



MINUTES

TO: Educational Policies and Programs Committee
FROM: Susan Roll, Secretary Du Jour
DATE: April 28, 2016
SUBJ: EPPC MINUTES – April 28, 2016, Kendall Hall room 207, 2:30 p.m.

Members present: Aird, Cross, Crotts, Donoho, Ferrari, Ford, Hassenzahl, Janos, Jaxon, Kipnis, Kirchoff, McConkey, Nichols, Polsan, Roll, Rowberg, Schierenbeck, Seipel, Selvester, Thompson

1. Approve minutes for April 07, 2016.
Approved.

2. Approve minutes for April 23, 2015
Approved.

3. Approve agenda for April 28, 2016
Approved.

4. Announcements

- Please take the campus climate survey!
- Michelle will be conducting a choral concert this weekend.

5. Discussion Item: Academic Calendar review: 2017-2018, 2018-2019.
Sarah Blakeslee, Acting AVPFA.
Sarah presented a draft calendar. She explained some of the constraints and parameters. A question was raised about Memorial Day weekend as a possible graduation date. It was suggested that this be brought to the new president for consideration. The executive committee has this on their radar. There were additional questions that Sarah took note of and will bring back to the calendar committee.

6. Discussion Item: Revision of the Major Unit Name Change form.
Nicol Gray, Curriculum Services.
Nicol is working on cleaning up and making forms easier to use and understand. On name changes, there are implications for abbreviations, catalog, etc. She is working on systems in which all of these changes would happen at the same time.

7. Discussion Item: Basic Subject Courses and grade of C-.

Chris Nichols, Curriculum Advisory Board.

Chris explained that last year, the Chancellor had changed the minimum grade for the golden four (Area A) GE courses to a "C". After much work by CAB to make these changes on our campus, the Chancellor's office has now decided that a C- is a type of C, so that C- is ok.

8. Update: Institutes and Centers policy.

Kristina Schierenbeck, Centers and Institutes Task Force.

Kristina explained that the task force has been meeting. Accolades for Kevin Kelly! They have polled the centers and institutes on campus and found that they have very different functions and policies. There have been no reporting requirements. The EO is vague. The task force is planning to propose language for accountability and reporting. This will come to EPPC in the fall.

9. Curriculum Advisory Board.

Chris Nichols will share perspectives regarding serving on the Curriculum Advisory Board (CAB).

Chris is done on EPPC! Chris has been the representative to CAB for several years. He is likely to be the chair of CAB and shared the responsibilities of CAB and its importance. Chris & Joe are looking for volunteers to be the new rep.

10. Committee reports.

EPPC members who serve as representatives to committees on which EPPC has designated representation highlighted some specific points in their reports which were submitted in writing.

All University Responsibility for Teacher Education (AURTEC) Joe Crotts

The committee provides program and policy oversight of the teacher education programs. The committee met on November 13, 2015, and April 08, 2016.

Updates included:

- Continued accreditation by the National Council for Accreditation of Teacher Education (NCATE) was announced in early November.
- Professor Debbie Summers gave a presentation on AURTEC to EPPC in December.

Discussion and business items included:

- A change in the requirements in the Subject Matter Program for single subject social studies.
- A potential change to coursework required for obtaining a mild/moderate credential. Faculty would like to delete SPED 562 Methods for Science/Social Science/Arts from course requirements for MM credential. The deletion of SPED 562 was formally moved and passed.
- Implementation of the PASC program was formally moved and passed.
- Three upcoming changes to Multiple Subject/Single Subject programs were discussed.
- A proposal for Multiple Subject Programs to have the option of subject matter competency through a Liberal Studies Waiver program was discussed.
- Approval of the Preliminary Services Administrative Credential (PASC) was discussed.

Graduate Council Susan Roll

Susan highlighted the fact that grad students and grad studies are often fighting for resource and air time and we ought to pay more attention to that. Accolades to Sharon Barrios! Kristina brought up the issue of fee waivers – it was agreed that we should bring this to the attention of the new president.

The primary issue that EPPC brought to GC this year was the suggested standardized syllabus. There was a lively discussion.

Otherwise, Graduate Council primarily talked about how we promote, recognize and resource the work of graduate students and those who support them. They also talked about a couple different grading issues, recruitment and support of international students, research activities and symposiums, and the five year review schedule and requirements.

University Writing Committee Chris Fosen (for Bill Loker)

Members of the University Writing Committee (UWC) did several kinds of work this academic year.

The UWC reviewed and approved proposals for two new Writing Proficiency (WP) courses. This work usually involves conversations by email and in person with both the committee members who read the proposal and with the faculty contact(s) teaching or overseeing the course. In many cases faculty were asked to revise their proposal and resubmit it, so most were read and commented on multiple times.

The chair of the UWC also advised Chris Nichols, chair of the GE Curriculum Advisory Board (CAB), on 4 courses that applied for Writing Intensive (WI) status in GE.

The chair of the UWC designed and held half-day workshops with three departments interested in improving writing and writing instruction in their majors: NURS, CHLD, and GEOS. He distributed research and handouts related to using writing in the disciplines and led discussions about common challenges and opportunities in teaching writing.

Members of the UWC also continue to participate in a subcommittee whose task is to evaluate and suggest changes to the type and distribution of writing in GE courses. Called the Writing Task Force (WTF), the committee is made up of Walter, Loker, Ratekin, and Fosen from the UWC and select members of CAB. This work started in January 2016 and will continue into next AY; the WTF meets for 1-2 hours every other week.

The chair would like to commend the members of the UWC for their service to the university community and their passionate support for improving writing instruction in the disciplines.

Liberal Studies Program Advisory Committee Michelle McConkey

The Liberal Studies Program Advisory Committee met monthly. Of note, the ITEC program was dissolved because the grant that supported the program ran out. Some faculty and students

argued for the retention of the program naming the benefits to the students. However, it came down to no new funds were available to support the curricular needs.

Several discussions in the meeting were related to the revision of the Liberal Studies curriculum. Particularly, the proposition to remove the requirements of specific sections of GE courses reserved for Liberal Studies students. The argument was stated that outgoing students have difficulty when transferring to other majors on campus. Additionally, students transferring into the program, either Chico State students or outside Chico State, have to repeat courses because the entire Liberal Studies program (upper and lower division including GE) is modified.

Lastly of note, the California Commission on Teacher Credentialing approved that Liberal Studies programs could be waiver programs statewide. This will prompt a new set of standards for approval, but because the Chico State program was approved in 2003 they project that the program will be grandfathered in until they can submit for re-approval. The elimination of the CSET (California Subject Matter Exam) is good news for the students of the Liberal Studies program.

Curriculum Advisory Board Chris Nichols

CAB, the CSUC campus committee in charge of oversight of the campus General Education program, accomplished the following during the 2015-16 Academic Year

Assessment

Assessment of the 10 GE SLO's is one of CAB's major responsibilities. In 2015-16, assessments of these SLO's were either initiated, continued, or completed.

- Information Literacy (Active Inquiry): assessment completed and report submitted (and forwarded to the Academic Assessment Council) in September 2015.
- Personal & Social Responsibility: assessment completed and report submitted (and forwarded to the Academic Assessment Council) in January 2016.
- Creativity: assessment is ongoing
- Mathematical Reasoning: data acquired using the "Quantitative Literacy & Reasoning Assessment" tool in November 2015; data currently being analyzed. Report should be ready by September 2016.
- Critical Thinking: assessment initiated in fall 2015. Both written student work and quiz data have been collected and data analysis is in progress. Report should be ready by September 2016.

Next year assessment will begin on the two remaining GE SLO's for which no assessment has yet taken place: Global Engagement and Sustainability.

Curriculum

In fall 2015, several course changes to the GE program were approved, to be implemented in Fall 2016. These included:

- Three (3) new Capstone Substitution courses.
- One new Major Course Substitution (MATH 217, in A3).
- Four (4) new Writing Intensive substitution courses.

One course (PHIL 109) was officially removed from the GE program as well.

Additional changes to the GE program were approved in spring 2016 (some still pending), to be officially part of the program beginning in fall 2017. These are:

- The addition of two new courses to the GE program (CDES 217 and 218; official decision still pending).
- Two (2) new Capstone Substitution courses.
- Three new Major Course Substitutions (in the MECA/MECH department).
- Four (4) new Writing Intensive substitution courses.

With these changes, the GE program now includes:

- 226 courses in the GE Foundation and the GE Pathways (not including foreign-language courses, which offer GE credit in area C2).
- 53 of the GE courses are WI courses, of which 20 are Capstone courses.
- 42 Capstone-substitution courses and 29 WI-substitution course.

Writing

As last year, much attention this year was paid to the slate of Writing Intensive and Capstone courses within GE, and the WI-substitution and Capstone-substitution courses as well.

Important notes are:

- The total enrollment of students in courses which offer credit towards one of the four GE WI requirements, including WI courses, Capstone courses, WI-substitution courses, and Capstone-substitution courses, has been steadily growing:

Semester	Sections	Enrollment
Spring 2014	130	3371
Fall 2014	166	4525
Spring 2015	154	4235
Fall 2015	191	5122
Spring 2016	197	5329

- As of April 11, 2016, there were **97 sections** of GE WI or Capstone courses (excluding Area A2) scheduled for Fall 2016, compared to **81 sections** of such courses in Fall 2015 and **69 sections** of such courses in Fall 2014.
- Nevertheless, issues remain with the WI/C components of the GE program, including:
 - Demand still outpacing supply, despite the increased offerings.
 - Uneven distribution of WI/C courses through the Colleges.
 - Confusion involving WI/C courses, WI/C substitutions, and non-WI/non-C sections of GE WI/C courses.
 - Pedagogical inconsistencies in GE WI/C courses.
 - Insufficient support for faculty development in the teaching of writing.
- In December 2015, a Writing Task Force was founded, comprised of members of both CAB and the University Writing Committee to deal with the issues above. This task force is working on the development of a new University Writing Program, to be housed outside of the GE program. The task force is currently meeting with various campus stakeholders (deans, chairs, EPPC, students) for their input.

11. Other.

- Susan & Kim will be on sabbatical in the fall and will be represented by proxies.
- Kim requested that faculty show-up at graduation – it's really important for students!! This was echoed by Dean Hassenzahl and others.
- Joe acknowledged the dedicated and efficient work of members who are departing and members remaining.
- Lots of accolades for Joe!! Great job with EEPC this year!

12. Adjourn.

The meeting adjourned at 3:35 p.m.