

Faculty and Student Policies Committee Minutes

11.2. 2023 2:30 PM

Attendees: Miriam Walter, Emily Bruns, Patrick Newell, Kathy Kaiser, Maleta Wilson, Kristen Mahlis, Marianne Paiva, Tim Sistrunk, Greg Watkins, Kun Tian, Teresa Traver, Q. Ma., Catherine Lemmi, Paul Weingartner, Susan Green, Dennis O'Connor, Mahalley Allen, Michael Coons, Nicole Sherman, Chris Nicols, Autumm Alaniz-Wiggins, Ana Medic, [Margie Keyawa-Boyd, Jeff Trailer] – quorum met.

Proxies: Nicole S. for Tim S. After 4, Kathy K for Betsy B., Ana for Betsy, P. Newell for K. Kaiser at 4 Teresa carrying proxy for Troy Jollimore

Approve **Minutes** of FASP meeting – October 19, 2023 {If no objection, is approved without vote.}

- **Approved with no objections.**

1) Approve **Agenda**

- M. Wilson and W. Walter: Postpone item 3a: Academic Integrity Policy and AIC. Bring to next meeting as introduction.
- **Approved with no objections.**

2) **Action Items:**

- EM-18-010 **Campus Vegetation and Arboretum** Committee (A. Edwards)
 - M. Walter: Moved to action on 10/19 with minor changes. Looking at newest draft today.
 - K.Kaiser: **Motion** to change “to restore and maintain some degree of ecological system function”. This is extremely vague – suggest change to “facilitate ecosystem function”
 - (1) A. Edwards: entire campus is an urbanized environment, and cannot go back to its original function.
 - (2) Final change: from “to restore and maintain some degree of ecological system function” to “to restore and facilitate ecosystem function”.
 - (3) Second: Marianne Paiva.
 - (4) Approved with no objections.**
 - A. Edwards: most of the changes to this document are to language to correct typos and provide clarity. Concern that Mechoopda tribe was not represented in this document - want to make sure that drawing members from campus is simplified. Trying to make membership more general. Added representatives from each college (not mandatory).
 - (1) M. Paiva: Suggestion to not identify specific colleges, because college names change. More general statement that allows us to appoint people from every college and not have to come back and revise the EM. Proposed amendment: delete references to “faculty member from X college” and replace that with “One faculty member from each academic college, selected by the Executive Committee of Academic Senate.”.
 - (2) Second: P. Newell.
 - (3) Discussion re. the need to require a faculty member from every college – committee does not need a faculty member from each college, but that is how the policy was worded. Colleges do not have to be involved if it is not a priority.
 - (4) A. Edwards: A committee is considered a minimum of 10 members that can include membership from all colleges. Included all colleges because that was requested at last meeting.

- (5) Suggestion: Create a heading at end of membership that says “faculty reps chosen by each academic college that wants to participate”. Let the college choose their own representative.
- (6) M. Paiva: **Retracts original amendment** and request to delete previous specification.
- (7) Second: T. Sistrunk.
- M. Paiva: Motion to table the document until next meeting.
 - (1) Second: M. Coons.
 - (2) M. Paiva: no mention of how representatives will be nominated and selected. -Requiring someone from off campus to be on our committees.
 - (3) A. Edwards: That was requested by tribal relations and Mechoopda tribes.
 - (4) M. Paiva: Membership things that need to be clarified before we move forward.
- **Tabled until next meeting with no objections.**

- EM 08-040 **Code of Student Rights** and Responsibilities (M. Wilson)

M. Wilson: Office has been impacted, work on policy has been difficult. Will meet with M. Walter tomorrow as there are other policies that need to be updated or introduced. This policy has minor changes as it relates to office names being changed and newer policy.

 - M. Paiva: suggested adding “EM and any policy that supercedes it”. Proposal to add the language “EM 1098 and any relevant executive orders that supercede it” and do that throughout the document.
 - Second: K. Kaiser.
 - M. Paiva: EMs and policies change quickly. As soon as they change they become irrelevant- this will ensure this policy will retain relevancy with changes in other EMs.
 - **Approved with no objections.**
 - M. Paiva: Motion to amend “Related Policies” to change names of policies and change Academic Integrity Policy number to the correct EM 18-011. Second: K. Kaiser
(1) Approved with no objections.
 - M. Paiva: Motion to change “scope” and university wide”. Second: K. Kaiser
(1) Approved with no objections.

3) Introduction Items:

- **Financial Aid Advisory Committee** (new EM) (Kentiner David)
 - K. David: We do not have a policy to address financial aid regulatory concerns. Work that is tied to financial aid regulations that reside in other campus offices are not overseen. Fin. Aid office does not have authority to back that work. National financial aid __came and identified nine violations across campus for consumer related info. to financial aid programs. Every time Congress approves Title IV, new financial aid regulations come out. Committee is tasked with work across campus tied to financial aid regulatory compliance is being done timely and accurately. To make sure offices doing that work comply with financial aid regulations.
 - T. Sistrunk: Why is UPD on there?
 - (1) K. David: Clery act tied to financial aid, overseen by UPD.
 - (2) M. Wilson: There is a Clery director in Student Conduct. Committee might be more suitable for her than UPD.
 - E. Bruns: Suggest explaining why the members of this committee are being selected and what they have to do with financial aid. Suggest including a member from the advising office.
 - (1) K. David: Athletics need to do yearly reports for financial aids. All folks on these offices are tied to different financial aid regulatory requirements. -Admissions criteria. Student Affairs does disbursement.

- A Alaniz-Wiggins: Should we include EOP/ REACH/ Support programs who receive financial aid funding?
 - (1) K. David: Ensures that we are complying with regulatory compliance and maximize student success. Committee is to ensure we meet compliance. Two appointed committee members are students.
- P. Newell: Do you need info from IT that you cannot get from IR?
 - (1) K. David: DOIT is included because they have compliance and security pieces coming out of security acts, which is tied to financial aid.
 - (2) Item accepted for action at next meeting with no objections.**
- **Presentation of Research EMs** (Leah Vargas)
 - L. Vargas: gives background on new EMs related to research and background.
 - K. Kaiser: We are one of only four CSUs with a farm and have a large set of animals. There has been criticism from different organizations about the testing of animals that's been done with federal dollars. Does this effect campus research?
 - (1) M. Allen: Research done on animals here is done by faculty – faculty projects, not federal officials. IACUC will look into any reports of testing violations on animals, and reports can go to M. Allen.
 - (2) L. Vargas: IACUC requires nonscientist and nonaffiliates on the committee.
- **Institutional Review Board EM, Supersedes and Decommissions EM 93-004 *Human Subjects Policy*** (M. Allen)
 - M. Allen: [she is campus official for university research compliance]. All three committees have old EMs and were not up to date – they were all written in the 80s. New policy closely follows federal regulations. Members on IRB all are knowledgeable about federal regulations. Wanted to keep it general so this can be a long-lasting and effective policy.
 - K. Kaiser: One critique of research is gender bias – males are used, not females, which results in slanted data. No reference here to that, but hopeful that this has been taken into consideration.
 - M. Allen: EM is about the composition of the IRB. IRB itself has operating procedures on how it reviews applications and that is under the purview of the IRB. Inclusion and exclusion criteria must be described and appropriate. It is a part of the regulatory approval criteria to ensure that benefits outweigh risks.
 - **Item accepted for action at next meeting with no objections.**
- **Proposed new EM Policy to Establish the Commencement Policy Committee** (Jacob Jennings)
 - J. Jennings: So many revisions to past EM that decided to draft a new EM. Main Changes: clarifying the commencement committee policy's purpose, altered service term from 1-3 years, removed outdated language. Tried to add language for meetings as well as what to do when folks cannot serve.
 - **Item accepted for action at next meeting with no objections.**
- **Institutional Animal Care and Use Committee EM, Supersedes and Decommissions EM 09-006** (M. Allen).
 - {IACUC for short}. M. Allen: Previous EM written in 2009, updating that EM to follow federal regulations.
 - (1) K. Kaiser: Memory that we had an issue with this EM before. What do we do if someone raises an inquiry?
 - (a) M. Allen: If there is an inquiry into the research, whether it was following regulations, that would be reported to me. If we need to make a federal report, we can do that- otherwise IACUC can discuss.
 - (2) K. Kaiser: Maybe the question should be if we have had any problems in the past?

- (a) M. Allen: I am not aware of any in my time as IO.
 - **Item accepted for action at next meeting with no objections.**
- **Institutional Biosafety Committee EM, Supersedes and Decommissions EM 01-002**
(M. Allen)
 - M. Allen: Previous EM written in 2001, in need of updating. Heavily regulated area. We follow federal guidelines in terms of committee composition and work. Chair of committee is here if there are any questions she can answer.
 - C. Arpin (IRB Chair, guest): IBC prevents things like the TMNT happening and release of viruses. We do not work with anything too dangerous, but we want to keep the community safe – especially bacteria with antibiotic resistance.
 - **Item accepted for action at next meeting with no objections.**
- **Memo to renew Interim Policy on the Control of Native American Remains and Cultural Items**
(M. Paiva)
 - M. Paiva: Ad Hoc. Committee charged with this revision met on Sept. 22 and discussed the processes of this policy. Convened with Dir. McBride-Praetorius. Policy on Policies allows for one renewal of an interim EM – request is to renew policy for 6 months from the automatic date of expiration. Renewal will allow review of new legislation and executive orders to be fully integrated in the permanent policy in the spring.
 - Comment: Impressed with how well the initial policy follows recommendations of national study on native remains. Waiting until a new policy change gets presented makes sense.
 - **Item accepted for action at next meeting with no objections.**

4) Discussion Items

- Amnesty Policy, new policy (M. Wilson)
 - M. Wilson: Similar to good Samaritan policy that state of CA has. Policy applies to students in need of immediate assistance. Amnesty offers students who proactively exhibit responsible behavior the opportunity for educational non-disciplinary intervention for the incident. If an individual seeks medical attention due to a medical emergency, the Office of Student Rights and Responsibilities may choose not to pursue disciplinary sanctions against the students for the consumption or possession of alcohol or drugs. (Reading of the policy scope and Examples of Amnesty Policy Usage).
 - M. Walter: We want to get this approved by senate before the end of this calendar year.
 - P. Newell: Because of the fear or stigma around a number of these things, it is extremely important that we move on this quickly. In the interest of getting this passed it would make sense to suspend the rules and *consider this for introduction*. Move that we suspend the rules and move this to introduction.
 - (1) **Rules suspended; item brought to introduction with no objections**
 - M. Paiva: Long overdue policy and glad that M. Wilson is taking it on. Even though this provides an option for amnesty, concerned that some of the language will still prevent students from seeking help, concerned that this policy can only be implemented once every two years. Looked at SDSU policy and cannot find where this is a limitation of use every two years. Students should always be able to use this policy if they need it. I would hope that we could use that caveat.
 - (1) K. Kaiser: strongly support this- a student who is acting to aid should not be limited in their ability to do that – especially if they are in a fraternity/sorority where they are more likely to be exposed to someone who may more likely need assistance. Cannabis is not illegal. To say that students are punished for using cannabis is setting up barriers that might actually cause a negative reaction to something that is important.

(2) Comment– reference to cannabis. Need to add language where it discusses “people under 21”. Cannabis is legal in California, so if it is brought to a party, it should not be a concern.

- Comments- “May” needs to be clarified, could be read as “will” or “won’t.” Also, “illicit” may need to be changed as well –may have negative connotation.
- M. Wilson: This work is dark and we have to have some limitation as to how we enforce this. Having been at Chico State for a year, and the number of hazing cases ...along with interim suspensions, have been around drinking. students will use every mechanism they can to get out of the conduct process. This is vetted through University Housing, Title IX, etc. We are using “may” because we want to give flexibility. There has to be some type of limitations on this. We have to educate our students, and that has to start now. Once this EM passes, our first step is to educate.
- Dr. Wilson to take this back and make changes.
- A. Alaniz-Wiggins: same concern of not limiting students. Making it clear to students that “this is available, but you are being watched after that.” -Two years is a bit much, maybe 6 months. [But a limit may be valid.]
- **Item approved for action at next meeting with no objections.**

5) **Subcommittees and Policy List (link)** – updates on work of committees

- M. Walter: Research Integrity EM coming soon.
 - (1) M. Allen: Working on a revision to Research Integrity. We will be bringing revised Research and Integrity policy in the spring.
- Soon getting updates on Time, Place, Manner of Expression EM.
- M. Paiva: Started working on EMEDC EM. Uploaded draft to box, added link. Hoping that someone will look at it and have some recommendations. If anyone is interested in serving on committee, they can reach out to her.
- J. Trailer: Would be great to get Ad Hoc committee for “selection of sub for ASCSU” – want something put together for this.

6) **Announcements**

- See revised **list of FASP members** which specifies **nonvoting members** per the senate constitution.
- Research Integrity EM coming soon.
- **Last FASP meeting will be held via Zoom, not in-person, November 16. Parliamentarian to present via Zoom at 4:00.**

7) **Adjourn** 5:00

Submitted by Emily Bruns/M. Walter/M. Paiva 11/9/23

Link to recording <https://csuchico.box.com/s/msnh0nxarft74jow30kkxz3dglypee0m>

Link to transcript <https://csuchico.box.com/s/t136qlxxr9f72wcf1twoo3cij3p7f>