycles that some of the police have been riding around campus are quite stealthy. Hoffman said the unit was borrowed from San Jose State and is part of a general plan for police to have a lot more physical presence on campus.

Sistrunk asked if the Cabinet had been meeting and talking about an Interim Provost? Hoffman said this was a presidential issue and she only knew what was shared today. She did know that there were a number of names that had already been forwarded to the president and he had shared some of them with Cabinet but he is waiting for the new president to weigh in.

15. Other.

Boyd reminded everyone to check with their departments and constituencies and find out if you can have a "slot" to do a mandatory update as a Senator to report and to garner opinion because it is part of the Senate's role to do this outreach regularly. A good idea for a permanent mechanism might be to have a regular place on a department agenda to get input.

Zartman reminded everyone that the next University Budget Committee (UBC) will be meeting on March 25 (his 63rd birthday) and that it will be an important meeting to find clarity as we move forward with an interim Provost, a new president, and many other important positions.

Cross said that in 2010 we consolidated all student special fees. He wondered what had happened to category three money that was assigned to a class for laboratory equipment, fieldtrips and the like. He said each department was supposed to get a three year average of those funds returned to them, but that now people had to apply for category two funds to get latex gloves, pipettes, etc. He said that his Chair and Dean did not know what category three funds were and it seemed that faculty had lost another way to run their classrooms.

Hoffman answered that our campus had over 400 course funds and the system-wide office was unhappy that we were an outlier in the magnitude of our numbers. A review revealed that we had numerous accounts with old course money that was restricted to purchase only specifics for those courses. The Budget Office, in consultation with Academic Affairs, came to UBC and Academic Senate and consolidated all the course fees so that the same amount is collected, but any older funds were returned to the colleges. Then a separate fee “the student learning fee” was established in consultation with the students, EPPC and Academic Senate that is a new fee that has a Cost of Living increase (a COLA). This student learning fee account has about one million in it, and it is shared among all the colleges. Academic Affairs is in charge of the distribution of these funds and it is more flexible in how it is awarded than the older system.

Meadows explained that in CME departments receive their course fee money outside general fund money and that it is a line item that is fairly consistent and that her department spends on consumables. Zartman suggested that the funds might not be labeled title three funds, but consolidated course fees. More discussion ensued and would continue into an unknown future.

Schierenbeck asked Hoffman about the state of the University buses, since science people are often engaged in fieldwork in classes. She said that the reduction in buses had impacted her courses and limited opportunities for students. Is it true that the University is not replacing the buses and if it’s true, what can be done to reverse the policy?

Hoffman said that when she came to campus some eight years ago, there were three buses managed by Academic Affairs and Business and Finance and that the now defunct Fiscal Advisory Committee advised that because the cost per mile and the reserve it would take to replace the buses was too high, the University would not replace the buses that wore out. This agreement was made in 2008.

Schierenbeck pointed out that not only the natural sciences suffered but others like student athletics did as well. Hoffman said that representatives from each of the divisions had decided on this course. When Schierenbeck asked how it could be changed, Hoffman said that everyone who uses the buses would have to agree to a fairly substantial increase in the per mile costs to use the fleet. She said that the athletic programs were already funneled to third party vendors for their longer trips. She said that the Department of Agriculture shuttled students to the farm through third party vendors, but that those vendors did not want to serve in this way any longer (because it is time intensive and not a money maker). Currently, then, the Department of Agriculture has priority use of the buses for shuttle services and others are farther back in line. Change would require all the users to come together.

Conversation will need to continue into an unknown future.

16. Adjourn.

Meeting adjourned at 3:25 p.m.

Respectfully submitted,

Tim Sistrunk, Secretary