

Faculty and Student Policies Committee
August 31, 2023
Minutes

Attendance (Quorum reached):

Alaniz-Wiggins, Allen, Bruns, Draper, Kaiser (proxy for Boyd), Klobudu, Landry, Lemmi, Ma, Mahlis, Medic, Newell, Nichols, O'Connor, Paiva, Sherman, Tian, Trailer, Traver (proxy for Lemmi), Sherman, Walters, Weingartner, Wilson

Visitors: Armitage

Secretary: Newell

Welcome and chair remarks

Request for members to review Robert's Rules of Order (abbreviated) that was distributed at the Senate Retreat.

Remember that smart and reasonable people disagree; please be kind and allow some grace to your fellow campus community members as we work together to solve university policy issues.

1. Secretary – Patrick Newell

New sign-up document was presented for members to serve as secretary

Change in minutes format - will develop a template

FASP has not always followed Robert's rules, using consensus instead (asking for objections to the motion); without objections, the item passes.

Motion that the number of votes for a motion, and the names of proposer and seconder, are recorded in minutes.

Newell made the motion; seconded by O'Connor; no objections, so passed.

Minutes should be completed in a timely manner, and distributed by Monday of the week of the subsequent FASP meeting so that they can be distributed with the agenda for the FASP meeting (Tuesday).

2. Approve Minutes of FASP meetings April 13 and April 20, 2023

Since minutes were not available by link, tabled until the next meeting.

3. Approve Agenda

Newell requested to add item: AI letter and issues, as #10.

Burns moved, Medic seconded. No objections, so the agenda passed.

4. Election of Vice Chair 2:55-3:05

Newell was nominated and accepted the nomination. No objections or other accepted nominations. Newell was elected to be FASP Vice Chair.

5. Group norms , psychological safety (link shared)

Miriam presented 5 items and a few were added and agreed on.

- Think of psychological safety.
- Assume positive intent.
 - Impact matters more than intent.
- Limit speaking to four minutes (unless presenting a motion). Chair/vice chair will monitor time.
- Allow everyone to speak who wishes to before speaking again.
- Minutes of meetings need to be turned in by Monday a.m. following the meeting
- Start and end on time.
- Collective responsibility to keep on track/topic. Help each other to do that.
- Consider all who will be affected by policy; involve relevant stakeholders in subcommittee discussion.

6. Introduction Item: Approve FASP Guidelines 3:15

Item introduced for review, no objections, so item passed; will become action item (and voted on) next meeting.

Paiva shared an amendment document for feedback/discussion at action.

Three suggested changes in document: suspension of rules, consent agenda/items, and consistency when making amendments to procedures and guidelines. Paiva invited interested parties to work with her on the proposed language for next week (mcpaiva@csuchico.edu).

Allen suggested updates of documents to reflect changes to job titles/offices e.g., Dean Council is no longer existing, use the new name for the Students Rights & Responsibilities. She will e-mail recommendations to Paiva.

No objection, item 6 passed.

7. Discussion Item -Suggestions for committee from Senate Retreat

- Meet in person, Zoom or hybrid? Vote?
- Support for a hybrid option using an Owl camera; in-person expected if possible
- Use of Robert's Rules
- Will continue to use Robert's Rules as the Committee has done traditionally, relying on it more heavily when policy is being discussed and voted on.
- Need more committee work early in semester and more complete when presented
- Need deadlines for committee work, timeline.

8. Office of Student Rights & Responsibilities

EM 18-011: Policy on Academic Integrity and Establishment of the Academic Integrity Council

EM 08-040: Code of Student Rights and Responsibilities

Wilson presented updates to the EMs via onscreen documents; will provide the updated documents to FASP/ the Senate once complete (and with track changes

revealing proposed edits). Items will return at the next meeting. Wilson prefers to work through the Academic Integrity Committee vs. separate FASP subcommittee. Senator Bruns volunteered to work on these policies.

9. Subcommittees and Policy List EM work list presented as Google doc

- Suggestions for work of committee
- Priorities
- Sign up

10. Newell briefly discussed AI issues, working groups, and the letter sent to the Executive Committee. Will invite Zach Justus to present on the issue at the upcoming meeting.

11. Announcements

Sistrunk will have suggestions from CFA relating to FPPP/RTP - “does not meet expectations” is being used punitively.

12. Other

Nichols raised issue of faculty having to use campus bookstore for students purchasing course materials, EM20-014. Brief discussion including senate chair Trailer. Will add to agenda at upcoming meeting.

Adjourn at 5:03pm

Minutes submitted by Patrick Newell 9/2/23