



Faculty and Student Policies Committee Minutes

Faculty and Student Policies
Committee Meeting from February 19,
2015
2:30 p.m., Kendall 209

Present: Berglund-Smith, Crotts, Gray, Hennessey, Kipnis, Kirchhoff, Mace, McCabe, Meadows, Mills, Ponarul, Pratt, Seipel, Schulte, Seipel, Rehg, Sistrunk, Tinkler, Traver (Tinkler)

Absent: Cross, Ertle, Lee, Smith, Ratekin, Root

Call to order: 2:30 p.m., Chair Dr. Sistrunk presiding.

1. Approval of minutes of February 5, 2015 – with change to persons present. “Mr Michael Pratt, Student Representative was present.”
2. Approval of the agenda. Approved
3. Announcements
Secretary of meeting was Dr. Mace
No Announcements
4. Chair’s Prerogative
Special prefix courses need FPPP rules
These courses have problems:
 - a. No FPPP rules to govern them
 - b. Complete lack of any review process
 - c. Created and taught outside of academic department
 - d. No curricular review

Action: call for volunteers to Ad Hoc Committee formed to review issue and recommendations

5. New Business
 - a. EM: Exceptional Service Assigned Time Committee (Introduction Item)
(see **CBA 2014-2017, Article 20, Section 20.37 and draft E.M. # 2 – 2/6/15**)
Discussion ideas presented:
 - CBA makes Senate decision making body to create procedures for selecting awardees.

- There is some pressure to take immediate action as the time for decisions is short.
- Would be better to have Colleges or Departments review and make recommendations to Senate Committee.
- Individual → Department → College → Senate.
- Ok for Senate versus Outside purview of Senate
- Individuals could use award to fund unusual courses
- Restrictions against summer courses

Action: Moved and passed as Introduction Item
 Moved to suspend the rules – Did not pass

b. Proposed Change to FPPP: Definition of Office Hours (Introduction Item)
 (see **Office Hours FASP Intro draft 2/19/15**)

Discussion ideas presented:

- Committee met with Deans and Department Chairs
- Sent back from Senate for revision
- Was trimmed down
- Maximum is 4 hours
- On-line office hours for regular classes added in consideration of mention in CBA
 - (See Article 20, Section 20.1)
- Is replying to emails considered to be office hours – Yes/No
- Many students work or have conflicting classes cannot use regular office hours
- Noted that student use email to ask questions and do not come to office much
- Commuting students need on-line office hours
- One hour dropped from previous rule, time was cut to account for email questions
- Teaching relationship in face-to-face office hours interaction is what counts
- Students want appointment outside of regular office hours

Action: Passed as Introduction Item

c. Proposed Change to FPPP: Faculty Code of Ethics (Introduction Item)
 (see **FPPP Code Ethics FASP Intro draft 1/19/15**)

Discussion ideas presented:

- Committee received input from Title IX Committee
- We need to read the whole FPPP Code of Ethics and keep the same tone
- Policy is vague and needs more definitions of problem issues
- Policy needs more focus on differences in academic power between persons in relationships

Action: Passed as Introduction Item

6. Unfinished Business

- a. Proposed Change to FPPP: CBA Changes to Online Education Language (Action Item) (See **CBA Online Education FASP Action Draft 2/19/15**)

Discussion ideas presented:

- Draft revisions to accommodate CBA language

Action: Passed as Action Item

7. Subcommittee Discussion/Reports

- a. Class Size Policies

- Committee Task in process
- Awaiting Deans' responses to query about what college policies are

- b. FPPP Renewal Project

Discussion ideas presented:

- Almost done, but final revision delayed
- Needs to be presented to Deans and Chairs to give them notification
- Concern for procedure if some parts are being changed by non-FASP groups
- What is the process now?
- Some confusion as to which version is being changed by FASP
- It was administration decision to not implement ReOrganization version
- There are 4 subcommittee recommended substantive changes that might come forward with the Renewal version to be accepted
- Need to discuss, send back to committee, then Introduce

- c. Lecture Policy Issues

- Committee has not found time to meet

8. Other None

9. Adjourned at 4:30 p.m.