Faculty and Student Policies Committee Agenda

TO: Faculty and Student Policies Committee
FROM: Miriam Walter, Chair
DATE: September 12, 2023
SUBJECT: FASP AGENDA – September 14 at 2:30 PM

VIRTUAL MEETING Via Zoom:
https://csuchico.zoom.us/j/2948321988?pwd=VDU3dFlnUTVRVzcrUEpxMEt1dm1rdz09
Meeting ID: 294 832 1988, Passcode: 594624

Secretary – Nicole Sherman

Times are approximate. Please be cognizant of the time when adding to the discussion.

{Tell Miriam of proxies in advance of meeting (by a.m. of meeting date). Proxy votes go in chat.}

- Agreed upon norms (9/7/23): Think psychological safety
- Assume positive intent
- Impact matters more than intent
- Limit speaking to 4 minutes (unless presenting a motion). Chair/vice chair will monitor
- Allow everyone to speak who wishes to before speaking again.
- Minutes of meetings need to be turned in by Monday a.m. following the meeting
- Start and end on time
- Collective responsibility to keep on track/topic. Help each other to do that.
- Consider all who will be affected by policy

Link to all files in Box: https://csuchico.box.com/s/k67qhzsm470ofh7asfgcbxqdzcz1qmdzp

1) Approve Minutes of FASP meetings - April 13, 2022; September 7, 2023
   Link for 9/7 recording: https://csuchico.zoom.us/rec/share/Oi8X6x04zmFJ1pad4wJIlBJrwbsotHkcLciJTXxYLmgAF65Hkk0w2V-mc2Imr_V0.uBjxGFILG5yf41Wk
   Passcode: dNX9k^9W

2) Approve Agenda
   Notes regarding process:
   - Items requested to go on agenda need to be reframed as policy issues.
     i) These items will go under discussion. Cannot be an introduction item.

3) Subcommittees and Policy List

4) Action Items: 3:00-3:30
   FPPP – M. Allen https://csuchico.box.com/s/wsy3m0ornyrh6t8wxb2vm0tjim9fv5sz (all items)
   a) Consent Calendar items:
      i) Proposed Revisions to FPPP 16.4: Counselor Faculty Personnel Files and FPPP 16.15: Counselor Faculty Leaves
      ii) Proposed Revisions to FPPP Definitions and FPPP 7.0.3: PAF Custodian and Maintenance
      iii) Proposed Revisions to FPPP 13.4.2 Leaving From and Returning to the University - Emeritus Status - Benefits
b) Proposed Revisions to FPPP 10.4.4.c: Extension of Probationary Period

c) Proposed Revisions to FPPP 5.2.2: Lecturer Faculty Appointments

d) Proposed Revisions to FPPP 9.1.3: Evaluation of Lecturer Faculty - Record

e) FPPP 10.3.3 Evaluation of Probationary Faculty – Tim Sistrunk

5) **Introduction Items** 3:30 – 3:50
   a) Meeting format – hybrid…
   b) **Procedure for Administrator Employees’ Option to Retreat** – Mahalley Allen
   c) **Proposed Revisions to FPPP Definitions Lecturer Faculty Unit Employees** – Mahalley Allen

   **Break**

6) **Discussion Items** 4:00 Time certain
   a) Guests: **Artificial Intelligence** (AI) Issues – Zach Justus, Nik Janos
      Reference Items:
      - EM 21-029 Policy for the Use of Digital Technologies in Teaching and Learning
        [EPPC is working on EM]
      - AI AS-3610-23 RENEWING THE CALL FOR A WORKING GROUP ON ARTIFICIAL INTELLIGENCE (AI) IN HIGHER ED
      - Artificial Intelligence Senate Call Letter
        AI-based literature review tools shared from State:
   b) **EM 20-014 Course materials** – Chris Nichols

7) **Announcements**

8) **Other**

**Adjourn**

Links to:
- [FASP Procedures and Guidelines, updated Fall 2023](#)
- [Academic Senate](#)
- [Faculty & Student Policies Committee (FASP)](#)
- [Current Executive Memoranda](#)
- [The FPPP](#)
- [Student Conduct Rights and Responsibilities, Campus Policies](#)
- [FASP Subcommittee and Document Handling Protocols.pdf](#)
- [EM Template](#)