



M E M O R A N D U M

TO: ACADEMIC SENATORS

FROM: Ana Medic, Academic Senate Secretary

SUBJ: **ACADEMIC SENATE MINUTES**

DATE: Thursday, September 16, 2021, 2:30 p.m.
Zoom: <https://csuchico.zoom.us/j/81231074627?pwd=ZWFzZVpKVENOY2pEb0drdC8vaE43dz09>
Meeting ID: 812 3107 4627 Passcode: 761594

PRESENT: Adamian, Allen, Bailey, Boyd, Burk (Hidalgo proxy), Cline, Ferrari, Ford, Geier, Gray, Hidalgo, Hutchinson, Irish, Jenkins, Kaiser, Kralj, Larson, McBride-Praetorius, McKee, Medic, Millard, Miller A., Miller M., Monet, Musvosvi, Newell, O’Conner, Ormond, Paiva, Peterson, Rosso, Seipel, Sherman A., Sherman N., Sistrunk, Son, Sparks, Trailer, Walter, and Young.

ABSENT: Boura, Buffardi, and Rios

1. Approve Minutes of [April 22 2021](#), [April 29 2021](#), May 6 2021, May 11, 2021 (at 2:35 pm)
Motion was made to make changes to April 22 minutes; second. On page 8 to change word “targeted” to “singled out” in a sentence “Boyd said that some senators had contacted her and felt targeted by attempt to email them individually.” In addition, motion included adding CAB Chair’s email after this sentence. Vote: 23 yes, 5 no. Motion passes.
Editorial changes: page 5, second bullet paragraph, to change math “commission” to “consultation”.
Editorial change: Senator’s McKee last name to be spelled correctly (page 7, page 9).
Minutes April 22, 2021 approved with amendments noted.
Minutes April 29, 2021 approved.
2. Approve Agenda
Motion: time certain at 3:45 pm for item 6 Kathy Kaiser AS Award. Approved unanimously.
Motion was made to add new item 7 with intention to open the nominations for the EPPC Chair and Academic Senate Secretary officer positions that are currently filled by interim candidates. Suggestion was made to close nominations on Friday (September 17th) at 5 pm. Approved unanimously.
Motion was made to add name Fernandes to item #5. Approved unanimously.
Agenda approved.
3. Announcements (at 3:02 pm)
 - UBC meeting, Thursday, Sept 30, 2021, 2:30 – 5:00 pm

Meeting will include discussion on basic needs funding, general fund sources and uses, student enrollment updates. Alumni and Family Weekend will be held on October 8-10. As part of it, there will be EDXChico 2021. On Friday (October 8th) at 9am it will be live streamed event on the Chico State Facebook page as well as the Chico State livestream page. One of current Senators Troy Cline will participate at EDXChico.

Links shared: <https://www.csuchico.edu/alumni/events/alumni-weekend.shtml>
<https://www.csuchico.edu/vpaa/edxchico/>

4. Chair's Prerogative (at 3:04)

- Welcome and orientation to [Academic Senate](#)
- [Statement on Shared Governance and Consultation at CSU, Chico](#)
- [CSU, Chico Faculty Constitution](#)
- CSU, Chico Academic Senate [Constitution](#) and [Bylaws](#)
- [How Proposals Move through Academic Senate](#)
- [Procedures for Meetings](#)

Chair Paiva introduced herself as a lecturer from Department of Sociology who joined Senate 3 years ago. During this time, she was introduced to different policies and procedures, program changes and review processes, and the importance of shared governance. Collaboration and exchange of ideas between staff members, faculty, administrators, student members are important between experienced members as well as introducing new members. New Senate members were acknowledged (Jenkins and Rosso as first time attending Academic Senate meeting). The purpose of this item is to introduce everyone to general rules, constitutions, bylaws, meeting rules and procedures. We promote shared governance and make a difference by representing those whose voices can not be heard, by representing them through information gathering, collaboration, discussion and implementation of different policies e.g. student feedback on teaching and learning policy, digital learning policy. At the Senate it is important to share opinions, information, perspectives and provide feedback to facilitate shared governance. Processes and policies followed at the Academic Senate are here to make deliberations and shared governance equal. Chair's message for this year: be polite, be informed, be passionate, be respectful. Senate meetings this fall semester will be held virtually via zoom, and in spring plan for in person meetings in Kendall hall 207.

5. [Teaching and Learning Resources](#) – FDEV – Information Item (Ferrari, Fernandez) (3:17 pm)

- Chico Flex [presentation](#)
- FDEV [survey](#)

Ferrari: Chico Flex presentation was shared with ELF and Cabinet, and now with Academic Senate. Document attached with additional information on pilot project Chico Flex (include information about participants, videos of faculty and their experience, activities conducted). Chico flex community meetings will be held on August 15th, October 12th, and December 6th. HEERFA funds were received to hire two faculty members to assess ChicoFlex experience with help of academic technologies and faculty development team. Call for this application will be sent at the end of September. Idea is to

assess use of Chico Flex, to embrace its sustainable educational model, and think of ways to continue its use to serve students in a more flexible way beyond COVID (e.g. COIL to facilitate international speakers, provide equity education). Another goal is to move Chico Flex to a true hyflex which will include three modes of instructions: in-person, synchronous, and asynchronous.

Fernandes: There are 135 Chico Flex classrooms with installed camera and microphone on ceiling that allows faculty members to teach class with students attending it at the same time in zoom and in-person. Purpose of Chico Flex community meetings is to assess what is working/not working, how can they provide future support. Survey was conducted and some of the responses were showing that majority of responders were satisfied with classroom technology service, and that pedagogical experience with academic technology was positive. Plan is to build mid-term and end-term survey for students' feedback. Presentation included solutions and tips on how to use Chico Flex technology. Videos of faculty participating in Chico Flex were shared (links included in presentation). Future plans include opportunity to offer classes in different modality, allow for inclusivity and look for strategies to increase student enrolment.

Question was asked if there are resources and support for distance learners. Answer: Campus purchased laptops as loans for students, CO Castro will provide iPads to freshmen and transfer students at eight campuses. Future plans will include work on a broadband improvement. FDEV faculty survey was sent last week with 17% of response rate. Data included: college response, familiarity with FDEV (good response on familiarity and available resources), large participation in FDEV programs. Concern was made in regards that faculty are not applying this year as much to this year's FDEV programs. Survey provided that "lack of time" is a major reason (70%) or conflict with faculty classes they teach (36.5%). In addition, survey showed interest in multiple topics that faculty would like to see FDEV present, majority focusing on pedagogy and course design (see additional survey data in presentation attached above, slide 7). Faculty need (survey, slide 8) showed higher numbers for support and wellness, COVID and safety related matters, and RTP. Major faculty concerns were burnout & workload, and COVID & safety measures. Quotes were shared on slide 10. Many comments point out to concerns that flexibility and grace were given to students, however not to faculty. Comment was made that FASP is engaged in workplace efficiency project, focusing on how different colleges and colleagues are dealing with workload problems, and for FDEV to share good practices with them. In addition, some faculty asked for specific workshops (e.g. RTP and evaluation process) to be offered as an asynchronous workshop, more inclusive and available to all. Senator who participated on GoFlex summer session and now teaching hyflex praised quality of work and diversity of topics offered, time management during five days of training, TLP and CTS support whose teams went beyond to help with technology issues in teaching rooms, provided funding, and digital certificate of GoFlex training completion (available via DTS training page). ASCSU was impressed learning of ChicoFlex pilot program as leaders implementing this type of technology. Appreciation was made for asking faculty what their needs are/were and for a great work FDEV have done in last year, especially to Ferrari and Fernandes for sharing their work with Academic Senate.

6. [Kathy Kaiser Academic Senate Service Award](#) (time certain at 3:45 pm; at 3:46 pm)

Senator Boyd introduced historical significance and background information on Kathy Kaiser's award. It is honoring exceptional Senate service, recognizing members that have given tremendous amount of their lives to the pursuit of betterment of the CSU. Kathy Kaiser had been a longtime senator, served in numerous officer roles. She had been an ASU senator and was selected to serve on several officer roles at the statewide level, as well as becoming a faculty trustee. Senate recognize this award as a unique service award within the Senate, accessible to all members (staff, faculty, students) to honor the dedication that many of senators provided at the university level.

Nomination letter excerpt:

"Hello selection committee,

I can think of no better candidate to nominate than my colleague and good friend, Ella Snyder. Ella has served over the course of the 2020/2021 AY as a fierce advocate for students, and in every space I have seen her in. I have had the privilege of serving with her and Associated Students for the 2019/2020 AY, where she entirely redid the position of student academic senator for BSS to better reflect her college. I have seen her participate in every single committee that she sits on as Director of University Affairs to give intelligent and constructive student input in all university spaces that she can speak in. She has been incredibly dedicated to shared governance by bringing a unique perspective on every item to better the lives of students. She always brings civility and well researched evidence to her points as well. Ella has been dedicated to the cause of students within the academic senate as well. She deeply researches every issue that comes before the Senate and always has much to say on behalf of student voices through her tireless advocacy. She has been part of many major projects throughout the university that has made the university a better place, this all in a commitment to shared governance. Without Ella and these university spaces these past few years, we would not have today's University. I therefore nominate Ella, for your consideration for the Kathy Kaiser award."

Senator Ella Snyder receives Kathy Kaiser award. She thanks to the Academic Senate for the award, and shares appreciation for all the openness and collaboration with faculty and staff over the past few years at the university.

Praises were shared among Senators, especially by Alexander Smith for Ella's tireless advocacy for students, detailed oriented research work, and her support toward the shared governance. Senator and previous Chair Boyd shared Ella was a memorable and dedicated student senator. She made sure there are student representation within all committees. Her research made significant changes in some of the University policies. Congratulations were shared with first student recipient of the Kathy Kaiser Award.

7. Nominations for the EPPC Chair and Academic Senate Secretary officer positions (at 3:58 pm)

Irregular scheduled election process will serve to fill in EPPC Chair and AS Secretary positions. Please refer to the email that will be shared with all Senators this afternoon. Nomination deadline will be Friday (September 17th) at 5 pm.

8. Standing Committees Reports (at 4:00 pm)

- [Educational Policies and Programs Committee](#) – Kralj
- [Faculty and Student Policies Committee](#) – Sistrunk
- [Committee on Committees](#) – Allen
- Executive Committee – Medic
 - i. EC Summaries [8/11/21, 8/27/21, 9/3/21](#)

All reports are attached. EPPC had met twice this semester as well as FASP. FASP report listed policies that subcommittees will be working on this academic year. They promote shared governance, welcome everyone who are interested to join as well as any comments as they move forward. Any colleagues looking for university level service, please direct them to Committee on Committee report that shares the vacancies we have on university committees. Contact Senator Allen for more information. EC met three times (editorial: once in summer session and twice in fall), report attached.

9. Statewide Academic Senate Plenary Report – Ford/Boyd [CSU Academic Senate \(at 4:03 pm\)](#)

- ASCSU [Agendas, Minutes, Resolutions, & Summaries](#)
- CSU Board of Trustees, Faculty Trustee [reports](#)
- September 2-3 Plenary [Report](#) (Ford)
 - i. [First Read of Resolutions](#)

Ford report: ASCSU meetings were on September 2nd & 3rd where a resolution was passed. Resolution urge campus presidents and administration to provide flexibility, compassion and accommodation to faculty as unpredictable COVID-19 conditions evolve. This year there is a different kind of consultation in regards of first readings (equivalent to introduction items at Chico State’s Senate) being shared, allowing for feedback and consultation with campuses to occur at early stage. Readings are available now and Senate was asked to provide feedback to both Statewide Academic Senators (Boyd eaboyn@csuchico.edu and Ford rford@csuchico.edu) as next meeting will be held second week of October while resolution final reading will be in November.

Faculty Trustee Sabalius has been reappointed, two-year term. He has been a strong advocate for deferred maintenance costs and funding for infrastructure. Two new leading positions were established: Chancellor Castro and Executive Vice Chancellor of the Student Academic Affairs Dr. Sylvia Alba.

Boyd report: ASCSU has 4 standing committees, out of which two are Chaired by Senator Boyd (Fiscal and Government Affairs Committee, FGA) and Senator Ford (Academic Preparation Educational Programs Committee, APEP). This allows us to have a good advocacy for higher education budget and access to every legislative bill, including assembly bills, budget trailer bills that go to the Governor’s desk, advocate for their support or modifications. Budget trailer bill AB130 passed and was discussed at EPPC last week. Section 21 has implications for credentialing and the CBEST exam. Two additional bills passed AB 927 and AB 928, and are now at Governor’s desk ready for signing. These are concerning bills from a standpoint of a workload that may ensue. AB 927 continues the four year degree programs with the community colleges (initially started as pilot program). AB 928 calls for a

singular pathway for general education at the lower division level, and potential implication for transfer students and their curricula. CO and BoT came out in support of AB 928, while ASCSU stands firmly opposed. Reminder that resolution to support faculty teaching modality flexibility during pandemic and curriculum concerns has its first reading. In October there will be an interim standing committee meeting where changes may be applied before a second resolutions reading in November. Asking for feedback on anything senators may think was not addressed in current resolutions or topics to add.

10. University Reports – Hutchinson/Larson/Sherman/Boura/Rios/Miller (at 4:15 pm)

President Hutchinson report:

Praises were made to faculty members, advisers for great work they do with students. Students' response is positive to be able to take classes in person, communicate with faculty members, advisers, use facilities. 1,900 students live at residence halls, close to 97% of them are vaccinated. Over 80% of students and 75% of faculty and staff verified their vaccination status. Masking in indoors environment and at campus continues. New Interim VP for Student Affairs Tom Rios will have a position until new VP position is filled in Spring by May 2022. Praise was made to Ferrari and Fernandes, their dedicated work and progress made with ChicoFlex creating flexibility for students and their learning. Chico State is conducting a search for a new VP of Information Technologies and Chief Information Officer. Search firm Next generation and EMEDC are working together on this. Now we are in a stage of determining semi-finalists whose interviews will be at the end of September with expectation to have a new VP named by the end of a semester. Announcement was made yesterday that Interim Police Chief Matt Dillon will retire at the end of December. Interactions with students at "Ask me" tables were well received. Last semester Academic Senate voted for 11 changes to FPPP document. On August 9th Academic Senate sent these recommendations to OPAL for review who forwarded reviewed document to Provost Larson whose recommendations were then sent to President Hutchinson. Nine of those recommendations were accepted for approval, while two were not. Kate McCarthy and Caitlyn Lee Baumgartner will work with their teams on GI 2025 and closing equity gap. Praises were made to Statewide Academic Senators who will be chairing this year ASCSU Standing Committees.

University Policing Task Force provided over 50 recommendations in their final report in May 2021. Brooke Banks, Chief of Staff, worked with members of Steering Committee this summer which of these recommendations we can implement. They are working closely with Academic Senate FASP Chair Tim Sistrunk and with Executive Committee on an interim policy and forming accountability board. On November 2 Chancellor Castro is visiting Chico in person with Executive Vice Chancellor Sylvia Alba, and Larry Salinas Interim Vice Chancellor for University Relations and Advancement. Larry Abramson and Romey Sabalius (faculty trustee) are visiting Chico on September 27th, and trustee Jean Fistenberg on October 29th. And finally, congratulations to Senator Ella Snyder, one of the most analytical and informed students who never loses a sight of her constituents.

Question was asked in regards of a new police chief position, what qualities we would look for in a new hire? Answer: Work has started to include existing position description to align it with CSU Chico

mission, values, to include equity, diversity and inclusion, to align it with policing taskforce report (highest priorities being mental health and safety). Comment was made to include students in this process and to make discussions open and transparent. Team that will work on this process will be very diverse and communication will be done at the level of the university.

Provost Larson report:

Congratulations to Senator Ella Snyder for receiving Kathy Kaiser Award. Chico State Enterprises met on September 13th, next virtual meeting will be in December. Mary Sydney, CEO of CSE provided positive fiscal annual report for 2020-2021 to the board. Despite pandemic we have provided opportunities, services and support for staff and faculty as well as students. In Fall, 17 new faculty joined Chico State. New 27 recruitments were approved for this academic year. Student census date is September 20th, which is important as we are focusing on student enrolment for future semesters and recognizing that enrolment has been down in last few years. GI 2025 work team will focus this year on equity project, student support, HEERF funding, improving student enrolment, and passing rates. Another action will be made to create an experience of engagement and navigate first year freshman from intent to enroll to being part of Chico State community.

VP of Business and Finance Sherman report:

Congratulations to Senator Ella Snyder and welcome AS Student President Young. LEED 6 group started their work, internal leadership development program will have multiple sessions, yesterday one focusing on using and sharing information. This group included MPPs and Chairs. Search for a new police chief will start next week. Chico State is down 20 custodial staff members. HR staff group is having 60 new positions in order to provide services at campus. Whitney hall is open 7 days a week for COVID testing from 7 am – 7 pm. Construction report: work around old science building is ongoing, and we are continuing the design of new behavioral and social sciences building (BSS).

Acting VP for IT Miller report:

Actively working on recruitment and new position for VP of IT. They worked closely with Business and Finance Division to move IRA budget and enterprise budget into a divisional budget (presented at the UBC). They were involved in preparation of Chico Flex classrooms. Additional \$1.8 million of HEERF funds will be distributed to colleges for room upgrades. IT will be connected to the equity gap project; moving from research and analysis, team will develop action plans. They are looking into forming a divisional Diversity Committee in near future.

11. Associated Students Report – Young/Rosso (at 4:49 pm)

HEERF funds included \$27 million as a part of direct students aid that will be distributed to students in mid-late October. Both Senator Young and Senator Lopic were involved in Committee work. Associated Students dining is hiring and offering \$300 hiring bonus. They are currently working on filling all university committee appointments and internal committee appointments. Olivia Rosso is a new Director of the University Affairs. Tyler Jenkins, student senator from COA, has been appointed to join Academic Senate and EPPC. Student leaders will have weekly meetings on Fridays 1-2 pm at BMU 209.

12. [Staff Council Report](#) – Peterson (at 4:53 pm)

Report is attached. During first week, there were six “Ask me” tables set up at campus for four days. Team helped 3,652 students, assisted students to complete self-certification and promote resources available at Chico State. Faculty, staff helped with “Ask me” tables.

13. Ask the Administrator (4:55 pm)

Questions: FPPP related question - is it confirmed that new ratings in FPPP that were passed are approved but deferred to next year for implementation? Answer: Yes, they have been approved and FPPP for 2022/23 will be changed accordingly. This year Departments will be revising their RTP criteria and related department standards to guide candidates (e.g. change guidelines to reflect description qualification from 4 to 3 category meet expectation, adequate expectations, exceed expectations).

14. Other

No other.

15. Adjourn at 5:00 pm