



Faculty and Student Policies Committee Minutes

Faculty and Student Policies Committee
Meeting from September 11, 2014
2:30 p.m., Kendall 209

Present: Cross, Crotts, Gray, Heileson, Hennessey, Lee (O'Donnell), McCabe, Meadows, Mills, Ponarul, Rehg, Seipel, Sistrunk, Tinkler, Traver

Absent: Kipnis, Kirchhoff, Mace, Pratt, Root, Smith

Guest(s):

Call to Order: 2:32 PM – Chair Sistrunk presiding

1) Approve minutes of 9-4-14/ Comment on minutes of 4-17-2014
9/4/2014

- Add to Other: A request was made for a report to FASP on the status of the FPPP.
- Add to Discussion of Subcommittees: FASP decided not to pursue a resolution on preserving the character of the university.
- Move/Second/Pass as amended.

4/17/2014

- Sistrunk described some editorial changes to the minutes conditionally approved last week.

2) Approve today's agenda

- Add New Item 6: Report on the Status of the FPPP (Move/Second/Pass).
- Concern Raised: Regarding the means by which documents are distributed to the senate and standing committees - Word files are not always viewable on portable devices. PDF files have been the past practice of the senate. This will be discussed at EC tomorrow in order to seek a consistent and effective approach.
- Move/Second/Pass the Agenda as amended.

3) Announcements

- a. Secretary for today's meeting is Russ Mills.
- b. General discussion
 - None noted.

4) Chair's Introduction

Sistrunk distributed a flowchart illustrating how proposals move through senate and followed up with a verbal summary.

5) Adoption of FASP Procedures Policies & Guidelines

FASP reviewed added text associated with consultation during policy development. Some editorial changes were suggested. (Move/Second/Pass as amended)

6) FPPP Reorganization Status

Some questions remain to be resolved as to whether the reorganization as passed might contain some changes that are not solely editorial. A process is currently being developed to better identify these issues and deal with them. Concern was raised that the administration was at the table during the work last year and this should not have ended up like this. What are the specific issues? Where do we go from here? Every year FASP works on revisions to the FPPP. Which version will be the recipient of these revisions? Some members of EC on FASP expressed optimism that the fixes needed to the reorganized FPPP are simple and potentially quick. Work on the reorganization also resulted in suggested substantive changes to the FPPP for FASP to consider this year. Faculty Affairs is committed to eventual implementation of the reorganized FPPP.

7) Subcommittee Discussion/Reports

a. Subcommittees

1. Definition of Office Hours

Subcommittee intends to focus on the differences in tenure-line faculty versus temporary faculty, specifically the reference to “12 units” and “full-time,” and the potential rewards and risks associated with moving to “virtual” office hours, particularly for faculty working on-line.

2. Class Size Policies

Subcommittee is beginning to gather information about current practices across the campus. The intent is to provide clear communication and to provide for consistency.

8) Group break-outs (Concerns, Issues, Possibilities for FASP Business AY14/15)

Break into small groups for 15 minutes then reconvene for summary reports.

Topics reported include:

- Workload variation and the restraints provided by the CBA and other policies.
- Class size equity across departments and colleges.
- Faculty Code of Ethics addressing faculty members having personal relationships with students.
- Enrollment practices and waitlist practices.
- Need for a document management system to better track policy proposals through the entire process.
- Possible new role for EPPC to develop means to encourage cross-campus academic collaborations.
- Need to better document past policies and documents in a searchable means that makes clear which policies are no longer in effect or have been amended.
- The current vagueness regarding the final exam schedule is ineffective – the schedule needs to be known at the beginning of the semester.
- Rules governing operation of some committees (particularly FRAS).
- Currently RTP candidates must address the Strategic Plan – perhaps it should be the Academic Plan.

9) Other

Concern was raised about campus progress in conforming to recent changes to state law (Penal Code Section 11164-11174.3), the *Child Abuse and Neglect Reporting Act* (e.g., Mandated Reporter and EO 1083).

10) Adjourn 4:06 PM

Respectfully Submitted

Russell Mills

Secretary Pro Tem