



MINUTES

TO: Educational Policies and Programs Committee
FROM: Joe Crotts, Chair
DATE: February 2, 2017
SUBJ: EPPC MINUTES – January 26, 2017, Kendall Hall room 207, 2:30 p.m.

Richard Ponarul, Secretary Du Jour

Members present: Aird, Allen, Camacho, Cross, Crotts, Ferrari, Fleet, Ford, Hammer, Kim (Ponarul), Ponarul, Roll, Selvester (Roll), Watkins, Traver, Wyrick

1. The minutes of the meeting held on December 1, 2016, were approved with no amendments.
2. The agenda for January 26, 2017 was approved with the addition that a discussion of substitutions and prerequisites would be conducted under item 5. Other.
Approved.
3. Announcements.

Crotts announced:

- EPPC will meet seven times this semester. Presently there is not a lengthy list of items waiting to be taken up.
- Susan Roll was recently appointed Director of Civic Engagement.
- Susan Roll has returned from her fall semester sabbatical and rejoins the committee. Appreciation was extended to Mahalley Allen for doing double duty by serving as Susan's proxy last fall.

4. Action item: **CSU, Chico International Bridge Program.**

Clare Roby, Associate Dean of Regional and Continuing Education, William Dantona, Director of Regional and Continuing Education, and Sara Trechter, Professor of English, were present to speak on the document.

It was suggested that the word "ghettoization" be replaced with something milder such as "marginalization." Other suggestions were "isolated" and "insulated." It was pointed out that the choice of the word "ghettoization" was indeed on purpose to draw attention to the way international students are separated from the rest of the university.

It was pointed out that any subject matter tutoring needed is available from the Student Learning Center.

The document was amended to add a comprehensive initial paragraph describing the scope and purpose of the program.

Vote: CSU, Chico International Bridge Program passed as an action item.

5. Other

Two points of concern sent from the Executive Committee, namely, substitutions and prerequisites, were introduced for a discussion and feedback. A lively discussion was witnessed.

- The issue of being admitted to class while enrolled in a prerequisite class
- Prerequisite classes completed elsewhere while articulation has not been done correctly
- Verification with other departments while making up the MAP
- Design of minor programs without considering hidden prerequisites
- Course availability in MWF and TTh formats (Sometimes the same student may be unable to take a MWF class and a TTh class.)
- Accreditation issues related to substitutions
- The role for department chair when approvals are decentralized
- Approvals by non-faculty
- Approval of courses taken in study abroad programs
- Downgrading of degrees through substitutions
- Substitution of non-humanities for humanities courses required by California law
- Substitution for capstone and writing intensive courses (State law)
- Handling substitutions in the PeopleSoft system
- PERC reports to check prerequisite completion
- Prerequisite checks when Add forms are signed by faculty
- Routine and non-routine substitutions
- Ability to review data on substitutions made in the past

6. Adjourn.

The meeting was adjourned at 3:25 p.m.