



---

## M E M O R A N D U M

---

**Members present:** Adamian, Akinwande, Allen, Altfeld-Fisher, Bailey, Connolly (Kim), Ferrari, Ford, Grassian, Hammer, Maas, McConkey, Medic, Mitchell-Brown (Hostetter-Lewis), Paiva, Peterson, Shepherd (Horst), Stapleton, Watkins

**1. Approve minutes for February 21, 2019**

The minutes were approved.

**2. Approved agenda for March 7, 2019**

The agenda was approved with no change.

**3. Action Item: Minor in Musical Theater Dance (Name Change)**

**Guest presenter: Matty Miller)**

The proposed change is “Minor in Musical Theater” to “Minor in Dance”.

1. The presenter expressed that the request to change the name is made to a more appropriate title because the old name is no longer valid. Literature and musical theatre title is misleading, Th 354 is a musical history course as this has been important to musical theatre study for the last 125 years of dance. The name change will hopefully ignite some student interest in the program.
2. The presenter would also make like to an amendment to the proposal, to add Theatre 302 with the reason that participating in a dance course musical is important for dancers. Ferrari expressed that the change to the proposal needs the approval of the department chair, and that the committee can only vote on the document presented.
3. A concern of this proposal voiced is that the classes affiliated with dance minor is not a compelling rationale. The name should reflect the content of the degree. Another request made to have the department chair re review the proposal.
4. A committee member adds some perspective to this change in that in the past dance was split two different departments, kinesiology and dance. So the music department is trying to bridge these this, this is a baby step to where they would like to eventually go. .
5. The presenter addressed the question that dance classes are listed under elective because it gives student flexibility to take other classes. Students are also placed at their level and interest. Having a Musical theatre dance class is beneficial and an innovative choice.
6. Another person advocated this proposal go back to the department, and a rational as to why the name of a minor does not reflect the appropriate class. A motion was made that this proposal goes back to the department for reconsideration of required classes in the minor and a deeper/stronger rationale for name change and perhaps adding the historical perspective and perhaps some adjustment to the courses with the department’s approval.
7. This proposal definitely postponed until March 28, 2019 to revise the rational and show evidence of approval. Everyone but five people voted for the postponement of the proposal.

**4. Action Item: Community Legal Information Center (Name Change).**

**Guest presenter: Mahalley Allen**

The term clinic is used by schools throughout the country and is a more appropriate name than center, hence the proposal to a name change the name from center to clinic.

1. The action item was passed unanimously.
2. This will be on agenda for the senate next week.

**5. Action Item: Option in General Political Science (name Change)**

**Guest presenter: Mahalley Allen**

The current program name is Option in General Political Science. The proposed name change to Option in U.S Politics is made to be more in compliance. There are multiple BA's in the department, a revision of core classes is based on best practice, the old name is no longer used.

1. The action item was passed unanimously.
2. This will be on the agenda for the senate next week.

**6. Introduction Item: Certificate in Literary Editing and Publishing-Reinstate (Guest presenter Peter Kittle Rob Davidson)**

The introduction item is to reinstate the certificate program in Literary Editing and Publishing

1. The presenters would like to reinstate a program that was suspended could offer courses required. There is much student interest in this program. This is a great strength of the program, with student asking why the program is suspended.
2. The question was asked why English 220 is not added. Response, most of these students already had taken this class.
3. A motion from to add English 220 was made as a required course, this was unanimously agreed upon.
4. Mahalley asked for the original documentation in relation to the original plan to reinstate the certificate, but it cannot be found (at the time of the suspension the policy did not require a plan for reinstating the programs suspended).
5. A question was asked why ENGL 416 is not a required class, as this is a class that is required by most program and could ENGL 416 could be included in this program to make the course stronger. The presenter agreed to investigate this.
6. Another question was asked how will web design be integrated in the curriculum. The response was that an attempt was made to add this, but classes from MADT is impacted. The department only has two faculty with this expertise, so web design is integrated in the curriculum, e.g. ENGL 415.
7. This proposal was unanimously approved with the addition of English 220W.

**7. Introduction Item: Office of International Education (name change) Guest presenter: Sara Trechter**

**The current name is Office of International Education, the propose name change is International Education & Global Engagement.**

The Office of International Education has five components: International training programs, Visiting scholar service, Study Abroad, Admissions and Outreach, and International Student Service with the goal of internationalization of CSU, Chico. The proposed name change reflects more the operations of the department and is in line with other institutions and the

new name support more of the international programming and global engagement components.

1. This introduction item was passed unanimously.
2. This will be back as an action item on EPPC agenda for March 28, 2019.

### **8. Introduction Item: Revisions to EM 18-005 General Education Program**

Guest presenter: Jason

1. Ferrari stepped down from the Chair position due to a possible conflict of interest and Allen chaired this part of the meeting.
2. The presenter informed the committee that *Quality, Meaning, and Integrity*, GE was singled out by WASC as a commendation.
3. The Process of Continuous Improvement was added today as recommendation by WASC. Continuous Improvement included the following, i) invited multiple meetings and discussions, ii) A five year review was added , a self-study and compliance issue, iii) Discussion of self-study and external review, discussion of concluding essay, iv) Rules and procedures to discuss minors and concluding essays, pathways for minors for concluding essay, v) Student learning outcomes (SLOs), membership, language with SLOs, what to do with the pathways, lower division pathways, recommendations to EPPC, vi) Guiding principles-student success and GI 2024, make GE program easier to understand and navigate, vii) Self-study pointed out areas of concern, SLOs, viii) Coherence of GE Minors- Adding coherence is a task of the committee, Course Count Restrictions-Self-study pointed out some issues.
4. Eight Main recommendations were made: Promote exploration, improve coherence, support timely progress to graduation, reduce number of program learning outcomes,, require at least one programmed learning outcome (PLO) and one value in every GE class, list EO 100 subject areas rather than subject subareas, creating more flexibility for our campus to address compliance issues with having to re-write the EM, include ASL and international languages in Diversity requirement, Expand CAB membership to include another student representative (bring total to 2) and additional ex officio members who have offered indispensable. Support.
5. Floor was opened up for Discussion pursued-on page 4 of Proposal, “Students take a minimum of the range 39 units.” A suggestion was made to clarify the language to say this is upper division, at CSU Chico.
6. Another question was raised about the structure of CAB. There are eight faculty members from a single college, and eleven from two different college. The presenter assured the committee that although this is true, there is much integrity to CAB.

(Additional notes by Nicol Gray)

1. Introduction Item: Revisions to EM 18-005 General Education Program: Guest presenters Jason Nice and Kate McCarthy [Attachments 8a, 8b, 8c]
  - a. Language requirement is not part of this revised proposal.
  - b. Review of the timeline of CAB meetings and discussions that have led to this proposal. CAB discussions were based on the 5-year self-study and external review. CAB updated its membership to include representation of all colleges (no dual roles).

- c. The decision was made in CAB to keep the Pathway program, with allowance for changes.
- d. Guiding Principles for change: Student Success and GI 2025
- e. Areas of Concern: SLOs, coherence of GE Minors, course count restrictions.
- i. Only 3 courses in a “stone” makes it difficult to innovate; courses can be “shoe-horned” into a Pathway; quality courses unable to join GE if they can’t find a home in a Pathway. Wanted to create flexibility.
- f. A new model draft planning sheet was shared to help visualize changes (not for student use)
- g. CAB recommendations:
  - i. Promote exploration in lower-division by removing foundation and breadth designations, upper-division Pathways continue but with no course restrictions.
  - ii. Improve coherence of Pathways and GE Minors
  - iii. Support Timely Progress to Graduation
  - iv. Reduce PLOs from 10 to 5; separate GE values from SLOs
  - v. Require one PLO and one value in every GE course
  - vi. List EO 1100 subject areas rather than subareas
  - vii. Include languages in Diversity requirement
  - viii. Expand CAB membership by another student and additional ex-officio members.
- h. EPPC Discussion:
  - i. Lower-division number of units: need to clarify minimum is 39, not 39-40. Intention was to allow space for B3 1-unit lab.
  - ii. Language regarding US History and US Constitution should be rewritten since those are specific Chico requirements but will not pertain to transfer students and are not what the EO mandates students do.
  - iii. Numbering of upper-division courses: suggest removing reference to 300 and 400 numbers and refer to them as upper-division since numbering system at Chico could be different from other CSUs.
  - iv. Transfer students are expected to come in with GE completed, but our students can take courses at other CSUs in fully online program and we need to award the same credit as the other CSU.
  - v. Happy to see lower-division expansion, but concern about limit on number of Pathways at 5-10, why limit to 10? This was in the original EM, CAB wanted to leave room to reduce rather than increase.
  - vi. How does CAB justify lower-division language courses as Global Cultures? These courses are all already in Area C2 which requires a cultural component.
  - vii. Transfer students have been able to get the GE minor in the current program. With the proposed minors it would be great to use articulated courses to allow transfer students to continue to have this ability.
  - viii. CAB commended for their work and for keeping what is good but revising what needs help.
  - ix. PLOs will be assessed in 3-year period, but there are 5. Reason? CAB has typically done more than one assessment a year, want to continue to do assessment in a timely manner.
  - x. Are there other ways to achieve cohesion, maybe limit the number of Pathways a course can be in?

- xi. Minors: intend to cover USD, GC, and one of the writing requirements— will that be the W2 course for everyone? It could be, but could also be a course 3 requirement if designated by department. Some departments allow any upper-division W course so it could count for them. CAB would have to keep pace as courses are added or removed as W.
- xii. Upper-division Pathway “should” include courses that allow students to complete diversity requirements—will this be required? Use of “should” rather than “will”. Language was carried over from previous EM, not discussed in CAB.
- xiii. Will there be a limit on number of courses accepted in GE? Limit in upper-division? Concluded no limit, but courses must be offered every semester.
- xiv. Courses must be offered every semester or two highly complementary courses can be offered F/S. Why this restriction, if small departments can’t offer every semester then they couldn’t participate in GE.
- xv. What is the rationale for CAB changes to membership? Wanted to clarify that ex-officio members don’t vote, adding more non-voting members who are essential to CAB (catalog, curriculum, grad advising). Pathway Coordinators may not serve an additional role. There’s heavy representation from one college, those concerns may come up as this proposal moves forward. Historically this has been the case for HFA and BSS, but they also have a lot of courses in GE. Could be balanced by only allowing college reps to vote or reducing number of Pathways.
- xvi. Stripping of Pathway from lower-division courses: faculty have spent time and effort to develop courses for the Pathway, it’s a distinctive feature of Chico’s GE. Discussion? Intent is to give students exposure to a broad range of course options and not restrict them to a path so early.
- xvii. Agreement about giving students choices and showing them the names of courses to find their interests. Advising will always let them know about Minors.
- xviii. Student Academic Senate had discussion and preferred the new version of the planning sheet, felt it was easier to navigate, not as intimidating. Should courses be listed alphabetically by title or subject? Both have merits. This is a draft, will work with Graphic Designers and students to make it better.
- xix. How are we dealing with Area D separation? The issue is being handled by statewide senators, Rick and Betsy. It’s a matter of interpretation of the policy.
- xx. Students can already choose across lower-division, is it a problem with the current planning sheet? There was intention to encourage students to choose a Pathway, but they have always been told they didn’t have to. It’s hard to see this on the planning sheet, though. The DPR and Smart Planner list GE courses with title and a link to more information. The visualization of requirements came after the decisions in order to represent the changes proposed.
- xxi. If membership changes need to be made it would be good to have that decided sooner. There’s a feeling it will come up at Senate.
- xxii. Vote: passes unanimously as intro item.

## 9. Announcement and Other

1. Ferari reminded all that the deadline to submit the reports from all EPPC committees is approaching.

10. Adjourn (4:32)