



## Faculty and Student Policies Committee Minutes

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TO: Faculty and Student Policies Committee  
FROM: Kathy Kaiser, Secretary  
DATE: November 21<sup>st</sup>, 2019  
SUBJECT: FASP Meeting Minutes– November 14<sup>th</sup> 2:30, ARTS 228

Attending: Kathy Kaiser (proxy for Betsy Boyd) Jonathan K. Day (also proxy for J. Livingston); Kathy Fernandes; Adam Irish (Proxy for Laura Sparks); Trevor Guthrie (proxy for Paul Herman); Jenna Wright; Kendall Block; Jessica Westbay; Rebecca Ormond; George Thompson; Evanne O'Donnell; Patti Perez; Ryan Patten proxy for Eddie Vela; Jeff Trailer proxy for Chuck Zartman; Bre Holbert; Diana Dwyer

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1. Approve minutes of [10/31/19](#)
  - a. Minutes of 10/31/19 Approved
2. Approve today's agenda
  - a. Agenda modified by moving up #7 to #3: KK motioned AI second-passed
3. Subcommittee Updates – Discussion item
  - a. Campus Climate Survey - Campus Climate Survey had not met
  - b. FPPP RTP
    - i. [RTP Standards Review – Michelle Morris \(Best Practices\) Correction & Suggestions](#)
  - c. A very robust and rich discussion was held on the Michelle Morris Best Practices suggestions. Questions included the status in the FPPP--or in Reference section; level of formal language? Critically noted was the need to share this document with department RTP committees. Get legal opinions on the relevance of differences for faculty applying to RTP over date of appointment and/or current FPPP & Appendix. Questions were raised about what if disabilities block or limit the ability to fulfill certain "requirements" --can substitutes be made? Should the Code of Conduct in FPPP Appendix reference these issues?
  - d. EMEDC - EMEDC meets Monday
  - e. Digital Learning Policy - Digital Learning Policy-Kathy Fernandes is now back at Chico State as Technology Officer and chair of this committee. The committee is examining how to provide free tools and resources to help students with online components of their education. They are working with Patrick Newell to establish resources in Library. Also are needed resources for newly assigned faculty to Online Teaching. Questions were raised over assistance, instructional hours- Carnegie Hours, mode of instruction codes, workload issues, syllabi? There is

another committee established--Academic Integrity with Rebecca Ormond as its chair. So very robust discussion with some issues not clearly defined as which committee would deal with them and others appearing at the moment to not have a home.

4. Enrollment Management Advisory Committee – original ([EM 10-019](#)), revised clean copy ([EM 10-019](#)) and revised track changes copy ([EM 10-019](#)) – action Item
  - a. Time Certain: 2:30 PM (Diana Dwyer)
  - b. EMAC narrated by Diana Dwyer. She will take responsibility for finalizing the changes proposed (problem with accessing correct copy) and submit to Tim. Suggested changes were to have 8 faculty be the definition (not status), there were a few minor grammatical corrections and the EM was passed. What was not clarified was the ? raised by Evanne O'Donnell over the actual status of the passed EM--Revised or Superseded? Clarification was to be sought by Evanne and then submitted to Tim.
5. Syllabus Policy subcommittee – Discussion item - Syllabus Policy was going to EPPC
6. EM for Oversight of Complementary Units – information item - EM for Oversight of Complementary Units had been passed but University Council had suggestions so it will come back to FASP.
7. Announcements - Announcements: LWV/Ollie hosting #3 Climate Change Speakers-- tonight at 7PM at Gateway Science Museum; Ice Rink in Paradise is reopened and ice skating lessons on Sat for children; CFA Monday 11/19 at noon hosting a free lunch in K207-09 for discussion of Embedded Racism in Language; US State Dept is hosting a Career Faire 1-2PM by Clay Stanger in Butte Hall 103 (Free pizza) on Friday; Kaiser-Town Hall on Th 11/7/19 was very impactful but the number of students struggling with housing and food insecurity was depressing! Kudos to my other expert consultant-Trevor Guthrie!; Reception TODAY at 4pm Warren's Reception Center for newly promoted faculty.
8. Other - Other-Recent audit of the Business College reveal in 1992 had a statement on courses with reference to Faculty Profits on course materials. It was labelled Interim but never finalized nor revised? Jeff Trailer is chairing a subcommittee on this with Annabel Grimm.
9. Adjourn

Links to:

[Academic Senate](#)

[Current Executive Memoranda](#)

[The FPPP](#)

[The CBA](#)

[The Constitution of the Faculty](#)

[Student Conduct Rights and Responsibilities, Campus Policies](#)