



Academic Senate Office
(530) 898-6201

TO: [UNIVERSITY BUDGET COMMITTEE \(UBC\)](#)
FROM: Ana Medic, Academic Senate Secretary
SUBJ: **UNIVERSITY BUDGET COMMITTEE (UBC) – MINUTES**
March 07, 2024, 3:45-5:00 p.m.
Via Zoom: Join Zoom Meeting
<https://csuchico.zoom.us/j/6929553877?pwd=WFNQb29hdlMrMXZMbmxuam5sZzBRdz09>
Meeting ID: 692 955 3877
Pass Code: shark

“The charge to the Committee is to meet regularly to review the relationship of academic programs and campus budget; to provide timely participation by faculty and students in budget processes; to propose broad strategies for adjusting the academic programs and budget to one another; and to review the effects of their implementation before adoption by the University.” – [Executive Memorandum 05-017](#)

Chair Trailer called a meeting to order at 3:48 pm.

1. Approve Minutes of [11Dec2023](#)
Minutes approved.
2. Approve Agenda
Agenda approved.
3. Welcome and [Overview of the UBC Process](#) – President Perez (15 min)
President Perez provided an overview of the UBC process (see presentation for details).
4. [Budget Updates](#) – Business and Finance – V.P. Clyde / AVP Corona (5-10 min)
VP Clyde and AVP Corona provided a budget update (see presentation for details).
5. [Enrollment Update](#) – AVP Desir (5 min)
AVP Desir provided an enrollment update (see presentation for details).
6. Answers to questions submitted in advance.
Question: How is the health center doing with this budget for 2023-24 in projections for 2024-25?
Answer: We are on target for the 2023-24 budget, but the increased staffing costs will continue to impact it.
Question: What is the status of the health center staffing? Answer: We have a few vacancies, but overall are adequately staffed at the health center.

Question: Is the university providing important student affairs initiatives such as housing, admissions, and athletics? Answer: Yes. Closely watching the housing changes and working on Whitney Hall. For domestic undergrad admissions, the university provides several initiatives to improve the enrollment of new students, including reducing barriers to the application process and establishing more formal partnerships with community colleges in the service areas.

Question: What is the composition of the academic affairs budget council? Answer: Provost Cornick, Holly Ferguson, Jennifer Mays, Mahalley Allen, Kate McCarthy, Tracy Butts, Jody Shepherd, Chris Nichols, and Jeff Trailer.

Question: The computer science department has over a hundred international students who pay nearly a million dollars a year in nonresidents fees. Extra work done by the department to support the requirements of the international students. Asking about a policy to financially support departments teaching international students. Answer: The nonresident fees do support the overall campus budget allocation. They are not earmarked for specific purposes or in specific departments. The ABC model is used to distribute budget allocation, including nonresident fees.

Question: Update on the campus facilities? Answer: Donation received for Glenn Hall, not enough to cover the entire building costs. Working on the five-year capital outlay plan and prioritizing campus needs. Whitney Hall continues to be remodeled, working on the HVAC system.

Question: How will campus address the shortfall of \$138 million? Answer: This is for the entire CSU system. A portion will be affecting Chico State. Half will come from CO and the other half will be funded by campus cost reductions and local budget reserves. Expecting a 5% budget cut annually in the next three years. Each division will look into options.

Question: A 5% increase for salaries this year, another 5% next year. Whose budget is covering those increases? Answer: Portion will be funded by CSU, by one-time base allocations, and other by the campus. Costs of utilities and insurance are higher, revenues and sources are not increasing as fast, which is generating the campus' increasing deficit over the next few years.

Question: When will campus stop cutting budget unilaterally? Answer: VPs will look at the option to have a 5% reduction in allocations this year, then consider scenarios and decide on unilateral reductions or not.

Question: Will there be an open, transparent discussion in the UBC organization about decisions where varied reserves and unrestricted funds are spent? Who was making decisions about where unrestricted funds are spent? Answer: Slide shared showing \$61.7 million in reserves and their restrictions in spending. As of the end of fiscal year last year, the campus had \$27.8 million in restricted funding, and \$35.7 million in student fee funded programs. See the recording and slide for details.

Question: Who is making decisions about the unrestricted at the Chancellor's office? Answer: It is the Chancellor's leadership team, which includes the presidents, the vice chancellors, and the chancellor. The Board of Trustees and Chancellor's Office make this decision.

Question: Among 8 campuses that are currently more than 10% below their enrollment target, we are significantly more than 10% below, but we're growing. And since CSU is planning to reallocate funding from the 8 underperforming campuses to campuses that are at or above enrollment targets, how will Chico State respond? Answer: These are already included in the \$30 million expected reductions over

the next three years. Projections and recalibrations of funds and increasing the enrollment to have less funds lost.

Question: Faculty are aware of the reductions in core sections and the loss of work for lectures. We have not heard about significant reductions in management. Why? Answer: The impact of reductions in personnel and of the raises were felt about evenly across the different employment classifications.

7. Answers to questions from the floor.

Question: How will the steering committee operate with other campus groups and the campus community? Will there be an opportunity to share opinions or provide feedback? Answer: The committee is in its initial stage of work. The committee will meet tomorrow and discuss the process of engagement with a diverse group of constituents across the campus community and then collect feedback. Part of the work is developing a community agreement with stakeholder groups.

Question: Last year, CSU invested funds in mental health support. Chico State added one counselor and relied on online counseling services. How are students' mental health needs met on campus? Answer: State funds are used to cover the costs of health services. The student to counselor ratio on campus is within the best practice recommendations. The online platform is medication management and is helping to address higher volume of students. It is not meant to replace anyone, but rather to provide a variety of types of services to the campus students.

8. Announcements

9. Adjourn at 4:50 pm.

Respectfully submitted,
Ana Medic, Academic Senate Secretary

General Resources for University Budget Information:

State of California, Department of Finance: <http://www.ebudget.ca.gov/>

State of California, Legislative Analyst's Office: <http://www.lao.ca.gov/>

CSU System: <http://www.calstate.edu/budget/>

CSU, Chico: <http://www.csuchico.edu/bud/index.shtml>

OpenGov: <https://csuchicoca.opengov.com>

CSU, Chico, Academic Affairs: <http://www.csuchico.edu/vpaa/bar/resource-allocation/index.shtml>