California State University, Chico  
Academic Senate  
(530) 898-6201, Zip 020  
MEMORANDUM

ACADEMIC SENATE MINUTES  
Thursday, December 12, 2019, 2:30 p.m., KNDL-207/209

Academic Senate meetings are recorded. Traditionally the written minutes consist of a summary of topics discussed. For more detail, listen to the audio file here. Time stamps for each agenda item are provided in brackets for convenience. CSU, Chico is committed to making its resources accessible for all audiences. If you have accessibility-related difficulties with any of these documents, please email oats@csuchico.edu.

PRESENT: Adamian, Alfaro Ramirez, Allen, Altfeld, Bailey (Adamian), Boyd, Boura, Buffardi, Connolly, Day, Ferrari (Chair), Ford, Gruber, Guthrie, Herman, Hidalgo, Holbert, Hutchinson, Irish, Kaiser, Larson, Livingston, Medic, Ormond, Paiva (Livingston), Parsons-Ellis, Perez, Peterson (Gruber), Schartmueller, Seipel, Shepherd, Sherman, Sistrunk, Sparks, Teague-Miller, Trailer, Underwood, Westbay, Wright, Wyrick, Zartman

ABSENT: Horst, Hostetter-Lewis, Millard

Ferrari called the meeting to order at 2:30 p.m. [1:31-1:51]

1. Approve Minutes of December 5, 2019 [1:52-2:28]  
Minutes were approved.

Adoman moved to consider the resolution: “Academic Senate and Associated Students Government Affairs Statement of Support for and with Students of Color” as item number 10 on the agenda as an introduction item. Seconded.

Ferrari passed around paper copies of the amendment and noted that it had been sent via email to senators earlier.

Amended Agenda was approved.

3. Chairs Prerogative [4:20-17:22]  
Ferrari introduced Holly Ferguson (Admin. Analyst, Academic Publishing and Scheduling Services) to discuss the next three items about the Academic and Faculty Staff Calendars that are formally brought to the Senate annually to receive faculty and staff feedback about them.

- 2021-22 Academic Calendar (Holly Ferguson, Tang Lor)  
- Academic Calendar Algorithm  
- 2021-22 Faculty Staff Calendar (Robin Yant)
Holly Ferguson noted that the 2021-2022 Academic Calendar had not changed much this year. The grade due date remains the same as last year because a technical letter from the Chancellor’s Office requires that grades are due by the last academic work day.

She noted that the algorithm for the Academic Calendar is really a compilation of rules and policies that we must work within. She said there is very little wiggle room about what we can do.

There were some comments and questions:
- the Chancellor has probably not turned in grades in a long time, and it is a hardship to complete them so quickly
- Does everyone across the system have the same schedule -if this is not true, what do others have that we do not?
  It was observed that everyone has the same tech letter and collective bargaining agreements. We accommodate Memorial Day differently. There are two campuses still on the quarter system.
- Will we ever revisit our commencement timing? Many faculty are asking that commencement timing (as calculated by footnote 6, of the Academic Calendar Algorithm) be reconsidered.
- Some faculty would like Spring Break to align with other universities and not occur so early in the year, though this would require Chico, K-12 schools to adjust as well.
  Spring Break dates are the result of a local consensus which is different from other CSUs. There is an irregularly scheduled calendar advisory committee that could bring up these questions. Holding Spring Break during St. Patrick’s Day helps reduce alcohol abuse.
- The Memorial Day Commencement really impacts intercession timing which we have been tasked with promoting, and it has become very problematic in some years to conduct the courses properly with such a truncated timeframe.
- Some faculty think the problematic drinking culture at Chico has changed since years ago
- The ASCSU often holds plenary meetings over this holiday week and Chico faculty are the only ones there during their own Spring recess
  Hutchinson noted that there are many different people across the community who have worked to create this consensus date for Spring Break. She said there are still issues with holiday partying abuse which can be seen during Caesar Chavez Day. Changing the dates of our calendar will require much more careful investigation of these issues.

Robin Yant (Assistant Director of Academic Personnel) pointed out that the Faculty/Staff Academic Calendar 20-21 shows the start day of August 18 ending with May 25.

- **Blackboard Extended Downtime – Dec 25-27, 2019: Migrating to the Cloud** (Kathy Fernandez, Andy Miller)
  Ferrari introduced Kathy Fernandez (Vice Provost for Academic Programs) to address questions about the needed downtime.

  Fernandez remarked she is hoping to communicate about the downtime that will be taken while Blackboard is migrated to the Cloud. She said there is never a good time to take down a learning management system, but that these three days are the only consecutive days in the year that will give
us the wrapped together time required. This could not be done in January because intercession is live.

Ferrari observed that items 4, 5, 6 and 7 were all related items that we discussed together at the last meeting and we will do this again. Allen reminded senators that the proposals combine two of the options in Recreation, Hospitality, and Parks Management as well as a name change which add up to a significant change. Discussion in EPPC was mostly technical or editorial which she described briefly. She invited comments or questions and the proposals were described as not controversial.

Ferrari decided to vote on each proposal so it was clear in the minutes.

Action item passed.

5. **Proposed Discontinuation of Option in Community and Commercial Recreation and Tourism** – EPPC – Action Item
Action Item passed.

6. **Proposed Name Change from Option in Parks and Natural Resources Management to Parks and Recreation Management** – EPPC Action Item
Action item passed.

7. **Proposed Name Change from Minor in Recreation Administration to Recreation, Hospitality, and Parks Management** – EPPC – Action Item
Action Item passed.

There was clapping.

Underwood proposed an amendment to page 2, line 13 where “full-time faculty” are mentioned -this “fulltime” should be struck to be consistent with the membership list in the first bullet on page 1. Seconded. Passed.

Ferrari remarked that it is great that many committees are being opened to part-time Lecturers and not just full time faculty, but she wanted to be mindful that the majority of this work is not compensated for them.

Hutchinson asked if there is any expected criteria for the community member appointed by the CSU, Chico President. Diana Dwyre (Political Science and Criminal Justice, EMAC Chair) answered that there is no written criteria, but that the committee has had a difficult time finding suitable volunteers. In the past, members of the Chamber of Commerce have served, but it is hard to get people to come twice a
month. She thought such a person in the future should be someone involved in interactions with the campus area somehow.

Hutchinson noted that the ex-officio appointment of the Director of University Housing is important, but that person does not really deal with off-campus housing. She wondered if the off-campus housing liaison might be an important office to add. Diana Dwyre said the committee has called on the advice of this office at particular times, but they thought they should remain flexible since they call on different types of expertise regularly on an ad hoc basis.

Ferrari added that EMAC had been very clear in wanting to keep voting rights for the community representative on the committee. Diana Dwyre added that the non-voting members were essential because the committee relied on their expertise and data. Hutchinson complemented the effort to add International Education and Graduate Studies to the committee as we look to strategic enrollment into the future.

Action Item passed.


   - **Chancellor White Response to Senator Pan**

   Ferrari introduced a follow-up discussion to the conversation we had last week about this Ethnic Studies system requirement and the proposed response from our ASCSU representatives.

   Ford explained that this item will be coming up at the next ASCSU plenary in January. He noted that the key feature of the proposal before the state-wide assembly is flexibility which was the major recommendation of our campus and looks like it is for most of the rest of the CSU. This is opposed to the proposal in Assembly Bill 1460 which is calling for all campuses to have a single course requirement with a specific definition of what it should cover.

   The ASCSU proposes five learning outcomes (page 6) that all CSUs will integrate into their curriculum to cover their Ethnic studies requirements. Chancellor White’s response (included above) summarizes the reactions of all the universities in the CSU to the recommendations of the Ethnic Studies Taskforce that laid out their general plans for the system. Boyd and Ford were seeking suggestions for modifications to AS-403-19 responding to the call for flexibility and the five learning outcomes.

   Boyd reported that she and Ford had heard two different emphases in responses from our campus to the ASCSU Resolution. There was campus level feedback and Chancellor’s Office system level response. She hoped people could characterize their comments in this way so they could be assembled more easily.

   Kaiser thought flexibility was acceptable but hoped that intersectionality could be recognized as ethnicity and colors might be too narrow. Campuses in different areas may have a strong and unique relationships with the particular groups of people in their area and they should decide how to consider them.
It was asked how the original recommendations from the Ethnic Studies Task Force in 2016 were accommodated by the ASCSU resolution. Boyd said this taskforce report was given to the Chancellor’s Office and each campus responded to this report in their own way. The Ethnic Studies Council made suggestions for the ASCSU learning outcomes.

Sistrunk said that the reason CFA had supported AB 1460 is because professionals in the field of Ethnic Studies focus on the four groups in particular (listed in appendix A). It seems strange to have a discipline and ask a bunch of people from other fields to comment on how they think it should be conducted. Ford said that the ASCSU proposal was recommended by the Ethnic Studies Council which is made up of disciplinary experts.

Irish appreciated the flexibility of the ASCSU proposal and its possibility for international focus. He noted that race and ethnicity go far beyond the Ethnic Studies field and are taught in other disciplines.

Sistrunk thought that this resolution won’t change what Chico does at all.

Boyd said that these provisions might serve as recommendations to change the education code which the legislature could do.

Ford thought this was only step one in the process. He said the ASCSU leads curriculum in the state and this furthers the original taskforce recommendations by implementing a GE requirement to meet these vital SLOs. In order to maintain faculty control of the curriculum, the ASCSU and administrators are cooperating to respond to pressure from the legislature to move on this front. The next step would be for the Chancellor to create an EO, or go to the Board of Trustees and ask that they advocate for a change to Title five.

Boyd hoped senators would send her responses if they received more feedback from their constituents. She noted that the ASCSU will have its next plenary the first week of school.

10. “Academic Senate and Associated Students Government Affairs Statement of Support for and with Students of Color” [47:08-1:44:00]

Ferrari distributed paper copies of the resolution and asked Adamian to introduce it. Adamian read some opening remarks noting that she, Wyrick, Bailey, and AS Government Affairs Council members had written this introductory document and sent it out to faculty in the Senate and others at CSU, Chico for comment. The resolution emerged from discussions in EPPC about the race-based conflicts that had emerged on our campus prior to Thanksgiving break.

“More specifically the conversation had begun with exploring how we were going to support our students of color because they continue to feel unsupported. We acknowledge that our administrators work in constraints as they are required to align with base neutral language and due to these legal constrictions, the messages that have been heard by our students of color have marginalized their experiences and caused them not to feel loved or supported. To this end, we discussed our positionality as faculty and students who have less constrictions than our administrators and could collectively stand
and support our students by condemning racism at all levels. We hope to expand policies that help build a healthy campus and preserve access to education that all students have a right to.

The resolution is to support students of color who have been experiencing an increasingly hostile climate of racism since Trump took office, both on and off campus. This resolution is a response to race-based provocations our students of color face almost daily, and does not just spring from the events just before Thanksgiving. This resolution seeks to alter the institution to fit the human soul instead of altering the human soul to fit the institution. She looked forward to discussion and feedback.”

Ford said he understood that this is an introduction item and the intention today is to look for suggestions and consider them over time so that we can address the resolution at action in the future. He said he supports the spirit and intention of this resolution and that the campus should weigh in this way. He wanted to highlight the importance of civility itself so that this might be included in the final draft.

Teague-Miller said he was proud of the people who put together this resolution and he is proud to work in a place that cares about our students. He noted the official name of the “Muslim Ban” mentioned on Page two, line 8 of the second paragraph is Executive Order 13769: “Protecting the Nation from Foreign Terrorists Entering the United States”.

Kaiser noted that the case of someone “choosing not to seek support from a judicial process” mentioned in the fourth resolution clause can be fairly sensitive as people’s personal reasons to act this way should be respected. Victimization can make people feel a loss of control and acting without their participation can take personal advocacy from someone even more.

In consideration of the same resolution clause, Hutchinson said she hoped that student conduct policy and the university police are receptive to students and hopes they will report issues and utilize formal processes to hold people accountable. She recognized that there is a lack of trust among students of color, and she wanted to think about how processes can be improved to assure people that they will be taken seriously and supported when they report. These investigations can result in varied outcomes that do not always satisfy everyone.

Adamian appreciated this language and noted the challenges of meeting the barriers felt by students of color who have trauma and experiences that inhibit this trust. She thought the statement the administrators should be “receptive” to student conduct violation complaints was in honoring the larger context of what is really going on in such circumstances.

Allen thought the writers of this resolution did a nice job of situating the conversation in the context of discussions of behavior and not a discussion of protected speech. She appreciated the framing of the conversation in the second resolution clause that pointed out that protected speech can be abhorrent.

Larson hoped Adamian’s opening remarks could be tagged to the resolution as a preface.

Parsons-Ellis said when she read this resolution, she tasked the director of student conduct to look at their policies and practices and gauge complaints and problems and render a report. She did not think there were problems but she wanted to find out if there are. She said the call to expand the standards of
Student Conduct language and policies to protect students of color would not be possible because she said those are part of the Title V, Ed Code, which will not be changeable.

Hutchinson added that we are threading the needle between freedom of speech and what we find is abhorrent speech. She thought we could look at negative communication in terms of behaviors like baiting or bullying or harassing, but we must also be careful when we address speech because we do have Title V and Freedom of speech. And when we say we are looking at these issues to nurture the culture of care, civility, trust and equity and inclusivity, we are also paying attention to people’s first amendment rights.

Adamian pointed out that a culture of care and health on campus is particularly difficult to maintain when overt and strategically baiting racism is added to the already fraught situations of a space where covert racism can exist and its obstacles are already there. She believes strongly that we can frame problematic behavior so that it does not infringe on freedom of speech.

Hutchinson said we are confining the conversation to a standard of conduct, but we can elevate the conversation to our institutional values and expectations for behavior and how we engage through education and programming and even by-stander interventions, etc. We can that promote that valued behavior by creating expectations for it. Right now we are isolating people by thinking only of holding them accountable through this single resolution clause, but we should try to elevate it to something broader.

Ford said he supports the idea of creating a healthy community by exploring standards of conduct. There are many types of constraints to doing this and he thought these should be recognized in the process of examining codes of conduct. The call for examining these codes is a good call. He thought we could use another word for administration like “campus community”.

Adamian asked if faculty and staff could help inform this work?

Parsons-Ellis thought we could leverage the code we have and look at the areas it covers, we could absolutely consider many areas within it. The constraints are the Code of conduct, Title V and EO 1098. Parsons-Ellis said that we might be constrained by our codes, but we can also admonish people generally.

Hutchinson thought we should thoroughly investigate our standards in order to determine whether they need to be altered before we decide they must be. We should work with our students of color to figure out what is an appropriate process.

Ferrari wanted to step back to look at the purpose of the resolutions. She noted the rules about free speech are different in other parts of the world. In Italy, there is free speech unless you are a fascist. It is a crime to be a fascist. She did not think everyone in these discussions understood the underpinnings about why these discussions are needed. She did not understand why speech that is protected cannot be questioned and doubted and even condemned. Racism is not okay and this resolution is trying to grapple with asserting this.
Parsons-Ellis said that Emily Peart and Ben Winn in the conduct office are thinking of ways to engage communities of students to educate and build trust. This could be an opportunity to help facilitate a different culture.

Diane Dwyre said she thought this statement is absolutely needed and the intent is right on, she thought if we wanted the resolution to be durable and applicable in the future, we should not invoke discussion of the current administration in Washington. She thought this detracts from the message of this resolution. She thought that it was a mistake to try to assume we should not have divergent views and competition which are essential for a viable democracy. She thought that pointing the finger at an administration and their policies was not the route to civility.

Irish said several people in his department wondered how we could promote a code of conduct around expressions that are political in nature under a free speech doctrine. He liked the language about harmful behaviors but what do these behaviors look like.

Adamian said that discussion of harmful behavior was supposed to provide an overarching language for the resolution—it is not precisely policy language, they were trying to be strategic in providing expanded language so that when the work begins to explore policy, we will find the specifics. Harmful behavior, or antagonizing behavior will be revealed by what the resolution is asking for.

Irish said in his studies of speech codes there are ways to talk about the community aspects of acts of speech. It is more useful to invoke ideas about domestic terrorism or incitement to violence which is language that will give one purchase in law. He had other notions about gesture and symbolism that he could email to Adamian.

Sistrunk said that historically Americans have experienced and engaged in genocide and murder and all manner of violence, so much so that we should know better, but we still refuse to step up and take the history of our own violence seriously. We need to learn to interrupt racism and fascism effectively. This is our work.

Donze thought the resolution clauses should be stated in a positive manner. She thought the 1st and 3rd clauses were positive, but that the 2nd one was a negative condemnation. Adamian said this is supposed to speak truth and frame racism and hate speech as they are, as negative. She said this is heartbreaking to talk about. These are our students’ lives and it is heartbreaking.

Ferrari noted that this resolution is not Adamian’s alone. This is now a Senate resolution that we are all considering. We should consider how we want to deny this kind of speech and behavior.

Guthrie said that if the AS is going to take this on it is important that it not be performative in nature. Our students want more than statements that we support students of color. They want bad behavior called out and learn exactly what is happening. It is important that we condemn it and point it out directly, because it seems like in our past we are continually sweeping things under the rug. He said that when we actually point out what is happening to our students we actually begin to understand.
Donze just wants the resolution to be effective. She hoped some answers are proactively enacted.

Irish noted that we can use our free speech to condemn hate speech. He agreed with Donze that we should seek to find active ways to intervene for positive outcomes.

Ormond thought our condemnation was a way to find effective answers.

Wyrick thought this document is an institutional message from this body to the students. It is a way to communicate to the students that we are worthy of your trust.

Ferrari said we had had much good discussion and there is a lot to think about to come back and decide how to move forward.

Adamian wanted to hold off proceeding with the resolution until GAC had looked at it and decided how they want to proceed so we can have a collective unified effort.

Guthrie wondered how to proceed because if AS passes the document and then anything is changes as it come back to this Senate, the whole process will have to start over. There was inconclusive discussion about how to pass this resolution as a joint document.

Hutchinson was impressed by the resolution and those who drafted it. She also wanted to commend the body for a very compelling conversation today. There is much feedback to digest.

She wanted to look at the fourth resolution clause in the light of all the policy we already have in place. She commended Emily Prout for thinking about outreach to let students know what processes are available to them and what kind of support in the event they find themselves suffering conduct that violates the conduct codes and laws.

She agreed with Wyrick that the institution needs to earn trust. To do this will require debunking misinformation, reducing barriers and extending a hand to educate students about how they can be supported.

It is a fine balance between what we are required to consider by Title V and our first amendment rights. We are also dedicated to building equity, diversity and inclusion especially of marginalized groups. We need to build an opportunity for all students to come together with divergent views as it is in this debate and discussion and even disagreement that some of our best ideas can emerge.

She reiterated Diane Dwyre’s suggestion that if we want our resolution to last through time, we may want to eliminate specific reference to contemporary politics. Diana Dwyre added that we don’t want to alienate students if we don’t mean too. The best way to resolve problems is to sit around the table and have as many divergent voices as possible speak.

Introduction item passed.
Ferrari said we will try to find a way to create a joint resolution next semester.
11. Standing Committees Reports [1:44:00-1:44:17]
   • Executive Committee – Sistrunk
     Ferrari asked for questions for Sistrunk about the Executive Committee report.

http://www.calstate.edu/AcadSen/
   • ASCSU Resolutions & Summaries
     Ford wanted to give a few highlights of the complete ASCSU report.

     SDSU has purchased the old stadium in Mission Valley which was formally known as Jack Murphy Stadium. It will now become part of the CSU.

     The Quantitative Reasoning Resolution was passed with an emphasis on additional teacher preparation and flexibility for students who do not have access when the plan is implemented in 2027.

     A Native Lands Acknowledgement statement encourages all CSU’s to adopt some kind of local native land acknowledgement like Chico has already done.

     The Board of Trustees new operating budget calls a 5% enrollment growth target for next year.

     There was a first reading of the response to the Ethnic Studies bill and the Senate resolution.

     The Chancellor is retiring though there is some doubt about exactly when this will occur. Hutchinson said that the intent is to have a new Chancellor appointed this Spring, but if this doesn’t happen or the person can’t leave their current position, Tim White will stay on until they arrive.

     Boyd said that Chico was instrumental in getting the native land acknowledgement passed.

Hutchinson

Hutchinson noted, as chair of the CSU Native American Initiative, that the Fall summit met and she will be meeting with the Executive committee of the NIA to look over the minutes from the summit and the goals articulated for the spring. The meeting will happen at Chico this spring and a date will be forthcoming. She said she is willing to give a presentation to Senate if people are interested in what the initiative is working on.

Last week when we were discussing the resolution condemning white supremacy and hate speech, Alfero Ramirez mentioned examples of hate speech and harassment in social media and elsewhere that he knew about that students of color had suffered. She met with him, Guthrie and Holbert today to begin discussing these types of encounters. They determined that the issues were complex and they discussed some of the things we talked about today about how the institution has processes in place to
allow people to report on breaches of student conduct and criminal activity. Thy talked about earning student trust and informing students about the types of services that can support them.

Guthrie will take the lead in gathering students who have encountered these type of conflicts and sharing with her or Parsons-Ellis and Mary Wallmark, Student Life and Leadership, to join the conversation. Perhaps the Chief of police will join so that we can hear what is happening.

She would also like these efforts to promote student learning about civility in our community where we are truly committed to equity and inclusion. Ferrari note that she had set up a meeting with the President and student leadership to think of ways to continue the efforts.

Vice Provost Mike Schilling will be retiring next month. This provides an opportunity to think about ways of elevating Informational Technology at Chico and raising the CIO to Vice Presidential level. Mike Schilling has been serving ex officio on the Cabinet already for the last three years. It is really important to have technology at the table since it is part of everything we do. We need strategic and visionary leadership in the area of information and instructional technology.

The position will be elevated to a Vice President. In the Spring, she will work with EMEDC and launch a search toward the end of the semester and have a VP of Information and Instructional Technology and CIO by next January 2021. When the Senate returns next semester she will look for input and questions about the new development idea.

Larson wanted to thank everyone who participated in the “Joy of Giving” and went out to the University Farm to be a part of sharing that joy.

She thanked everyone for participating in the Open House today.

She noted that Academic Affairs had sent out an informational email greeting from Mary Sidney, the new Enterprises CEO on December 11 with a great overview of some of the changes underway there.

Larson reminded everyone that Excuse note policy at the CSU Chico WellCat Health and Counseling Center would be changing next semester.

- **Excuse Notes Policy**

This older practice was detrimental to integrity of the nurses and doctors at the health center because of the proliferation of students coming to the center to get excuse notes after they were well. The demand continued to grow at the Center and displace time needed for actual care.

If a student is ill longer than three days, the center will provide documentation for these cases.

Sistrunk noted that the sixth bullet of the letter sent out for Mary Sidney in which her current operational priorities were listed, it said she would be reviewing, consolidating and clarifying policies from the former organizations of RESP and RF to establish a single set of updated policies.
He said we identified this as a set of policies needing refreshing in EC, and he wondered if this would be a great opportunity to join her to show how we do shared governance at Chico.

Larson said these policies will deal with processing certain requests or adjudicate a certain item very much in that logistical office space about those kinds of policies (ie. What is a suitable reimbursement?) The important policies we will get to after we have rebuilt processes so that they are operating in a much better pace, we do need to rewrite the standing EMs that relate to the RF and the RESP.

She reiterated her desire mentioned before that she would like to form a meaningful Advisory Committee owned or hosted by the Academic Senate that provides the kind of linkage and advice to the Chico State Enterprises from academics. This committee can continue to advise greater improvements.

Adamian worried how students who rely on the Health Center would be able to get excuse notes since they have no outside services. Larson reiterated that this policy is supposed to impact students seeking a note long after an event has occurred. Jill Cannaday (Clinic Administrator) explained that the intent was not to force students to go elsewhere for care, but the cut down on notes for single class periods so that there could be dialog with the instructor about better ways to address absences.

Ferrari thought that this discussion was more about the pedagogy and should be moved to EPPC which is discussing a syllabus policy. Perhaps they can address what a suitable way to proceed should be.


- **Resolution Condemning White Supremacy and Hate Speech at CSU Chico**

Guthrie explained that the AS has a policy that they do not meet during dead week so nothing has been done since the last meeting except that GAC approved the” Resolution Condemning White Supremacy and Hate Speech” sent to Senate last week.

Allen asked if AS was wanting more feedback on the proposal. Guthrie said this was just informational. Alfaro Ramirez noted that small editorial changes can possibly be made by the Board of Directors. Allen volunteered to send what she had suggested.

She spelled out some of the concerns she had:

- Resolution clause #2: what was meant by “incident”. She pointed out that we might have incidents of white supremacist speech every day on this campus. How would a campus wide notification reduce the intended targets of this resolution if the incident refers to speech (which may be protected by the first amendment)
- Resolution clause #4: what is meant by “incidents” again and what are “proper precautions” especially if you are talking about precautions against speech

Allen said she would be happy to work with AS on this language.
Ferrari said reports should be sent to be attached to the agenda.

None.


   - Kaiser noted that Census officials were continuing to emphasize the importance of everyone taking the census. She had heard that the most undercounted group in 2010 were children under 4. This is a significant driver for funds at all educational levels.
   - Ann Schulte is working on this census awareness for the Office of Civic Engagement

Ferrari wished everyone a happy Holiday and reminded senators that the first Senate meeting next Spring (January 30) will be primarily dedicated to questions about housing insecurity.

18. **Adjourn.** [2:19:10]

Meeting adjourned at 4:49 p.m.
Respectfully submitted,
Tim Sistrunk, Secretary