

California State University, Chico
Academic Senate
(530) 898-6201, Zip 020
MEMORANDUM

ACADEMIC SENATE MINUTES
Thursday, May 4, 2017, 2:30 p.m., KNDL-207/209

PRESENT: Allen, Boura, Boyd (Chair), Calandrella (Pedro Douglas), Cross, Crotts, Ferrari, Fleet, Ford, Heilesen, Hutchinson (Brooke Banks), Janos, Kemper (Schulte), Kim, Kirchhoff, Larson, Livingston, McConkey, McLemore, Meadows, Rehg, Pitman, Ponarul, Pratt, Roll, Rowberg, Schierenbeck, Scholz (Livingston), Schulte, Selvester, Sistrunk, Stapleton (Ford), Stivers, Sudick, Thompson, Traver, Watkins, Wilking, Wyrick, Zartman

ABSENT:

Chair Boyd wished everyone good afternoon at 2:37 p.m. (3:20).

1. **Approve Minutes of April 27, 2017.** (3:38)
http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/5-4-17/AS_Minutes4.27.17.pdf

Minutes were approved.

2. **Approve Agenda.** (4:37)
http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/5-4-17/AS_agenda5-4-17.pdf

Agenda was approved.

3. **Announcements.** (4:51)
 - Boyd announced that nominations had been received for all the Senate Officer positions that will be selected next week. They are as follows:
Vice Chair: Jeff Livingston
EPPC Chair: Chiara Ferrari
FASP Chair: Jennifer Wilking
Secretary: Joe Crotts
The only contested position is for Chair: Tim Sistrunk and Jed Wyrick

This will require that incoming and continuing Senators vote next week for the position of Chair. Senators whose terms are ending this semester will not vote.

- Meadows described how a group of students from Media Arts, Design and Technology did their design projects creating a media arts event like NPR's story core and interviewed students, faculty and staff who are first generation and underrepresented students to tell their stories. The project is called Listen to Change and will be discussed and listened to

on the 9th of May in Meriam Library 5:00-6:00; on May 11th from noon to 1:00 in the CCLC, and the second floor of the Library will have an audio station with earphones.

- Heilesen gave an update on the success of the Dear World photograph and story project almost 400 students, faculty and staff participated and about 180 attended the evening portrait screening and live story-telling and there was not a dry eye in the audience. Some students shared moving stories like “Not, black enough, not white enough:” or “I couldn’t say ‘no’ and now I can”.
- Heilesen also wanted to note that Staff council had been in support of the Shared Governance Statement affirmed last week.
- Bill Loker noted that on May 9 from 6-8:00pm the students of the Sustainability Pathway will hold a public event A Sense of Place in Colusa Hall to showcase their work about sustainability issues. Everyone is invited.
- Ben Juliano thanked everyone who could come to the Together We Will ... Write Our Story: WASC Open Forum on Monday, May 1 from 1 to 5pm in Colusa Hall, Room 100A. There is a link that will allow anyone who could not attend to provide input to help us tell our story: <http://www.csuchico.edu/wasc/index.shtml>
We need, value, and welcome your input and feedback regarding the various topics covered by each of these essays so that we can write our story in all its detail and richness. The essay committees can be reached : <http://www.csuchico.edu/wasc/chico-accreditation-teams/essay-committee/index.shtml>.
- Schulte announced that Chico will be visited by the New Teacher Project :<https://tntp.org/> They will send observers to learn how we are preparing teachers for the rural North State.
- Boyd welcomed Robbi Stivers, the new Vice President of Business and Finance. Robbi Stivers said he had been in Chico for 4 days and knew everything. He looked forward to working with everyone to learn about the University and its operations. He had been particularly gratified working with the Associated Students.

4. Kathy Kaiser Academic Senate Service Award: nominations open today and close May 12, 2017- Information Item. (11:30)
http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/4-13-17/kk_service_award16-17.pdf

Boyd reiterated this appeal. Nominations do not need to be a particular format, just meet the criteria of the award.

5. Academic Senate Resolution in Support of DACA Students – EC – Action Item.
http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/4-13-17/resolution_support_daca_students_jc.pdf (12:06)

Boyd asked Sistrunk to introduce the Resolution again on behalf of the Executive Committee.

Sistrunk explained that at the last Senate meeting it was suggested that more input from the various groups and people engaged in these issues should be sought out for their ideas.

Sistrunk offered a substitute document that would accommodate the language these others had suggested. He noted that the changes widened the types of students we would be supporting. As was noted, the term DACA is a fairly restricted federal program compared to all the people in need. The suggested change that was widely supported by those consulted was that we assert we

will support “undocumented students and students from mixed status families” not only DACA students. This change is reflected throughout the new document. Sistrunk also noted that the wording of resolution clause number 2 was changed to encompass the wider meaning as well.

Academic Senate Resolution in Support of Undocumented-DACA Students and Students from Mixed-Status Families

- Whereas,** CSU, Chico is committed to fulfilling its educational and public mission as an inclusive learning and working environment and stands in solidarity with the ASCSU and other campuses who support DACA-undocumented students and students from mixed-status families; and
- Whereas,** Our University must remain a welcoming and safe place for all the members of our community, locally, and globally; and
- Whereas,** This essential character must be preserved by recognizing that the CSU, Chico campus is a sensitive place designed to foster the capacities of all of its students, faculty, staff, and administrators; and
- Whereas,** The integrity of our mission necessitates that the Office of the Registrar will routinely keep the records of our students confidential, requiring permission of the student before they are disclosed except in the most exceptional circumstances; and
- Whereas,** Our University Police are the guardians of our entire campus community exercising jurisdiction and requiring the notification of every other type of enforcement agency of their presence and purpose; and therefore be it
- Resolved,** That the Academic Senate of CSU, Chico is committed to the well-being of all CSU students, including ~~those covered by the Deferred Action Childhood Arrivals (DACA) and those eligible for DACA~~ undocumented students and students from mixed-status families; and
- Resolved,** That CSU, Chico stands in solidarity with our ~~DACA and DACA eligible~~ undocumented students and students from mixed-status families; and
- Resolved,** That ~~if DACA were repealed,~~ the faculty and staff of CSU, Chico stand ready to advocate for legal resources and material support to ensure that the human rights of that would otherwise be available to DACA and DACA eligible undocumented students and students from mixed-status families are preserved; and
- Resolved,** That this resolution be distributed to the CSU Chancellor, Academic Senate of the CSU, Senate Chairs of the CSU, the CSU, Chico DREAM office, the Chicano Latino Council, the Office of Diversity and Inclusion, and the CSU, Chico community.

Boyd asked for comments about replacing the original document

Roll asked who had been consulted and Sistrunk answered that all the parties listed at the bottom of the resolution as well individuals who had started the petition last Fall and anyone with experience with these kind of students. Boyd said she had sent an email out to about ten individuals and asked that it be forwarded. They had agreed especially about the changed language. Roll said she was grateful for the follow-up and supported the substitute document.

Motion to accept the replacement document passed.

Elizabeth Alaniz, Program Coordinator of the DREAM Center, and Assistant Director of the Financial Aide and Scholarship Office, handed out information about the new Center and offered to answer questions. She said she and others had brought the resolution idea to the Senate because they thought it would mean a lot to the students by showing that others are supporting them on our campus. It was noted that [466] students, faculty and staff had signed the petition to bring forward some expression of support.

Pitman commended the subcommittee that went back to revise the resolution which is a great improvement since it broadens the focus to more people who are affected.

Action item passed.

6. Proposed Significant Change to the BA in International Relations – EPPC –Action Item.

(20:13)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/4-27-17/Sig_change_ba_international_relations_formatted.pdf

Crotts brought the proposed change forward and explained that because of the reduction in faculty since the early 1990s, the International Relations program has had to offer over half of its course units from outside the program. Students are currently not taking enough courses to produce comprehensive knowledge of international relations and comparative politics and the current course curriculum has resulted in low course enrollments. The changes will address these issues as well as student concerns.

Crotts asked Senator Wilking, International Relations Coordinator and Vice Chair of the Political Science and Criminal Justice department and Senator Allen, Chair of the Political Science and Criminal Justice department to add comments.

As at the last meeting, Wilking explained that the quality of the degree will improve since the two subfields required in the program will be taught fully, and workload issues within the department can be addressed. Because of attrition, the International Relations curriculum has had to rely on courses outside the department. In order to have sufficient courses in comparative politics and international relations (for example, a course in war and conflict resolution), the program has had to cut some high value courses like previously required language requirement and some specific area studies courses.

Allen added that requiring a second language should be a universal requirement for the University

that is not limited to individual degrees.

With a general recognition that individual departments must control their own curriculum and that content requirements present an ongoing challenge to fit together resources and size of degree, comments and questions ranged widely:

- Foreign language study is essential to students for exposure to different ideas and ways of thinking
- These changes will impact other departments (especially ILLC) and there does not seem to be a way to discuss such impacts in the current curriculum process (this change did not have to go through the memo process for example).
- There are multiple ways to encourage second language study as part of an International Studies program besides requiring 2 years of language courses. 2 semesters might suffice, encouragement to take language as a prerequisite or a co-requisite with the degree, add other language in the catalog about its value (expand on language of 1st paragraph, page 25, last line).
- Add map to degree to demonstrate how second language might be accommodated
- Chico State should imitate Sacramento model that requires undergraduates to take 2 years of foreign language unless individual departments opt out
- Any faculty interested in promoting a campus wide language requirement would formally ask the Senate to take up the issue and such a curriculum change could be adopted.
- 10% of majors in this field do study abroad or other language work to enrich their job prospects

Motion to postpone until the next Senate meeting - seconded. Wilking commented that she had ideas to add to the emphasis on the importance of foreign languages in the proposal.

Postpone definitely to the next full Senate meeting - passed.

7. Proposed Name Change for the Minor in Exercise Science to Sport Performance – EPPC – Action Item. (44:43)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/4-27-17/name_change-minor_exercise_science.pdf

Crotts explained some of the reasons for this name change. Recent changes in NCAA regulations now require that all coaches working with athletic teams in sport development, or strength and conditioning must be certified by a national organization that requires ongoing education to maintain. The requirements have enhanced the career opportunities for those interested in sport performance development and interest is high among students in the kinesiology department. The new name will reflect the interests of students enrolling in the program.

Josh Trout, Chair of Kinesiology introduced Kevin Patton, Vice Chair and chair of the Curriculum Committee, Steve Henderson, expert in sport performance, and Jack Azevedo, the coordinator of exercise physiology in which the minor would reside. Josh Trout explained that some revision had been made to the program courses description based on comments from last week and that NFSC 403 with its many prerequisites had been replaced with NFSC 303.

After discussion, it was decided that the Senate should consider the proposal on the floor as a

simple proposal to change the name of the program. It is unclear according to the Academic Department Manual that the curricular pieces of the program included in the description (that include responses to the comments from the last Senate meeting) should go through Curriculum Services as a minor program change, or return to the Senate as a significant change (with all of the new alterations noted clearly). This will have to be determined later.

The Senate will only vote on the name change today.

Action Item passed.

8. **Proposed Changes to University Writing Requirements – EPPC – Action Item.** (55:04)
Boyd explained that there are 3 main documents in this proposal that are all being considered together. 1) this is a new EM: Writing Across the Curriculum and Graduation Writing Assessment Requirement; 2) EM 08-025: Course Numbering Policy with a one line edit; 3) proposed edits to EM 10-001: Approval of General Education Program (the great big General Education massive overhaul done in 2010); and a rationale and cost analysis that are supplementary documents that are not being voted on. Crotts reiterated that all three of the EM document changes are all interdependent, so that the proposal is really a three part package. The new EM will drive changes to the other two EMs.

A) **Proposed EM: Writing Across the Curriculum Program and Graduation Writing Assessment Requirement**

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/4-27-17/prop_em_writing_across_curriculum-graduation_writing_assessment_req.pdf

B) **Proposed Revision to EM-08-025: Course Numbering Policy**

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/4-27-17/em_08-025_proposed_edits.pdf

C) **Proposed Revision to EM 10-001: Approval of General Education Program.**

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/4-27-17/em10-001_proposed_edits.PDF

i. **Rationale & Cost Statement.**

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/4-27-17/rationale_and_cost_statement.pdf

ii **Cost Analysis**

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/5-4-17/Cost_Analysis.pdf

Crotts recognized Chris Fosen (English) and Chris Nichols (Chemistry) for comment. Fosen explained that the new EM that will replace EM 99-003: Graduation Writing Assessment Requirement has language that is largely taken from the older EM. The proposal consolidates writing instruction monikers on this campus and streamlines, coordinates, and provides oversight of University writing requirements by a committee made up of representatives from across the

colleges. The intention is to provide support for faculty development to implement the kind of writing instruction in their courses that was promised in EM 10-001. Fosen underlined that departments are able to adjust how often they offer W courses as their resources allow. They are not required to offer them every semester.

Comments, questions, and answers included the following:

- Will the standard class size caps be changed?
Ans: They are currently set at 30 and will remain the same, to change them to 20 as was suggested when EM 10-001 was originally enacted would add about \$1 to 1.5 M to cost
- Longer papers are required in different fields (like History) and cannot be finessed by “alternative pedagogies”
- Promises were made to support instructor efforts to reconsider their writing requirements and pedagogies, and money was spent elsewhere. It is hard to declare the original capstones and design of GE a failure when they were not adequately supported.
Ans: this proposal is more specific about the kind of support that will be offered. Some funds were spent on this.
- The cap of 30 is only a recommendation and other programs have successfully emphasized writing with smaller classes.
- Questions were raised about how letters attached to certain W courses would work
Ans: Current use of these would not change
- Will program substitutions made for W courses need to be resubmitted?
Ans: All these arrangements will be grandfathered into the new W system.

Action Item passed.

9. Proposed EM: Workplace Abusive Conduct – FASP - Action Item.(1:15:29)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/5-4-17/em_workplace_abusive_conduct_fasp_action.pdf

Meadows moved the proposed EM as an Action item. The President asked for a delay last week in considering the proposal as an action item until the University counsel could look at it again. There are some proposed changes.

Larson introduced a substitute document that has a few editorial changes and one substantial change to suggest (a paper copy was passed out).

Brooke Banks was recognized to explain some of the changes. She noted the editorial alterations and then focused on the section beginning at the bottom of page 2 Responsibilities. The President would like to delete the first two paragraphs (A and B) of this section and add language to the bullets section below these (on page 3):

Heading change- add one word: “The President, Administrators, Managers, Supervisors and other university officials shall”

Change wording and add reference to Ombuds EM 15-011 in Section V. Procedures, A. Informal Resolution Process, bullet 5 (page 4):

“Request mediation with the alleged respondent. The Office of the University Ombuds may be contacted ~~for assistance in mediation of abusive conduct~~ to assist parties in reaching mutually acceptable agreements⁸.” This change will align this policy with the wording of EM 15-011.

Ford said Boyd asked him to speak to this policy to let people know how this had evolved. Many people have worked on the policy so that we can take action on it. The changes are the result of compromise in the Executive Committee and the result of consultation and collaboration.

Thompson noted that the place of the Executive Committee in furthering the policy (Responsibilities A) is no longer listed in the policy and this seems essential. Larson observed that faculty could be added in the new heading to the bullets section. Boyd said that we must consider the motion to accept the substitute document before changes are suggested.

Sistrunk wanted to invite the parties moving for this substitute document that deletes these two paragraphs under Responsibilities to speak to their reasons. He did not want the implication to remain that the Executive Committee was all in agreement with the deletions.

Larson answered that it was thought that the list of bullets was a clearer way to restate the intentions of A and B.

Schierenbeck said that as co-Chair of the CFA Faculty Rights Committee, her experience has been that the majority of abusive conduct problems on campus with faculty occur because department Chairs do not intervene, or they themselves are engaging in the conduct. Some of these circumstances can persist for many years and the steps to mitigate these difficulties need to be spelled out as paragraph B states strongly that managers: “must take reasonable steps consistent with their job duties and CSU and Chico State policies to ensure that the work or learning environment for which they are responsible is free from abusive conduct.”

Larson thought moving the second part of this statement to the bullets captured this sufficiently.

Meadows pointed out that the bullet that was included in the E.C version with some of the language of the sentence to which Larson was alluding was missing from this paper version. This bullet was supposed to read “take reasonable steps to ensure that the work or learning environment for which they are responsible is free from abusive conduct is free from abusive conduct”.

Cross remarked that he had still not heard justification for why what is really the teeth of the document are being taken away. He said that the assertion that the President is ultimately responsible for compliance with the policy should not be controversial. Larson asked why then is it necessary to include in an EM.

Wyrick said that editorially the deletion of A and B are not an improvement. Are they a result of concerns with liability issues on the part of University counsel?

Evanne O’Donnel, Director of Labor Relations, said that adding job descriptions in EMs created the potential that contradictory characterizations of job descriptions that are already part of managers’ contractual obligations will be created. It is a redundancy that could lead to problems down the road.

Boura said that the language was supposed to capture the spirit of a new day in which everyone in a managerial roll will work together to fulfill their responsibilities.

Because of the confusion about what the replacement document says (since it was put together after the E.C. meeting a few minutes before this meeting) Larson withdrew the motion to accept the substitute document. No objections.

Pitman moved to postpone definitely until next week.

Action Item postponed definitely until next week.

10. Chair's Prerogative. (1:43:36)

A) "Our Democracy" – Kate Post

<http://www.csuchico.edu/ourdemocracy/>

Boyd introduced Kate Post, Digital Communications Coordinator, (Public Affairs and Publications) to give background about the development and content of the "Our Democracy" website.

Kate Post explained that this website was conceived after the last Presidential election when many faculty and staff were wondering how to speak about the issues it raised in classrooms and on campus as many students, especially, were worried about the results. The Campus Incident Response Team was formed to deal with emergent problems, forums were held and this website was created. The CIRT committee made up of faculty, staff and administrators developed the content.

The home page of the site can be found at "Our Democracy" where President Hutchinson's statement can be found asserting that the University is an open and inclusive place for meaningful and courageous discussion animated by mutual respect and a sense of community. There are various tabs provide resources and notifications of interest including: Events, Recent Statements from the University, and Resources.

This last section on Resources includes campus and community resources, inclusive pedagogy and FAQs about undocumented students. Both campus and community resources have developed lists of organizations and services divided topically. The inclusive pedagogy section has articles and resources, classroom activities and discussion about dealing with high emotion and stress in the classroom. There are helpful tips under the Managing Hot Topics tab as well.

Anyone with resources they want to add should send them to Kate Post, who particularly thanked Accessibility Resources for their help. Kate Post said she would be glad to add news of community events that are forthcoming. The Office of Civic Engagement will eventually assume responsibility for adding material.

B) Call for Committees Reminder (1:51:43)

The Committees: http://www.csuchico.edu/fs/committee_list/index.shtml

Apply: <http://www.csuchico.edu/fs/committee-application.shtml>

Boyd reminded everyone about the call for committee volunteers was still open. She reiterated that one does not have to be an Academic Senator in order to sign up for a committee. She hoped all the Senators would help to publicize this opportunity.

Boyd also reminded everyone that each of the Standing Committees had places for non-Senators and this is a great way to get people started in trying out Senate service.

Ferrari added that she thought junior faculty should be encouraged by Chairs and Deans to participate as it was a great way to get out of the department and learn about perspectives from across the campus.

11. Standing Committee Reports. (1:54:14)

A. Executive Committee – Sistrunk.

Sistrunk reported that EC had met once since the last reporting.

Executive Committee Synopsis Thursday, April 27, 2017, 12:30 a.m., K 103

- California Department of Finance representatives to visit on May 8 will ask about how we have spent Graduation Initiative funds and we will describe the realities of the University instruction
- VP Student Affairs search committee
- Chancellor's Office wants information about impacts of California travel restrictions to states that discriminate against their transgendered citizens
- Preliminary budget allocation from Chancellor's Office after Board of Trustees vote to raise tuition=undergraduates +\$270.00 per semester (preparation for UBC meeting April 26). Waiting for Governor's May revisions.
- CSU Academic Preparation changes and campus responsibilities
- Ad hoc committee to reconsider EM 14-014 Policy for Online Education and questions about use and oversight of professional online proctoring services
- Emeritus and Retired Faculty Association Senator Nomination
- EO 1100 Campus Response
- KN DL 207/209 room divider and the previous allocation to pay for it
- Senate Progress Reports
 - EPPC MESA Program Update
 - FASP SET changes
 - FRAS suggested changes
- Statewide Academic Senate Report
 - Chancellor's Office Intellectual Property Policy discussion and San Jose State University's resolution and white paper
- Reorganization of Academic Affairs
- Problems with FPPP and Departments during RTP processes

12. Annual Reports. (1:54:40)

A). Enrollment Management – Livingston.

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/5-4-17/emac_Annual_Report2016-17.pdf

Livingston invited questions after suggesting that the co-Chair Rehg would answer them.

Sistrunk praised the committee for bringing forward the Senate resolution of 2015 that any new enrollment of students should be equally matched by faculty and staff growth. Is there

any way that the Senate can help to promote this intention as every year there is constant growth of student numbers without the requisite staff and faculty increases. Livingston pointed to the second page of the report in which the committee suggested that the cabinet consult with the committee before it determines a 1% enrollment growth as it typically has done year after year. He said that the committee has been a voice in the wilderness warning about the constant increase of student to faculty ratio and nothing seems to be done about it.

B). Executive Management Evaluation and Development Committee – Zartman.

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/5-4-17/2016-2017_EMEDC_ANNUAL_REPORT.pdf (1:56:32)

Zartman noted that 2 successful candidates of the 6 searches begun or conducted this year were in the Senate today (Provost and VP Business and Finance). The search for the Vice Provost for Faculty Affairs was in the final stages and the survey closes tomorrow and EMEDC will be moving forward in the next few weeks. The fourth search is in the launch phase for the Vice President for Student Affairs, the position announcement is receiving public comment and the hope is to have campus visits of finalists in September. The search for the Associate Vice President for Faculty Affairs was suspended, and the search for the Associate Vice President for Research and Sponsored Programs was successfully concluded.

Sistrunk congratulated the committee for distinguishing the University for its civility and graciousness, and he wondered if the committee had thought about its place in planning future efforts that it had recommended in years past that executives be reviewed and summaries of these reviews be publicized? Zartman said he hoped to conduct research this summer to see what other campuses were doing and would be happy to share results if asked.

Zartman asserted that Chico's EMEDC organization was a bell weather in that it had cross University representation and it was not ad hoc as other campus executive searches were conducted. This allowed it to promote continuity and institutional memory and maintain our unique culture.

Sistrunk also wondered if the committee was considering how to meet some of our strategic goals like diversity training and unconscious bias awareness. Zartman answered affirmatively.

Meadows asked if the committee members of EMEDC had to do Unconscious bias training. Zartman said it was not a requirement, and Heileson answered that she thought several members of the committee had taken such training.

C) Service Learning Advisory Committee – Roll. (2:04:01)

http://www.csuchico.edu/fs/documents/academic_senate/2016-2017/5-4-17/SLAC_SenateReport2017.pdf

Roll said the Committee would like to really strengthen the campus partnership with community. She said it was hard to capture all the activity that is taking place across campus in this regard and she would like to work toward this. The office has a grant to encourage different disciplines to work together on community problems, and the committee will work with faculty, the library and student and Faculty Affairs to promote civic engagement efforts.

13. Statewide Academic Senate – Schulte/Selvester. <http://www.calstate.edu/AcadSen/>
(2:05:22)

Schulte said there were no reports and she would answer any questions. In two weeks the new Statewide Academic senator, Rick Ford, together with Paula Selvester would attend the last meeting of the Senate.

A. ASCSU Resolutions

<http://www.calstate.edu/acadsen/Records/Resolutions/2016-2017/index.shtml>

B. Other ASCSU Reports

14. Associated Students - Pratt. (2:05:55)

Fleet said that she would present the AS report this week.

- This year is the Association's 75th anniversary which will be celebrated on May 10 in the BMU. They will be opening the new Urban Roots Marketplace. There will be samples of products and food that will be served.
- The last AS Government Affairs meeting was today.

15. Staff Council – Heilesen. (2:07)

Heilesen said there are no reports this week, but there will be two next week.

16. University Report – Hutchinson / Larson.(2:07:12)

Larson reminded everyone that the California Department of Finance will visit this Monday and that many folks in the Senate will be participating so that we can show the state of California how careful we are and the great job we do in serving the North state with precious state dollars.

She also announced that the US House and Senate just reached an agreement to reinstate year-round Pell grants that would be effective from summer 2018.

A. University Advancement Update & University Foundation Report – Boura. (2:09:05)

Boura said he will report on University Advancement fund raising as of April 28 and the University Foundation in terms of investment as of March 10.

He began with the Chico comprehensive capital campaign efforts to raise funds to support University initiatives on campus. The campaign is called "Transform Tomorrow" which reflects the University motto that "Today Transforms Tomorrow" and is symbolic that Chico State is turning a new page in its history with the new leadership of President Hutchinson. The campaign began in July 2012 and is now in the private or quiet phase where advancement will work with loyal and dependable donors to help them invest in a sustainable way to lay a firm foundation before the campaign moves into the public phase. The goal is to reach \$100M and as of April 28 the campaign has reached \$44.9M.

The campaign has three components: 1) Empowering our student success through our annual fund program. This is money that can support research, scholarship and hands on experience on campus across all divisions and all colleges. The goal is \$35M and as of April 26 is about

\$23M. 2) Facilities Support which is new to Chico State since the state used to support this area exclusively. Three projects are currently envisioned: a). new Business School building; b). Agricultural complex for the College of Agriculture and c). renovations in the College of Engineering. 3). Invest in people (students and faculty) for more scholarships, and for funds to retain and recruit faculty. The “Transform Tomorrow” campaign will focus on gaining funds to use now, in the next 3-5 years, and in perpetuity.

Advancement has created ways to recognize exceptional giving. The Tower Society is a leadership society in which donors give a minimum of \$1500. Last year there were about 475 donors who gave Chico \$3.9M. These donors have increased their gifts this year because they are thinking about giving in a different way as they learn how they can become more involved in ways that move them.

Alumni from 10 years ago (the Gold Tower Society) have been asked to help and they gave \$19,000 last year which this year has become \$37,000. They are reflecting back on their success and paying it forward because someone had invested in them.

Students have also become involved in thinking about the importance of giving. Last year the Chico State Philanthropy Council had about 1800 donors and this year by graduation, this should be about 2000. They have been interested in giving to the Chico Cares fund started by the CFA to help students who are food and housing insecure. These students will be lifelong givers.

This year the team in the Advancement Office won two national awards which continues to help people know about Chico State.

University Foundation (2:20:46)

The foundation is designed to protect and help the institution get the best return on investment. The plan is to increase the board of governors from 15 volunteers to up to 25 to bring alumni, friends, and family to dedicate their time, talent and treasure to the institution. The board includes people from across the country, people with finance backgrounds and others who can help us to leverage our money to continue to grow.

The Net Assets value was \$59.9M in 2011-12 (total Endowment value \$42.2M) and in the last five years (2015-16) this has increased to \$73.3M (total Endowment value \$53.9M). The foundation allows donors to give restricted funds (designated to a specific college or program with reporting requirements) and unrestricted (which allows the Foundation to award where University need is greatest).

Boura would like to grow the faculty endowment piece of University efforts. In the last 130 years Chico has created two endowed faculty positions (Lantis and O’Connel) and the plan is to increase these every year. This will support faculty development and student success

Boura described the intricacies of the way the foundation invests so that it avoids the vagaries of the ups and downs of the market. The return on investments over the last five years have been successful compared to national and CSU system returns.

Boyd thanked Boura for his participation in the Chico tradition that the Foundation gives a report annually to the Senate.

B. WASC Update – Juliano. (2:27:49)

Roll shared on behalf of the WASC steering committee that the open house on Monday, May 1, 2017 in Colusa Hall was successful but it was hoped that a lot more people could attend. Students, staff and faculty are invited to go to the WASC page and add comments to the varied essays being written. <http://www.csuchico.edu/wasc/index.shtml> Everyone should feel to weigh in. What are we doing well and what needs work?

On May 24, a member of the WASC board will be visiting and the entire Chico WASC steering committee will meet with him to get feedback about the direction our work is going and to answer questions.

17. Ask the Administrator. (2:28:50)

18. Other. (2:29)

Heileson asked Stivers how he is enjoying Chico so far and how is his family doing? Stivers answered that his family will be transitioning and his children are doing well and he is learning a lot.

19. Adjourn.(2:32:51)

Meeting adjourned at 5:00 p.m.

Respectfully submitted,
Tim Sistrunk, Secretary