

California State University, Chico
Academic Senate
(530) 898-6201, Zip 020
MEMORANDUM

ACADEMIC SENATE MINUTES
Thursday, November 7, 2019, 2:30 p.m., KNDL-207/209

Academic Senate meetings are recorded. Traditionally the written minutes consist of a summary of topics discussed. For more detail, listen to the audio file [here](#). Time stamps for each agenda item are provided in parenthesis for convenience. CSU, Chico is committed to making its resources accessible for all audiences. If you have accessibility-related difficulties with any of these documents, please email oats@csuchico.edu.

PRESENT: Adamian (Gruber), Alfaro Ramirez, Allen, Altfeld (Teague Miller), Bailey, Boyd, Buffardi, Connolly (Trailer), Day (Livingston), Ferrari (Chair), Ford, Gruber, Guthrie, Herman, Hidalgo, Holbert, Horst, Hutchinson, Irish (Sparks), Kaiser, Larson, Livingston, Millard (Paiva), Medic, Ormond, Paiva (Horst), Parsons-Ellis, Perez, Peterson, Schartmueller, Seipel, Shepherd, Sherman, Sistrunk, Sparks, Teague-Miller, Trailer, Underwood, Westbay (Wright), Wright, Wyrick, Zartman

ABSENT: Boura, Hostetter-Lewis

Ferrari called the meeting to order at 2:30 p.m. [3:21-3:25]

1. Approve [Minutes of October 24, 2019](#) [3:25-6:00]

Page 15, Item 14, line one, should read STEM NET Fellow.

Page 6, line 7, it should be noted that the Vice President of Business and Finance makes the division appointments to this committee.

Amended Minutes were approved.

2. Approve [Agenda](#). [6:00-8:24]

Hutchinson moved to take item 9: Proposed Revisions to EM 19:026: Oversight of Complementary Units... off the agenda and refer it back to FASP for more discussion because the CSU Office of General Counsel has suggested substantive changes that will take careful discussion. She thought this was more efficient than trying to change things on the Senate floor today.

Amended Agenda was approved.

3. Chairs Prerogative [8:24-]

- **Update Butte Hall Renovation, Scheduling Policy, Ad Astra Optimizer (Michael Allen, Holly Ferguson, Mike Guzzi, Ryan Patten, Jennifer Aceves)**

Ferrari introduced the Chair's Prerogative topics as dear to all of us.

Mike Guzzi gave an update about the Butte Hall Renovation. [8:24-17:37]

He described progress on the old Physical Science Remodel now called the Academic Multi-Purpose building. There will be more updates on the future design of this. There are ongoing discussions with the State Fire-Marshal to proceed with this project in a timely fashion.

In the meantime, he wanted to give an overview of the design plans of the firms Turner Construction and AC Martin Partners, Inc. for the Butte Hall renovation. (Turner constructed the SSC building, A.C. Martin did the Mater Plan in 2005 and Sutter Hall). He said this was the team the selection committee liked best and they turned out to offer the cheapest bid as well.

He showed some conceptual design ideas that are being looked at for Butte Hall. One idea is to require some sort of pop out on the bottom floor. He said this is a response to student input that they would like common spaces to hang out and collaborate. There might be an overlooking patio above this space facing the creek on the south side of the building.

They are aiming for net zero energy consumption for this building which will require some changes to the exterior façade so that heat and cold will not enter the building so readily. It might be possible to partner with AS to have some kind of café option on the bottom floor to provide food option beside Butte Station. These are among the ideas being discussed.

He articulated some of the aspirational goals of the project (from a committee including the Dean and Associate Dean of BSS):

- Academic icon for future students and staff
- Net zero
- Active learning, student collaboration spaces that are welcoming and inviting
- Site upgrades
- Connect to the rest of the campus (by continuing exterior upgrades from the Academic Multi-Use Building on the north side of the creek)

Like the new Science Building, the hope is to plan this building with collaborative, transparent processes:

- User group meetings of faculty, staff and students will begin in the next weeks as the contractor comes to campus
- The contractor is studying our current use of the first three floors of Butte Hall to gauge our space efficiency
 - they have measured room capacity and the percentage of their use
 - a few rooms on the first floor that are used only 50% and 56% of the time
- This will require more conversations in the future to plan the right sized classrooms for their maximum use

Mike Guzzi showed some more examples of the type of ideas that the first floor might accommodate like bigger lecture rooms or different classrooms. The same conversations will be raised about the upper floors with the building inhabitants as well.

It was asked what the process is for deciding what the right size for classes is? Mike Guzzi noted that the design team has a space planner who has already started to collect some interesting analytics that will be presented to the building committee for discussion about quantity, need, and location.

These will happen over the next year of design.

Holly Ferguson, (Admin Analyst/Specialist, Academic Publications & Scheduling), and Mike Allen, (University Registrar) discussed ongoing scheduling work with the Ad Astra Optimizer [17:50-25:36]

Holly Ferguson explained that with Butte Hall coming off-line for two years that a feature of our scheduling software was being used to prepare for this eventuality which will allow us to automate the process of assigning rooms. Over the summer much information was collected about all the facility spaces that we have (including the type of ceilings, floors, sinks, door locks, projectors, etc.)

Then every department and college was asked to explain what they need to teach their classes and all of this data is being put into the system and combined with all the information we already have about our general use spaces. The next step is start modelling how to assign classes and building rules so the system can tell us how to start placing courses in rooms.

There will be a test run using the needs of 2018-19. Once scheduling is comfortable that the system will do what we want it to, Butte Hall will be taken out of the test modelling and 18-19 will be scheduled without Butte. This will add a lot of data to share with the design team Mike Guzzi is working with so that we can see how things need to be done. We are just starting the modelling process.

Hutchinson noted that we should be mindful as we face these challenges what the vision for the University is since remodeling Butte Hall will take a collective effort on all of our parts to put up with any disruption during our transition to surge one building and remodel another to make things better for our students in the long run. The intention is to keep faculty and staff informed and have everyone help to avoid mistakes (such as those that happened when Taylor Hall was remodeled). What we learn will be invaluable as we move forward with projects in the future. It is an exciting time and a time of constant improvement through these processes.

Beside these challenges, Holly Ferguson said it was a great opportunity to establish a scheduling policy which is something we have never had before. There are many practices and customs that Chico State has always done and, as mentioned at the last meeting, a taskforce has been formed of 28 people from across the University to look at what a scheduling policy should be. They should look at short term scheduling as we get through the Butte renovations and over the longer term so we can be more efficient with our facilities use and be better for our students overall.

The group will meet every other week or so through January to look at scheduling so they can come forth next Spring with some policy recommendations that we can pilot and try during this renovation and long term create a long term policy of more permanence.

Ferrari thanked the panel for sharing the nuances of everyone's work.

Questions can be addressed at an open forum on November 12 at noon in Kendall 207-209 or email Holly Ferguson or Michael Allen.

Holly said the goal is to look at practice campus wide to help us overall and eventually a permanent committee of this kind might be formed to perform long term analysis and promote best practices and changes to policy by representation from across the campus.

She noted that she is co-Chair of this current ad hoc committee and Tyson Henry (Chair of Computer Science) will serve with her.

- **CARE Team Process Update (Emily Peart) [25:36-43:00]**

Ferrari introduced Emily Peart, Interim Director, Student Conduct, Rights and Responsibilities, to discuss updates to the Care Team process.

Emily Peart described changes to the referral process to the CARE team that have been developed. The team has adopted a new information management system (called Maxient) and over the summer developed an online referral form (https://cm.maxient.com/reportingform.php?CSUChico&layout_id=6) that can be quickly accessed through the “Make a Report” tab on the CARE homepage.

The reporter is asked for some basic identifying information and then asked to add as much information as they can about the involved parties. There is a blank text box to describe the concerns and the more data provided the better it is for the team to evaluate the sense of urgency of the case. This is followed by some general topics that the reporter may check off to characterize the concern. There is also a section that allows other kinds of documentation (like student papers) to illustrate issues to allow the team to triage the circumstances to get help as needed.

As soon as the form is submitted it goes directly to Emily Peart, Sandy Parsons-Ellis, Interim Vice President of Student Affairs, and Jenna Wright, Coordinator of University Housing in real time. The ability to provide wrap around service to the students is happening much faster.

Questions were addressed:

- It was asked how faculty would know that their concerns were addressed? Peart said there is a standard bounce-back message to submissions but that she gets text and email alerts immediately at all times, and she can respond right away as needed. The urgency of the response is guided by the report, but there is the capacity to get eyes on the students fairly quickly (though the police or in housing).
- The reporter receives the same standard message no matter what the urgency of their report. Peart said that that is something that is being worked on, but reporters are welcomed to follow up with her office. They will not always be able to divulge all the details because of confidentiality and privacy.
- It was asked what happens if the concern does not fit one of the categories on the drop down menu? Peart answered that she is considering an “Other” category. Her office still needs as much description as possible to evaluate the urgency of the report. She said Mental Health/Wellness category box covers many of the referrals.
- It was asked if there was some way to report what has already been done by the staff or faculty, or other measures as a way to leverage some collective possibilities to respond to students needing help. Peart said reporters have already been providing this kind of information in their narratives and hoped people would continue to provide the most

information possible.

- Peart noted that sexual assault or domestic violence was not included in the box menu, because if it appears in the narrative, it is automatically referred to the Title IX office. She did not want reporters to be confused considering subcategories of this problem as the same response from her office would result, and she did not want the dropdown menu to become overwhelming.
- Peart said there could be clarifying language added to let students know they did not have to hold a position or title in a department to report.
- Peart explained the place this reporting played in the process to help people: An eminent threat should be called into law enforcement. If something does not rise to the level of a crime it should be called into Student Conduct (and an incident report can be filled out). The CARE team responds as an at-risk behavioral assessment and support service.
- Sandy Parsons-Ellis noted that the police should be called when responding to a suicidal person because they have the ability to transport someone to a mental health facility if they deem it necessary.
- It was noted that online students or those doing international exchange were accommodated on a case by case basis. Peart said that even students not on the campus are responded to if they demonstrate suicidal ideation. They are still our students and someone will check in.
- It was suggested that some kind of Title IX link be included on the form because these issues are often intertwined with the others already identified
- the first thing mentioned on the form should be to tell the user who to contact if their concern is an emergency

4. Proposed New Graduate Degree Program: Master of Arts in Teaching – EPPC – Action Item [43:01-47:41]

Allen reminded senators that we already have a Master of Arts in Education and this is a Master of Arts in Teaching. The former is for students studying higher principles of educational practice, whereas this degree will serve pre-service teachers and those seeking a credential at the same time. It is important for grant reasons. She offered to let members of the School of Education answer questions.

Currently the proposal does not include any fully online courses. Our program serves 350 external districts. All of our programs are a combination of face to face and hybrid courses aligned with an on the ground placement in our district partner schools with a physical supervisor who enters the classroom and provides feedback and observations at least six times a semester.

The program is modeled on the RISE program in which students learn code-teaching strategies as part of their placement. Collaboration is happening in class on a daily basis with the mentor teacher. This collaboration regularly spills over into department and inter-department cooperation in that placement campus

Action item passed.

5. Proposed Revisions to EM 11-017 : Campus Sustainability Committee – FASP - Action Item [47:42-54:01]

- **Proposed Substitute Document**

Underwood offered a substitute document that accommodates the changes suggested at the last meeting. This includes:

- 1) the addition of the word “research” to the Scope;
- 2) clarification of the non-voting status of the Co-Chairs
- 3) the addition of a voting position for Business and Finance
- 4) some editorial corrections

Cheri Chastain, the Sustainability Programs Manager, was present to address questions.

Acceptance of the substitute document as an action item passed.

Cheri Chastain noted that under number 4 of the CSC Expectations there is an expectation that an annual report will be published and presented to the Academic Senate. There is no specific day mentioned.

Ferrari reported that conversation is underway to define how the Committee on Committees will promote communication. This policy will address what Senate representation on committees means and what it means to maintain consistent communication with Senate. Specific guidelines may not be necessary in each committee EM since these will be applied university-wide. The Committee on Committees will need to address how communication is maintained even outside annual reports.

Action item passed

Underwood thanked Cheri Chastain for her communicative diligence.

6. Changes to Proposed EM: Library Public Use Policy – EC – Action Item [54:24-1:05:15

Ferrari explained how the policy came to Senate from EC as changes were suggested to the document by the University counsel. Conversation at the last Senate meeting turned on the ambiguity of the language about threats in the library. She and the Library staff, the President’s Office and the Office of general council worked on substitute language that may meet the concerns.

Shepherd gave an introduction to the substitute document. The changes appear in Policy, section A. The word “threat” was removed and behavior or actions that are a risk to patrons, librarians, and community members safety was defined as having the potential (may) to result in the bulleted ramifications.

- **Proposed Substitute Document**

The substitute document was accepted as an action item.

It was pointed out that it remains unclear who will need to call for a response to safety concerns and who determines if there is some activity that requires a response. Shepherd said that this policy applies to Library employees who are all marked in some way as staff. It will give them guidance in how to handle difficulties. Patrons and students will call the police if they feel threatened, but library staff responsibilities are spelled out specifically under Responsibilities.

Larson wondered why language was included in the paragraph under the bullet points in section A that repeats the same information as found in the bullets. It was moved and seconded that this paragraph be removed. Passed.

The footnote in paragraph one was moved to the sentence ending “housing status”.

Action item passed.

Patrick Newell thanked everyone for the discussion.

7. Proposed Suspension of Graduate Program: MA in Recreation Administration – EPPC – Introduction Item [1:05:43-1:11:38]

Allen noted that this program was staffed jointly with CSU Sacramento and CSU San Francisco. These other two programs have withdrawn their participation and CSU Chico is thus proposing to suspend their program and look at ways to regroup and perhaps find new partners in the future.

Laura McLachlin, Chair, Recreation, Hospitality and Parks Management Department, explained that Sacramento State withdrew and are going back to their traditional program and San Francisco withdrew afterward. Chico’s program, developed a teach-out schedule to finish out the current graduate students. The intention is to reconstitute the major in the same cooperative way and several other CSU’s have already evinced their interest in participating. It is a great opportunity to collaborate and a cost savings to the departments as well. Our curriculum will be altered in the interim.

Kaiser noted that Utah and Nevada touch on parks that can impact our region as well. We may be able to reach out beyond the CSU.

McLachlin said that there are currently students from Reno enrolled in the program. The program is hybrid so that students meet face to face at the beginning and end of the program but they can proceed outside the area at other times.

Larson said this can be an opportunity to build a program that is more reflective of where we want to go. McLachlin said it will take time to build relationships and we need faculty as well since we are down to a skeleton crew of just two faculty now.

Introduction item passed.

8. Propose Degree Designation Change: BA to BFA in Musical Theatre and Proposed Significant Program Change to BA in Musical Theatre – EPPC - Introduction Item [1:11:53-1:22:07]

Allen reported that these are two separate proposals but they will be considered as companion pieces.

Miller, Interim Assistant Chair, Music and Theatre, exclaimed that Musical Theatre is becoming a very popular degree around the country. He is Vice President, elect, of the Music Educators’ Alliance which is an international organization of about 150 Universities that offer degrees. Applications for these programs can be as high as 700 students every year.

This is a pretty rare degree on the West coast. Our degree program is the only one in Northern California and there are only 2 in the CSU. It has become a destination degree program for Chico.

This degree change stems from a recommendation of our accreditor (NAST) that is no longer accrediting BA's in musical theatre. This is because it is impossible to get an adequate education in all three of the performing arts without the increased units available in a BFA. This will increase the rigor and education level that our students will get prepared for a very competitive industry. As the chief musical recruiter for our local program, Miller can say this is what our perspective students want.

Such a program has added to the integrity of the blended departments of Music and Theatre as well.

Ferrari double-checked that everyone wanted to vote on the two items together and no one objected.

It was asked if the departments would require more faculty. Miller said the classes currently being offered by the Music division and the Theatre division as requirements for this degree are electives for different programs right now. The new program will not really change course offerings in the unit.

Larson said it seems that the way the current program is being described means it is impacted (see page 6, section f). This will require extensive work to get this designation through the Chancellor's Office.

Miller said that impaction had not really been discussed. The other BFAs on our campus don't necessarily have impacted status, but they have portfolio review as their assessment. He said he thought that auditioning was similar process. Larson said Miller should verify what the language is for the non-impacted programs elsewhere. This paragraph should be reconstructed.

Ferrari asked if CAB had approved the GE substitutions this unit was offering and was told "yes".

Kaiser said she would hate to see us lose recognition from NAST because our processes slowed everything down too much.

Ford thought it sounds like we are talking about a bridge we have not come to yet, since there are 62 majors and room for 80. Many programs on campus would be impacted if they got more students. This proposal is optimistic, but the students are not here yet. He was not sure we need to address this potential problem a priori before it actually happens.

Introduction item passed.

9. Standing Committees Reports [1:22:07-]

- [Educational Policies and Programs Committee](#) – Allen
Allen offered to answer any questions about her report.

Boyd asked for elaboration about the calendar discussion.

Allen reported that there was much discussion and some of it turned on the question about when

grades are due. There was conversation about how the number of working days required in the CBA might be incorporated into thinking about when grades are due.

EPPC also discussed the census date which is typically set at the 4th Friday of the semester but this is not actually when the census date occurs all the time. There was a proposal to mark census when it actually happened, but would this effect the student's dropping and adding patterns.

What are the impacts on the RTP process that would be caused by our earlier grading period?

Some people discussed a break in October. This is impacted by how many instructional days faculty must have, and how many work days. He anticipated the far ranging conversation will be repeated when the calendar comes to the full senate on December 5.

- **Faculty and Student Policies Committee – Underwood**

Ferrari asked for questions for Underwood.

- **Executive Committee – Sistrunk**

Ferrari moved to EC and asked for questions for Sistrunk.

Kaiser asked for a clarification about the discussion about IRB and federal regulations.

Larson said we have two committee that serve under what we call the IRB. The Human Subjects Research Committee (also referred to as Institutional Review Board) and the Institutional Animal Care and Use Committee (IACUC). Each are chaired by Patrick Johnson, Psychology. Larson said she is the institutional officer (the Research Integrity Officer) who monitors the committees as they oversee human subject research and animal care. As this officer she can conduct or oversee investigations of problems that may arise.

Kaiser wanted to know who would be verifying compliance with federal regulations. Larson said the committees do this work. They are guided by federal regulations to inform and guide the work.

Larson said as we continued to evolve and organize ourselves in this new structure Mary Sydney, our new CEO works closely with Patrick and staff support Sharon Maligie. She is comfortable with our approach as the work is improving more than it has in many years.

Wyrick thought it was very important that we fashion an interim EM to capture in writing all the processes that are being developed. Ferrari said we should address this in EC to consider what EMs should be taken up to rewrite.

Paiva asked Larson if she is serving as the IO as the President of the Board, or as the Provost of the University? Larson answered she is serving as the Provost in this role.

Ford noted that we have a Policy on Policies that guides the Senate and the Executive Committee when major changes are happening like those that were precipitated this summer in developing the Enterprise foundation. In his opinion, this policy was not followed and the provisions about interim EMs and discontinuing EMs should guide us. This was not done and this represents a break down in

our shared governance process. He thought we needed to show more due diligence in what our policies say and in implementing them to the best of our ability.

Sistrunk noted that we talked about these issues openly and honestly in EC, and he thought we will keep trying to move forward.

10. Statewide Academic Senate Report – Ford/ Boyd [1:32:48-2:00:58]

<http://www.calstate.edu/AcadSen/>

- [ASCSU Resolutions & Summaries](#)

Boyd noted that our campus met the deadline to return our response about our position on AB1460, the Ethnic Studies bill (this is posted online).

Boyd reiterated the news that Chancellor White is retiring by June 2020, so the Board of Trustees has put together a special committee to consider the selection of the new Chancellor. This is quite a large committee filled with many of the trustees. They will form a stake-holder subcommittee including the Academic Senate State-wide Chair, another faculty member (from San Francisco State), a representative of the CSSA, the CSU Alumni Council, campus Presidents and staff to work in concert with the committee.

Boyd also reported about the virtual meetings she and Ford attended. She has been appointed to the Fiscal and Government Affairs committee and Ford sits on the Academic Preparation Committee. In FGA they discussed the Audit report released on June 20, [California State University: It Failed to Fully Disclose its \\$1.5B surplus and it has not adequately inverted in alternatives to costly parking buildings](#). This audit is found on the website of the Auditor of the State of California. This report was also discussed at a Board of Trustees finance committee.

There are key recommendations about transparency in the balances, particularly in the surplus accounts, and looking at alternatives in transportation to gain access to campuses rather than defaulting to parking structures. This asserts that student fees were used to create parking structures that students were not allowed to use. Four campuses were identified as having different parking ideas to be studied. The audit was unusual in that its tone was condemnatory.

Hutchinson pointed out that the Chancellor's Office had issued a response to the audit and she hoped the FGA had seen that. She wondered if the FGA would be coming forward with recommendations about the audit. Boyd said she is still learning about this process, but noted that the committee works to position the faculty response to legislation, audits and reports that may be considered by the Board of Trustees.

Hutchinson said she thought the inflammatory language in the audit was unprofessional and that the CO had a good response as they have been wise stewards of public funds. She hoped the committee was researching the audit to help with resource conversations with the Governor. She hoped they could help in advocating with the Governor for when he presents his budget in January. Boyd said these remarks were timely as she is on a subcommittee working on this question specifically.

Sistrunk asked if CFA was participating on this committee to help advocate for the CSU with the ASCSU. Boyd said that Kevin Weir, CFA Vice President, had attended and there was robust discussion

and that sentiment was expressed.

Sherman reminded everyone that the reserves discussed by the auditor are reserves not surpluses. A reserve is a different thing and that is part of the inflammatory tone of that audit. The system has been given kudos by independent oversight bodies even though we don't have enough reserves. The CSU as a whole has about 2 1/2 months operating expenses and the minimum should be 4 months in reserves. There is a significant disconnect between the language and the expectations.

Boyd said the terminology was that the CSU has accumulated a "discretionary surplus" of \$1.5B. Hutchinson said this is inaccurate. Sherman said that the parking structure comments were weird because they said that one should always be looking at parking alternatives and building more parking ends up with more demand. She found this inexplicable. She encouraged people to go read the audit report.

Sherman noted that our parking plan must be part of our Master Plan, our Environmental Impact Report. We have free buses but can't get the students to use them. Parking demand and parking studies are always done and alternatives are constantly evaluated.

Boyd noted that the FGA also looks at the varied bills going through the legislature and helps recommend the standing of the ASCSU about them.

AB1460 was discussed as it is being held in suspense for two years. It must be significantly emended to bring it out of suspension in the next legislative cycle. This is why Senator Pan had asked the CSUs to respond about what they are doing with ethnic studies. This is ongoing and more updates will follow.

Kaiser said that there are measures coming to the legislature to separate Proposition 13 money according to home and business taxes. The measure is called Schools and Communities.

Ford reported on the Academic Preparation and Educational Policies Committee. The law changed more than two years ago so that the CSU can now offer professional undergraduate degrees. This was previously banned in favor of fifth year credential programs. This provides flexibility for different kinds of programs to train more teachers. The CSU has been slow to respond because of concerns this may negatively impact the Pell Grant program that funds the fifth year of credential schooling. This will continue to be discussed.

Ford reported that the Ethnic Studies Council is sending the ASCSU SLOs about ethnic studies and these will be brought to light at the plenary.

There have been ongoing conversations about the Quantitative Reasoning proposal that will come before the trustees and he and Boyd will represent campus sentiment as best as they can. The ASCSU has had a first reading about this measure and all the modifications will come out at plenary next week. The Board meets to discuss it the following week.

There was continued discussion about the potential impacts of the law that had been altered to allow the CSU to offer 4 year professional degrees and its impacts on Education and Liberal Studies.

Ferrari tabled the conversation and said that it could be taken up again with more preparation time for everyone in the future.

11 University Report - Hutchinson/Larson [2:00:58-2:16:09]

Hutchinson

Hutchinson discussed a number of items:

- 1) She has made a video about the Strategic Plan and informational brochures have been distributed. She hoped departments and colleges have begun thinking about how to integrate the three strategic priorities into the work going forward.

The 1st year anniversary of the Camp Fire is tomorrow. There will be a number of commemorative events going on. On our campus we will observe 85 seconds of silence at 11:08am at the Kendall flagpole and other locations across campus.

This makes her think of all the efforts being made for post Campfire recovery. Chico State is part of these efforts and our Campfire Recovery liaison, Megan Kurtz, has been coordinating with faculty and community members. Hutchinson would like to see this work continue since engaging in recovery is a long term commitment. She hoped some could find ways that the three strategic priorities might animate this effort in curriculum and other ways since it is a wonderful way for the University to support our neighbors and our students.

- 2) She noted that all of us are concerned with the challenges of student housing. She was encouraged by the study done by Jennifer Wilking and Susan Roll about our student population. They had a student sample size of @1400. This report will come out before the end of the semester and she hoped they might be able to present their findings in the Senate.

She knows this is a complex issue that many of us have been talking about. She said we are beginning in an important and systematic way to peel back the layers of housing insecurity on our campus to better understand the needs of our students. The study helps us understand the range of need, and continue to develop a more comprehensive approach to housing for our students.

- 3) This coincides with our work on the Campus Master Plan as we go forward. In this plan there is conversation about bringing University Village and other students closer to the campus core. The important core of this will be how we make our on-campus and off-campus housing more affordable.

The Master Plan is finishing up with the Environmental Impact Report component. She had hoped to have this complete to take to the Board of Trustees in March for approval by May. We have been slowed in a few areas and this will mean that it should be taken to the Board in May for approval in July. This should not slow our efforts overly.

One of these is the Butte Hall Renovation. She wanted to remark again that this will be disruptive and it will be bumpy, but she will rely on senators to help our colleagues to participate in all the actions and meetings to make this an inclusive opportunity for everyone to help plan an effective transition as we move into the new Science Building, move from Butte Hall to shift into the old Science Building and continue to offer wonderful classes knowing that at the end of two years we

will have a fabulous campus with new buildings.

She hoped all this creative inertia and thinking about GI2025 would also lead us to start thinking about new ways to use our course schedules more efficiently. She said we need to look at the standard scheduling where we offer most of our classes on a T-Th schedule between the hours of 9 and 4. This can be fairly challenging for students. We need to be sure students can get their classes. We need to figure out how students can have access to the classes. One of our greatest contributors to greenhouse gas emissions is transportation and the time wasted looking for parking especially on T-Th.

We need to come together to set up best practices for making a schedule over a week work well and move toward a student centered focus as they can take course as easily and efficiently as they can while making progress toward degree. We might even think about Monday through Saturday and evenings and other times of year. We need to reconsider the old standard scheduling conventions.

- 4) According to the national ranking system College Factual we have moved up as a veteran friendly campus. (In California we have gone from a rank of 33rd to 15th).

Larson

Larson thanked Student Affairs for hosting a great Student Preview Day on Saturday. There were @1,265 guests and 580 were perspective students. Academic Affairs tried an ED-X Chico kickoff in the morning which was praised.

The EMEDC reviews of four MPPs are underway (Michael Schilling, Eddie Vela, Angela Trethewey, and David Hassenzahl. Various review committees have begun their work. Beyond the colleges, members of the university will be invited to take a general online survey and some folks will be invited to conduct interviews.

Town Hall is tonight at 6:00.

The Library will host “Earth, Air, Fire and Water: the Human element” at 6:30.

Men and women’s soccer will be played this weekend

Halloween was great and Tracy Buttes was particularly praised.

Ann Sherman added that the Campus Safety Walk would take place from 5-8:00 that evening.

12. [Associated Students Report](#) – Guthrie/Alfaro Ramirez [2:16:09-2:19:11]

Guthrie said the report was attached if anyone had questions.

The Associate Students won the third year in a row Halloween Spectacular.

He explained that the Diversity Commissioner is vacant because the incumbent is only in Chico for the semester. Next year the bylaws will be changed so that a student should serve for an academic year.

The Diversity Affairs Council usually funds cultural events but they will start working with the Funding

Allocation Council to fund social justice events as well in order to tackle bigger picture issues.

Guthrie said the students held three conversations couches this semester with administrators as a way to see the human side of very busy people.

13. Staff Council Report – Peterson [2:19:12-2:21:26]

Peterson said that the Staff Council has created a new award for staff caught being awesome that was presented today for the first time. It's called "Staff, Cats, Coffee, Awesome" and Jennifer McKee from Business Student Advising won for October. Anyone can nominate a staff member and are encouraged to do so.

There will be a commemorative calendar for Chico State for sale next month to raise money for the "Joy of Giving" campaign to add money to gift cards for community families. Information will appear on the website soon –calendars \$15. Next year will be a photo contest for the same purpose.

14. Ask the Administrator [2:21:26-2:21:32]

None.

15. Announcements. [2:21:32-2:23:31]

- Ferrari said there is a call for participation in a Taskforce run by the Senate on Assessment and Academic Program review. The deadline is tomorrow.
- League of Women Voters will host "Climate Change: Where are we Now" at the Gateway Science Museum next Thursday from 7-8:00
- There are many opportunities for faculty to join in international programs –see the website for the latest information

16. Other. [2:23:32]

None

17. Adjourn. [2:23:33]

Meeting adjourned at 4:50 p.m.

Respectfully submitted,
Tim Sistrunk, Secretary