

**California State University, Chico**

Academic Senate  
(530) 898-6201, Zip 020  
MEMORANDUM

**ACADEMIC SENATE MINUTES**

Thursday, November 16, 2017, 2:30 p.m., KNDL-207/209

*Academic Senate meetings are recorded. Traditionally the written minutes consist of a summary of topics discussed. For more detail, listen to the audio file [here](#). Time stamps for each agenda item are provided in parenthesis for convenience. CSU, Chico is committed to making its resources accessible for all audiences. If you have accessibility-related difficulties with any of these documents, please email [oats@csuchico.edu](mailto:oats@csuchico.edu).*

**PRESENT:** Aird, Allen, Boyd (Ferrari), Camacho, Connolly, Cross, Crotts, Day (Wilking), Ferrari, Ford (Livingston), Gray, Henry, Hidalgo, Hostetter-Lewis, Hutchinson, Kim, Larson, Livingston, McConkey, McLemore, Miller, Pittman, Roll, Rowberg, Schierenbeck (Cross), Scholz, Schulte (Thompson), Selvester, Sistrunk, Stivers, Sudick, Teague Miller, Thompson, Trailer, Watkins, Wilking, Wyrick (Chair), Zartman (Trailer)

**ABSENT:** Boura, Douglas, Larson

1. Approve Minutes of October 05 and October 26, 2017 (2:45-3:25)  
The minutes were approved.

2. Approve Agenda. (3:28-3:45)  
The agenda was approved

3. Announcements (3:55-5:45)  
Sistrunk announced two CFA sponsored events:

- Pension and Retirement Workshop, November 16, 5:30-9:00, KNDL 207-209
- Film Series: Requiem for the American Dream, November 28, 5:00-7:20, ARTS 111
- Social Justice: Homeless in Chico (discussion), December 01, 5:00-7:20, Arts 111

Cameron Ford, Wildcat Store Computer Department Manager, announced the Wildcat Store sale “Biggest Apple sale of the season” on December 01.

4. Chair’s Prerogative (5:50-46:45)  
• Update on Security – Stivers

Stivers noted that “Security is something of paramount importance to the campus, obviously. And it’s something that’s been a focal point since I have been at Chico State for six months.” Since the lockdown at Chico High School about a year ago, “This university has been very active to begin to understand how its police department would interact with Chico’s police department” and other emergency response operations. The two departments have engaged in joint drills, with the goal of building upon present plans, refining these plans, and moving into new programs.

Drills including student involvement will begin in spring (2018) semester. The “natural” next phase is to look at building situations, and draw from 911.

Stivers noted that a card access security system would be implemented on a pilot basis for Kendall Hall. The system would include a single-point entry system, with all doors locked. (The pilot system was implemented on November 20.) If these measures prove viable, the next step is to consider expanding to some other buildings. This provides us with the opportunity to see how best we might secure the campus and its students and staff. Since early autumn, five shootings have occurred in the vicinity of the campus. The need for security measures is “now and critical.”

Hutchinson noted the lockdown at Chico High School taught us a disturbing thing: “We do not have a lot of safety protocols.” The (CUSD) schools have lockdown procedures. “We don’t.” The next step forward is to reflect upon, “What can everybody do?” It is a layered process. We need to work in real time to develop multilevel security and response procedures. Incidences know no boundaries, and may cross campus-city lines. Developing plans and procedures must take a combined campus-city approach. We need to “develop best practices as quickly as possible.”

Interim Police Chief John Reid added that when he came here he asked what could we do to create a safe and secure environment for the campus as a whole, and how can this environment be crafted and maintained to best serve students as they pursue their studies and otherwise engage in the “Chico” Experience.” The answer is to focus on a combination of both. This will necessarily involve developing effective communication and interaction with the Chico city police department. The goal is to maintain an institutionalized response with the city. Discussion briefly noted the role of appropriate committees recognizing the need for interacting with city constituencies and strengthening the role of the University Public Safety Committee. Concern over possible poor accessibility for students to the Wellness Center was noted — “intake way up, staff way down.”

Briefly noted were numerous concerns, including:

How effective are cameras?

Camera use needs expansion

Consideration should be given to the potential of social media software

Can software be installed on student’s devices?

For students, would there be an “opt out” option?

For faculty and staff, would there be an “opt in” option?

Presently we utilize “Chico State Alerts” which communicates through

- Call to home, office, or mobile phone number
- Text messages (SMS) to mobile device
- E-mails to an address you specify

Visiting the Emergency Preparedness website is encouraged

Concerns were noted over dense vegetation in the Holt Hall vicinity.

Vegetation cleanup is occurring, with some riparian restrictions mandated by state entities

Homeless encampments — 27 have been identified -- are being cleaned up

External electrical outlets can pose problems

An uptick in building vandalism has been recently noted

Alcohol and drug use, on and near campus, continue to be major problems

How effective have been the programs we have in place?

Are we collecting data? (Still too early to draw conclusions)

Do we have data on incidences?

How is the campus partnering with the city in addressing the homeless housing crisis?

We need to be aware of the privacy rights of students as we plan strategies and programs

5. Standing Committee Reports (47:04-47:55)

### **Educational Policies and Programs Committee**

EPPC has not met since the previous Academic Senate meeting (October 26).

### **Faculty and Student Policies Committee**

FROM: Jennifer Wilking, Chair of Faculty and Student Policies Committee

SUBJ: FASP Summary—November 02, 2017, Kendall Hall room 207, 2:30 p.m.

FASP reviewed the latest draft of the Alcohol Policy. Additional comments have been sent to Stephen Cummins and Mike Thorpe. Depending upon the completion of consultation, the policy may appear as an introduction item at FASP on November 30<sup>th</sup>.

- FASP was updated on the unsigned EMs, which was requested at the last FASP meeting.

- **Subcommittee reports**

- The FPPP subcommittee will likely have proposed revisions regarding early tenure for introduction at the November 30<sup>th</sup> FASP. The FPPP committee also:
- The traveling/trailing partner subcommittee has consulted with the CFA, and would like to place a draft policy on the November 30<sup>th</sup> FASP agenda as an introduction item.
- The Equity council subcommittee is in the process of drafting an EM to speak UDC and Title IX committees.

### **Executive Committee Synopsis**

**Friday, November 03, 2017, 8:30 a.m., K 103**

The Executive Committee met on November 03, 2017.

Topics of discussion included:

- The agenda for the University Budget Committee scheduled for November 09, 2017, was approved.
- The process for granting Honorary Doctorates and creating an ad hoc committee to review candidates and make recommendations to the president was discussed.
- Security concerns in Kendall Hall were discussed.

- Issues and concerns regarding ensuring that students are provided syllabi and compliance with EM 08-040 (Code of Student Rights and Responsibilities) were discussed.
  - Editorial revisions to EM 10-001 (Approval of General Education Program (Revised)) were approved and will be submitted to the Academic Senate as an information item.
  - Workload and responsibilities of administrative analyst/specialist were briefly discussed.
  - Concerns over compliance with Title IX were discussed.
  - Campus visits by Christine Mallion (Assistant Vice Chancellor, Academic Programs and Faculty Development) and candidates for Director of Tribal Relations were briefly reviewed.
  - Approved the decommission of EM 07-002 (Reconsideration Procedures for CSU, Chico Employees Not Represented by an Exclusive Representative) per Chancellor's Office EO 1106 (Reconsideration Procedures for Management Personnel Plan (MPP) Employees. EO 1106 will replace EM 07-002.
6. Statewide Academic Senate Report – Ford/Selvester (48:05-53:45)  
<http://www.calstate.edu/AcadSen/>
- ASCU Resolutions & Summaries
  - Resolution 3309 – Shared Governance and Consultation in the CSU
    - i. 3309 Attachment 1
    - ii. 3301 Attachment 2
  - Other ASCSU Reports

Selvester noted the memo from the Assistant Vice Chancellor of Academic and Student Affairs – “Re: Campus Senate Resolutions Regarding EO 1100 (Revised) and EO 1110.” Basically, the Chancellor is saying, “Thank you very much. We do think there was consultation, and they give evidence. The joint decision-making and consultation that is listed in HEERA was followed, and they give evidence.” They believe that claims and concerns from some campuses regarding ethnic studies and diversity are overstated.

Selvester notes the following section of the Chancellor's memo:

**The Need to Change CSU's Approach to Developmental Education**

Over the past decade, more than 20,000 first-time freshmen annually have been required to take one or more developmental courses that do not count towards their degree. During that decade, 32,524 students were disenrolled for their second year because they did not complete CSU remediation requirements. More than 65 percent of students assigned to developmental education courses are from historically-underserved communities. CSU institutional research indicates that 31 percent of fall 2016 first-time freshmen developmental math course attempts resulted in a non-passing grade.

“This is why you see the urgency.” The Chancellor's Office “believes there is no time to lose.” “Basically, they say that they have given you (us) the opportunity to delay, and you (we) continue to respond to the original memo that gave you the opportunity to request a delay.” Their

position is that “We were consulting but didn’t want to wait.” They provide data from other universities indicating that developmental courses have been implemented and are showing desired outcomes. Selvester noted, “I will say it again, and I will say it again, that Chico State is prepared to serve students. We are a model. I will say it out loud, and say it more often, that we have been offering developmental education in English; we have a good program; and are prepared to do it in math.”

#### 7. University Report—Hutchinson/Larson (54:00-59:05)

Hutchinson reported on her opportunity to share with the Board of Trustees the good work Chico is doing with the Chico Cares and CalFresh programs -- “really touting the achievements of CalFresh.” The UC campuses are “knocking on our door” and looking at how our model works, and some 114+ community colleges are getting on board.

In January, Hutchinson will have another opportunity to go before the Board of Trustees to seek a final approval of our proposed new science building. If we receive the go-ahead, we plan on breaking ground this summer.

Hutchinson spoke on the value of bringing people to the campus. “It is important to get people here to see our good work.” Since she began office, four (later corrected to five) trustees have visited the campus. The next trustee to visit will be John Nilon, chair of the BOT’s facilities and planning group. We are not just bringing trustees to campus. We are bringing trustees here that have specific interests.

Hutchinson had another meeting with the Associated Students officers and “I want to give them kudos for all their hard work.” Hutchinson reported that we are close to selection for the Director of Tribal Relations. Hutchinson reported plans to hold a spring convocation near the beginning of spring semester, 2018. The convocation will focus on budget – the “State of the University.”

#### 8. Associated Students Report – Gray (59:16-1:13:10)

Gray thanked Hutchinson for meeting with the Associated Students officers. The officers met with CSU trustee Romey Sabalius, “and personally I found him phenomenal.” We will attend the California State Student Association (CSSA) meeting over the weekend at Cal Poly SLO. We are reaching out to offices in planning for the budget forum scheduled for spring semester. Hutchinson inquired regarding planning for a student trustee on the CSU Board of Trustee. “I would really love to see one of our students on the BOT.” Camacho noted that the Associated Students office, as well as former Chico Associated Students president Michael Pratt, who is active in the CSSA, should be considered prime resources for assistance to students thinking about serving on BOT. Camacho reviewed the process for nomination and criteria for the student trustee position. Wyrick added that faculty can identify potential nominees and assist the Associated Students in working with potential nominees. Gray reported that the Associated Students officers voted to continue sale of bottled water on campus. Financial concerns over the loss of bottled water revenue was the deciding factor. “This was obviously a hard decision to make.”

#### 9. Staff Council Report – Aird (1:13:11-1:14:42)

The minutes of the October 10 meeting of Staff Council are linked to the Academic Senate agenda. The Staff (Council) Awards Luncheon will take place on May 24 and will consist of an awards ceremony in Laxson followed by a buffet style lunch on the Kendall Lawn. We continue to work on shared governance participation.

10. Changes to EM 10-001 Approval of General Education Program – EC – Information Item (1:14:41-1:19:30)

Wyrick reviewed the changes to the document, noting that the changes are primarily editorial, including some rewording to enhance clarity, and the deletion of the addendum. The addendum focused on the initial implementation of the GE program. No opposition to the changes was voiced by senators.

11. Proposed New Certificate in Entrepreneurship – EPPC – Action Item (1:19:40-1:22:39)

Ferrari presented the proposal. Mike Rehg (Chair of Management) reviewed the document. Wyrick noted that WASC requires that proposals for certificates, minors, and options be submitted to WASC for approval. Loker added, “This should be pro forma.”

**Vote:** Proposed New Certificate in Entrepreneurship passed as an action item.

12. Proposed Discontinuation of MA in Geography – EPPC – Action Item (1:22:40-1:32:22)

Ferrari presented the proposal. Dean Fairbanks (Chair of Geography and Planning) noted that the program began in 1970, and was for many years a very strong graduate program. However, the loss of faculty, to below 10, took its toll, and made it very difficult to run an undergraduate and graduate program. “It’s time to put this one to rest.” Roll added, “It’s just a real shame for all of us for such a longstanding and strong masters program that is so needed in the North State.” Senators commiserated in general over the problems of maintaining graduate programs, and especially smaller programs. Senators shared observations on how going in the direction of multidisciplinary work might help sustain graduate programs. Roll noted that she and Kate McCarthy met with the provost about doing a provost’s special initiative “looking at exactly these things in terms of more disciplinary work.”

**Vote:** Proposed Discontinuation of MA in Geography passed as an action item.

13. Ask the Administrator (1:32:25-1:34:32)

Sistrunk inquired regarding five-year reviews for dean. Hutchinson will get back on this. Roll noted that the four-year window for the university to divest from fossil fuels ends in spring 2018. Hutchinson responded that the University Foundation has been requested to run a report on this and she will get back on this.

14. Other

No other items were brought forth.

15. Adjourn

The meeting adjourned at 4:05 P.M.

Respectfully submitted,

Joe Crotts, Secretary