

SUBJECT: EPPC MINUTES – April 15, 2021, 2:30 p.m.

Quorum met, commenced at 2:31PM, April 15, 2021

PRESENT: Allen, Atfeld, Bailey (Kralj), Buffardi, Bruns, Coiner, Ferrari, Ford, Gapa, Grassian, Gray, Horst, Knigge, Maas, McKee, Medic, Meehan, Millard, Miller, Peterson, Schartmueller, Salehi, Seipel (Adamian), Shephard, Snyder, Son

ABSENT: Unruh

GUESTS: McGregor (Ellis)

1. **Approve Minutes** for April 8, 2021 – Approved, no comments or questions

2. **Approve Agenda** for April 15 – Approved, no changes

3. **Action Item:** Significant Change to the Minor in Instructional Design

Guest Presenter: Tom Welsh, Chair of Media Arts, Design and Technology

At the beginning, Mahalley Allen mentioned about the changes that were made, based on the feedback from last week.

Tom Welsh also added that this time they have a letter from the chair of English, indicating support and excitement about this proposal and that he'll be advising students into it as it might be a good thing for them to take.

There was a question about a minimum of upper division units are required in an area and how that will appear on DPR. So, students don't end up taking two lower division classes in the selected area, and then having coursework all complete. But still being held to three units of upper division, even though every class would be shown as completed. Mahalley Allen suggested that question could be checked with people in the registrar's office later.

Vote: YES: 23

NO: 0

The action item was approved.

4. **Action Item:** Name Change from Minor in Instructional Design to Minor in Social Media Production and Analysis

Guest Presenter: Tom Welsh, Chair of Media Arts, Design and Technology

Tom Welsh said no changes since last time.

Mahalley Allen mentioned that Nicol Gray reorganized the documents to make a flow a little better, and there was not anything added.

Vote: YES: 22
NO: 0

The action item was approved. The proposal will be sent to the Academic Senate office for inclusion in the upcoming Academic Senate agenda.

5. Action Item: Changes to EM 17-012 Course Numbering Policy

Guest Presenters: Ann Schulte, Director of Civic Engagement, and Holly Ferguson, Academic Publications and Scheduling Services

Mahalley Allen had a question for older courses that have one of these reserved suffixes. Nicol Gray said we should probably do some cleanup if there are any of these that are being used for other reasons.

Feedback from Rick Ford. It seemed like practice was that we were reserving, or we actually had some special suffixes that were being used but weren't in the list. Are we now comprehensive and we've got all of the reserved ones here and there aren't any others?

- The answer was this list should be comprehensive now.

Ben Seipel asked about the ability of the departments to use other suffixes.

- The answer was some suffixes are reserved for specific purposes (there's a list of the ones that are reserved). If it's not reserved, then it can be used by the departments. There are a lot of A's and B's out there. If it's not one of these reserved suffixes for a specific reason, then they can use a letter. Any other letter is basically available to use.

To update the date of effectiveness 2018-2019, Rick Ford moved the motion to strike through beginning to the end of that sentence but leave it in the document that goes forward to the Academic Senate as a strike through. Ana Medic seconded that. It's almost editorial.

- 22 in favor of the motion, no opposition. The motion passed.

Vote: YES: 23
NO: 0

The action item was approved.

6. Information Items: EPPC Reports

Curriculum Advisory Board Report (Rick Ford)

Graduate Council Report (Kyle Horst)

University Writing Committee Report (Ana Medic)

Liberal Studies Council Report (Annie Adamian)

Mahalley Allen said thank you to the EPPC members who have represented EPPC by serving on these other committees. It's a huge time commitment to be on EPPC. As you all know, it's even huger time commitment to also serve on these other committees and some of them are huge time commitments by themselves. If you're interested in knowing more about those committees, please read their reports.

7. Announcements and Other

Announcement from Ana Medic:

- Just a reminder that the election for at large Academic Senate is closing tomorrow at noon.

Announcements from Mahalley Allen:

- Thank you to Matthew Teague Miller (Vice Chair of EPPC), Daniel Grassian, and Nicol Gray. Also, I want to thank all of you for serving on EPPC. Like I said, I know it's a huge time commitment, especially those of you who also served on Senate, it's a lot of work, and it's appreciated by the campus by your fellow faculty and staff and by the students for doing that work. It would have been hard to be on EPPC through Zoom, and we've done it for over a year now, so I'm so proud of us.
- It is our last EPPC meeting of the year. So, the next three weeks will be in Senate or maybe more, we'll see if they add some more Senate meetings. Keep your calendar open.

Announcement from Rick Ford:

- Thanks to Mahalley Allen for the last two years of leadership on EPPC and running so much curriculum through in so efficient way. And how many times did we actually stay past five o'clock in the last few years? I think that in the previous 20 years that I've been serving on EPPC, this was the most efficiently run two years that I can remember, and congratulations on a wonderful leadership role.

Announcement from Jodi Shepherd:

- The letters are coming out today for promotion and tenure.

8. Adjourn

Adjournment at 3:02 pm.