



November 16, 2023

Attendees: Chris Nichols, Patrick Newell, Kathy Kaiser, Kun Tian, Greg Watkins, Bethany Prince, Aaron Draper, Miriam Walter, Tim Sistrunk, Dennis O'Connor, Michael Coons, Mahalley Allen, Paul Weingartner, Jeff Trailer, Q Ma, Marianne Paiva, Nicole Sherman, Teresa Traver, Maleta Wilson, Ana Medic, Kristen Mahlis, Matthew Bently, Elizabeth Boyd, Leah Vargas, Susan Ruggirello, Margie Keyawa-Boyd, David Kentiner, Holly Ferguson, Stephanie Bunker, Jenna Wright, Jacob Jennings, Adrienne Edwards, Kendall Ross, Jenna Wright, Emily Lees, Kathy Fernandes. **Proxies:** Watkins has Allen's proxy. Traver has Jollimore's proxy.

Approve Minutes of FASP meeting November 2, 2023 - **Vote:** Approved without objection.

Approve Agenda: **Vote:** Approved without objection.

Action Items:

Memo to renew Interim Policy on the Control of Native American Remains and Cultural Items (M. Paiva)

Discussion: Boyd comments on procedural irregularities. Kaiser: Fed policy progressed, CSU Chico policy reflected this. Newell: This is a memo, not a motion. Paiva: Interim policy on Policy of Policies citation - why request is a proposal to extend the policy. Body: renewal for any interim policies has just been done. Trailer: Committee is being informed of intent - if no objections, should move forward. No objections. Considered approved to move forward.

Financial Aid Advisory Committee (new EM) (Kentiner David)

Discussion: Kaiser: Referenced PBS mental health program at universities. Noted that if units for students were lowered or leave of absence - financial aid became serious issue. Question if committee did any consultation regarding mental health?

Kentiner: Specific task is to ensure university complies with financial aid regulatory issues that fall outside of financial aid office. Audit found real issues that could result in fines for infractions.

Walter: Should look at scope of committee.

Changes made to change Director of Clery to Clery Director. Delete line EMAC.

Sistrunk: Motion to change. Move to strike "university police department and Clery director is correct and delete second line with EMAC committee reference.

Boyd: Second motion.

Vote: 16 in favor. Passes.

Boyd: Is this document a modification of prior document, or is it brand new?

Kentiner: It was modified.

Boyd: Can we get red text for modifications? That way is more clear for Senate.

Kentiner: All underlined items were revisions based on Ex Com feedback.

Newell: Is this the document we should be working on?

Walter: This was the document we used at intro.

Kentiner: This is a new EM, not a revised edition of a previous EM.

Newell: Motion to change 5. "Financial aid before federal" in order to scope properly.

Boyd: Second motion.

Vote: 15 in favor to change language (see supra). Passes.

Vote to accept entire document:

Vote: 17 in favor. Passes.

Institutional Review Board EM (M. Allen) (new EM)

Discussion: Allen: Brand new EM. Decommission old EM. Follows Health and Human services. Follows federal guidelines.

Boyd: Strong support of this. Grateful for work on this.

Kaiser: Talked about diversity of committee, including gender. Research has ignored females.

Allen: Not understanding question.

Kaiser: Was reacting to statement of diversity. "Race, gender and cultural backgrounds."

Vargas: Language comes directly from fed guidelines. Inclusion and exclusion of members is part of review. Example: if prisoners are going to be involved, must consult IRB.

EM Passed without objection.

Institutional Animal Care and Use Committee EM (M. Allen) (new EM)

Discussion: Allen: Introduces IACUC Program Institutional Animal Care and Use Committee.

Paiva: How approval for animals in instructional use might change based on this updated EM.

Allen: If we have use of animals, faculty has to go through process which is reviewed by IACUC. Instructional actives are included. Updated EM with previously neglected areas like field studies.

Ruggirello: Includes teaching protocols for animal farm as well. In the past, didn't have teaching protocols which directly affect farm.

Newell: Thank you to VP Allen. Should move forward on this.

EM Passed without objection.

Institutional Biosafety Committee EM (M. Allen) (new EM)

Discussion: Allen: New EM decommissioning old EM. Institutional Biosafety EM Supersedes and Decommissions EM 01-0002

EM Passed without objection.

Proposed ***new EM Policy to Establish the Commencement Policy Committee*** (Jacob Jennings)

Discussion: Jennings: Introduced EM, he chairs commencement policy committee, tried to revise old EM from 2014. Memo didn't reflect how things were done.

Paiva: Congrats on the work.

EM Passed without objection.

EM-18-010 Campus Vegetation and Arboretum Committee (A. Edwards){continued from 11-12}

Discussion: Kaiser: Concern with trees adjacent to campus buildings. Referenced student who died from falling limbs on campus. Who takes responsibility for a falling branch?

Paiva: References in the EM that shows responsibility for tree limbs and emergency maintenance. **Motion to consider collection of amendments** instead of document presented last meeting. Boyd: seconded. Questions came up regarding membership and purpose of committee. Reached out to Dr. Edwards to determine the intent of the membership and what committee was doing. Found inconsistency with language of EM. Main revisions were regarding procedures that limited the committee and narrowed the policy to identify scope of the committee and maintain more transparency with campus and report to senate.

Edwards: Will edit, update and post in CVAC Box folder and then vote on changes in committee. Question regarding reporting section that notes to all meetings had to be submitted to academic senate within a week. Is website update sufficient or do we have to send minutes to academic senate. First cultural burn on campus during dead week, first in the U.S.

Paiva: Intent was simply to publish to website.

Boyd: What terminology used to described these? Edwards: Guidelines for operation of CVAC in cooperation with FMS.

Boyd: **Motion to hyperlink to guidelines of CVAC.** Added to end of policy under appendix.

Kaiser: Second motion.

Boyd: Transparency importance was reason for the motion, “Link to procedural guidelines” Separate box folder with updated documents.

Edwards: Nobody in committee was aware we needed link to academic Senate. Google folders used previously.

Amendment passed without objection.

Vote on document to replace previous document.

Vote: 18 in favor. Passes.

Amnesty Policy (new EM) (M. Wilson)

Discussion: Wilson: Usage of word “may” -referenced San Diego State’s policy that was used. Concern with time (2 years) and use of the word “cannabis.” Cannabis was used in example but not in document.

Wright: No objection to policy, just verbiage.

Lees: Understand concerns with 2-year limit. Passionate about word “may” and allows for conversations with students. Not offering anything punitive. But allows for corrective action. The word “may” is important because they meet with students who have issues with substance abuse.

Newell: Thank you for all the work. What does “using the protocol” mean? Mentioned “Good Samaritan policy” -need some reference for what that policy is.

Item tabled due to meeting ending. (First meeting in Spring)

{No Introduction Items}

Announcements:

Walter: Sign up for committees. Need docs in box 48 hours before meeting. Several EM’s need work. Looking to decommission some EM’s. EM for academic probation coming.

Time certain 4:00-5:00 Parliamentarian Presentation

Last meeting for semester. Adjourn at 4 p.m.

Submitted by Aaron Draper 11/26/2023