



Faculty and Student Policies Committee Meeting Minutes

TO: Faculty and Student Policies Committee
FROM: Kathy Kaiser, Secretary
DATE: October 13, 2020
SUBJECT: FASP Meeting Minutes – October 8, 2020 at 2:30 PM
VIRTUAL MEETING: [Zoom Link](#)
Meeting ID: 985 9539 4337
Password: **752886**

Attendees: Jennifer Underwood, Kathy Kaiser (proxy for Danielle Hidalgo), Marianne Paiva, Betsy Boyd, Timothy Sistrunk, Adam Irish, Alexander Smith, Bre Holbert, Brian Oppy, Brooke Banks, Ellie Clifford Ertle, George Thompson, Jeff Trailer, Kendall Leon, Laura Sparks, Paul Herman, Michelle Borges, Emily Peart, Patrick Newell, Nicholas Burke (proxy for Jennifer Brundidge), Rachel McBride-Praetorius (proxy for Jenna Wright), Rebecca Ormond, Shar Krater (guest), Judy Hamamoto (guest), Denise Hardy (guest).

1. Approve minutes of [09/17/20](#)-Secretary Kathy Kaiser. Amendments-Correct initials for LWVBC and spelling of candidate forums last page. Move by Kaiser, 2nd by Newell. Passed.
2. Approve Agenda-Yes.
3. Subcommittees– Information item
 - a. Targeted Harassment of Faculty – update Chair is Corey Sparks. Committee will meet soon.
 - b. Campus Climate Survey Policy – status, [subcommittee charge](#)--Co-chairs Jeff Trailer & Peter Owens. Committee is looking at purpose, scope, mission statement, cycle, delivery, structure of committee, range of committee members, looking for members. Discussion was over work done by committee last year. Direction was to give that informational draft to Jeff as Co-Chair as bases for the work on policy by this year 's committee.
 - c. Digital Technologies in Teaching and Learning Policy – status-Kathy Fernandes Chairs. Needs student and FASP members. Alex Smith agreed to be the FASP/student representative for this subcommittee
 - d. Instructionally Related Activities Policy – need subcommittee members to include student(s), staff and faculty. It is preferred to have a student chair this committee.
 - e. FPPP – update Tim Sistrunk is Coordinator. Issues: lecture's service, voting in dept meetings, getting recognition for dept service, professional development opportunities. If a dept chair writes a separate RTP report, they can't serve on personnel committee. Language about ranking, how rating language impacts

process in moving forward in status. LGBT language was referenced but not discussed.

4. FPPP – Discussion item

a. SET

i. [FPPP 3.0, 8.1.4.a, 10.2.5](#)

1. 3.0 – University Student Evaluation of Teaching committee (USET) and general procedures. Membership has to be set by May 15 and first committee meeting by Sept 15. Language needs to be changed. Clarification of purpose of USET is sought both for students and as viewed by faculty and students. What is the actual context of evaluation, relationship to innovation, reality of Pandemic and the altered format of all classes?
2. 8.1.4.a.2 – number of courses evaluated ([CBA 15.15](#)) Vigorous discussion over the framework of number of courses being evaluated and how selected—has changed from 2013. How do non-instructor aspects get assessed (size of class, location, online vs face to face, amount of data for instructors to assess for RTP, how do students give input about class environment if not assessed.
3. 10.2.5 – review changes in language, dept curriculum impacts, and timing

ii. [ASCSU 3450 Resolution](#) FASP faculty members unanimously agreed to support this resolution.

iii. Optional SET inclusion in PAF AY 20-21 and Letter noting COVID -19 circumstances – [Spring 2020 reference](#) Intense discussion on clarity of language. Should not appear in anyway negative if an instructor chose not to add SET or peer review.

Number of issues discussed: Timing for Spring 2020 was sudden and letter added to file noting COVID-19 altered circumstances. But language needs to be clarified-NO SET administered or All SET administered but selectively included? No Peer Reviews but can be selectively requested and included? What about RTP files already due and submitted. How does opting out work?

1. FASP faculty members unanimously agreed that the faculty member undergoing the review could choose to include SETs in the PAF or not.
2. FASP faculty members unanimously agreed that the faculty member undergoing the review could choose to include peer class observation(s)
3. Peer observation(s)/evaluation(s) in the PAF or not.
4. FASP faculty members unanimously agreed to support the continued placement of letter in the PAF regarding the continued change in teaching modalities resulting from COVID -19 challenges as well as the choice to not include SETs in the PAF or if they are included, to be mindful of the circumstances

What other formats are there for student input and how do instructors NOT hired to teach online receive a fair assessment in such dramatic changing circumstances, especially since our area has been subjected to a sequence of dramatic crises of fire, homelessness, disruption of students housing and schooling, COVID-19 Pandemic.

- iv. Further discussion was delayed until next week. Students were asked to solicit student senate feedback this week.

5. Announcements

- a. [Student Evaluation of Teaching preamble](#) – language approved and is to be included in the email communication to students which accompanies notification of SET availability.
 - b. [Ethnic Studies ad hoc subcommittee](#) - formed to provide disciplinary expertise and consultation to the implementation of ES at CSU Chico, pursuant to [AB 1460](#) and a soon-to-be-revised [EO 1100](#). ASCSU and Chico State are looking for feedback by Nov. 7th. Chico State’s committee is an all faculty committee. But there is various representation on different committees with input.
 - c. Pi Sigma Alpha (The National Political Science Honor Society) – introducing guest speaker, [Attorney General Holbrook](#) (chat useful for any students considering a career in law.)
 - i. Facebook page - <https://www.facebook.com/pisigmaalphachico/> |PSA website - <https://chicostatepisigmaalpha.com/index.html>
 - d. LWVBC is a non-partisan community and part of the state, and national groups devoted to our democracy. VOTE and Voter’s Edge signs are to let individuals know the critical nature of voting and where all candidates can post their information. The 2020 Census is still collecting data on anyone living in Butte County on April 1st. Each response is worth \$10,000 over the next 10 years in state, federal, and local fiscal support. Finally the LWVBC has already conducted some candidate forums and will host a ballot initiatives forum, if you missed one they are available as recordings on the League website.
6. Other—For parents of K-12 students in CUSD and others: On Tuesday, Butte County Public Health will announce if the status of Red Tier COVID caseload has been sustained for the required 4 weeks. IF so then CUSD has voted to go back to in-person education with a modified AM/PM model in order to reduce the number of students on any campus to approximately 50% at a time. Online options remain.
7. Also flu clinics both drive up and walk up are on-going as it takes 2 weeks for immunity to be established. Health agencies are strongly encouraging everyone to have the flu vaccine.
8. Adjourn

Links to:

[Academic Senate](#)
[Faculty & Student Policies Committee \(FASP\)](#)
[Current Executive Memoranda](#)
[The FPPP](#)
[The CBA](#)
[The Constitution of the Faculty](#)
[Student Conduct Rights and Responsibilities, Campus Policies](#)