



## Faculty and Student Policies Committee Agenda

---

TO: Faculty and Student Policies Committee  
FROM: Jennifer Underwood, Chair  
DATE: April 9, 2021  
SUBJECT: FASP AGENDA – April 15, 2021 at 2:30 PM  
VIRTUAL MEETING: [Zoom Link](#)  
Meeting ID: 985 9539 4337  
Password: 752886

---

### Meeting convened at 2:34 PM

**Present (I probably missed some – grabbed a screenshot late):** Underwood, Hidalgo, Kaiser, Smith, Bankis, Norton, Young, Boyd, Snyder, Musvosvi, Trailer, Wright, Leon, Sparks, Paiva, Herman, McBride-Preatorius, Ormond, Klobodu, Sistrunk, Sherman, Oppy

- Reminder to private message proxys to Jennifery
- Apologies for late minutes from 4/8/21
- 1. Approve minutes of [04/08/21](#) – Approved
  - a. Minutes to be added later
- 2. Approve [Agenda](#) - Approved
- 3. Policy for [Academic Scheduling Advisory Committee \(collection of amendments\)](#)– Action item
  - a. Motion for collection of amendments moved by Paul Herman, second by Tim Sistrunk
  - b. Jonathon Day (BIOL) spoke to the motion. Most changes editorial; no substantial changes. Some changes to Item 6.
  - c. Amendments approved, no objections.
  - d. Provost:
    - i. The policy for Academic Scheduling Advisory Committee does not reflect the lessons learned during the pandemic. These lessons include the importance of the schedule being in sync with the goals of the university and a commitment to adjust practices to best meet the goals. I would like to see under 1. Responsibilities of APSS to include a statement of coordinating the schedule build process with the goals of the university and engaging in a collaborative and consultative process with the curricula leaders in AA such as the Vice Provost.
    - ii. I'd like to add to perhaps item 6, and that is to utilize (by chairs, deans, APSS, etc.) a COGNOS dashboard to regularly review progress during

the schedule build and to check in on items such as enrollment once the schedule has been established and enrolled.

- iii. Jennifer Aceves and Jonathan Day: Responded that some of this was incorporated. Concerned with “dating” the document to a snapshot in time (i.e., the pandemic). Believe this document speaks to collaboration with AA. Task force was built to help with demands of Butte Hall renovation. This doesn’t really need to match the pandemic; gone through some big changes since founding.
  - iv. Underwood asked for clarification of where this has been included. Aceves points to references in the introductory paragraphs. Under #1, they reordered the bullet points (b becomes a, c becomes b, a becomes c). Jonathan further says this is not to be policy on scheduling.
  - v. Boyd spoke to the process: EM first goes to executive committee, looks to see if either constituents need to contribute, then FASP (or EPPC) considers. This one “jumped ahead” a little. Normally, comments such as provost would have been considered by the committee doing edits. The policy is now expired. However, if we need more time, can be done.
  - vi. Oppy tried to clarify the provost’s comments, recognized the item 1 might now better illustrate this.
  - vii. Sistrunk further clarified senate process, and stated that changes could be made in full Senate.
  - viii. Paiva – concerns about the strict scheduling conventions in the proposed EM, and student time needs to get to/from home and class. 15 minutes doesn’t seem like enough. How does this EM make it possible to accommodate those changes?
  - ix. Aceves was recognized, mentioned that there is no solution to travel time. There are others who want a discussion around a different schedule matrix. However, that is not part of this document, which refers to the current and would adapt to a new one if implemented. Also suggested that a piece about use of data/dashboard
  - x. Oppy moved new language (2.c) regarding use of data dashboards. Boyd, Paiva and Sparks assisted with additional language. (Motion passed).
  - xi. Boyd came back to the Provost’s initial comments, and suggested that while saying “academic mission” is correct, but doesn’t really address mission and goals of the university, such as diversity. Boyd asked for clarification of the Provost was looking for. She also asked if the document had gone before the Chairs (Day responded “no”). Day also responded that bringing academic affairs into the EM is new.
  - xii. Sistrunk moved new language into the introduction to highlight the coordination and collaboration. Aceves and others made some suggested amendments. (Motion passed 9 to 2 in favor).
  - xiii. Overall motion passed** and will go to full senate on 4/22.
  - xiv. Boyd asked that the proposed EM be brought to PAC and/or ELF by FASP chair.
4. Proposed changes to [FPPP Introduction](#) – Action item
- a. Sistrunk spoke to the item. This is descriptive to orient readers to the academic life of a faculty person.
  - b. No questions or discussion.

**c. Item passed; no objections.**

5. Proposed changes to [FPPP definitions- Professional Activity](#) (FPPP pg. 9)– Action item
  - a. Sistrunk spoke to the item. Not done yet, and asks that this be brought back up in (early) fall semester; needs more discussion.
  - b. Sistrunk moved to send this back to committee. **Motion approved.**
6. Announcements
  - a. Boyd announced that Hidalgo got tenured (and promoted)!
  - b. Kaiser: Duncan Young elected AS president
  - c. Kaiser: State instructed school districts that they can choose whether or not to conduct 3-8<sup>th</sup> grade test. CUSD elected not to do so.
  - d. Ormond: Also got tenure & promotion.
  - e. Sistrunk: Expressing gratitude for Underwood serving as FASP chair. Boyd “seconded” and elaborated.
7. Other
  - a. Boyd reminded that Senate meetings have been moved to 2pm. Also, full senators will have received a poll item regarding adding an additional senate meeting in May.
  - b. Paiva reminded people of the deadline for senate officer positions.
8. Adjourn

Links to:

[Academic Senate](#)

[Faculty & Student Policies Committee \(FASP\)](#)

[Current Executive Memoranda](#)

[The FPPP](#)

[The CBA](#)

[The Constitution of the Faculty](#)

[Student Conduct Rights and Responsibilities, Campus Policies](#)