How to Enroll in e-Refund

Training Description:
e-Refund is the ability for students to have their excess financial aid or excess payment sent to them via direct deposit into their checking or savings account instead of having a physical check mailed to them. Please note that your e-Refund information stays active on your account until you withdraw.

- Select “Enroll in e-Refund” from the Dashboard Menu under “Financials”
- Key in your Routing Number, Account Number, and Confirm Account Number. Click the check box to acknowledge and then select Submit.
  - Your account number (usually 10-12 digits) is specific to your personal account. It’s the second set of numbers printed on the bottom of your checks, just to the right of the bank routing number. You can also find your account number on your monthly statement. Contact your bank, credit union, or financial institution for these numbers if you are unsure.

- Confirm the information you entered is correct by clicking OK.

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How to Cancel in e-Refund

- Select “Enroll in e-Refund” from the Dashboard Menu under “Financials”
- Select “Withdraw from Direct Deposit”

- Confirm that you want to withdraw from e-Refund (Direct Deposit) by selecting “OK”

For further assistance contact Student Financial Services at 530-898-5936 or cash@csuchico.edu