



MINUTES

TO: Educational Policies and Programs Committee
FROM: Casey Donoho, Secretary
DATE: October 2, 2014
SUBJ: EPPC MINUTES – October 2, K-207, 2:30 p.m.

Members present: Boyd, Donoho, Ellingson (Kaiser), Janos, Lee, McConkey, Nichols, Roll (Rowberg), Schierenbeck, Schindler, Thompson, Kemper, Postma, Wolf, Loker, Trethewey, Aird

Meeting called to order 2:32pm

1. Approved **minutes** of September 11th, 2014 meeting.
2. Approved today's **agenda**.
3. Announcements
 - a. National Initiative Income Inequality and Civic Engagement Partnership Award to CSUC and Susan Roll.
 - b. Cultural Festival at Bidwell Jr. High School, North Ave., Saturday, Oct. 4, 9-3pm
 - c. 9th Annual Sierra Oro Farm Trail Passport Weekend, October 11-12, 29 participating wineries and specialty farms throughout Butte County. Tickets available at <http://www.sierraoro.org>.
 - d. Welcome, Thia Wolf, Professor of English, to EPPC as a non-senator committee member
4. Chair's Prerogative: None
5. Proposal for New Program: Certificate in Professional Management Consulting (presented by: Mike Rehg, BUS: Mgmt) – **Action Item**
 - a. **Approved motion to accept a substitute document.**
 - b. Rehg presented overview and changes in the substitute document.
 - i. Deleted “outside professionals” (all non-students)
 - ii. Listed staff changes from original document due to current staffing
 - iii. Selection criteria imbedded in the selection process
 - iv. Catalog copy changes to meet catalog standards
 - v. Certificate intention is to give students an additional, employable skill set

- c. Concern was expressed about future sustainable, field-based support as the program grows. Students will be school-based with only two or three client visits in a semester.
- d. Concern was expressed about whether there will be sustained effort to locate the student projects. A web site is created to encourage business applications for the projects. Faculty are leveraging business contacts and networking. Clients will include those from the public sector.

e. Approved Certificate in Professional Management Consulting at Action

6. Proposed New Center: California Mechatronics Center (presented by: Chuen Hsu & Nick Repanich) – **Introduction Item**

- a. Repanich and Hsu presented overview to proposed new center.
- b. Students are connected to the Center through hiring 2-5 students per project. Department senior projects will be connected to the Center.
- c. Students are “funded” earning hourly wages. The projects are not part of a class.
- d. Center formation will bring notoriety to a unique, active, existing program.
- e. Committee Comments and Suggestions (edited):
 - i. University control of projects given industry-funded projects and industry representation on governing board (Section 3d Governing Structure). Suggestions to be more specific about board representation, election of board members and maintain Center control by the College of Engineering.
 - ii. Add student representation on the Board, perhaps as a non-voting member.
 - iii. Develop a more complete explanation about how the students are involved (design, build and test subparts to the project).
 - iv. Define the Center mechanism for involving students.
 - v. Be more specific about the relationship between the Center budget and the number of student opportunities.
 - vi. Add more detail about the expected range of funding. Provide details of the source of funding. Most funding has been external, industry-based funding. Budget for Center is based on the amount of external funding. Provide assurances that the Center will not be a “drain” on State resources.
 - vii. Revise proposal to a more formal and consistent writing style.

viii. Add recruitment tool for encouraging females (only 8% of Engineering students)

f. Approved California Mechatronics Center at Introduction

7. Other

- a. Boyd, Presenting the Discontinuation of Programs document.
- b. Boyd, Update on Provost Search.
- c. Boyd Status of the Organizational Climate Survey (Referred questions to Paula Selvester)
- d. Boyd, Status of Academic Senate Resolution (now posted on Academic website).

8. Adjournment at 3:54 p.m.