

Faculty and Student Policies Committee Agenda

TO: Faculty and Student Policies Committee
FROM: Miriam Walter, Chair
DATE: October 12, 2023
SUBJECT: FASP AGENDA – October 12 at 2:30 PM

VIRTUAL MEETING Via Zoom:

<https://csuchico.zoom.us/j/2948321988?pwd=VDU3dFlnUTVrVzcrUEpxMEt1dm1rdz09>

Meeting ID: 857 1219 6204, Passcode: 594624

Secretary – Teresa Traver

Need a secretary for 10/19 & 11/12; if you are not new to FASP and haven't signed up, please do so.

Secretary sign-up sheet:

<https://docs.google.com/spreadsheets/d/1pOf1xqOOM4qnSHb-Mvvfo19EshwQrbO8uINJGplGz18/edit?usp=sharing>

[Meeting minutes template](#) (Google doc version) [minutes template](#) (Box link)

Times are approximate. Please be cognizant of the time when adding to the discussion.

Tell Miriam of proxies in advance of meeting (by a.m. of meeting date). Proxy votes go in chat.

Teresa Traver holds Troy Jollimore's proxy for the semester

- Agreed upon norms (9/7/23): Think psychological safety
- Assume positive intent
- Impact matters more than intent
- Limit speaking to 4 minutes (unless presenting a motion). Chair/vice chair will monitor
- Allow everyone to speak who wishes to before speaking again.
- Minutes of meetings need to be turned in by Monday a.m. following the meeting
- Start and end on time
- Collective responsibility to keep on track/topic. Help each other to do that.
- Consider all who will be affected by policy

Link to all files in Box: <https://csuchico.box.com/s/m8i5dhob8qso9o8z50uv1oq8an7zcdzs>
(except current EMs: EM 08-040 & 18-011, linked below)

Approve **Minutes** of FASP meeting – September 14 {If no objection, is approved without vote.}

1) Approve **Agenda**

Notes regarding process: Items requested to go on agenda at this point need to be reframed as policy issues. These items will go under discussion. Cannot be an introduction item. Items added to the agenda will not change the numbering.

2) Review of consent agenda procedure and FASP meeting processes

Request for subcommittee to review [FASP Procedures and Guidelines, updated Fall 2023](#)

3) [Subcommittees and Policy List](#) (link)

4) **Action Items: 3:00-3:30**

- a) Meeting venue (vote)
- b) FPPP
 - i) Proposed Revisions to FPPP 5.2.2: Lecturer Faculty Appointments (M. Allen)
Postponed last meeting: motion was to Remove language added about lecturer faculty appointments to reapply in 5.2.2
 - ii) FPPP 10.3.3 Evaluation of Probationary Faculty (Tim Sistrunk)
Postponed last meeting
 - iii) Procedure for Administrator Employee's Option to Retreat (M. Allen)
 - iv) Proposed Revisions to FPPP Definitions Lecturer Faculty Unit Employees (M. Allen)

Break

5) **Discussion Items** 3:40 -4:40

- a) [EM 20-014](#) Course materials – Chris Nichols
- b) EM 08-040 (M. Wilson) Code of Student Rights and Responsibilities [Current Policy](#)
- c) EM-18-011 Academic Integrity and Honesty Council (M. Wilson) [Current policy](#)
- d) Amnesty Policy, new policy (M. Wilson)
- e) E-mail Policy (P. Newell) Current policy [Draft from FASP](#) Spring

6) **Announcements**

7) **Adjourn**

Links to:

[FASP Procedures and Guidelines, updated Fall 2023](#)

[Academic Senate](#)

[Faculty & Student Policies Committee \(FASP\)](#)

[Current Executive Memoranda](#)

[The FPPP](#)

[Student Conduct Rights and Responsibilities, Campus Policies](#)

[FASP Subcommittee and Document Handling Protocols.pdf](#)

[EM Template](#)