

California State University, Chico
Academic Senate
(530) 898-6201, Zip 020
MEMORANDUM

ACADEMIC SENATE MINUTES

Thursday, March 23, 2017, 2:30 p.m., KNDL-207/209

Academic Senate meetings are recorded. Traditionally the written minutes consist of a summary of topics discussed. For more detail, listen to the audio file [here](#). Time stamps for each agenda item are provided in parenthesis for convenience. For accessibility questions, please contact the Academic Senate Office.

PRESENT: Allen, Boyd, Cross, Crotts, Ferrari (Kim) , Fleet, Ford, Heilesen, Hutchinson, Hyatt (Annabel Grimm), Janos, Kim, Kirchhoff, Larson, Livingston, Meadows, McLemore, Ponarul (Traver), Pitman, Pratt, Roll, Rowberg, Schierenbeck, Scholz, Schulte, Sistrunk, Stapleton, Sudick (Zartman), Thompson, Traver, Watkins, Wilking, Wyrick, Zartman

ABSENT: Boura, Calandrella, Kemper, McConkey, Rehg, Selvester

Chair Boyd announced that Spring had arrived and called the meeting to order at 2:35 p.m. (7:28).

1. Approve Minutes of February 16, 2017. (7:40)

Sistrunk pointed out a typo and quoted Marvin Pratt's correction of the name of the executive team that assembles for emergencies (page 5 paragraph 1). It is called the "Policy Group" not (CERT) which refers to trained volunteers managed by the UPD.

Revised Minutes were approved.

2. Approve Agenda. (9:28)

Agenda was approved.

3. Announcements. (9:41)

- Boyd welcomed Debra Larson, Provost and Vice President of Academic Affairs, to her first Academic Senate meeting to warm applause.
- Meadows announced that April 30 is the MS Walk: North State in Bidwell Park. She invited people to join her walking team (the Runagades), or to donate to it.
- In his capacity as the Secretary of the Senate, Sistrunk officially announced that Rick Ford has won election as a representative to the Statewide Senate for Chico.
- Schierenbeck reminded everyone that there will be a "March for Science" on campus on April 22 in the Trinity Commons. She noted that the NSF and NIH have had decreases in funds for almost a decade so that about 3% of applicants applying for these receive them. She said the new budget calls for greater decreases.
- Scholz announced that as part of efforts to feature music faculty a free storytelling with musical accompaniment will be held, Naughty Tales for the Grown-Up Child on March 26 at 2pm in the Zingg Recital Hall.

- On April 1, there will be a performance by students, community members and professional instrumentalists of the Brahms Requiem at 7:30 in the Harlan Adams theater. He remarked that this is one of those seminal pieces that are not often heard in person and not to be missed.
- Heilesen announced that “Dear World” is coming to campus on April 17 for portraits and stories and will hold a reception on the 18th from 7:00pm to 8:00pm in the BMU Auditorium. She said classes and groups are encouraged to turn out.
- Thompson said that his Sunday, March 26, 2017, the AS Gender and Sexuality Equity Center will be hosting the fourth annual trans conference from 12:30p.m.-5p.m in the BMU auditorium. This year’s conference theme will be “The Personal is Political,” and we will be having numerous workshops facilitated by local organizations and food.
- Sistrunk said that CFA will sponsor a Dream Ally training event this Friday at 5:00-6:30 in Holt 266. Current laws and challenges for undocumented students will be addressed as will ways people can become involved or help.
- CFA will also sponsor a screening of the thought provoking film, “Starving the Beast” which is about starving public education for the benefit and values of the very wealthy. This will occur on April 6 from 5:00-7:30pm in the Harlan Adams theater with discussion following.
- Boyd reported that she has received the application materials to allow faculty to apply for the Faculty in Residence Program. She said there are two positions available, but that Abeer Mustafa, the Director of Housing, said she will try to make room for more if there is interest. (http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/fac-residence_csuc.pdf)

4. Chair's Prerogative. (19:34)

Boyd forewarned Senators that the order of agendas may shift in the future as they have today so that Action items come earlier in the meetings before Chair’s Prerogative items and other items so that we can attend to such matters efficiently.

A. Identity & Access Management Project – Discussion Item. (Time Certain; Bentley, Miller) http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/iam_presentation.pdf

Boyd introduced Andy Miller, Senior Director, Enterprise Applications and Data Services and Wendy Bentley, Information Technology Consultant in the same program to give an overview and report on the status of this project.

Wendy Bentley reported that this project, which has been developing for two years, will roll out by May 31 with the goal to “provide the right access at the right time.” Some systems access procedures (as, for example, for new faculty) currently take too long and the effort will attempt to automate some of these accounts and services [SLIDE 2]. She explained that the developing infrastructure will help automate account access to cut down the three or four weeks it currently takes. There will be more self-service options to recover passwords and student passwords will be aged out of service annually. Some employee passwords will now last a full year, while those with elevated access (ie; to People Soft) will still renew their passwords every 180 days.

[SLIDE THREE] the many stakeholders have been consulted to determine exactly what an employee is and what a student is [SLIDE FOUR].

[SLIDE FIVE] Wendy Bentley described the process of getting an account in detail. This is an attempt to regularize procedure across departments. All faculty and staff will have access to Blackboard Learn. New faculty hires will have access to the functionalities depicted in column three, but will not get their course shells (with FERPA and related data) until they have turned in all of their employment paper work (I-9 forms).

[SLIDE SIX] The Staff process is slightly different as they will fill out the Staff Action Form (SAF), then their I-9 paperwork, then have access to the various functionalities. This will allow training systems to be utilized the first day of arrival.

Ford asked about Lecturers who sometimes sign contracts very late. Wendy Bentley answered that some of those processes will have to be reconsidered. It might be possible to give access to someone designated as an “instructor of record” though they will not have access to their course shells until the I-9 paperwork is signed. They can start building courses, but won’t get access to the student records. Andy Miller explained that this is necessary because of audit findings, and it was pointed out that the I-9 paper work can be processed before the actual contract is signed when a class finally “makes”. Andy Miller said that his office follows the data ordering of HR and that HR should be consulted about these questions.

[SLIDE SEVEN] Wendy Bentley described new convenient options for password recovery. [SLIDE EIGHT] new audit findings require that if someone loses their password and can’t recover it, they must physically visit the ITSS office to show their identification. There will be a special vetting process for users who are remote from campus (as in Social Work) who cannot physically get to campus.

[SLIDE NINE] provides a graphic of the shortened timeline. Now heavy testing of the varied stakeholders is being conducted. At 5:05 after finals on May 19th all of the “legacy load users” will be switched to the new system by May 31st. No new accounts will be created during this time period (a time picked as disruptive to as few groups as possible).

Kim asked about how deprovisioning will work and Wendy Bentley said that access to BBL will be maintained for up to a year until the account is deleted. She said that students will have access to transcripts and google for that long as well. If employees retire, they can ask that they retain access to their office services.

5. **Standing Committee Reports.** (40:06)

A. **Educational Policies and Programs Committee – Crotts.**

Crotts summarized the EPPC meeting.

EPPC Summary–March 09, 2017, Kendall Hall room 207, 2:30 p.m.

- The proposal: Discontinue Option in Local Government Management within the

Master of Public Administration degree passed as an introduction item.

- The rules were suspended and the proposal passed as an action item and was forwarded to the Academic Senate for inclusion on the Academic Agenda for March 23.
- Discussion Items Susan Roll, Social Work and Director of Civic Engagement, led a discussion on Civic Engagement Course Descriptions.
- The committee continued discussion on the Graduation Initiative (Student Success Plan 2025).
- Bill Loker, Dean of Undergraduate Education, reported on meetings of the ad hoc committee on the Graduation Initiative (Student Success Plan 2025).

B. Faculty and Student Policies Committee – Meadows.

Meadows asked for questions.

FASP met on March 9, 2017.

- The Proposed EM: Adjunct Appointments at California State University, Chico – Action item. (Supersedes EM 86-005) passed.
- The Proposed EM: Campus Vegetation and Arboretum Committee – Introduction Item - Passed
- The Proposed EM: Chair Appointment – after the document was returned to FASP from the President, the committee discussed the requested changes from PAC and formed a subcommittee to edit the EM.
- The FRAS Committee EM was discussed. Criteria for awards and more recognition of teaching were mentioned as possible additions to the EM. A subcommittee was formed to begin working on changes to the EM.
- The firing of 20 RAs at University Housing was discussed.

C. Executive Committee – Sistrunk.

Sistrunk offered to answer questions.

Executive Committee Synopsis Thursday, February 16, 2017, 12:30 a.m., K 103

- Campus Executive Policy Committee activity about Oroville evacuation and suggestions and comments
- Staff compression and equity adjustment program proceeding
- Listening Tour Report progress
- EM Appointment, Evaluation and Support of Department Chairs, etc. will go to PAC
- EM Academic Senate Permanent Committees: Outreach and Responsibilities finishing review
- Preparations to form EMEDC EM writing committee ongoing
- WASC Accreditation writing teams are being designed
- Chancellor's Office Background Check Policy Update student workers and volunteers now excepted
- Governor's response to Board of Trustees additional expenditures request is \$167.7M less than asked. Campuses will need to take on an additional \$1.33M in compensation expenses
- Questions about Online courses requiring students to contact K-12 students
- Health Center Parking Access problems

- CSU Academic Conference overview
- Senate Progress/ Plans
 - EPPC none
 - FASP FPPP Lecturer rebuttal rights
 - EM: Workplace Abusive Conduct need for Student Judicial Affairs input
- Student activism against tuition increases

Executive Committee Synopsis Thursday, March 2, 2017, 12:30 p.m., K 103

- Resolution of Support of Undocumented Students
- EM Academic Senate Permanent Committees: Outreach and Responsibilities status
- FRAS EM revision needs
- Title 5 Student Conduct Code enforcement for faculty safety. Need for Chair and faculty training about resources available. Need to publicize and coordinate resources so they are available readily (web source)
- Need for CFAC and Student Learning fees clarification. Revisit CFAC EM?
- Senate Progress/ Plans
 - EPPC consider Civic Engagement course descriptions
 - Discontinue Option in Local Government, Within the Master of Public Administration
 - Graduation Initiative (Student Success Plan 2025)
 - FASP revision of EM 86-005 Adjunct Appointments at CSU Chico
 - Revision of FPPP 9.1.3 passed as Introduction will go to PAC and Chairs council
 - EM: Workplace Abusive Conduct passed as Introduction
 - EM Establishment of the Campus Vegetation and Arboretum Committee (CVAC)
 - Statewide Academic Senate Boyd and Sistrunk will proxy at March 16-17 meeting and vote for Faculty Trustee
- Jeff Gold will visit March 26 to discuss the Graduation Initiative
- Board of Trustees set to raise tuition to add \$77M to budget
- Statewide digital library plans
- Director of FMS finalist candidates open fora to be held later this month
- Call for Faculty volunteers for Senate committees after Spring Break

Executive Committee Synopsis Thursday, March 9, 2017, 12:30 p.m., K 103

- GRIF policy editorial changes suggested by Chancellor's Office
- International Development and Regional & Continuing Education Director recruitment and coordination with Office of International Education
- University Writing Committee & CAB items
- Questions about RAs and Student Affairs policies
- FMS Director finalists' open forum on March 27, 28 and 29.
- Friends of the Mechoopda discussion
- Possible revisions to EM 86-001: Definition of a Major and a Minor to promote Graduation Initiative 2025 innovations
- Kathy Kaiser Academic Senate Service Award nomination call timing

6. Statewide Academic Senate – Schulte/Selvester. <http://www.calstate.edu/AcadSen/> (41:12)
Boyd passed the gavel to Ford so that she could give the Statewide Senate report since, she and

Sistrunk went to the last session in March as proxies for Schulte and Selvester.

A. ASCSU Resolutions/CO Responses

<http://www.calstate.edu/acadsen/Records/Resolutions/2016-2017/index.shtml>

http://www.calstate.edu/acadsen/records/resolutions/co_response/documents/CSUCO_Responses_January_2017.pdf

Boyd said that there had been 13 resolutions considered and 8 of them passed through the second reading process. She noted that some of the Senate processes are different. For example, they waive the rules to consider an Introduction item as an Action item at the beginning of debate. She highlighted several of the resolutions that passed:

- Call to reform the tax code along the lines of the “\$48 fix” to pay for public higher education in the state.
- Support of Graduate Education in the CSU system
- Support of DACA students
- Boyd pointed out that the 2017 Legislative Advocacy stances of the ASCSU is an open document that can be altered as input is received about the more than 30 bills before the State Legislature in this session. She encouraged Senators to look these over and make their opinions felt.
- Support for a Doctorate in Nursing
- Opposition to Trump’s ban of travelers from certain Muslims countries.

Delegates voted on candidates to recommend as the faculty trustee to sit on the Board of Trustees. Two names were put forward with the strongest support for Steven Filling, the former Chair of the ASCSU.

The Chief Information for the Chancellor’s Office, Patrick Perry, presented a draft overview of the data and security measures that will be coming to the whole system soon. Faculty representatives provided feedback. Changes that will roll out soon include the idea of a cloud based data lake for enrollment data and other information where better data mining and can occur as well as better streamlined reporting.

Loren Blanchard, Executive Vice Chancellor of Academic and Student Affairs, and Jeff Gold (who will be visiting here) presented information about the five Chancellor’s Office emphases about the Graduation Initiative. She hoped we would capitalize on our time with Jeff Gold to give our input about the Initiative. She said there seemed to be an effort to especially focus separate and perhaps Additional funding on Graduation Rates and then also on the Achievement Gap.

Schulte noted that the Board of Trustees supported a tuition increase despite the fact that eight members voted against it.

B. Intellectual Property.

i. Memo to Academic Senate re: IP Committee Report and Recommendations.

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/i.%20memo_to_academic_senate_re_ip_committee-report_and_recommendations.pdf

Schulte noted that the Chancellor's Office wants feedback on the Intellectual Committee Report and Recommendations in 60 days. She said there are many concerns and that FASP will take it up and comment next week. She hoped others would offer comments. Meadows thought many would find page 11 especially interesting. Schulte reported that we have an old EM about Intellectual Property from 1997 but that another one was written that disappeared three years ago (since new policies were suspended until the Chancellor's Office had written theirs).

Kirchhoff was glad to see that the Senate had voted against supporting DeVos as the Secretary of Education.

Kirchhoff wondered about the support for the doctorate in nursing and Boyd pointed out (AB420 in the Legislative Advocacy resolution) which has a clause for financial support. Rowberg reported that this was the end product of a four year pilot program and that there are three consortiums supporting the effort that are well-funded and packed with students. The resolution supports offering the doctorate to keep the programs open and operating (since initially the program was limited to the pilot).

ii. **DRAFT IP Committee Report and Recommendations.**

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/ii.%20draft_ip_committee_report-recommendations3-3-17.pdf

C. **Other ASCSU Reports.**

7. **Associated Students - Pratt.** (56:54)

Pratt summarized the student efforts to try to effect the tuition increase. He noted that there are three students who are applicants from Chico for the student trustee so far and he hoped more would try.

He reported that the Sustainability grants were suspended during this funding cycle to improve on the application processes and will begin again next Fall.

Events are scheduled for Caesar Chavez day on the 31st.

There will be an International Festival on April 29th.

AS still has \$20,000 to support student events on campus (\$4,000 per event). Public speakers and diversity related activities can be supported.

Associated Students Report to the Academic Senate March 23, 2017

Compiled by: Michael C. Pratt, AS President

President's Report:

- a. Overall, the AS is continuing to operate well with more energy and time being spent on internal matters to correct existing issues. Policies regarding transparency are being continually worked on. The AS is looking at ways to address the tuition increase put forth

by the BOT and will be working to add pressure to the Legislature and Governor to increase the CSU budget to cover mandatory costs. There has been an indication that if the gap is fully funded, the BOT may revoke their tuition increase. Of particular interest to the AS at this point is Assemblywoman Eggman's proposed bill to cover the cost of tuition not already being covered by existing grants and waivers by adding a 1% tax onto the taxes being paid for by people making \$1 million or more per year.

Facilities & Services:

1. Bell Memorial Union
 - a. Urban Roots convenience store is almost ready for opening in the old Conference Services space on the first floor of the BMU.
2. Wildcat Recreation Center
 - a. Nothing to Report
3. Other
 - a. The Sustainability Funding Allocation Committee (SFAC), which falls under the Bell Memorial Union Committee (BMUC), had its funding cycle halted for the Spring 2017 semester to correct all of the issues associated with staffing of the Committee and create procedures to ensure processes are being adequately followed.

Business & Finance:

1. Dining
 - a. Housing Contract will be up for review sometime in April for services rendered through Sutter Dining.
2. Bookstore
 - a. Follett is still operating as expected in the Wildcat Bookstore. Sales are slightly down, but are expected to be made up for during the Graduation rush in the next few weeks.
3. Other
 - a. Nothing to Report

Government Affairs:

1. University Affairs
 - a. Student Academic Senate
 - i. Working on the Shared Governance Reception to be held on April 14th.
 - b. Other
 - i. Continuing to look into systemwide policies regarding student legal services and rights. Currently consulting with the Student Trustees on the matter.
2. Legislative Affairs
 - a. Municipal Advocacy
 - i. Students are continuing to express unrest at City Council not discussing what the local authorities will do to undocumented students in the event of an Executive Order issued asking for local cooperation.
 - b. State Advocacy
 - i. California State Student Association (CSSA)
 1. The California Higher Education Student Summit (CHESS)

culminated in the CSSA Day of Advocacy on March 13th with the Chico State Student Delegation personally meeting with Assemblyman Gallagher and Senator Nielsen to discuss funding options for the CSU and specifically what Chico State needs are.

c. Federal Advocacy

i. Continuing to develop the Federal Advocacy Corp and determine what is the best course of action moving forward for advancing federal legislation benefitting the CSU.

3. Community Affairs

a. Safety

i. Safety Walk plans are underway with a date still to be determined.
ii. The Police Student Advisory Board will be convening shortly with a final date still being determined.

b. Service

i. Cats in the Community event scheduled for Cesar Chavez Day (March 31st). Students can sign up online to participate.

c. Community Relations

i. Work has begun on a Student Discount Brochure for all downtown businesses as an additional service of the Associated Students.

4. Sustainability Affairs a. Nothing to Report

5. Diversity Affairs

a. The Flag Project saw the addition of seven flags representing the seven countries under Trump's first travel ban being placed on the walkway just above the BMU entrance facing campus. The flags are all labeled and a sign will soon be added for placement on the ground to inform students what the flags represent.

6. Student Organizations & Programs

a. Money still remains available with more than \$20,000 available for recognized student organizations to utilize for their events. Up to \$4,000 per event. Contact Alisha Sharma for the Event Funding Allocation Council at assoap@csuchico.edu or Dylan Gray for the Diversity Affairs Council at asdiversityaffs@csuchico.edu.

8. Staff Council – Heileson. (101:05)

Heileson said she would answer questions about the Staff Council notes if anyone had them.

Staff Council Minutes of February 14, 2017

Kendall 207/209, 8:30 am – 10:30 am

Approved – March 14, 2017

Attendance: James Aird, Brooke Banks, Sandra Burton, Scott Claverie, Laura Cox, Joe Crotts, Katrina Cunningham, Nicole Davis, Holly Ferguson, Erin Forberg, Dana Francis, Annette Heileson, Jerry Hight, Barbara Johnson, Kara Maas, Mike Mandry, Rena Marino, Lynn Maurer, Janet McCue, Margie Mitchell, Melanie O'Connor, Curtis Pahlka, Tawnie Peterson, Cari Phipps, Jen Ross, Rachelle Sousa, Erin Tarabini, Sheryl Woodward
Absent: Rebecca Belser, Matthew Bently, Rebecca Cagle, Mario Chandrakumar,

Allison Christensen, Tamara Fleet, Laurie Hansen, Cindy Kelly, Jackie McMillan, Michael Pratt, Scott Taylor, Katherine Tilman

Meeting Commence: 8:34 a.m.

I. Staff Council Chair – Annette Heileson

- a. Call to order
- b. Announcements
 - i. Joe Crotts - Anthropology Museum open house/ribbon cutting.
 - ii. Joe Crotts – An open forum for the first candidate for VP of Business & Finance will be held at 11:15am in Colusa 100.
 - iii. Dana Francis – Koffee & Kudos, 2pm in Colusa Hall hosted by TLP.
 - iv. Brooke Banks – Marvin Pratt is working on a campus wide effort to assist the evacuees due the unstable dam in Oroville.
 - v. Welcome to new member Janet McCue from Child Development.
- b. **Action item** - Approval of meeting minutes from January 2017: approved
- c. **Chair's prerogative**
 - i. President's Inauguration – tickets will be available starting tomorrow at 10am in the University Box Office. It is assigned seating in Laxson. If you already sent in the RSVP your tickets will be mailed to you.
 - ii. Dear World event – information and video. Annette has been fundraising. This event is for staff, students, faculty and administration.

II. Guest Speakers:

- a. **Time certain: 9:00am** – James Luyirika-Sewagudde, Jr., Advisor in the Office of International Education. Discussion on international students and their experiences on the Chico State campus.
- b. **Time certain: 9:15am** – Mary Wallmark, Program Coordinator, Student Life & Leadership. Andy Miller and Rebecca Berner discussed the Campus Ambassadors program. This would take place during the first week of spring and fall semesters. Table and tent spaces where campus volunteers (staff & faculty) could assist students. We are looking for an entity to organize the program and 2 for volunteers. Melanie O'Connor volunteered to organize.

III. Human Resources Services – Sheryl Woodward:

- a. Please take the time to attend the open forums for the VP of Business & Finance search.
- b. Partnering with Butte College Training Center to offer more training options this spring. These trainings are 4 hours long. Tomorrows training may be cancelled due to the Butte College closure. We will reschedule if needed.
- c. Revision to the background check policy which was effective January
 1. It is essentially the same policy with a few changes. Policy says that we do not have to Live Scan our student hires unless the student has access to level 1 data. In that case they would still need to complete the Live Scan.
- d. Working with a group of AAS on campus. The employment team is looking at having a pool for ASA I and ASA II to pull for emergency hire, temporary and probation positions. We will still have to post internal opportunities for a period of two weeks. This would be a 6 month pool.
- e. We are close to putting out another HR newsletter. f. Rebecca is at a CHRS project call providing input on this system. There is a webpage on the HR site to learn more about this project.

IV. Payroll or HRIS – Rebecca Cagle:

- a. Absent; no report.

V. Associated Students – Michael Pratt, President:

- a. Absent; no report.

VI. Academic Senate – Joe Crotts:

- a. Academic Senate Spring Retreat was held on February 2. The objectives of the retreat were to become familiar with current and ongoing topics and issues at the campus and system wide levels, to collaboratively develop and describe major topics and issues that should be considered as agenda items and to prioritize topics and issues as they relate to student success in order to set the upcoming Senate agenda.
- b. First regular meeting of the semester will take place on February 16.
- c. Introduction items at this meeting will include the proposed name change of the B.A. in Natural Sciences to the B.A. in Science Education and the proposed CSU, Chico International Bridge Program.
- d. There will also be a presentation on the Green Dot program which is a comprehensive violence prevention strategy. The ultimate goal is to create a culture of active bystanders who commit to and reinforce the message that violence will not be tolerated at Chico State and everyone has a role to play in violence prevention.

VII. Office of the President – Brooke Banks

- a. The campus Emergency Operations Team met on Sunday night to determine if campus would remain open and what messages should be sent out. Marvin Pratt heads that team. Working with public affairs on where campus can direct donations.
- b. We are diligently working on the Presidents listening tour report.
- c. If you received an inauguration ticket and RSVP's you will receive a ticket by mail. Everyone that received your invitation yesterday or today you need to go to the Box Office to get a ticket tomorrow.
- d. VP Business and Finance open forums: today, Friday and next Tuesday.

VIII. Standing Committee Reports

a. Ways & Means – Rachelle Sousa

- i. Evening for Two drawing information and ticket distribution. We still need more donations. Melanie will email the flyer later today. The drawing will be at the next meeting on March 14. All proceeds for this fundraiser will benefit the Hungry Wildcat Food Pantry.
- ii. Forming of ad-hoc committee for Ways & Means by-law update – looking for volunteers.

b. Staff Recognition – Erin Tarabini

- i. Spring Staff Academic Award –March 1-30. Award issued in April.
- ii. Customer Service & Wildcat Spirit March 1-April 14. This will be sent out soon.
- iii. Suggestions and feedback for all awards are welcome.

c. Service Projects – Cindy Kelly

- i. Absent; no report.

e. Governance – Cari Phipps

- i. Action Item: Mission & Vision Statements – not enough people to vote so we will carry over to next meeting.

IX. Executive Committee business/new Staff Council business/office reports

- a. Jim Aird – Koffee & Kudos hosted by TLP in Colusa Hall at 2:00pm today.
- b. Melanie O'Connor – Tres Hombres lunch discount cards distributed.

X. “Getting to Know You”: Mike Mandry from FMS, Curtis Pahlka from UPD and Lynn Maurer from the School of Education.

XI. Intent to raise question: none

XII. Adjournment: 10:00am

9. University Report - Hutchinson/ Larson.(101:23)

A. Hutchinson

Boyd reported that President Hutchinson is currently giving away student scholarships and will attend later.

B. Larson

Larson thanked the Senate for the wonderful welcome she has received from the entire campus. She noted she has been on the payroll for 16 days.

She said she had been working to get to know Academic Affairs as quickly as possible and has almost met with all the direct reports. She has been trying to catch up on where we are with the Graduation Initiative and WASC and learning about the lessons learned around the 2016/17 the budget allocation model. She will try use these lessons to refine the budget model and then begin working on some trial allocations.

At the same time, she is trying to identify what priorities she should really be concentrating on after the end of the academic year. She has been asking why we do things the way we do, which might be somewhat disruptive.

She said EMEDC has provided recommendations for the position of Assistant Vice President for Research and Sponsored Projects and she is inquiring of the candidates. The candidates for the Vice President for Faculty Affairs are being collected and next will be the Vice Provost for Business and Resources.

10. CSU, Chico International Bridge Program – EPPC - Action Item. (1:05:11)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/2-16-17/csu_chico_international_bridge_program.pdf

Crotts described how the International Bridge Program will allow American Language and Culture students who take credit bearing courses beyond the ALCI curriculum. It will allow international students more cultural exchange with other students and may usher them into fulltime admission to the regular University when they finish.

Crotts introduced Debra Barger, Dean of Regional and Continuing Education to answer questions. Debra Barger noted that if ALCI students pass level six of their program they do not have to retake TOEFL exam for admission into the University.

Livingston asked how many students would be engaged in the program in annually. Debra Barger answered that it might be less than 2 dozen and probably 10-15 the first year.

Action Item passed.

11. Discontinue Option n Local Government Management within Master of Public Administration – EPPC –Introduction Item. (1:10:45)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/mpa_option-local_government_management.pdf

Crotts described how over the past five years or more the Department of Political Science and Criminal Justice has never had more than four or five students in this program. The program has been around more than fifteen years, but lost most of its faculty and they have been unable to consistently acquire or keep faculty to teach the option. They cannot offer enough courses to maintain the option and have only had one faculty member to teach the courses, which is contrary to accreditation standards where exposure to diverse perspectives is encouraged. Of the six currently in the program, three will graduate this Spring and the rest will be taught out. The curriculum committee of the department feels the option is somewhat redundant as the Master of Public Administration has other local government components.

Allen, Chair of the Department of Political Science and Criminal Justice, explained how most of the students in the Master of Public Administration program do not go into the options, but into the general program. She said the students in the option for Local Government Management have always been around three or so, and that the faculty teaching there have retired. Since Sharon Barrios is currently interim Dean of the Office of Graduate Studies, there is only one remaining faculty member and she is needed to teach undergraduate courses as well. Students have been forced to seek other courses outside the option and since this is an outside accredited program, it seems that her department will have to offer more courses to remain accredited. Her department feels that the general major provides flexibility and still allows students exposure to the issues of local management.

Roll noted that discussion in EPPC was very supportive of this.

Introduction Item passed.

Crotts moved to suspend the rules to consider the item as an Action item. Motion passed.

Action Item passed.

12. Proposed EM: Adjunct Appointments at California State University, Chico– FASP – Introduction Item. (1:17:32)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/prop_em-adjunct_appts-csuc.pdf

Meadows noted that the term “Adjunct Faculty” is used in the CSU as a volunteer faculty member. This EM revises an out of date and unclear EM to make it plain that Adjunct faculty are not paid with State funds. She noted that Sarah Blakeslee was present to answer questions.

Schierenbeck expressed concern about the allocation of office space accorded these positions. She said there have been problems in the past. And she wondered who gets to decide these questions.

Hutchinson pointed out that every college has its own processes and she was unclear that such requirements should be included in EMs.

Livingston underlined that the positions offer something unique to the University and they are not supposed to supplant regular lecturer courses.

Kirchhoff pointed out that NCHE guidelines differ in terminology.

Wyrick asked how much a full-time adjunct would teach. Sarah Blakeslee answered that every position is designed differently. Sometimes the assignments have less courses and students than others, sometimes they are dedicated to different types of research especially.

Ford asked where these positions fit in the order of appointment in the CBA. [Meadows found CBA:12.29 “In the event that the department determines that a need exists to assign new or additional work to temporary faculty unit employees after the assignment needs of tenured and probationary faculty (including FERP, and PRTB faculty) have been satisfied, and after any work to be taught by administrators, teaching associates and other student employees, or volunteer faculty* have been assigned, the work shall first be offered to qualified temporary faculty in the department who have performed satisfactorily, in the following order.

**Volunteer faculty are faculty who are not receiving direct compensation from the CSU for the assigned Unit 3 work.”].*

Introduction Item passed.

13. LJB to C. Miller Quantitative Reasoning Update 7 March 2017 – Discussion Item.
(1:25:29)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/qr_update.pdf

This is a letter of response from Vice Chancellor, Loren Blanchard, from Academic and Student Affairs in the Chancellor’s Office to Christine Miller, the Academic Senate CSU Chair.

Ford reported that Blanchard has begun implementing some of the recommendation of the task force. This will impact us on our campus because there is a call for co-requisite remediation with credit bearing CSU courses.

Sistrunk asked for elaboration about the controversial aspects of this report. Ford said there is controversy among the Chairs in the system. The report calls for a fourth year of quantitative reasoning to gain admission into the system and the implementation of this is as yet unspecified (how long this should be until required is another controversy). There is a difference between how the taskforce report defines University level quantitative reasoning and what is in the Blanchard letter.

Thompson asked how this impacts the Graduation Initiative. Ford said the intent of the Quantitative taskforce is to preserve graduation, access and equity. He said the idea of creating co-requisite courses is to mindfully target improving the time to degree. This will require conversation and debate. Thompson noted on the 2nd page, second full paragraph that if students don’t demonstrate proficiency at admission they will be given resources and support to make up the deficit. This seems another burden to certain students who are already struggling. This could hamstring us, not help.

Schulte said that the theory is that High School students should have Math their senior year and they will be better prepared once they get here (they don't necessarily take that course at the University).

Livingstons asked if there was a sense of how many high schools are prepared to offer this extra math?

Schulte pointed out that it doesn't have to be math, to count as quantitative reasoning.

Ford said that we at Chico recommended that if High Schools did not have the courses by 2021, they could substitute one of the required science classes they must take to graduate High School. They must take this course their senior year.

14. Grant Related /Specially Funded Instructional Faculty Classification Policy – Information Item. (1:34:42)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/17-003_grant_related_specially_funded_instructional_faculty_classification_policy_with_revisions.pdf

Boyd relayed that the EM: Grant Related/Specially Funded Instructional Faculty Classification Policy that Senate recommended to the President's office had received some suggestions from Chancellor's Office counsel that were editorial, and that E.C. wanted to make sure that the full Senate noted. These include three minor editorial changes and two wording clarifications that expand on ideas already mentioned in the policy. The most significant of these [Section 3.7] spells out how appointees must "fund both their GRIF differential and any buy-out of their time from their grants and/or non-state external sources." The EM [Section 4.6] also ensures Chancellor's Office consultation since they must monitor the number of these appointments across the system.

Documents that have gone through the vetting process in the full Senate that are sent to the President's Office for final approval, but undergo changes after this, are then returned to the Executive Committee for notification and consultation. Since the E.C. agrees that these changes to this document are not consequential, notification is being made to the full Senate again to alert you. Hutchinson added that if the E.C. had thought the changes substantial, the document would be returned to the appropriate Standing Committee to start over.

15. Shared Governance Statement – Discussion Item. (1:38:07)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/3-23-17/draft_stmnt_shared_gov_consult_csuc_clean-eab20170314.pdf

Boyd passed the gavel to Ford so that she could speak. She noted that discussion of shared governance has been ongoing since the Senate retreat in the Fall. The four representatives of the constituent groups have met many times to arrive at this document that depicts notions that particularly work for CSU, Chico. She invited Heilesen, Pratt and Hutchinson to add any comments. She concluded by asking if this document captures the spirit of what we are looking for in such a statement. She hoped comments could be directed to the overall theme and broad questions about language choice, but not really narrow edits of word choice. She said it was

hoped that the document could be brought again to the next Senate meeting for a kind of signing ceremony of all the constituent leaders.

Heilesen, Chair of Staff Council, described how wonderful the process has been and how gratifying it was that staff were included so that their voices were heard and valued. Pratt, President of the Associated Students added that as he examined other examples of shared governance across the system and elsewhere that no one else has added staff and students participation to the degree we have. Hutchinson thought this serves as an admirable statement of shared governance by capturing what we value here at Chico. She thought it usefully enhances the formal and informal processes we have across this campus. The signature of all the representatives shows that we are opening a new chapter.

Discussion was wide-ranging:

- People evinced their approval of the spirit of the statement
- It was asked if other Divisions or constituent groups should be included. The example of lack of shared governance in Student Affairs was brought up
 - Boyd said that each group across campus was represented
 - Hutchinson said that her Cabinet would uphold these principles
- The practicality of shared governance was underlined. The purpose of coming together from disparate perspectives makes for better and longer lasting solutions
- It emerged that the statement will be revisited every several years to determine if it needs to be renewed or rewritten
- It was pointed out that consultation can sometimes be confused for the true exchange of ideas
- Consultation should be active, that activity of staff, faculty and students should be central in the description of co-governance
 - Hutchinson said she agreed that consultation should always strive for a group decision
- It is difficult to divorce the language from the personalities involved (thus the rewriting every few years)
- What about articulating the educational mission a little more as a way to unite our purpose (this has less to do with who decides what)
- Could we say in this statement will be renewed?
- This should be thought of as a promise that the constituent groups are buying in
- We need more action than words: the varied constituent groups on campus should be situated in a University Senate
- This statement can be a beginning of this movement toward a University Senate
- A way to establish trust
- Commitment should be strengthened by more language of accountability
- Some people want more reconciliation with the past so that the past teaches us how to move forward
- The scope of consultation should be defined so that people understand what they are responsible for and what they are not
 - Hutchinson said that there are always grey areas that require conversation to clarify between administrators and faculty

16. Ask the Administrator. (2:24:08)

Meadows noted that the general manager of KCHO was just fired. She is wondering who is managing and protecting the FCC license which is the manager's primary responsibility. She pointed out that North State public radio does a huge service to the community and to our service region. She said that the station is understaffed, it is under resourced, the facility itself is in disrepair. She hoped the Vice President of Advancement could come to Senate and talk about what is being done to support this resource of our community that also is a face of the University across the region.

Hutchinson said that it was a good idea for representatives of the station and Ahmed Boura to come to Senate and talk about what is happening there.

Zartman began to ask about what happened to the RAs. He asked a set of questions of administrators from Student Affairs. He asked about the sequence and timing of events, about the content of the contracts, and the effects of these firings.

Hutchinson said she could not answer confidential personnel questions.

Pedro Douglas said that Zartman could send him this lists of questions.

Kirchhoff said the University should think about more public parking around the University box office.

Livingston asked if a coffee shop was planned for the fourth floor of the library as he had heard the rumor many times?

17. Other.

None.

18. Adjourn.(2:30:40)

Meeting adjourned at 4:59 p.m.

Respectfully submitted,
Tim Sistrunk, Secretary