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**M E M O R A N D U M**

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TO: Educational Policies and Programs Committee  
FROM: Chiara Ferrari, Chair  
DATE: February 20, 2018  
SUBJ: EPPC MINUTES – February 22, 2018, Kendall 207/209, 2:30 p.m.

**Members Present:** Selvester, Ferrari, Cross, Allen (Boyd), Roll (Aird), Connolly, Thompson (Miller), Watkins, Shepherd, Rowberg (Hotstetter-Lewis), Millard, Cooper (Boyd), Loker, Hassenzahl (Schierenbeck), Hammer (Allen), Camacho, Strozzi-Heckler, Soudan. Kim (3:10), McConkey (3:25), Shepherd (3:30)

Meeting called to order 2:33

1. Approved Minutes for February 8, 2017
2. Approved Agenda for February 22, 2018
3. **Introduction item:** Significant change to MS in Electrical and Computer Engineering  
(guest presenter: Kathleen Meehan)  
Department proposing changes.  
Two options: computer and electrical  
Proposing to remove the options. Instead, require three courses, one electrical, one computer, and one integrated.  
Comment:  
Point out to EPPC, options are being discontinued, all academic programs.  
Should change EM so departments can make changes without going through discontinue process.  
Chancellor office: if elevating option to degree, then discontinue.  
If options are not being elevated, then options should be suspended.  
Query: What is the process for suspending?  
Answer: If you are suspending because you plan to fix and change and bring back, that is different from suspending knowing you plan to kill.  
Recommend the EM on discontinuation stops at masters and bachelor's degree. Make change to EM, to not include programs, and options.

Introduction Item Called to vote.

**Voice vote: acclamation, no opposed**

**Vote to suspend rules to move to an action item.**

**Unanimous approval**

**Action Item:**

Query: Does this have full faculty support?

Answer: Yes.

Query: Do you have students in the option.

Answer: Yes. 19 students required to teach out. All required courses will be offered.

Query: Any consultation with students?

Answer: Unknown. No answer.

Proposal doesn't specify any consultation with students.

Normally ask for student consultations.

Benefits to students?

Because of low staff, department has had to do a lot of course substitutions.

**Voice vote: approved by acclamation**

Passes. Will be at senate March 15th

Recommend bringing student consultations.

4. **Introduction item:** Policy on Academic Integrity and the Establishment of the Academic Integrity Council (revisions)  
(guest presenter: Karla Camacho)

Short change to policy about electrical device usage in the classroom.

Only in relation to examination.

Query: Why did this come up?

Answer: Academic integrity council committee was working on this. There was concern about no policy around electronic devices.

Query: Did it come from faculty or students?

Answer: Not clear.

Query: Because Judicial Affairs is changing their name, would it have to be approved with name changes again later?

Answer: NO, that will be mostly editorial.

Comments: In engineering and sciences, there are services where you can send problems out to third party vendors for help and have answers back. Very prevalent in sciences.

Query: Enforcement question: are belongings being searched? Use is prohibited, not presence. What about devices like Apple watches?

Query: we have a policy against cheating. It is broad. How specific do we have to be? Is it already covered in our cheating policy?

Answer: Unauthorized collaboration is already listed. There are other instances where more detailed explanation is used.

Important to be specified because of culture. Need to understand expectations. Support because instructors need support about this. Faculty are struggling with what to do. Doesn't keep faculty from doing anything, but offers support for faculty if they choose.

This is also a fairness issue to students who did study and put effort into the work.

**Voice vote: approved by acclamation**

**Vote to suspend rules to move to an action item.**

**Approved.**

**Action Item:**

Comments: Students and faculty were involved in process.

Minor point: editorial.

Query: Do consequences go through student judicial affairs?

Answer: Should be the same as any other process.

Comment: It helps to have specific language when going to student judicial affairs.

Make sure that faculty understand about this policy.

Should go to chairs council.

Putting all announce to everyone so students are also equally aware that this is a written policy now.

**Voice vote: approved by acclamation**

Passes. Will be at senate March 15th

5. **Introduction item:**

Significant change (B.A. in Liberal Studies)

[attachment 5a]

New Option in Multiple Subjects Credential

[Attachments 5b]

New Option in Education Specialist

[Attachments 5c]

(guest presenters: Paula Selvester, Deborah Summers)

Context: [Liberal Studies Proposal Summary](#)

Liberal studies program background

Three Options

Liberal studies never participated with GE

Proposal is to reorganize to include GE

Major core different from option

SB 1440 CC AAT

Penalizing transfer and late declaring

Out of compliance with EO 1100, EM 17-009, EO 1071

Title V education code

Changes in ESM and program standards

ITEP planning grant award

Teacher shortage crisis

Co initiatives: graduation 2025

No major capstone to allow for program assessment, student research, and curriculum coherence.

Online program course offerings was limited.

Summary of changes:

All students in GE

All students will take required writing courses

All options have same major courses  
All required major courses address content standards  
All options are aligned with SB 1440  
All courses offered online and on campus

Two new options:  
Multiple subjects credential  
Multiple subjects credential and education specialist credential

Query:  
ITEP vs Bachelor's then credential.  
Is there a wage difference in those who had integrated versus bachelors then credential?  
Answer: That is being dealt with at multiple levels. We have local solution, but needs state wide solutions.

Credential standards are not changing at all.

Query: Resource question:  
Tenure density. How will the school of ED adjust faculty loads?  
Answer: Resources follow FTE, currently none, now there will be capstone course.

17 departments were connected and now that is down to 11

Query: How does this affect departments?  
Answer: Social science took hardest blow. Working on minor in social science to help them recover.

Good for students, a little difficult for some departments. Too many classes were required that didn't meet credential standards.

Has support across the departments.

Query: Explain Math 110 210?  
Math 110 is a4  
Math 210 is in major.

Editorial needed.

Paula has had long conversations with all departments.

Query: Challenge to get faculty trained for online teaching. Do you have support to train faculty?

Answer: Always been doing it.

Most faculty already doing some aspects of online, some are being paid by the grant to write courses from ground up for online.

Two people commending hard work, visions, and bringing people together.

Proposals are considered as one item.

**Voice vote: approved by acclamation.**

Item will be action item.

Suggestion to invite social sciences when proposal is action item.

## **6. Announcements**

Nursing went for national recognition, passed all standards. Waiting for final answer, but pretty sure it will happen.

Intent to run file packets open March 1st due 16th. Any student who wants to run, must file.

Alternative consultation on student fees.

New building. Town Hall meeting on March 8th location tbd

March 6th Women of Wisdom event. Native American storytellers.

Hopeful about nations high schoolers getting involved.

**Adjourned.**