

**California State University, Chico**  
Academic Senate  
(530) 898-6201, Zip 020  
MEMORANDUM

**ACADEMIC SENATE MINUTES**

Thursday, March 15, 2018, 2:30 p.m., KNDL-207/209

*Academic Senate meetings are recorded. Traditionally the written minutes consist of a summary of topics discussed. For more detail, listen to the audio file [here](#). Time stamps for each agenda item are provided in parenthesis for convenience. CSU, Chico is committed to making its resources accessible for all audiences. If you have accessibility-related difficulties with any of these documents, please email [oats@csuchico.edu](mailto:oats@csuchico.edu).*

**PRESENT:** Adamian, Aird, Allen, Boyd, Camacho, Connolly, Cross, Day, Ferrari (Roll), Ford (Livingston), Hidalgo, Hostetter-Lewis, Hutchinson, Kim, Larson, Livingston, McConkey (Teague-Miller)McLemore, Pittman, Roll, Rowberg, Sharma, Shepherd, Schierenbeck, Schulte, Sistrunk, Sudick, Teague-Miller, Thompson (Cross), Trailer (Watkins), Underwood, Watkins, Wilking, Wyrick (Chair), Zartman

**ABSENT:** Boura, Lang, Scholz, Selvester, Sudick, Stivers

Wyrick welcomed everyone to the meeting at 2:34 p.m. (5:20-5:29)

**1. Approve [Minutes of February, 15 2018](#).** (5:30-5:40)

The minutes were approved.

**2. Approve [Agenda](#).** (5:40-5:49)

The agenda was approved.

**3. Announcements.** (5:50-27:58)

- Wyrick noted that yesterday we lost a student too soon with the death of Zachary Baggins, who was a 20 year old junior in Computer Animation and Game Development. Wyrick said that the Senate is a place where campus comes together to discuss and process and to mourn. He asked President Hutchinson to speak.

President Hutchinson recognized that we are in a difficult time. She said she had spoken with Zachary's family and they were grateful for the outpouring of support they received from the campus. She hoped we would all continue to support each other and she was proud of the way the community had found to express its care in responding to people in need during this time of tragedy.

She reported that she had called the Superintendent of Chico Unified schools, the President of Butte College, the Butte County Office of Education to ask for behavioral health and trauma experts for help in finding volunteers to work with our Counselling Office to respond to people in need and that they had all responded overwhelmingly yesterday and are continuing to help us.

She observed that since we are all different our response will vary and they will continue to change over time. We should all recognize that this is okay and that it is normal. She pledged that students as well as faculty and staff would have any of the services they need to help them through this event and that she and her staff are continuing to think about what will be needed as we return from Spring Break. She said that they would continue to think about how to help people and work on providing the information they needed.

She thanked the student officers who had stepped up so well to extend themselves to help the campus deal with the tragedy. She noted that the students had called for the candle light vigil that some 300 attended last night as a way to bring people together.

She hoped everyone would continue to care for themselves and others and keep an eye on each other so that no one would feel isolated. She thanked everyone again for showing our sense of community and care.

Wyrick asked if others wanted to speak.

Individuals observed different things. They expressed the desire that people would continue to show their regard for each other. They noted examples of community concern and expressed gratitude for faculty and staff who reached out to students and each other in tangible ways. The administration was thanked for its efforts at student care and for the flexibility to encourage faculty in classes to do whatever needed to be done to help students process and engage with each other. Hutchinson said that more guidance would be offered to help people think about helping students.

Sharma extended a huge thank you to faculty for their support of students since it showed we all care.

Wyrick closed the conversation with a moment of silence in memory of Zachary (24:40)

- Shepherd announced that the Library has a new fund this year to support buying works from authors in various disciplines who represent diversity in those fields. She handed out a form for senators to submit recommendations (from many different people: engineers, researchers, scientists, etc.) because in the Fall the Library will foreground them to promote their work. Everyone was encouraged to contact William Cuthbertson ([wcuthbertson@csuchico.edu](mailto:wcuthbertson@csuchico.edu)) with recommendations.
- Sistrunk passed out a flyer from CFA inviting everyone to join faculty and students on buses that will go to Sacramento on April 4 from 10-2:00 to rally at the State Capitol to call on the Governor to “Fund the CSU” and prevent another tuition hike. He said that this was a way to express community by supporting the students.

#### **4. Chair’s Prerogative. (28:59-1:01:41)**

- **WASC Update - Larson**

Larson reported on the ongoing activities underway to create our WASC report and wanted to alert us to things that will be happening next year as well. (See, WASC Website updates <http://www.csuchico.edu/wasc/wasc-accreditation-process.shtml>). She reminded senators that at the beginning of last semester project teams had been created to complete specific aspects of the report and noted that the report is only one deliverable that will come from this exercise. The 74 pages of the report do not provide the opportunity to really describe fully what is special about Chico State, so it will serve as a way to direct the WASC evaluators to many hyper-links to detailed documents.

One way this will be realized is through the many program portfolios that Chairs and Program leaders are creating. Eight of these are already completely finished, 31 are in progress with 64 actively putting content together. She said the team is starting to feel comfortable that there will be a good presentation on the website about the Program portfolios, assessment work and program plans underway.

She said our new Vice Provost for Academic Programs, Daniel Grassian, had been working assiduously. The Criteria for Review survey has been completed and the team is fairly excited to see that it aligns with other measures that have already begun that capture University activity. A University video is contemplated and is underway. The intention is to put stable, reliable, high quality data on a series of dashboards for campus and WASC review in order to prepare for the WASC evaluators' visit to campus on April 17.

Zartman asked when the final report is due in the Fall. Larson answered that this will happen in late September. She added that an off-site review will also occur in December during which the WASC evaluators will let us know about areas that will need more clarification. This will allow us to prepare for their on-site visit in March 2019. (32:51)

- **Title IX Climate Survey/ Chico Speaks – Saake/ Macdonald/ Eberhardt**  
Dylan Saake, Director of Labor Relations and Compliance and Campus Title IX Coordinator, Alix MacDonald, Administrator of Safe Place, and Roxy Eberhardt, Counselor, Counseling and Wellness Center, introduced themselves.

Dylan Saake announced that from April 9 through April 29 a climate survey around Title IX issues will be launched for all students at Chico. The title of the survey is “Chico Speaks” and it focuses on perceptions, experiences, community behaviors, attitudes and relationships. There will be a voluntary incentive program to promote student participation. The goal is to have 30% of the student body participate.

The Title IX committee wants to remain sensitive to the fact that this kind of survey can lead to increased reporting or sharing with faculty members and they want to prepare people with a series of 50 minute informational conversations (“Chico Listens”). These will be offered in Colusa 100B on March 26, 2:00; March 28, 12:00pm and March 29 at 4:00pm and will focus on how faculty and staff can begin to be trauma informed to help students find the services that can help them with any issues the survey may bring forward.

Alix MacDonald said that she and Dylan Saake would be conducting these workshops at these different times to try to accommodate as many faculty as possible. There will be stickers for faculty and staff to put on their doors to show students that they can be relied on to talk about the survey. The effort is not to expect faculty and staff to be responsible for counselling students, but to become “trauma informed” so that they know how to direct them to get help from confidential resources. We want to be sure that people can express their concern and let students know they care about them while explaining that faculty are mandated reporters.

Alix MacDonald will remain available throughout the survey period for people with questions or concerns.

CFA will provide food and drinks at the workshops.

Alix Macdonald said that there are no plans yet to have a faculty survey of the same type.

Dylan Saake also said that students will be informed about why the survey is important as it will lead to practical actions that can change campus behavior about sexual assault or domestic violence issues that may come up. He hoped senators could take information to their constituents to inform them as well.

The plan is to release the data from the survey in the Fall and then solicit faculty and staff feedback about how to respond

These workshops will be the beginning of similar outreach to faculty and staff in subsequent semesters to begin to create awareness about the importance of trauma informed care in the classroom and provide people with tools about how to respond to the fallout of these very widespread kinds of trauma or serious emotional events that effect so many members of our communities. (38:45)

- **ALLY Presentation - Olguin**

Wyrick introduced Jeremy Olguin, Program Coordinator, Office of Accessible Technology and Services. He explained that his responsibility was to bring content to students in the way that they wished to learn without adding too much work for faculty and everyone else.

Our accessible resource efforts are governed by the Chancellor Office EO 926: Policy on Disability Support and Accommodations that speaks to questions about 1) web accessibility, 2) procurement and 3) instructional materials and requires campus reporting annually about its progress.

Jeremy Olguin said that campus efforts about 1) web accessibility continue to develop successfully. 2) The large Informational Technology Procurement Review (ITPR) project has already begun –this evaluates risk and system compatibility issues. The 3<sup>rd</sup> effort seeks to address the large project of generating instructional materials. This has been undertaken by the ATI (Accessible Technology Initiative) Team 2.

The coordination of efforts to generate accessible instructional materials began some 2 years ago when the Office of Accessible Technology and Services (OATS) was created. Before this, campus effort was divided into silos when different departments worked on their own to write accessible content. For example, TLP and ARC both edited content separately. Now, under the OATS, campus effort is animated to create materials for student success working together with the new Ally software that is designed to integrate with our Learning Management System (Blackboard) and automatically generate alternative accessible formats for readers, provide instructor feedback and generate an institutional accessibility report.

Textbooks and specialized materials are still generated by ARC, and OATS is responsible for supporting faculty and staff in particular. The Office evaluates all content on campus and has been involved in the WASC report and whenever websites are developed. It also reviews every new technology introduced on this campus to evaluate its accessibility.

The Office has worked to consult widely across campus as the new Ally programming is rolled out. This has been a slow process that has taken over 13 months. AS student leadership was asked about the students' view about the way the service can generate on demand content from files uploaded on Black Board Learn. They saw how Ally can translate many files within five minutes and upload them on mobile devices, laptops or desktops in a number of ways.

Jeremy Olguin demonstrated how Ally can download a clean audio file for English Language learners and he has talked with people involved with HSI efforts, GI2020 efforts and Faculty Development personnel.

The program was piloted by 11 faculty and staff. At the beginning of their work their materials averaged about 30% accessibility. By time the pilot was done this average score was almost 80%.

Phase 2 of the rollout engaged 40 faculty. The OATS is experimenting with scaling up the amount of files that are translated. They are working to develop faculty training materials and walking through faculty efforts to fix problems on demand. They are able to tag images without involving the instructor which makes the work flow rapidly and easily.

Students in the pilots have been amazed and one person said for the first time that they felt like just a regular student. Faculty have said that they did not know the service was on, it is so easy.

The goal is to turn Ally on for anyone by Fall 2018.

Hidalgo was grateful that Jeremy Olguin had worked to make her instructional efforts so smooth. (51:40)

- **Senate Consultation on [Guidelines](#) for the Student Fee Referendum Process ([EO 1102](#))**

Wyrick asked Larson to introduce the next agenda item. She noted that administrators had been asking students to consider a fee increase this year by pursuing an alternative consultation process and they had learned that they should utilize a student referendum to get student opinion. They will continue to hold fora and speak to different groups to gather input.

She presented EO 1102 which describes how referenda should be held. She noted the Guidelines that have been set down to depict the process to guarantee that it is fair and objective. A team of administrators have been formed to oversee this made up of herself, Brooke Banks, Chief of Staff, Vice President Lang, Dean David Hassenthal of Natural Sciences, Jeni Kitchell, Director of the University Budget Office, Jill Cannaday, Interim Director of the Student Health Center, and Anita Barker, Athletic Director. The team would like Senate feedback about the guidelines. They are still actively creating a voter pamphlet as called for in the EO, but it is not ready for comment yet.

The referendum will be conducted by the Associated Students which will follow the guidelines used by them in their general elections using the same third party vendor with a similar voting timeline. The vote will take place on April 25-26. The AS Student Affairs committee will promote the referendum and advertise it just as regular elections through posters, flyers, marques and social media. Students will be sent a voter link prior to the election that will be also be available on the University Homepage, the AS home page.

The voter pamphlet is supposed to be released 30 days prior to the election. President Hutchinson has met with GEAC, the AS Governmental Affairs committee to continue consultation about the process.

Wyrick said that this meeting is being considered the consultation with the Faculty Academic Senate about the referendum process called for in the EO. Senators should communicate their thoughts even after the meeting if they think of feedback.

Camacho shared that the Campus Fee Advisory Committee is almost ready with the pamphlet.

Larson noted that this committee peopled by students, faculty, staff and administrators will continue their work in exercising oversight over student learning fees.

Schierenbeck asked if the CSU got more money from the State whether these fees would be necessary. Hutchinson noted that the news yesterday was that a growing number of legislators are supporting giving more money to the CSU, but said this is a separate pot of money.

Sistrunk observed that it is sometime desirable to ask an outside group to act as a neutral observer for contentious matters. Camacho answered that the third party vendor will serve this function. Hutchinson said that this was oversight exercised by the Associated Students and had nothing to do with her office.

Pitman asked if in the interests of promoting participation, whether AS had considered extending the voting period. Hutchinson said that in her discussions with the Governmental

Affairs Committee they were pretty evenly split between 24 and 48 hours, so that they decided on 36 hours.

Sharma reported that she was on the committee that discussed this and it sometimes happens that when students have a longer time to vote, participation drops because they assume they have more time than they really do.

Hutchinson noted that AS had good experience with rates of voting in their general elections as they have been a student government that has had one of the highest participation rates in the system.

Larson thanked Senate for the feedback and said that she and Dr. Land recognized that this is a difficult conversation. She then said faculty should present a balanced view of the controversy in their classes if it comes up. She hoped people would access the information on the website about the fee increases. Hutchinson said that conversations in the for a had been rich and varied and seems about evenly split.

## **6. Standing Committee Reports. (1:01:41-1:03:06)**

### **• Educational Policies and Programs Committee – Ferrari**

Wyrick said that members of EPPC might answer any questions about the two reports since Ferrari is absent.

#### EPPC Summary – February 22, 2018, Kendall Hall room 207, 2:30 p.m.

The following items were passed as introduction items. Upon suspending the rules, both items were also passed as action items and forwarded to the Academic Senate office for inclusion as introduction items on the Academic Senate agenda for March 15, 2018.

1. Significant change to MS in Electrical and Computer Engineering
2. Policy on Academic Integrity and the Establishment of the Academic Integrity Council (revisions)

The following series of items was passed as introduction items

1. Significant changes to the B.A. in Liberal Studies
2. New Option in Multiple Subjects Credential
3. New Option in in Multiple Subjects Credential and Education Specialist

#### EPPC Summary – March 8, 2018, Kendall Hall room 207, 2:30 p.m.

The following items were passed as introduction items and will return to EPPC as action items on March 29th.

1. Minor in Mathematics Education
2. Option in Foundational Mathematics Education
3. Reclassification of Multicultural & Gender Studies from Program to Department

4. Reorganization of the College of Behavioral and Social Sciences Geographic Information Center (GIC) and the Center for Economic Development (CED)

The following series of items was passed as action items and forwarded to the Academic Senate office for inclusion as introduction items on the Academic Senate agenda for April 5, 2018.

1. Significant changes to the B.A. in Liberal Studies
2. New Option in Multiple Subjects Credential
3. New Option in in Multiple Subjects Credential and Education Specialist

• **Faculty and Student Policies Committee – Wilking**

Wilking proffered the following reports and asked for questions.

February 22, 2018 Meeting

FASP reviewed and discussed the following items:

- Revisions to FPPP section 10.5 and 11 regarding early tenure
  - The committee discussed whether the standard should require individuals to meet the requirements of “superior” in all three areas to receive early tenure, or whether candidates for early tenure should exceed the requirements of superior in all three areas.
  - The proposed revisions to these sections will likely appear as an introduction item at FASP on March 29.
- A proposed EM establishing the Title IX Oversight Committee
  - Discussion primarily focused on the list of membership, and concerns were voiced regarding how many people were included.
  - The Title IX director was present at the discussion and took the concerns back to the Title IX committee for discussion.
  - This item will likely appear as an Introduction item at FASP on March 29.
- Revisions to EM 03-010 “Executive Management Evaluation and Development”
  - Members of EMEDC requested to make a statement at the meeting. The statement requested that the current EMEDC Chair, Charles Zartman, consider serving for another term.
  - Discussion centered around the advantages and disadvantages of term limits for the chair.
  - The EMEDC revision subcommittee proposed language for an election of the chair to be administered through the academic senate office.
- In “other”, FASP members thanked retiring Dean Judy Hennessey for her years of service to the CSU, and to FASP during her time at Chico State.

March 8, 2018 Meeting

- The Policy on Policies, Procedures and Guidelines passed at Introduction.
- We continued discussing proposed revisions to EM 03-010, “Executive Management Evaluation and Development”.
  - FASP recommended to the subcommittee (by a majority vote), that the

subcommittee adopt language regarding conditional term limits for the chair. Specifically, FASP recommended a limit of 3, 2 year terms for the EMEDC chair that could be suspended by recommendation of EMEDC to the Executive Committee of the Academic Senate.

- FASP also discussed whether the tasks of EMEDC participating in executive searches and evaluations, should be separated across two committees. The consensus at the meeting was that the same committee members should continue to fulfill both functions. Proposed Revisions to EMs 03-010 and 04-043 will likely appear as introduction items at FASP on March 29.
- FASP discussed the draft hiring waiver, and comments offered by chairs, deans and the Chancellor's Office.
- FASP formed a new subcommittee to begin drafting a policy regarding on-line harassment of faculty

- **Executive Committee – Sistrunk**

Wyrick invited member to ask Sistrunk about his summaries. Sistrunk noted that the March 9 meeting had included reporting about the amount that AS had in reserve as there had been some confusion about this at the last Senate meeting.

Executive Committee Synopsis Friday, February 16, 2018, 8:00 a.m., K 103

- Approve University Budget Committee Agenda (3.1.18)
- WASC Update
- Title IX Climate Survey (Chico Speaks) April 9-29 student perceptions about sexual conduct including by-stander intervention questions Chico Speaks
  - How to Listen workshops for staff and faculty to prepare to support students. March 26, 27, 29 Part of creating Trauma Informed Institution
- Concerns about student fees, alternative consultation and growth of MPP positions
- Computer Science is accepting more students
- Campus safety committees and faculty input on them CARE team and need for systems approach to include faculty and address their concerns
- Lack of financial support from the Governor and CSU responses

Executive Committee Synopsis Friday, March 9, 2018, 8:00 a.m., K 103

- Approve Academic Senate Agenda (3.15.18)
- Queries to David Buckley, Executive Director of Associated Students Administration Office and Alisha Sharma, President of the Associated Students about Associated Students budget total reserves of \$10,020,074 and total net assets \$16,328,359 and the total net assets of the revenue fund of \$20,726,511 and restrictions about them
- Interim transitioning of Institutional Research (IR) as an independent unit to Information Resources (IRES) in Academic Affairs and the need for more consultation.
- Campus safety concerns and campus desire for extended discussion
- Statewide Academic Senate response to AAUP sanction language about

Chancellor's Office implementation of EO 1100 and 1110 without adequate consultation

- EPPC discussion of policy about program suspensions WASC Accreditation Liaison Officer's place in these discussions
- Changes called for to EM 14-014: Policy for Online Education and focus on proctoring protocols first
- Language about granting early tenure in FPPP
- University Student Evaluation of Teaching (USET) Committee recommendations about online evaluations
- Changes to Campus Facilities Use Committee (CFU)

**7. Statewide Academic Senate – Ford/Selvester.** <http://www.calstate.edu/AcadSen/> (1:03:07-1:03:21)

Wyrick noticed that the statewide senators were not in attendance, and he invited Senators to peruse the links provided.

- [ASCSU Resolutions & Summaries](#)
- [Other ASCSU Reports](#)

**8. University Report – Hutchinson / Larson**(1:03:22-1:17:12)

**Hutchinson** noted that we had already discussed WASC and the Student fees.

She wanted to report that a week ago she spent a day in Sacramento with other CSU Presidents, the Chancellor, Chancellor's Office personnel, some members of the Board of Trustees, and students going from door to door to discuss the importance of fully funding the CSU with legislators. She thought there was a marked difference in tone from her previous experience, as it seemed like many were much more open to hearing what CSU representatives had to say. She encourages Senators to take advantage of their right to meet and take to their legislators about supporting student success.

She said she was supposed to meet yesterday with a bi-partisan group of legislators and the President of the Senate Pro-Tempore to discuss student food and housing insecurity. Stephani Bianco did attend the meeting with three other campus Presidents to instill upon this group of powerful Senators the real concern we have over these issues as well as the mental health challenges of our students. This lunch went very well. It was followed with Stephani Bianco presenting information about our food pantry and food insecurity to a large group of legislators' staff of about 50-60 people.

Hutchinson said that she is heartened by the changing efforts of the CSU to appeal to legislators which seems to be having impact.

She reminded everyone that probably around May 10 the Governor will release his May Revised budget which may do something different for the CSU. She hoped our next UBC meeting would keep engaging in thinking about ways to respond to budget shortfalls if they really do come as drastically as they seem. We will need to think about guidance to start implementing over the

summer.

She said that to prepare for the WASC report, she will be revisiting all the documents generated by the Campus Climate Surveys. She assured senators that her staff is working on preparing for another Climate Survey. She will also look at the Listening Tour and all kinds of other evidence that suggest what we are doing well and what we need to improve on. As this is ongoing, in about a month she will launch an inclusive planning process to start thinking about our strategic priorities. This will unfold over the next 14-15 months.

This process will shadow the process begun this week to create a physical master plan project. There are architects who were hired after a year-long process. They held a town hall meeting yesterday and will return in May to continue with their outreach. This is a way to think about student success as part of our physical campus and how we might imagine ourselves to create interactive spaces for applied learning environments as we take this fantastic University into the future.

She said that all her life she had wanted to integrate these two processes. She hoped that next year at this time we will be celebrating a new strategic plan for University, a successful WASC visit and ideas for the next 10 to 20 years.

Wyrick noted that he is still looking for a faculty member to serve on the Campus Master Plan Committee and will consult with the Senate officers, but wanted to hear suggestions if senators had any. (1:09:47)

**Larson** reminded everyone that many exciting events were happening on campus. The This Way to Sustainability Conference is ongoing today and tomorrow.

The Diversity Summit was held this past weekend. There was faculty involvement but more can be encouraged.

The distinguished alumni gathering was last Friday and Saturday, and it was a very distinguished group and their stories encouraged and inspired everyone.

The Executive Vice Chancellor, Loren Blanchard was hosted on March 8. She thanked people for welcoming him. He was very interested in our activities around the Graduation Initiative 2025.

The student Trustees visited and came to the distinguished alumni gathering as well and Hutchinson noted that they had remarked on visiting with students and hearing about their love of the University and then seeing the alumni who still remembered their undergraduate days so fondly thirty years later..

Larson thanked faculty who had been mentoring undergraduate and graduate student to become involved with the Student Research Competition which was very high quality this year. She recognized that this event was such a high impact practice that bring faculty and students together within their disciplines.

March 16<sup>th</sup> is the last day to receive applications for the interim Director of International Education. Larson invited the interested to apply.

The search for a permanent position for the Executive Director at the Research Foundation is at the semi-finalists stage.

The College of Business national search for the new Dean is also underway. The committee is assembled, the position is described, the necessary governance within the College has been pursued and the ad has been posted, and all his in record time. The search firm Academic Search is being utilized and there will be a worthy candidate pool available.

**8. Associated Students Report – Sharma/Camacho (1:17:12-1:29:00)**

Wyrick introduced Camacho to give the Associated Students report.

She observed that the visiting student Trustees were very impressed by Chico last weekend. They said they were proud of Chico even though they weren't from Chico.

The AS Officers discussed the Referendum about increasing student fees with President Hutchinson.

“Cats in the Community” will happen on March 30 in honor of Cezar Chavez.

The student run conference, “This Way to Sustainability” is underway today and tomorrow.

The AS business campaign “the Last Straw Campaign” is underway as AS services will be phasing out the use of plastic straws as part of their sustainability efforts. Pepsi will be sponsoring a welcome party since AS has just renewed its contractual relationship with Pepsi. There will be “give a ways” of a bicycle and other things. As part of the “Last Straw Campaign,” there will be other “give a ways” like metal straws. Only paper straws will remain and only upon request.

GSAC had its “Period Talks” on March 13.

CAVE is holding an “Alternative Spring Break” starting this weekend.

There will be a civic engagement workshop about social service versus social change.

The AS Elections are happening now and nominations opened on March 1 and close tomorrow March 16. Students must file out an “intent to file” packet to place themselves in the running. It is very easy to fill out and it does not necessarily commit someone to run, it only starts the process.

Camacho particularly lamented that there is no College of Agriculture representative running for the Student Academic Senate since that is how she started her service.

Members of the Student Academic Senate travelled to Washington DC to advocate for students in the CSU and this visit is detailed in the report inserted in the minutes above.

Last week student senators participated in advocacy for the CSU at the California legislature as Hutchinson mentioned above. A team of students will travel back to Sacramento on April 3 to continue advocacy efforts and conduct follow-up visits. The CalState Student organization (CSSA) students have taken positions on many pieces of legislation mostly around those that involve food and housing security and student mental health. Students also passed a number of resolutions that are available at CalState Students.org. This advocacy will continue this month and into the future.

CSSA officer positions state-wide are open now as are the possibilities of serving on system-wide committees.

Camacho was awarded the CSSA Student Advocate of the Year award last Sunday (March 11).

Livingston said that he had heard that a significant number of students will be remaining in Chico over this holiday weekend because they want to participate in St. Patrick's Day celebrations. He wondered if Camacho had heard anything about this. Camacho said that she, herself, had not heard much only that some people were staying Saturday, but only because it is a workday, not really for the holiday.

#### **9. Staff Council Report – Aird (1:29:00-1:30:45)**

Aird noted that it is the season when Staff Council is utterly consumed with the staff luncheon and there is great excitement about it.

The Council welcomed the new Academic Senate representative, Livingston, to the meeting this week.

The finalists for the Spring fund raiser Student Giving Program were determined and the PATH Group won (Promoting Student Achievement through Hope). Their plan is to reach out to current and future students who are foster children. The group addressing the needs of the student homeless also won support. These are the worthy causes for which raffle tickets will be sold by staff. Please purchase them! There are many great raffle prizes available.

Hutchinson asked how Melanie O'Connor, Staff Council Office Manager is doing, and Aird said she is making progress.

#### **10. Proposed Revisions to Alcohol Policy – FASP – Action Item (1:30:46-1:42:00)**

Wyrick noted that we have one old business item, one information item, and one new business item today. He gave the floor to Wilking who reminded Senators that the revisions to the Alcohol policy are returning after a brief hiatus after we had an extensive discussion in Senate to introduce the measure. It is returning now after changes and more vetting by some of the auxiliary organizations.

She moved to offer a substitution document because the revisions are fairly extensive and it will be more efficient to consider them altogether. Seconded.

- Proposal with Changes – to be offered as a substitute

Wyrick clarified that we are considering whether to accept the substitute document since this is debatable.

Mike Thorp spoke to highlight the substantive changes requested by the auxiliaries that appear in the substitute document. He pointed out that under the “RESPONSIBILITIES” section the auxiliaries had wanted to specify that at their events the appropriate auxiliary administrator must be consulted about requests to serve or sell alcohol for additional approval.

Under the section “Service” they also wanted it clarified that Research Foundation employees or other authorized personnel will be allowed to serve or sell alcohol at off campus events as well as insured third party vendors, and no university employees at all, on or off campus.

Under the “Procurement for Sale or Service” section, they wanted all alcohol purchases to be effected according to their guidelines and that all donations are as well.

Wiling noted that based on discussion at Introduction, the title of the policy was changed. The reference to “NCAA Athletic Events” was taken out and the reference to the Turner museum was made more general. Wyrick clarified that the changes to the policy since Introduction are in red and in blue.

The motion to adopt the substitute document was passed.

Hutchinson asked why under “PROCEDURES” the line about who can authorize sale or service was struck out. Mike Thorp answered that this was moved to the first paragraph of “RESPONSIBILITIES”.

Shepherd asked about the wording under “PROCEDURES” that specified that Requests must be submitted 21 days prior to event, did this really mean 21 “business” days? Discussion ensued. The clarification seems important. Did it make the timeframe more burdensome? Why was 21 days selected? It is a weird number because it does not follow a business week. Hutchinson thought the subcommittee that wrote the policy should be trusted but the clarification that the days are “business” days should remain.

Connolly asked why under “Service” university employees were prohibited from selling or serving alcohol at any events. Jim Thorp answered that for state employees there is a cost prohibitive liability for the university because we pay a large deductible expense for this.

Larson asked about the same section, if the assumption that auxiliary employees serving or selling will have training so that they are authorized? Jim Thorp said that this was part of the auxiliary protocols. Larson did not think the language was clear since it seemed only to refer to the volunteers as “authorized”. Wiling moved to insert the word “authorized” before auxiliary employees so that it appears to reference both them and the volunteers. Passed.

Action Item passed.

**11. Proposed Revisions to Proposed EM – Campus Vegetation and Arboretum Committee – Information Item (1:42:01-1:44:08)**

Wyrick noted that this was an information item brought by the Executive Committee. This policy passed last April, but since then some editorial changes have been made. Several sections that are really outside the policy have been moved to an appendix which will serve to augment the main policy. This is not a substantive change. The Executive Committee approved the changes to the policy as submitted but thought it would be suitable to bring the changes before the Senate for questions or comments. None of the changes were made outside the shared governance process.

Seeing no comments, the policy will be forwarded to the Chief of Staff to enroll among the EMs after the President has signed it.

**12. Proposed Revisions to EM 04-036: Policy on Academic Integrity and the Establishment of the Academic Integrity Council – EPPC – Introduction Item (1:44:08-1:53:49)**

Camacho explained that the students wanted to update the policy by adding reference to the ethical use of electronic devices in class (as seen in the new language of the section: Unauthorized Electronic Device Use). They were also inspired by the example of other Honor Codes and wanted to echo them.

Wyrick wondered if the references to the Emory College of Arts and Sciences Honor Code should be retained or removed at Action.

Camacho thought it would be ironic if they did not reference the sources of their language.

Sistrunk asked if the students would consider adding language that warned of the unauthorized use of electronic devices during class time. Camacho thought that instructors were good at making their own preferences felt and this was preferable to a general prohibition. She said she was glad to bring the question back to the executive council.

Larson said she was concerned that the references were not following any kind of formal citation format. She hoped they will be revised. She said she would evaluate the EM overall for quality of the writing and clarity we would expect as academics.

Wyrick wondered if a subgroup of EPPC or another group would help to shape the whole policy. Shepherd volunteered to help with citations. Larson added that the title of the Office of Student Judicial Affairs was no longer accurate. It is now called “Student Conduct, Rights and Responsibilities”. Wyrick said we could link a revised copy to the next meeting agenda to consider it as a substitute document.

Sistrunk suggested under the section about the use of unauthorized electronic devices adding the phrase: “No one may photograph or record anyone in the course without the explicit

permission of the instructor.”

Pitman thought this added language was a good idea but did not seem to fit in a policy about academic integrity. Roll thought there are policies that allow students and others to be photographed in the classroom by the University photographer, for example. Sistrunk answered that he has been photographed in the classroom without his permission to promote shirt sales. He said that there are cases where people are recorded without their permission and their words are edited so that they become a cause celebre of rightwing trolls. Roll wondered if it might more complicated to add this language as there might be other policies that impact this type of case. Wyrick suggested that we could have someone with knowledge of these types of questions advise us.

Introduction Item passed.

**13. Ask the Administrator.** (1:53:49-1:57:13)

Sistrunk reported that he has been asked about the Graduation Initiative 2025 team and wondered why there is no EM about it with definitions about its charge, or how people who want to participate in it can. He asked, as we move to further refine the initiative to promote student success, maybe there is more clarity that will promote other participation which would be a very positive thing.

Larson thought this idea could be taken to Kate McCarthy who is working with Daniel Grassian on GI2025. She thought it was a good idea to work on more clarity but begged for patience until after the heavy work of WASC is over.

Sistrunk said some students had remarked that they were disappointed that the new room in the Library for the Dream Center had only one place to plug computers and equipment into. Hutchinson said that Tom Ussery was working to bring more plug-ins to the space. The new space is equivalent to the old one in size but has other problems we are working on. Larson asked Michael Schilling to comment, and he promised he would follow up with the question in the morning.

**14. Other.** (1:57:14-1:57:56)

Camacho invited any students who would like to join her as she went to Sacramento on April 3 to talk about University funding. They can attend the meeting at [bit.ly@chooseCSU18](https://bit.ly/chooseCSU18).

**15. Adjourn.** (1:57:57)

Meeting adjourned at 4:26 p.m.

Respectfully submitted,  
Tim Sistrunk, Secretary

