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## Faculty and Student Policies Committee Minutes

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Faculty and Student Policies  
Committee Meeting from October 30,  
2014  
2:30 p.m., Kendall 209

Present: Cross, Crotts, Gray, Hennessey, Lee, Mace, McCabe, Meadows, Mills, O'Donnel,  
Ponarul, Schulte, Seipel, Ratekin, Sistrunk, Tinkler, Traver

Absent: Berglund-Smith, Kipnis, Kirchoff, Pratt, Rehg, Root, Smith

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Called to order at 2:33pm

1. Approval of minutes
  - 5.B.3. Confusion about wording regarding reorganization of FPPP Substantive Changes subcommittee. "Agree to address the substantive issues."
  - Means: delay addressing those substantive issues until FPPP re-organization is approved/ confirmed.
2. Approval of agenda
3. Announcements
  - a. Seipel- Secretary
  - b. General: EM 13-078 – Facilities update by Academic Senate Chair Selvester
    - i. Consultation with Executive committee, Deans, etc. (ad hoc committee)
    - ii. Gathered information about facilities use
    - iii. Ad-hoc committee re-wrote the EM to replace interim policy
      1. (Inquiry) The Academic Senate Chair indicated that the new EM will not likely be vetted by Academic Senate. This is one of the concerns about the interim EM on this topic. Senators indicated a belief that if the policy affects faculty/ students, it should be reviewed by Senate.
      2. (Selvester Elaboration) Future discussion required about policy generation, vetting, approval, etc.
    - iv. Recommended that more people be involved in facility use decisions
      1. (Inquiry) Changes to process or rules or both? Appears to be just about process/ committee members. Resp: Those members of the new short-term use committee (CFU) will be able to address requests and rules.
      2. (Inquiry) Responsive to time constraints?  
Resp: An Executive group of the CFU Committee can decide to meet in times of time considerations
    - v. Recommendation for Policy Coordination and Development Committee (PCDC -previously shared at FASP last meeting)
    - vi. Recommended a clearer Policy Clearinghouse to be able to search existing EMs.

- c. Academic Senate is forming an ad hoc committee to address the Chancellor's response to the Resolution: "Request for Review of and Assistance in Strengthening Campus Shared Governance, Communication, and Morale."
4. Chair's Introduction: FPPP Renewal
  - a. Working on the process of the FPPP re-organization.
  - b. FASP Chair Sistrunk explained process of administrative review and presented a version of the FPPP reorganization with changes highlighted in yellow.
  - c. This document has indications where major revisions appear to exist which refers a reader to the original document
  - d. Discussion about whether to tackle the document wholesale, piecemeal; what needs voting vs. what are editorial
  - e. Mills motioned (Cross seconded) to have a subcommittee look at (address) the list of concerns as indicated by Lee in order to work on the FPPP Renewal by section. Lee has a document that is coded with the issues, changes, and concordance.
  - f. Measure passed.
5. Subcommittee Reports
  - a. Reports
    - i. Finals times- History of scheduling finals, entering information by hand and many problems presented by Holly Soldavini. Transition to PeopleSoft to schedule rooms challenging.
  - b. Subcommittees
    - i. Class Size Policies
      1. Ponerul presented that the subcommittee has collected data on class sizes. Shared average sizes by department.
    - ii. FPPP Faculty Code of Ethics
      1. Have not been able to meet yet.
6. Old Business
  - a. Proposed Change to FPPP: Definition of Office Hours (action Item)
    - i. Gray moved to substitute document (Mills seconded)
    - ii. Motion to substitute document passed
    - iii. Crofts moved to postponed definitely to the next meeting (Meadows seconded)
    - iv. Send suggestions to Gray for revisions.
    - v. Motion to postpone definitely passed
7. Other
8. Adjourn at 4:39