

Educational Policies & Programs Committee Minutes

TO: Educational Policies and Programs Committee
FROM: Jennifer Underwood (Rotating Secretary)
DATE: September 5, 2024
SUBJ: EPPC MINUTES – September 5 2024

Join Zoom Meeting:

<https://csuchico.zoom.us/j/83297025963?pwd=UuLuYbalqbBRKDWaLX7Cff5BObn4h.1>

Meeting ID: 832 9702 5963

Passcode: 461118

Attendees: Matthew Miller, Amy Magnu, Angela Gapa, Bonnie Persons, Dann Sargent, David Hassenzahl, David Zeichick, Holly Kralj, Dev Kachiwala, Jinsong Zhang, Joshua Moss, Michelle Givertz, Christian Sullivan, Todd Gibson, Troy Cline, Kate McCarthy, Tawnie Peterson, Jocelyn Ahern

Guests: Jeff Trailer, Corey Sparks, Miriam Walter, Charlene Paulsen

[2023 Secretary Schedule](#)

[2023-24 EPPC Guidelines](#)

1. Approve Minutes from April 18, 2024
2. Approve Agenda for September 5, 2024
3. Welcome and Introductions <ul style="list-style-type: none">• “Popcorn” introductions gleefully completed.
4. EPPC Secretary Schedule & Minutes <ul style="list-style-type: none">• Went over the secretary assignments for the 24/25 calendar year
5. EPPC Vice Chair Nominations and Election <ul style="list-style-type: none">• Overview of Vice Chair duties• Joshua Moss nominated (single nomination)• Votes: 17 affirmative votes – Approved!
6. Guest Speaker- Corey Sparks (CAB Chair)- Time Certain 2:45 <ul style="list-style-type: none">• Overview of Cal-GETC. Voted to align all GE (CSU and UC) transfer curriculum. Structure and nomenclature have changed. All nomenclature areas will change which will be a large undertaking. Structural changes include: removal of Lifelong Learning (Area E) and 3 units of Area C. Six units received and one unit added to lab area. In total 5 units of GE removed.• Communication – campus feedback through surveys, work group over the summer to process results.• CAB approved process framework earlier in the year (communication, information gathering, and implementation). Significant workload required for these changes to meet deadline of Fall 25. Additional faculty working groups have been convened for focused areas of need such as specific GE areas.

- Board of Trustees (BoT) – Sent letter to BoT communicating lack of support for these changes; in alignment with CSU Statewide Academic Senate.
- Upcoming – discussing 5 units; proposals from sciences working group; subcommittees working on current EM for areas that need to change because of nomenclature and other changes that may be needed along the way; working on language to talk with departments for where GE courses may move to. CAB is meeting frequently to work on these tasks.
- **Discussion:** High-unit majors with substitutions & waivers will continue to be able to use substitutions and waivers.

7. Creating Community Agreements

- Created a draft of community agreements

8. Introduction Item- [EPPC Guidelines](#)

- Reminder that guidelines are a living document
- Votes: 17 for, 0 against - Approved

9. Review Guidelines and Resources:

[Senate/EPPC Information](#)

Quorum and Proxies

- Quorum - majority of members of the Academic Senate
- Proxy – proxies do count toward the quorum; notify of proxy need and acceptance to Chair and Vice Chair; only one proxy held per meeting

Representation

Mentorship – no official mentoring process; several members are returning; feel free to ask questions

[Curriculum Flowchart](#), [Catalog Timeline](#), [Chancellor's Office](#), [WASC](#), or [Campus Approval Chart](#), and [How Proposals Move Through the Academic Senate](#)
[Robert's Rules](#)

10. EPPC Committee Representatives:

AURTEC: EPPC Chair

Curriculum Advisory Board, every other Monday 1-3 pm

- Brief overview from previous EPPC member on CAB
- Troy Cline self-nominated for continuing service on CAB.

Graduate Council, first Fridays 9 am

- Holly Kralj self-nominated
- University Writing Committee, tbd
- Jennifer Underwood self-nominated

11. Introduction Item- [GPA and Honors Policy](#)

- Proposal to adjust cumulative grade point average from 2 decimals places to 3 to align with calculations and create transparency.
- Votes: 17 for, 0 against - Approved

12. Introduction Item- [Curriculum Proposal Process](#)

- Looking to streamline approval process for Degree/ Option/ Minor/ Certificate/ Credential/ Department proposals; presented matrix of approving entities.
- Discussion –
 - Adoption process for this matrix. Degree Reporting Code Changes currently go directly through Provost not through Academic Senate (AS)(will check current processes for all). Do approvals need to go to the President or can this be only to Provost as opposed to waiting for EM?
 - Concerns regarding full senate having ample opportunity to view proposals; some proposals have been shown to be non-controversial; if on consent agenda item may be pulled for further discussion and consideration.
- Votes - 16 for, 0 against - Approved

13. Announcements/Other

- New curriculum approval process software [Academic Department Manual](#). [Curriculum Inventory Management \(CIM\) Guidelines](#). Training coming in September for Chairs/Deans which will be recorded if unable to attend.

14. Adjourn: 4:33 PM