

Educational Policies and Procedures (EPPC) Minutes
September 26, 2019, Kendall Hall 207, 2:30 PM

Start Time: 2:30PM

Adjournment: 3:37PM

Members Present: Adamian, Allen, Altfeld-Fisher, Bailey, Buffardi, Connolly, DeForest, Ford, Grassian, Gray, Gruber, Hammer, Horst, Hostetter-Lewis, Medic, Miller, Paiva (Millard), Peterson, Ramirez, Schartmueller, Seipel, Shepherd, Widgay, Wyrick

Members Absent: Karpilovsky

Guests: Tretcher (Lau)

Secretary: Kyle Horst

1. Approve Minutes for September 12, 2019 (2:30)

Approved (2:30)

2. Approve Agenda for September 26, 2019 (2:30)

Approved (2:30)

3. EPPC Business: Subcommittee Work (2:31)

Chair noted the need for designating members to several EPPC subcommittees. Two subcommittees already exist and membership for these committees is set; however, the chair notes the need for two additional subcommittees and is looking for volunteers to serve. The two new EPPC subcommittees include:

Syllabus Subcommittee: EC of Senate has asked EPPC to establish a subcommittee that can consider policy (or lack of) relating to university syllabi. Chair noted committee had been suggested in past, but not established. Question was asked about why the EC wants this committee to form now? Further discussion had about other university-wide committees working on this already. Some questions as to what policy already exists (or doesn't) about syllabi construction. All of which are potential directions for the new subcommittee. Matty and Doris volunteered.

Academic Department Manual Updating: The chair notes the need for another subcommittee tasked with considering updates to the Academic Department Manual. Possible updates might include guidelines regarding the differences

between significant and non-significant programmatic changes and BA vs BS degree designation. Nicol, Daniel, Mahalley already designated to serve. Kyle also volunteered.

4. Study Abroad Advisory Committee Report (2:40)

Guest Presenters: *Sara Tretcher, Interim Associate Vice President International Education and Jenn Gruber, Study Abroad & Intern'l Exchange Coordinator*

Introduction to report and committee's work. Presentation of video regarding student and faculty experiences studying abroad in Thailand. Faculty were encouraged to consider/apply for study-abroad opportunities. A request to the presenters was made for providing college and department level data about number of students studying abroad (current and historical). Presenters noted already working on this request and expect this data to be available soon.

5. Discussion Item: Medical Excuse Note Policy (2:50)

Guest Presenter: *Juanita Mottley, Director of Wildcat Wellness*

Guest Presenter began by voicing student frustration regarding long wait times and access to student health services. Presenter notes one potential barrier to access being the high demand for "sick notes" for class. Appointments related to this type of documentation represent a large portion of the student health provider's time. Furthermore, students are often requesting "sick notes" days or weeks after the illness and/or missed class. The presenter notes many campuses have established policies against providing "sick notes" and hopes to implement a similar policy here on campus.

The committee questioned whether a larger discussion about requiring medical documentation for excused absences shouldn't also be had in conjunction with this policy change. Several of the committee members noted how this policy change at the student health center might create a larger inequity among students who are unable to access healthcare services outside of the university. One question was raised about how to balance this policy change (and potential subsequent change to requiring students to provide medical documentation) with the larger need for a class attendance policy. Some discussion continued about varying approaches to attendance policy. The presenter was asked about how the student health advisory council hopes to "role-out" the policy change, and specifically how students will be notified. Presenter noted a plan was in place including multiple means of communication. Another question asked about whether this policy might interfere with collaboration between health services and faculty and how might faculty continue to seek consultation with student health center providers. It was noted that there are systems in place to help students connect with faculty about illness. It was recommended the presenter also present this information in front of student senate.

6. Action Item: Degree Designation Change BA to BS Communication Sciences and Disorders (3:05)

Guest Presenter: *Susan Steffani, CMSD Graduate Coordinator*

Proposal briefly summarized by presenter, noting how accreditation needs were the driving force behind the motivation for the proposal. Presenter also noted that “Science” is in the name of the degree, which is better reflected of the changes outlined in the proposal. No questions from the committee.

Vote (3:08): Passed unanimously

7. Action Item: Degree Designation Change MA to MS Communication Sciences and Disorders (3:08)

Guest Presenter: *Susan Steffani, CMSD Graduate Coordinator*

Additions to the proposal were noted. Commendations given regarding the proposal. No questions about the proposal from the committee.

Vote (3:09): Passed unanimously

8. Action Item: New Graduate Degree Program Master of Arts in Teaching (3:09)

Guest Presenter: *Jennifer Oloff-Lewis, School of Education Assistant Director*

The presenter began by noting the additions and changes to the proposal, specifically the addition of one SLO. A suggestion was given to further distinguish the SLOs/PLOs for the MAT program and the MA in Ed program. One committee member questioned about why SLOs were included at the program-level at all. It was suggested that SLOs should stay as they move to the Chancellor’s office. Continued discussion about amending the SLOs to help distinguish the programs, for example, creating an SLO related to the programs requirement of completing a thesis. A question was asked about how flexible outcomes are after approval. Discussion had about outcomes being adjustable on regular basis. A question was asked about the possible career options for graduates of the program and the advantage of different Master degrees in education.

Motion made to postpone voting on the proposal until the next EPPC meeting in two-weeks. Motion was seconded. Rationale given for the motion for postponement was to allow proposal authors time to further clarify SLOs of the proposal. The committee asked whether a representative from the program would be available next meeting, which was confirmed.

Motion to Postpone Vote to next meeting (3:23): Passed (with one abstention)

9. Announcements & Other (3:24)

- Flu shots available in the library
- CSU renegotiating with Elsevier – discussion regarding this issue will be had on Oct 18th
- Government Affairs Council will meet next Thursday
- Statement forthcoming from AS about Border Patrol being present on campus during recent career fair. Committee noted the possible blowback on international students from a statement. Clarification was given that the statement would be specific about Border Patrol and Immigration agents not being welcome on campus to recruit students as future employees. Committee noted a 2017 Senate resolution already restricting access to immigration enforcement on-campus already.
- Statewide Senate resolution passed regarding the implementation of the Ethnic Studies requirement across the CSU. Another resolution presented about the requirement for a 4th year of quantitative reasoning for admission.
- Student Senate discussing the 4th year requirement resolution this Friday.

10. Adjourn (3:37)