



MEMORANDUM

TO: Educational Policies and Programs Committee
FROM: Chiara Ferrari, Chair
DATE: November 29, 2018
SUBJ: EPPC Minutes – November 29, 2018, Kendall Hall 207/209, 2:30 p.m.

Members Present: Adamian, Allen, Cooper, Connolly (Altfeld-Fisher), Ford, Grassian, Horst, Maas, McConkey, Medic, Mitchell-Brown (Hostetter-Lewis), Paiva, Peterson, Shepherd, Taveritte (Akinwande), Trechter (Hassenzahl), Watkins

Meeting called to order at 2:30pm

1. Approve Minutes for November 8, 2018

Minutes approved without comment.

2. Approve Agenda for November 29, 2018

Agenda approved without comment.

3. Introduction Item: Discontinuation of Option in Curriculum and Instruction and Option in Educational Leadership and Administration (M.A. in Education)

Ann Schulte introduced the introduction item. These are being discontinued to meet CO requirements, specifically EO 1071. This is not a discontinuation of the MA in Education, only the Curriculum and Instruction option. The Educational Leadership and Administration option in the MA in Education was on hiatus for several years as another program that allowed students to pursue an Administrative Credential outside of the masters as an alternative to this option. A few questions were raised regarding advising.

Vote:

The introduction item was passed unanimously.

Introduction to action item: Moved and seconded to suspend rules to **move to action.**

Vote:

Passed with one vote in opposition

Action Item: Discontinuation of Operation in Curriculum and Instruction and Operation in Educational Leadership and Administration (M.A. in Education)

Discussion: Advising statement was a point of concern.

First motion: moved and seconded to remove the term pathways from the following statement as it was determined to be unclear for students to know this statement was applicable.

The General MA in Education provides specific advising pathways. See advisor for details.

After discussion the motion was withdrawn.

Second motion: moved and seconded to remove the statement from the proposal completely:

The General MA in Education provides specific advising pathways. See advisor for details.

No Discussion.

Vote on motion:

The motion to remove the statement passed unanimously.

Vote on action item:

The item was passed unanimously as an action item.

4. Introduction Item: Suspension of Master of Science in Electrical & Computer Engineering

Introduced by Kathleen Meehan. Students have not been added to the program since 2017 and the 12 students currently enrolled are being taught out. Meehan emphasized the faculty are teaching the undergraduate program and the masters curriculum is out of date for the field. Mahalley noted that EPPC would be approving the rational, improvement plan, and the timeline. Dean Melody Stapleton spoke in support of the timeline and commitment to refreshing equipment, labs, and faculty to rebuild this program including reaching out to industry support for to update spaces and programs. Discussion of the proposal included support for the suspension, however there was concern and questions regarding when students will start, how new faculty will be incorporated into curricular changes, and whether the timeline, particularly the hiring timeline, will be achieved. There was a request for a budget and how new faculty, facilities, and tools would be acquired. It was questioned how positions can be added and if the plan has the support of the Provost. Melody referred to the Masters of Computer Science which was successfully revamped partly by recruiting non resident students. The timeline of how to recruit non-resident students was discussed, and the possibly recruiting students from the east coast and international students. The recruitment of international students would occur at least a year before the students would be enrolled. Suggestion for progress of the plan to come back to EPPC during the implementation to review and assess progress. There are 12 students currently

enrolled in the Masters program, the last should graduate in December 2019. It was reiterated the undergraduate program has sufficient faculty even with several buyouts but the graduate programs do not have the faculty to adequately teach the curriculum. August 2017 was the last time students were accepted into the program. It was clarified that the program must be officially suspended in order to comply with Chancellor's Office Requirements EM 13-057.

Suggestions for when the proposal comes back to EPPC as an Action Item:

1. Provide a resources budget to show where the funding for the improvement plan will come from.
2. Provide more explanation in the narrative of the proposal about how faculty needs were calculated, why students will not re-start the program until after a year after the hire of the second faculty member, etc.
3. Discuss more the recruitment plan for students and clarify the earlier recruitment timeline needed for international students.
4. Clarify the curriculum reform plan and timeline.

Vote:

The introduction item was passed unanimously.

5. Announcements & Other

6. Adjourn – 3:45 PM