

FASP
Minutes
Feb 4
2016

California State University, Chico
Academic Senate, Zip 020 530.898-6201

**Faculty and Student Policies Committee
Minutes**

Faculty and Student Policies Committee
Meeting from 2/4/16
2:30 p.m., Kendall 209

Present: Meadows, Sistrunk, Schulte, Thompson (Zartman), Hennessey, Shepard (Gray), Livingston (Wilking), Ratekin, Traver, Rehg, Scholz, O'Donnell (Bordin)

Absent: Root, Seastrom, Stapleton, Pratt, Peterson, McLemore, Finney,

Call to Order: 2:30 pm, Chair Meadows presiding.

1) Approve minutes of 11/5/15
Minutes approved.

2) Approve today's agenda
Approved

3) Announcements

- Secretary for today's meeting is Maris Thompson

4) Academic Senate Committees Responsibilities and Outreach – Discussion Item

- Sistrunk introduced the EM, its key tenets, rationale for coming to FASP
- Discussion related to distinguishing between the 2 types of committees (university vs senate committee), the importance of oversight and reporting back, adding criteria that helps us understand what distinguishes university and senate committees, the level of detail which could discourage participation, the need to have EMs for each of these functioning committees
- Decision to work on this more and bring it back to FASP

5) Off Campus Internship Policy – Discussion Item

- Loker introduced the EM and the history, rationale behind the document.
- Discussion around making department internship policy more available to students online, questions about who conducts the site assessment, questions about the liability release

form (EM 1051), questions/concerns about why internship contracts would need to go through Office of Procurement vs. keeping it more local so it gets approved more quickly, question related to how many students have been harmed in an internship that is, why enact this EM, concerns about workload for faculty in submitting paperwork, concerns about the policy discouraging internships

- Committee to review the policy and bring it back to FASP as Introduction: Ratekin, Rehg, Hennessy, Loker

6) Subcommittee Discussion/Reports

- a. EM 12-025 Campus Behavior and Violence Prevention—meeting on Monday
- b. University Division Reorganization—waiting for new President
- c. FPPP 16-17 Changes—given Wenshu Lee is not here, it's hard to know where to go, will re-convene
- d. Campus Equity Council—committee met once, chair is either Malcolm or Tray

7) Other. Ideas for other policies to be reviewed this semester:

- IRA fee (Instructional Related Activities)
- Criteria for the RTP process: timing factor on the grandfathering of the Dept RTP standards
- Class size policy—should we have a university policy on class size?
- Staff and student representation on senate? Who should look into this?

8) Adjourned at 4:23

Respectfully Submitted,
Maris Thompson