

California State University, Chico
Academic Senate
(530) 898-6201, Zip 020
MEMORANDUM

ACADEMIC SENATE MINUTES
Thursday, May 5, 2016, 2:30 p.m., KNDL-207/209

Academic Senate meetings are recorded. Traditionally the written minutes consist of a summary of topics discussed. For more detail, listen to the audio file [here](#). Time stamps for each agenda item are provided in parenthesis for convenience. For accessibility questions, please contact the Academic Senate Office.

PRESENT: Boyd, Calandrella, Cross (Schierenbeck), Crotts, Donoho, Ferrari (Thompson), Ford, Gray (Crotts), Heileson, Hoffman, Janos, Jarquin, Kirchhoff, Kemper, Kipnis, Livingston, McConkey, Meadows, Nichols, Pratt (Jarquin), Ratekin, Roll, Rowberg, Schierenbeck, Scholz, Schulte (Selvester), Seipel, Selvester, Sistrunk, Stapleton, Thompson, Traver, Ward, Wilking, Zartman, Zingg

ABSENT: Boura, McLemore, Ponarul (Jeff Trailer),

Chair Boyd welcomed everyone and called the meeting to order at 2:31 p.m. (4:02)

1. Approve Minutes of April 21, 2016. (4:16)

Meadows wanted to clarify that the answer to Schulte's question about why there was no report from the Equity Council was because the Council is not meeting while its EM is being revised as noted in the FASP report.

Minutes were approved.

2. Approve Agenda. (5:25)

Agenda was approved.

3. Announcements. (5:35)

- McConkey reported that the university Spring musical Adams Family is playing right now.
- Meadows announced the ePortfolio Charrette & Vendor Review May 11, 2-4:00 Colusa 100A.
- Crotts noted that the Chico Enterprise Record reported today that the contract settlement of the CFA last month would change the time to reach tenure from five to ten years. This is untrue as this change refers to the time it will take for vesting in PERS that will be extended.
- Boyd reminded everyone that the Senate call for campus volunteers for the various Senate committees has been sent out. If currently serving sitting senators would like to change their Standing committee appointment, please note that. She remarked that the EC tries to balance the various colleges represented, but they will do their best to accommodate people's wishes. Boyd also encouraged Chairs and members of other permanent committees to suggest that others volunteer as well. The deadline is May 18.

4. **Chair's Prerogative.** (8:52)

A. CFU Report – Discussion Item (Time Certain; Cummins 2:40 p.m.)

http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/5-5-16/cfu_report-recommendations_to_sacFeb2016.pdf

Discussion of this report was delayed until Stephan Cummins could arrive.

B. TIL Program Update –Discussion Item. (Time Certain: Black 2:50 p.m.)

(9:43)

http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/5-5-16/MA_in_TIL_doc.pdf

Boyd introduced Patricia Black to answer any questions about the Teaching International Languages Program after its transfer from CME to HFA this year. She thanked Black for preparing this overview as many people have been interested to hear how the program is developing.

Black explained how faculty in the International Languages, Literatures, and Cultures Department and others worked with Dr. Hernandez before her retirement to create continuity in the Program and are developing future plans for it to continue to thrive.

Thompson congratulated the programs' successes and asked how many students were in it. Black answered that there will be about 40 in the Fall. There are currently 19 who are finishing up MA's in the Peace Corp International Option.

Thompson asked about past concerns about ongoing support for faculty in the program. Black replied that all the required courses have been adequately staffed and so far interest in supporting the program into the future by other faculty remains robust and resources seem to be supporting this.

C. Proposed Library Hours of Operation –Discussion Item. (Time Certain:

Newell 3:00 p.m.) (13:15)

http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/5-5-16/ProposedChangesToLibraryOperatingHours20160502.pdf

Boyd introduced the new Dean of the Library, Patrick Newell, who explained the reasons for the change in hours back to 2003 practice and cited student use numbers as the reason to maintain Friday evening hours a little longer than they used to be back then until 5:45 p.m..

PROPOSED CHANGES TO LIBRARY OPERATING HOURS 2016-17

PROPOSAL:

Eliminate access to the second, third, and fourth floors of the Library for nine of the 10 "extra" weekend hours added in Fall 2013 for the U-Course (held on the fourth floor of the Library). U-Course moved out of the Library after the Spring 2014 semester. A proposed schedule, including current and prior hours, appears below:

LIBRARY HOURS

BEGINNING FALL 2003:

Entire Library:

Monday – Thursday	7:30am – 11:45pm
Friday	7:30pm – 4:45m
Saturday	12:00pm – 4:45pm
Sunday	12:00pm – 11:45pm

*Total Hours: 92.5 hours per week

*extended hours schedule has changed several times, ranging from daily 6am openings to 24/7 operations.

BEGINNING FALL 2013:

Monday – Thursday	7:30am – 11:45pm
Friday	7:30pm – 7:45pm
Saturday	10:00am – 7:45pm
Sunday	10:00am – 11:45pm

*Friday/Saturday changes due to U-Course held on 4th Floor/additional funding

*Total Hours: 102.5 hours per week (not including extended hours) First Floor Extended Hours (Computer Lab & The Grove) Open until 7:30am-2am 7 days/week

*Total Hours (including 27 extended hours): 129.5 hours per week

PROPOSED FALL 2016

Library, Laptop Lounge, and Library Labs

Monday – Thursday	7:30am – 11:45pm
Friday	7:30am – 5:45pm
Saturday	12:00pm – 4:45pm
Sunday	12:00pm – 11:45pm

*Total Hours: 93.5 hours per week (not including extended hours)

*Total Hours (including 36 extended hours): 129.5 hours per week

Boyd asked for Senators to comment and to talk to their constituents and send any further comments to Patrick Newell.

Traver asked about heavy use times according to the day count data and Newell said that there had been three years without counts at all, but that significant drops in the evenings were clear. The Library can serve students anyway by keeping the Computer lab or the Grove open, but closing the other floors. Various parts of the Library can also be opened for extended hours during finals.

Zartman asked if Newell was looking at the effects of use configurations and design features on student access and gate count. Newell answered affirmatively that there were currently some 80 projects including, for example, creating maker spaces for student project groups. There is a committee in the Library working on space planning particularly and the report should be coming out next week, though the plans will unfold over several years.

Jarquín wondered if the hours of the Grove would be reduced and Newell answered that this will happen as IRES will match the Library's hours for safety and other staffing reasons. Use counts may require this to change and Newell said that the Library will be conducting annual student surveys to get their input about services they want to see. The typical desire internationally that the Library stay open 24/7 does not match actual usage density at all.

D. Capital Projects Update – Discussion Item (Time Certain: Beck 3:10 p.m.)
(21:08)

http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/5-5-16/AcademicSenate05052016.pdf

Boyd introduced Sandra Beck, Director of Planning, Design and Construction and Camps Architect, who wanted to discuss projects that will be unfolding over the summer. These include:

PAC

A new courtyard

New storefronts on all the major entrances

All “punch to open” windows will be replaced with new windows

Concrete will be light grey and darker concrete a darker color to remain consistent with the campus palette but tie the new Arts building in to the campus as well

Harlan Adams theatre will have a new lobby (carpet, wall fittings) and inside new seats (this will not be done until the Fall)

Warrens Center

1923 historic structure designed by Julia Morgan, and Beck has been working with the Chico Heritage Foundation and neighborhood groups to try to bring back some of the original design (removing the elevator, restoring the floor plan)

The desire is to make the site into a Presidential events center (clean up grounds, nicer fence, painting, light repair of windows).

This will not be complete until November

The Kitchen needs to be a catering kitchen instead of a residential kitchen and since it's a secondary space and we don't have funds, it won't be refurbished historically exactly

Boyd clarified that she asked Beck to give a short overview in Senate because there will be an expanded report at UBC tomorrow, so she will hold questions until the end.

Physical Sciences Building

A new bridge will be added this summer that will accommodate pedestrians and emergency vehicles

This is a painstaking task working with many agencies and will take until October

Boiler Chiller Plant

The new Arts building will require additional space to be heated and cooled

This construction will change our footprint
It will start in the summer and won't be complete until November or December

Thompson asked if more trees would be cut down in the creek to accommodate the Science Building bridge. Schierenbeck explained that the Arboretum Committee feels very strongly that all the trees that were cut down need to be replaced in kind, but this requires a special permit from the Army Corp of Engineers. FMS is currently applying for these permits.

E. Kathy Kaiser Academic Senate Service Award – Nominations Open 5/5/16 and Close 5/20/16. (30:26)

Boyd announced that this award was started last year when Kathy Kaiser retired. The award is now open for nominations.

“Because the Academic Senate of CSU, Chico is dedicated to promoting the greatest participation in shared decision-making, the collegial exchange of ideas and a commitment to the common good and the academic mission of the CSU, Chico community, the Academic Senate Executive Committee has established this distinction to recognize its members who perform in these ways with the highest integrity. This award honors the example of Kathy Kaiser for her long time service to the University and the values of the Academic Senate. We therefore invite nominations for this award from the members of the Academic Senate to be recognized for their commitment to these same principles.

Nominators should make the case that the candidate meets the following criteria:

- Member (faculty, staff, student) of the Academic Senate at the time of nomination.
- Demonstrated commitment to shared governance.
- Longevity and breadth of service to the University.
- Advocacy for the Chico State campus and its students.

The selection committee will consist of the current Academic Senate Chair and at least two former Academic Senate Chairs as appointed by Academic Senate Executive Committee.

Nominations should open at the second to last Academic Senate meeting (May 5th in 15/16 AY) and close on the Friday (May 20th in 15/16 AY) immediately preceding commencement weekend. Nominations should be submitted to the Academic Senate Office Coordinator electronically or by hard copy.

The recipient of the award will be recognized for their service at the annual Fall Retreat of the Academic Senate and will have their name added to a plaque that will hang in the Academic Senate chambers.

Founded in 2015, this annual award will be made only when there is one or more worthy nominations in a given year, and will not be awarded to the same person more than once.

Boyd observed that there is no standard form to submit nominations, just send materials to Traci Stumbaugh in the Senate Office.

A. CFU Report – Discussion Item (33:38)

Although Cummins was not present, Boyd returned to the CFU Report and asked for questions. Melody Stapleton, the faculty representative on the committee will try to answer queries, or at least take down questions to get answers.

Roll noted that the report says that there was study of use fees and reservation practices and wondered if Stapleton could comment on how that was done.

Stapleton said by the time she had joined it, the committee had decided to look over the history of charges. She was particularly conscious of the problems she had heard about faculty being charged excessively for use after hours, some receiving special waivers, and other questions. She said she was surprised that the actual number of charges like this was lower than she had imagined and concluded that impressions were worse than practice. She said the committee recognized that they needed to engage in more public outreach effort.

Roll thought that the study was less comprehensive than she hoped since there seemed to be many complaints in the Campus Climate Survey about these issues.

Jarquin offered that she was on his committee and thought the term “fact finding” was more accurate than “study” to describe what had happened.

Roll wondered if community members should be added to this committee so that we can begin to work on repairing community relations that have been damaged by our newer fee structure. If changes in fees or space allocation are made, she hoped CFU will be active in reaching out to the community and think carefully about impacts on longstanding traditions of town and gown cooperation. She also asked what happens to the recommendations in the report.

Stapleton answered that the report goes to the Space Allocation Committee (SAC, which is basically the Vice Presidents and one Dean representative). Stapleton was very complimentary of the dedication and knowledge of the staff involved on the committee.

Roll asked Hoffman how she viewed CFU’s recommendations. Hoffman answered that SAC had said they are interested in funding the first phases of the plan to create an Office of Conference and Meeting Services, but that the third piece of the proposal needs more discussion as self-support funds must be found to pay for it. Hoffman agreed that there needs to be more staff to handle facilities reservations and questions, but the questions remain about how to pay for cost recovery needs of university.

Stapleton noted that CFU recognized that they need to survey other conference facilities in the area to evaluate our charges and practices.

Meadows observed that the report recognizes that facilities management is understaffed and under resourced, but hat instead of addressing this directly, it seems the report is setting up an entirely new office, with new positions. It seems strange that this would be situated in Advancement when the major issues are faculty needing to book a room. She does not understand how this plan is markedly more efficient, and she thought it sounds very cooperate, which will not address our needs especially. Will this require people and programs to move from Student Affairs to Advancement, will there be different places where the services are offered?

Stapleton answered that currently many staff members are performing different pieces of all the tasks involved as adjunct to all their other duties. A focus would help their efficiency. The notion of situating the services in Advancement has relationships with the outside community and can continue to develop these.

Meadows though that community outreach was a tiny part of what happens with facilities reservations and still does not find the plan efficient. Stapleton will look for information.

Ward explained that the Deans had been presented this proposal before he came, and when he took it back to them, they had a number of concerns. These will be summarized by Hassenzahl and discussed in the future by the Deans' council.

Hoffman said that facilities reservations was in Advancement eight years ago and that the fragmentation of services happened since then.

Calandrella said that the Center idea was a way of having all the services in one place and not in three.

Boyd thanked Stapleton for stepping in at the last minute to try to address questions and asked Senators to send her comments and concerns.

5. **Standing Committee Reports.** (48:26)

A. **Educational Policies and Programs Committee** – Crotts. (51:20)

EPPC Summary–April 28, 2016, Kendall Hall room 207, 2:30 p.m.

- Discussion Item: Academic Calendar review: 2017-2018, 2018-2019. Sarah Blakeslee, Acting AVPFA reviewed drafts of calendars.
- Discussion Item: Revision of the Major Unit Name Change form. Nicol Gray, Curriculum Services.
- Discussion Item: Basic Subject Courses and grade of C-. Chris Nichols, Curriculum Advisory Board. Chancellor's Office policy reviewed. "We're back to C-."
- Update: Institutes and Centers policy. Kristina Schierenbeck, Centers and Institutes Task Force. Proposal evolving for reconciliation of local policy with Chancellor's Office Policy.

- EPPC Representation on the Curriculum Advisory Board (CAB). Chris Nichols shared perspectives regarding serving on the Curriculum Advisory Board (CAB).
- Committee reports. Committee representatives provided brief reports on their committee's activities during the 2015- 2016 academic year. Written reports will be included in an appendix to the minutes of the April 28 meeting. EPPC has representation on the following committees.
 - All University Responsibility for Teacher Education (AURTEC) Joe Crotts
 - Graduate Council Susan Roll
 - University Writing Committee Bill Loker (Chris Fosen)
 - Liberal Studies Program Advisory Committee Michelle McConkey
 - Curriculum Advisory Board Chris Nichols.

Crotts thanked the committee and the Senate as a whole for thoroughly vetting all the questions and moving them through the Senate expeditiously.

B. Faculty and Student Policies Committee – Meadows. (49:03)

At the 4/28/16 FASP meeting we considered

1. Revision to EM 12-025 Policy on Campus Behavior and Violence Prevention – Introduction Item – this item was referred back to subcommittee for further work to align it with new CO EOs
2. Proposed EM on Workplace Abusive Conduct and Bullying – Introduction Item – while this item passed it will have to come back as an introduction item next academic year.
3. USET Committee Report – The report was shared and questions were addressed
4. Proposed language pre-SET delivery – Discussion Item – members were supportive of the voluntary language
5. Subcommittee Discussion/Reports
 - a. Internship Policy – the revision to the policy is still within the subcommittee and will come back to FASP in Fall 16

Meadows congratulated FASP for working hard too, and suggested they are the fun committee. Boyd hoped this would be taken down in the minutes.

C. Executive Committee – Sistrunk. (49:34)

Sistrunk thanked the members of the Executive Committee also, and presented the synopses of its meetings from April 22 and April 29:

Executive Committee Synopsis Friday, April 22, 2016, 8:30 a.m., K 103

The Executive Committee met and discussed the following issues:

- 17/18 and 18/19 Faculty Staff Calendars comments
- Questions about a resolution supporting CSU Chico participation in Open Educational Resources initiatives and the adoption of the incentive program of the “College Textbook Affordability Act 2015”

- Report of the Campus Facilities Use Committee (CFU) to the Space Allocation Committee (SAC) recommending the expansion of an Office of Conference and Meeting Services to coordinate scheduling and public outreach
- Draft description of the Kathy Kaiser Academic Senate Service Award for long and diverse service to the Senate and the University
- Appointment of Jinsong Zhang as Chair of Faculty Recognition and Support Committee (FRAS) and plans that the committee would begin to take up its charge before the end of this semester

Standing Committee Progress Reports:

EPPC: Major Unit Name Change forms
Basic Subject courses and grade of C
Institutes and Centers policy

FASP: USET suggested protocols
New EM on Workplace Abusive Conduct and Bullying which ties campus policy to Office of the University Ombuds

- Student Affairs reorganization (Summer Orientation to Student Life and Leadership)
- Exploratory committee to investigate OnBase enterprise management software use for CSU Chico

Executive Committee Synopsis Friday, April 29, 2016, 8:30 a.m., K 103

- Announcements:
 - 1) Middle Eastern Studies Minor and Creative and Adaptive Leadership in the Middle East & North Africa (CALMENA) distinctions and successful outreach efforts
 - 2) The Beavers Charitable Trust large donation to Construction Management program to promote advancement and the academic enterprise
 - 3) ePortfolio Charrette & Vendor Review May 11, 2-4:00 Colusa 100A
- Academic Senate agendas May 5 and May 12
- Recommendation that next year FASP take up EM 04-011: Policy on Faculty Support and Recognition Committee (FRAS) to further define timelines for awards and description of awards criteria
- Questions about future funding of FRAS awards
- Questions about the meaning of a Presidential lecture or event
- Questions about how Research Foundation and University Foundation funds are used to support awards
- Promoting annual and unrestricted gifts
- Kathy Kaiser Academic Senate Service Award for long term Academic Senate Service, breadth of contributions to the University and commitment to Chico State final touches

Standing Committee Progress Reports:

EPPC: Staff and Faculty Calendars
Major Unit Name Change forms
Basic Subject courses and grade of C
Institutes and Centers policy
Committee reports

FASP: USET report and suggested protocols
New EM on Workplace Abusive Conduct and Bullying which ties campus policy to Office of the University Ombuds

EM 12-025: Policy on Campus Behavior and Violence Prevention and relationship of EO's to EM's

Need for those responsible for implementing EO policy to report EMs out of compliance in timely fashion

- Policy Hub efforts to organize EMs
- Outreach about Chancellor's Office Touchstone strategic vision open forum on May 4, 3:00-4:00 BMU Auditorium

6. **Annual Reports:** (49:56)

Boyd explained that we have reached the time of the year when several committees and groups report their activity to the full Senate as provided in their charter EMs or custom. More committees and groups will check in at the next full Senate meeting.

A. **Curriculum Advisory Board – Chris Nichols.** (50:16)

Boyd asked Chris Nichols if he had any comments he wanted to make.

Nichols mentioned that CAB had considered issues about assessment and SLO curriculum, but as usual, much time was spent evaluating the GE writing requirement. He noted that although course numbers about writing intensives are rising there are still issues with supply, the uneven distribution of courses through the colleges, student confusion and faculty development support. He stated that a Writing Taskforce has been put together co-chaired by Chris Fosen (as the University Writing representative) and himself (as the CAB representative) that was recommending that a writing program be adopted for the whole university that is not only focused on GE. The taskforce has met with different constituencies in the University, including the Deans and EPPC, and will meet the Chairs, the Senate Executive Committee and the Student Senate.

Report from the Curriculum Advisory Board (CAB) for 2015-16 Academic Year

CAB, the CSUC campus committee in charge of oversight of the campus General Education program, accomplished the following during the 2015-16 Academic Year

Assessment

Assessment of the 10 GE SLO's is one of CAB's major responsibilities. In 2015-16, assessments of these SLO's were either initiated, continued, or completed.

- Information Literacy (Active Inquiry): assessment completed and report submitted (and forwarded to the Academic Assessment Council) in September 2015.
 - Personal & Social Responsibility: assessment completed and report submitted (and forwarded to the Academic Assessment Council) in January 2016.
 - Creativity: assessment is ongoing
 - Mathematical Reasoning: data acquired using the "Quantitative Literacy & Reasoning Assessment" tool in November 2015; data currently being analyzed. Report should be ready by September 2016.
 - Critical Thinking: assessment initiated in Fall 2015. Both written student work and quiz data have been collected and data analysis is in progress. Report should be ready by September 2016.
- Next year assessment will begin on the two remaining GE SLO's for which no assessment has yet taken place: Global Engagement and Sustainability

Curriculum

In Fall 2015, several course changes to the GE program were approved, to be implemented in Fall 2016. These included:

- Three (3) new Capstone Substitution courses
- One new Major Course Substitution (MATH 217, in A3)
- Four (4) new Writing Intensive substitution courses

One course (PHIL 109) was officially removed from the GE program as well.

Additional changes to the GE program were approved in Spring 2016 (some still pending), to be officially part of the program beginning in Fall 2017. These are:

- The addition of two new courses to the GE program (CDES 217 and 218; official decision still pending)
- Two (2) new Capstone Substitution courses
- Three new Major Course Substitutions (in the MECA/MECH department)
- Four (4) GE courses were granted WI status

With these changes, the GE program now includes:

- 226 courses in the GE Foundation and the GE Pathways (not including foreign-language courses, which offer GE credit in area C2)
- 53 of the GE courses are WI courses, of which 20 are Capstone courses
- 42 Capstone-substitution courses and 29 WI-substitution courses

B. Service Learning Advisory Committee, Report & Org. Chart – Ellie Ertle. (52:13)

Organization Chart: http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/5-5-16/SLAC_org-chart.pdf

Boyd asked Ellie Ertle to add any comments or take questions about the committee's report. Ellie Ertle said she hoped the report showed the ongoing work of the committee to respond to the university strategic priorities and asked for questions.

Sistrunk asked if the committee intended to write an EM and become a Senate committee to formally join the university shared governance structure.

Ellie Ertle explained that the advisory committee had originally formed in response to an EO from the Chancellor's Office that required such a committee evaluate risk management issues associated with service learning.

Sistrunk asked why Holly Nevarez was designated as a representative of the Academic Senate in the Committee list. Ellie Ertle answered that she was appointed to serve by the Academic Senate.

Annual Report of the Service Learning Advisory Committee to Academic Senate 2015-2016

Ellie Clifford Ertle, Director of Civic Engagement

Service Learning Advisory Committee Current members include: Colleen Hatfield (BIOL), Tammi Fleet (Student Senate ECC), Ellie Ertle (OCE), Zach Justus (CMST/Faculty Development), Teddy DeLorenzo (POLS/CLIC), Angela Trethewey (CME), Patti Horsley (OCE), Jim Pushnik (Sustainability Institute), Deanna Reed (Enloe), Dan Ripke (Center for Economic Development), Ann Schwab (CAVE), Priya Trivedi/Jen Murphy (Center for Healthy Communities) Wendy Bentley (iRES), Shelby Davis (iRES), Mike Thorpe (RM), Sara Rumiano (Procurement) Holly Nevarez (HCSV/Academic Senate), Holly Ferguson (APSS), Kaitlyn Enticknap (CLIC), Carla Shields (CAVE)

The Service Learning Advisory Committee met in fall 2015, and established four workgroups to carry out priorities identified in the strategic planning process of 2014-15.

The priorities were as follows: Campus & Community Outreach, s4, s designation, and minor/certificate exploration. The general goal of these workgroups was to move forward the various priorities, plan for action, check in with the advisory committee at large, implement and report.

Workgroup membership and goals in attached organization chart [See Senate Agenda]. Workgroup Progress & Next Steps (as reported/identified at April 2016 SLAC general meeting):

- Minor/Certificate in Civic Engagement:
 - Interest surveys completed for faculty (131) and students (515)
 - Applied for, and received, CELT funding for FLC to develop proposal and courses
 - Next steps:
 - ♣ Interpret results of survey to use in application
 - ♣ Summer: Faculty Learning Community, interest survey for community organizations/businesses
- S Designation: Finalized criteria and application for S-Designation. Decided on SLO.
 - Next steps:
 - ♣ Identify departments and reach out - applications due September 1 for review at September /October SLAC meeting
- Campus & Community Outreach: Planned first annual Meet & Match event. Held May 2nd, concurrent with Civic Engagement forum. A semi-structured networking event, with the goal of demystifying the campus process for community and increase/expand civic engagement (including service learning) opportunities for the next academic year. Planned first annual Civic Engagement Recognitions, presented at Civic Engagement Forum:
 - ♣ Awardees for excellence in civic engagement – student organization ♣ Chico State Speech and Debate
 - ♣ Awardees for excellence in civic engagement – campus organizations
 - ♣ Center for Healthy Communities (CHC)
 - ♣ Community Action Volunteers in Education (CAVE)
 - ♣ Awardees for excellence in civic engagement – community partners
 - ♣ Rape Crisis Intervention and Prevention
 - ♣ Boys and Girls Club of North Valley
- S4: Pilot testing with two courses in HCSV and ongoing meetings with workgroup to address problems and plan for expansion
 - ♣ Expanded fall pilot

C. Library Advisory Committee – Tim Sistrunk. (54:38)

Sistrunk noted that the 10,000 ideas that Dean Newell spoke about above were shared with the Advisory Committee which wants to be supportive of these efforts.

Library Advisory Committee: Senate Report SP 2016

The Library Advisory Committee currently has 12 members: two from the Academic Senate, 1 staff representative, 1 student representative, 7 representatives from the teaching colleges, and 1 from Undergraduate Education. The Committee met in AY 15/16 and supported the search for the new Dean of the Library, Patrick Newell, with a member on the search committee and attendance at public outreach events.

Formal Recommendations: New schedule of Library Hours should be adopted

Support for future plans and innovations:

- 1) Join Funding Information Network of the Foundation Center
- 2) Join North state Digitization archives projects
- 3) Creation of a Learning Commons in the Library (variety of services and study opportunities)
- 4) Graduate student study room
- 5) Event space/room
- 6) 4th floor outdoor patio study space
- 7) New furniture and renovation of 2nd and 3rd floors
- 8) Glassed off event space/silent study area
- 9) GIS, Animation, and Data visualization multimedia authoring lab
- 10) Renovate reference desk for “back office” research consulting area
- 11) Gallery space (part of café or event space?)
- 12) Reconfigure/renovate special collections
- 13) Prayer and meditation room
- 14) Faculty Research Commons
- 15) Multicultural programming space
- 16) Visualization studio and staff
- 17) Financial information laboratory
- 18) Maker space and staff
- 19) Renovate Library Education Room (add computers, reconfigure space as a smart classroom)
- 20) Technology checkout programs for students

Former questions and issues the Library Advisory Committee could consider:

- 1) College and Department representatives can help think about how to deal with budget cuts to monograph and other material purchases since Library budget remains flat and inflation continues to eat away at purchasing power. Committee can think of ways to advocate for library budget.
- 2) Committee should address question about eliminating paper copies of periodicals that exist on databases like jstore. (This could be tied to space questions as well).
- 3) The Committee can promote publicity about Library services and help support Library patron surveys that can refine our appeals for the Library.
- 4) Should patrons be allowed to check out periodicals?
- 5) Could the Library serve coffee?

D. Research and Sponsored Programs – Kevin Kelley. (55:09)

http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/5-5-16/resp_annual_reportMay2016Kelley.pdf

Boyd welcomed Dr. Kelley.

Kevin Kelley emphasized that the CSU will be gaining a new Assistant Vice Chancellor of Research, Ganesh Raman, who will promote system expansion in research by faculty, students and staff which is so central to the progress, health and growth of the CSU. This represents a change in climate across the system. He depicted the support that has already gone out to our campus, and underlined the economic, social, educational importance the efforts fulfill that define the public purpose of our University.

Kelley explained that he has spent his eight and a half months at Chico thus far focusing particularly on engaging the faculty and especially new faculty:

Campus Engagement and Activities for CSU Chico

- a. CSU Asst. Vice Chancellor of Research, Search Committee member
- b. RESP New Faculty Research Breakfast
- c. New Faculty Research Development workshops
- d. CELT-FFF Research & Mentorship (“Synergistic Mentoring”)
- e. Research Taskforce (Randy Miller et al.)
- f. All Colleges and all Deans
- g. Centers (CHC, CED, Passages (& BOD), Rural Sim Center (&BOD), GIC, IRS, CWE
- h. Task Force, Campus Centers and Institutes Policy
- i. Individual PI meetings: >100
- j. Omicron Biology Seminar
- k. CSU Chief Research Officers (CCRO) group

Several of our own faculty were featured in the Chancellor’s Office publication

- l. Research in the CSU publication (DeAtley (AGR), Ritenour/Brazeal (BSS), Mayor (NSC)
- m. CSU Chico Research Excellence Awards (CSU Chico Recognition Awards and Honors Reception)
- n. CSU Chico Internal Research Grants Portal
- o. Research Stimulation Grant (RSG) Program
- p. CSU Research, Scholarly, and Creative Activities (RSCA) Program

Chico is participating with other campuses to share data and discover best practices about
q. US Dept. Ed, Hispanic Serving Institutions (HSI) – STEM Program proposal team

There are challenges. RESP hopes to find a new Compliance Officer who would provide many essential services, and they want to address other issues:

Challenges/Objectives

- a. Staffing losses and restoration
- b. Workload
- c. RESP professional excellence, development and satisfaction
- d. Research Compliance regulations
- e. Campus policy and procedures
- f. Growth in CSU Chico faculty/student/staff success and productivity in RSCA

CSU System RSCA Funding Internal Research Grants Committee

Baohui Song (AGR) Jon Caudill (BSS) Damon Aiken (BUS) Jack Avezedo (CME) Adel Ghandakly (ECC) Erin Kelly (HFA) Donna Greenberg (MLIB)

- ◇ 41 awards (16RT)
- ◇ Up to \$5252/award
- ◇ \$211,500 awarded

CSU Chico RSG (Provost’s Capacity Funding)

- ◇ 10 awards
- ◇ Up to \$10K/award
- ◇ \$96,558 awarded

7/1/2014 - 6/30/2015 vs. 7/1/2015 – 3/21/2016 (3Q)

- # proposals: 348 vs. 315

- \$ proposed: \$51,017,627 vs. \$50,396,416
- Average F&A rate proposed: 15.8% vs. 17.3%
- AGR: 27 vs 18; BSS: 79 vs 60; BUS: 1 vs 1; CME: 45 vs 45; ECC: 16 vs 21; HFA: 23 vs 17; NSC: 127 vs 80
- NSF: 11@ \$2.254M @ 42% (10NSC;1HFA) vs. 10@ \$3.800M @ 42% (5NSC,3ECC,1BSS,1CME)
- NIH: 2@ \$838K @ 42% (2NSC) vs . 4 @\$2.026M @42% (5NSC,3ECC,1BSS,1CME)
- USDA: 7 @\$1.565M @ 28%ave vs. 5 @\$4.167 @28%ave
- NEA&NEH: 5 @\$97K @18%ave vs. 4 @\$311K @21%ave
- ONR: 1 @\$81K @ 42% vs. 1 @\$598K @42%

Kevin Kelley concluded to thunderous applause by thanking everyone for all their support. Boyd reiterated all our gratitude for his, and the efforts of RESP over the last months.

7. Statewide Academic Senate – Schulte/Selvester. <http://www.calstate.edu/AcadSen/>
(102: 13)

Selvester alerted people that the Statewide will meet next May 18-20.

A. ASCSU Resolutions.

<http://www.calstate.edu/acadsen/Records/Resolutions/2015-2016/documents/3250.shtml>.

There will be discussion of the second reading of a resolution calling for more data to be collected about the movement to encourage students to enroll in fully online programs and courses. The resolution acknowledges that innovative pedagogies are important if well researched and used with caution, but ill-conceived and hastily promulgated programs with financial interests involved can be exceptionally problematic.

Boyd reminded everyone that they should communicate their questions or concerns to the State-wide senators.

Sistrunk will carry Schulte’s proxy to this meeting.

8. Associated Students - Jarquin. (104:49)

Jarquin explained that the AS budget would be posted on their website within about three weeks.

Associated Students Academic Senate Report – May 5

Final Budget Allocations Made

- 15% increase to student run programs in the AS (GSEC, CLIC, KCSC)
- Budgeting for Minimum Wage Increases
- Financial Services and BMU Basement Lounge Remodeling
- Career Staff Range Pay Increases
 - Increases to keep current employees in pay ranges
- Allocation to DREAM programming
- Compensation for Student Academic Senators
- Tied Elected Officer Compensation to percentage of Cost of Attendance
- Increased Compensation for Elected Officers based on these percentage

California State Student Association (CSSA)

- Attending CSSA this weekend and Senator Jarquin will be participating in the Student Trustee Selection Committee

Jarquin said there will be resolutions on food pantries, meatless Mondays, Mandated reporting. Elections will be held for statewide including representatives to the California Student Aid Commission, the student trustee on the CSU Board of Trustees and a new Executive Director.

There will be comment on the background check policy.

Student Diversity Survey

- Completed with 593 participants
- We will be working this week and next to extrapolate key findings and determine next steps for campus climate in regards to diversity

Board Directives from May 4, 2016

- Task Executive Director with continuing conversation about the Water Bottle Advisory Conversation between now and the contact conversation in late 2017
- Tasked Program Director for AS Programs and Government Affairs and AS Director of Human Resources with researching and providing more comprehensive information about switching Student Officers Compensation to Scholarships by December 2016

Student Academic Senate

- Shared Governance Reception will be May 12th from 6-8pm in BMU 210. The Senators will be announcing the recipients of the Anti-Apathy Awards, Outstanding Faculty, Outstanding Staff, Outstanding Administrator, Student Service Awards, and the Wildcat of the Year Award!

Thompson asked about the budget allocation to the DREAM Programming. Jarquin said AS was allocating \$10,000. to this purpose to solidify the money they already give (\$500. For programs) and to partner with University efforts in the future.

9. Staff Council – Heileson.(108:22)

Staff Council has no report, but Heileson will answer questions.

10. University Report – Zingg/Ward. (108:36)

Zingg wanted to put in a plug for the Spring musical The Adams Family. He said the Chancellor had a great time sitting in Gomez' chair onstage with Morticia and Fester. He was also grateful that the open forum yesterday was well attended. He also met with MESA, DREAMERS and EOP students among others. He has announced that he will support this category of students with special moneys.

The Governor's May revise will be published soon and hopefully will close the gap between the Trustees request and the Governor's budget.

Ward reported that the Campus Fee Advisory Committee (CFAC) will announce the students' decisions about awards to be given from the well over \$1M they have in their awards pool. There

will be \$826,000 to support activities that directly impact students awarded next week.

A. WASC Update – Loker. (1:13:00)

Bill Loker explained that Business and Finance information is being organized for this round of reporting due to WASC and he wanted to commend B&F for their fine job providing this.

Loker said the WASC Steering committee is currently being formed that will be made up of 13 members of which 5 are still left to appoint. Loker will convene this group this semester to orient themselves to the business before them. This will be done with interim Provost Ward and eventually Gayle Hutchinson when she arrives on campus.

To help committee members with academic assessment everyone on the committee will be provided a copy of Mary J. Allen's Assessing Academic Programs in Higher Education. Every College Assessment coordinator will also receive the book, and anyone interested in this body can have a copy as well.

B. Introduction of Dan Herbert, Director of off Campus Student Services and his role on Campus. (1:15:30)

Boyd welcomed Dan Herbert and invited him to explain what he does to help off campus students.

He described briefly his extensive experience as a banker, a property manager, a municipal servant, the mayor and a community activist for many years. He divided his approach to his job to provide off-campus student services into three parts:

1) Town/gown relationship

He has worked and continues to work as a community advisor

He was active in helping the city fashion a noise ordinance

He helped create an unruly events ordinance that allows intervention in circumstances that will spiral out of control

He cooperated in creating an ordinance for indoor combustible furniture used outside (this has cut down on the coach fires!)

He has help to fashion and participate in Police safety programs

He visits the Chamber of Commerce

He has spent a great deal of energy promoting Labor and Safety

2) Student relationships

He offers students extensive housing advice

He acts as a housing advocate with landlords

He treats with the neighborhood associations and community cooperation

Will act as a personal mentor for students in need

3) Education

Housing help, liability preparation, property management advice and how to read a lease

How to vet room-mates

Contributed to enhancing the off campus housing guide

Teaches Parents about liability in housing and other matters
Answers questions about co-signing a lease

Concluded by saying “Let me help you with any issues you may have with city”

Kirchoff asked how long Herbert had been at the job and after hearing the answer: 1.5 years, remarked that this kind of student service was long overdue over-due.

Dan Herbert remarked how little off campus knows about campus life. He is thinking of ways to bridge this gap.

Roll asked about the serious issues of homelessness in Chico and thought that opportunities exist for shared effort and research about best practices and ways to partner with city to address the problems. Herbert said he was involved with city efforts about homelessness and wanted to work with Ann Schwab and the Chancellor’s Office as they developed ideas further as well.

11. Revision to EM 05-019 Policy on the Formation of the Americans with Disabilities Act Committee – FASP – Action Item. (1:27:46)

http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/as_4-21-16/revision_em05-019_ada.pdf

Meadows moved the revision to EM 05-019 as an Action item. She said the intention was to clean up the language of the EM and make it more compliant with changes since it was originally written. She introduced Sandy Parsons-Ellis, the Director of the Accessibility Resource Center and the Interim Director of Student Judicial Affairs, to address any questions anyone may have.

Seipel asked if it would be a good idea to name someone who can address digital alternative media accommodation questions specifically to the committee like Jeremy Olguin. Sandy Parsons-Ellis noted that Jeremy is the Coordinator of the Office of Accessible Technology and Services, who is also the Accessible Technology Initiative (ATI) steering committee coordinator, who deals with 508 compliance issues, but he is fairly busy. This task can be met by the iRES Director, who is listed in this EM.

Jarquín moved to amend the list of permanent members to the committee by adding the AS Associate Executive Director, or designee. Seconded.

Jarquín explained that this would take the place of the AS Student Union Director of Operations, which is a position that has been discontinued and the Associate Executive Director has taken over these duties.

Amendment passed.

Action Item: passed.

12. Academic Senate Permanent Committees Responsibilities and Outreach – FASP – Action Item. (1:32:42)

http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/as_4-21-16/em_as_%20permanent_committees_responsibilities_and_outreach.pdf

Meadows moved the new EM for Academic Senate Permanent Committees as an Action item. This is FASP’s attempt to help wrangle all the Academic Senate Committees to make sure they are working efficiently, and that committees do not become superfluous and no longer serve their original purpose. This will help with the management of committees, which is quite a task. The EM will formalize a structure to help with this.

Roll asked if there was procedure about how to get assigned to committees.

Meadows answered that people are assigned committees based on what their EMs say. Members might be appointed by a Dean, for example, or the Executive Committee of the Academic Senate, or one per college. Practice varies significantly.

Roll hoped this question can be looked at eventually in the interests of transparency.

Boyd reminded people that we will be looking at the Senate constitution and bylaws and there might be possibilities there.

Nichols added the point that EMs determine policy, and not really procedure with all its goary details.

Action item passed.

13. Resolution supporting CSUC’s participation in Open Educational Resources Adoption Incentive Program of the College Textbook Affordability Act of 2015 – EC – Introduction Item. (1:36:11)

- a) CO Memo Regarding AB 798 and the Open Educational Resources Adoption Incentive Program http://www.csuchico.edu/fs/documents/academic_senate/2015-2016/5-5-16/CO-memo_re_AB798andOpenEducResourcesAdoptionIncentiveProgram.pdf

Resolution in Support of California State University, Chico’s participation in the Open Educational Resources Adoption Incentive Program of the College Textbook Affordability Act of 2015

WHEREAS: On October 8, 2015, Assembly Bill 798, “College Textbook Affordability Act of 2015”, http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB798 was signed into law by the Governor of California; and

WHEREAS: AB 798 aims to “reduce costs for college students by encouraging faculty to accelerate the adoption of lower cost, high-quality open educational resources, as defined”; and

WHEREAS: The bill creates an incentive program to reward CSU campuses, faculty and staff for accelerated adoption of open educational resources, up to an amount of \$50,000 to the campus; and

WHEREAS: To be eligible for the grant funds, AB 798 requires the local academic [faculty] senate to adopt a resolution in support of increasing access to high-quality open educational resources to reduce textbook costs and supplies for students; so therefore

BE IT RESOLVED: That the Faculty Senate of California State University, Chico support and encourage CSU faculty to consider using high quality, low cost or no cost, accessible textbook alternatives, such as the California Open Online Library for Education (COOL4Ed, www.cool4ed.org); and

BE IT FURTHER RESOLVED: That the Faculty Senate charges the Textbook Alternatives Project (TAP) committee <http://www.csuchico.edu/cals/tap/index.shtml> to develop a specific plan in collaboration with students and campus administration that meets the requirements AB 798, and requests that this plan be presented to the Faculty Senate as an Information Item at a future meeting.

Boyd moved on behalf of EC that the Resolution supporting participation in this textbook initiative be accepted as an Introduction item. She invited Laura Sederberg, James Tyler, Patrick Newell and Zach Justice who serve on the Textbook Alternatives Project (TAP) committee to speak or answer questions. She noted that the document that accompanies this resolution provides the Chancellor's Office explanation about California Assembly Bill 798 that created this initiative.

Meadows recommended changing "Faculty Senate" to "Academic Senate" throughout.

Nichols thought that that the Whereas clause number four should be removed as it implied that the legislature tells faculty how to choose their resources for teaching. He pointed out that there are other options that might save students money like using older editions of textbooks. He wanted the TAP committee to resist any appearance that materials are mandatory.

Crotts was finally forced to tell Boyd that she cannot both introduce an item for a committee (like EC) and also Chair discussion of the motion. The Vice Chair should probably take the gavel from her for the remainder of the conversation on this item. Boyd told Ford to do his job.

Seipel thought there should be some recognition that others have been trying to use open source materials and they have not received any remuneration to do so.

Zach Justice explained that the Textbook Alternative Project (TAP) launched by the Chancellor's Office has been working on campus for about here years and this is the fourth year of the effort. He said that the legislatures program adds more flexibility to faculty efforts to do this including funding release time to support it. The Chancellor's Office efforts will continue.

Meadows wondered about faculty who use textbook scholarship to apply to their RTP research efforts. How will time spent finding free resources help to measure that?

Zach Justice thought that departments must individually decide to value these efforts in their own RTP guidelines. He reiterated that there is no intention to pressure any one to pursue the goal of finding open source materials for their classes.

Selvester asked what other campuses and community colleges have done about this legislation. No one knew.

Introduction item passed.

14. Ask the Administrator. (1:46:39)

Only Interim Provost Ward remained of the administrators, and Heilesen asked if he was happy to be back from retirement? Ward admitted that he is and observed that that was a pretty easy question.

Meadows had a question for an administrator who was not there that perhaps Ward could share. She had a student who has disappeared and no one knows what has happened. She contacted the Campus Assessment, Response and Education (CARE) team a few weeks ago and there has been no follow up at all. She wondered what information Calandrella could give. She and her faculty are worried about the individual.

Selvester thought that the CARE team is a good idea, but that she had shared ongoing concerns about a troubled student with the team and the Cabinet, and had felt resistance in getting help. She understands confidentiality concerns, but she needed feedback about how to proceed as the problem was extended over a long period.

She had taken the Active Shooter Training and thought it was very good, but believes faculty need more developed “wrap-around” services to address complex and sometimes ongoing issues.

Ferrari supported what Selvester and Meadows said. She had experienced some issues with a student and asked to meet them with Student Judicial Affairs and she was refused. She did not know how to proceed.

Roll knew that the CARE team is bound by confidentiality, but there may be other college campus examples that can guide us to be more proactive and supportive of one-another. The case is very problematic and exemplifies that we need to put processes in place to address such issues before they become irreversible.

Selvester wanted the recognition that this is an important topic that needs to be addressed.

Ward reminded everyone that confidentiality is an extremely delicate issue.

Ward invited Russell Mills to comment, and he said that faculty should at least have some response back to queries. He said Meadows could contact him for his help.

Sistrunk asked a follow up question to Russell Mills who had said he had no preparation to address a question when it was asked several weeks ago. Sistrunk had asked why EM 04-001 Policy on Risk Management, dated March 9, 016 had never gone to Senate and Russell Mills had finally decided that not everything goes to Senate. Sistrunk wanted to query further because Risk management is an important piece of considering what happens in our University. He asserted that there needs to be faculty input when lawyers are constructing their understanding of risk in an educational setting. We could change the dynamics of risk management at the University with a more robust defense of educational purpose and input from everyone.

Nichols asked whether Mr. Herbert has an MPP position. Ward would find out.

15. Other. (1:55:33)

Boyd explained that faculty interest in Campus Safety has been brought up on different occasions in E.C. and Senate. There is a felt need that we should have a conversation together about what our policies are and how our practice can be improved. She recognized the Active Shooter Training and the Chancellor's Office Red folder resource. Boyd said she has brought this issue up with our incoming President Hutchinson to alert her to our interest in student and campus safety as well.

She invited further discussion of the issues.

Selvester described that faculty have been telling her that beside the issues of confidentiality that are moot, they need to know how to manage how to respond to the problematic circumstances that are in front of them. They need support about what to do. They need what is called in education an IEP (individual education plan), a plan for a specific student. The professor needs to participate in this plan (without abridging counselor style confidentiality). If faculty are not helped to respond, the students will be badly served.

Rowberg said that she has heard that there are students on this campus doing lab work in labs by themselves sometimes even until 2:00 in the morning. This is a huge safety issue. She hopes as a Senate we can pass policy to prohibit working with chemicals alone, or working in labs alone.

Kipnis described the algorithm of administering CPR and that the process is highly articulated. It seems that responding to a student having behavioral problems might have some clear parameters in the same way, and she asked what our legal obligation is to try to rectify such circumstances before we call for assistance.

Ward thought that a buddy system in laboratories would be best practice and this kind of caution should be embedded in syllabi or other rules.

Nichols remembered our past conversations about the Chancellor Office changes to certain course policies that required a minimum C- to pass that were subsequently altered to require a C instead. About three weeks ago, the Chancellor's Office changed their policy again, so that to a C- is now acceptable.

16. Adjourn.(2:04:13)

Meeting adjourned at 4:30 p.m.

Respectfully submitted,

Tim Sistrunk, Secretary