

EPPC Minutes

April 8, 2021

PRESENT: Atfeld, Allen, Bailey, Buffardi, Coiner (Snyder), Ellis, Ferrari (Shepherd), Ford, Gapa, Grassian, Gray, Horst, Kralj, Maas, Medic, Meehan (McKee), Millard, Miller (Adamian), Schartmueller, Salehi, Seipel, Son, Unruh

ABSENT: Bruns

GUEST: Tami Adams (Peterson)

1. Minutes were approved with no corrections
2. Agenda was approved with no changes
3. Information changes were made to the Academic Department Manual based upon feedback that M. Allen received from EPPC members at the last meeting.
 - a. Members were asked to review the manual and send M. Allen additional feedback.
4. Significant Change to Honors in General Education
Anna Medic: Listed courses taught by specific faculty in the proposal. Suggestion to add the title with the names of the faculty who are teaching the courses (page 14 of the proposal).

Jason Nice: He spoke to Ella about consultation with students. There was an email survey of students in September 2019. Approximately 40 responses were received.

Vote to approve the Significant Change in General Education:
21 in favor, 0 opposed

5. Changes to Executive Memorandum 07-012 All University Responsibility for Teacher Education Committee (AURTEC)
Deborah Summers briefly discussed the changes that were made to the proposal that were added after consultation with EPPC and unit members. The changes are highlighted in yellow
 - a. A fourth paragraph was added to the introduction to provide more context about the whole university concept and responsibility for education concept.
 - b. The scope states that the policy applied to all minor and significant changes to programs that have an impact on approved subject matter programs, It was suggested that this be modified to state that the policy applies to all credential programs and/or graduate programs that include credentials.
 - c. We added two new members. One is a representative from ECC. The second is a student representative. The suggestion to add a representative from COB was not acted upon. Terms for each member was added where appropriate. Also, the responsibility for voting and nonvoting rights were identified for each member.
 - d. Lastly, there was a reorganization of the paragraphs to discuss the role of the Commission on Teacher Credentialing earlier in the policy.

Ben Seipal made a suggestion to either identify the K-12 school system or to change “the” to “a”. This was agreed upon and will be considered an editorial change

Nicol Gray suggested that the position of the person who will appoint as the ECC representative be changed to the Dean of ECC from Dean of Agriculture

Rick Ford asked for an explanation why the students and community member are non-voting. Dear Summers responded that all members were expected to make contributions during the AURTEC meetings. However, the criteria of voting/nonvoting rights was the need for the individual who know and understand credentialing. It is the subject matter issue.

Motion was made to amend the document to change the voting rights for the student representative from non-voting to voting.

The motion was approved 22 to 1

Motion to remove paragraph before the list of members. A friendly amendment was made to change the line Membership to Membership (all voting)

The motion was approved 22 to 0

There was then a call for a vote on the action item.

The action item was approved 24 to 0.

6. Action Item – Change in Name of Minor in Sexual Diversity Studies to Minor in Queer and Trans Studies

Sara Cooper stated that the program had investigated names of similar programs, proposed name is in line with our activist viewpoint. The department faculty were in favor of the proposed name as it would be clear and familiar on the transcript.

Nicol Gray suggested a minor change to the name: Minor in Queer & Trans Studies or Minor in Queer and Trans Studies. Students have been using “and”. This was agreed upon and M. Allen suggest that this was an editorial change that does not need to be voted upon.

There was a discussion about the need for students in the minor to become activists Is it imperative that students come out of the program as activists. It was stated that students do not have to be an activists as the end of the program, but they have to participate in an internship that has an advocacy or activist component, and take the companion course,

There was a call for a vote on the action item.

The action item was approved 23 to 0.

7. Introduction Items

- a. Changes to EM 17-012 Course Numbering Policy: Remove S for Service Learning.

Ann Schulte gave a brief background about the inclusion of the S, which was in response to a Minor in Service Learning, which never materialized. No program is using an S course (the S following the

course number). Courses with S will have the S removed. All chairs of departments that have courses with the S attribute have been involved in discussions before this change was submitted.

Nicol Gray mentioned that each letter attribute or suffix to a course number should be limited to one character. She mentioned that E for ESL is not listed in the EM, but is used and should be added. She also provided a correction about the name of the Office of Graduate Studies.

It was mentioned that P and T are used at the graduate level for project and thesis courses, but are used at the undergraduate level to denote other course attributes.

There was a suggestion that the proposal go forward as an introductory item and come back as an action item at the next meeting.

There was a call for a vote on the introductory item.

The action item was approved 22 to 0.

8. Suggestion to combine the discussion of items 8 and 9 together.

Thomas Welch described the proposal to change the name of the Minor in Instruction Design & Technology change to the Minor in Social Media Production and Analysis. This was driven by the change in technologies. The program will not lose the instructional design part but becoming richer with the social media production component and extending to other disciplines.

There was a question on student support of the proposal. Thomas Welch said that there had been direct conversation between students and the faculty teaching individual courses in the minor. However, he only has anecdotal data that students were in favor of the change. A survey of the students was not conducting.

There was a discussion about including rhetoric writing courses in the minor. Thomas Welch stated that the inclusion of the rhetoric writing courses could be considered. He solicited input as to why there was a recommendation that Environmental Rhetoric be included.

It was noted that six units of upper division coursework are required in all minors. However, only one upper division course is listed as required in the catalog page about the minor. Additional upper division courses are mixed with lower division courses in the section on technical electives. There were several suggestions on how to format the catalog page so that it was clear that six units of upper division courses were required.

A recommendation was made that a statement about how the program will deal with students who are in the existing minor be added to the submission.

There was a discussion about student advising and whether there be a requirement for advising of students in the minor. It was suggested that a statement about the importance of advising be

added. Thomas Welch stated that the department does not have advising holds, but strongly recommends advising for their other majors and minors.

A vote was called on the coupled introductory items.

The Introductory item 8 was approved: 24 to 0.

The Introductory item 9 was approved: 23 to 0.

9. Other

A question was asked about the procedure to change an executive memorandum. The process depends on whether the EM was curriculum-related (EPPC domain) or concerned a faculty and/or staff policy (FASP domain). Once approved by EPPC or FASP, the change must be approved by the Senate Executive Committee. As agendas for EPPC are approval by the Senate Executive Committee, anyone seeking to modify an EM should review this with the Senate Executive Committee before coming forward to EPPC or FASP.

Chiara Ferreri announced two Faculty Development programs: 4/13 at 3pm in Teaching in Social and Racial Justice and 4/16 How to approach service strategically

Mahalley Allen congratulated Heather Alfeld on receiving the CSU, Chico Outstanding Lecturer Award and noted that her book on poetry was recently published.