



MINUTES

TO: Educational Policies and Programs Committee
FROM: Joe Crotts, Chair
DATE: August 30, 2016
SUBJ: **EPPC MINUTES – August 25, 2016, Kendall Hall room 207, 2:30 p.m.**

Joe Crotts, Secretary Du Jour

Members present: Aird, Cross, Crotts, Ferrari, Fleet, Ford, Hammer, Hassenzahl, Kemper, Kim, Loker, McConkey, Polsan, Ponarul, Roll (Allen), Rowberg, Selvester, Wyrick

Joe Crotts, EPPC Chair for AY 2016-17, opened the meeting by welcoming new and returning members to the first meeting of EPPC for AY 2016-17.

1. Approve Minutes for April 28, 2016

The minutes for the final EPPC meeting, April 28, 2016, of the 2015-16 AY were approved.

2. Approve Agenda for August 25, 2016

The agenda for the August 25, 2016 meeting was approved.

3. Announcements

Crotts noted that announcements should be brief and have at least some relevance to the university.

4. Welcome: EPPC Membership Roster

Crotts reviewed the membership roster, particularly noting the members (elected senators) that count toward a quorum and the importance to members planning to be absent of naming a proxy so the absentee can count toward the quorum.

5. EPPC Officers: Secretary Schedule (draft)
Vice Chair Nomination

Crotts reviewed a draft schedule of members to secretary individual meetings. A final draft is forthcoming. The essence of brevity in notes was emphasized.

Crotts noted that nominations for vice chair should be submitted prior to the next EPPC meeting on September 08.

6. Graduation Initiative Plan – Discussion Item – Loker

Time sensitive – plan due to Chancellor's Office on September 02

Loker reviewed the Graduation Initiative Plan. The plan originates from the Chancellor's Office and entails reducing the time to graduation of undergraduate students, including transfer

students, and “eliminating”—not just reducing—the achievement gap between underrepresented students and the remaining student body.

The overall goals of the plan are:

Graduation Initiative 2025 establishes a series of ambitious objectives, including: increasing the six-year graduation rate for first-time freshmen to 60 percent; increasing the four-year graduation rate for first-time freshmen to 24 percent; increasing the four-year graduation rate for transfer students to 76 percent; increasing the two-year graduation rate for transfer students to 35 percent; closing the achievement gap for historically underrepresented students to seven percent; and closing the achievement gap for low-income students to five percent.

The plan assigns percentage targets to each campus. Campus plans are due to the Chancellor’s Office on September 02, 2016. A CSU plan will be issued on September 30, 2016. Funds will be distributed for implementing campus-based plans, with Chico estimated (loosely) to receive some \$0.5 million. Chico is in good shape in reaching targets and has made particularly strong progress in reducing the achievement gap between underrepresented students and the remaining student body. However, the composition of our students are changing, with 46% being Pell Grant eligible and 30 to 50% being first-generation (to attend college) students. Such risk factors can contribute toward students not graduating at all. Around 35% of new students need some type(s) or remediation. Some methods for realizing the targets of the plan were reviewed and included assisting students in course schedule planning, improved access to data on progress to graduation, expanding supplemental instruction, expansion of the FYE program, expand the REACH program, expand “U-Courses,” and improving curricular and pedagogical training to faculty.

The following items were reviewed (numbered according to the meeting agenda):

7. EPPC/Academic Senate Calendar

8. Academic Senate Organization Chart

9. Academic Senate Membership Roster

10. EPPC Guidelines

Crotts noted article VI. Functions, sections BCDEF of the guidelines, that describe the primary functions of EPPC.

The Guidelines will be scheduled for approval at the next EPPC meeting, September 08.

11. Administrative Curriculum Processes

Crotts reviewed this section of the Academic Department Manual that provides hierarchical flow charts of actions for specific types of proposals that EPPC considers

12. Program Proposals and Revisions

Crotts reviewed this section of the Academic Department Manual that provides detailed instructions and identifies relevant guiding documents for specific types of proposals that EPPC considers

13. Academic Senate Proposal Flow

“How Proposals Move Through the Academic Senate” was reviewed. The movement of proposals from the campus community—Executive Committee (EC)—Standing Committees (EPPC and FASP) —full senate—President’s Office—Campus Community was reviewed. Consideration of documents as introduction and action items by the standing committees and the full senate and the disposition of approved documents as recommendations to the President was particularly noted.

14. Parliamentary Guidelines - Robert’s Rules of Order

Crotts briefly reviewed parliamentary guidelines (“procedures”) for meetings, with particularly emphasis on parliamentary guidelines applicable to debating main motions.

15. Parliamentary Guidelines – Main Motions

16. EPPC Committee Reps to Other Groups

Crotts noted the university committees on which EPPC has designated representation and solicited volunteers to serve in these capacities. EPPC members should submit their preference (hopefully) prior to the next EPPC meeting, September 08.

17. Other

Crotts noted that a task force is finalizing a proposal for “Oversight on Campus Centers and Institutes” that may be ready for consideration at the next EPPC meeting, September 08.

18. Adjourn

The meeting adjourned at 3:50 p.m.