

How to Opt Out of the Student Representation Fee

For more information, please visit the follow wbsites:

[Student Involvement and Representation Fee \(SIRF\)](#)

[Cal State Student Association \(CSSA\)](#)

- Log into Student Center
- Click Financials on the left menu
- Click Account Details
- The Activity page should be displayed, if not click Activity
- Click the rows until you see the Student Representation Fee

The screenshot shows the CSU, Chico Student Center interface. On the left is a red navigation menu with 'Financials' expanded to show 'Account Details' as the selected option. The main content area displays the 'Account Activity' for 'Student Sample'. A table lists transactions with columns for Posted Date, Item, Term, Charge, Payment, and Refund. The row for 'Student Representation Fee' on '11/07/2020' for 'Spring 2021' is highlighted in yellow and has a blue 'OPT OUT' button next to it. Other transactions include Instructional Related Fees, Student Learning Fee, Student Union Fee, Tuition Fee, and Housing Rent. The page also includes a 'Go to top' link and a disclaimer at the bottom.

Posted Date	Item	Term	Charge	Payment	Refund
11/07/2020	Instructional Related Fee	Spring 2021	20.00		
11/07/2020	Student Learning Fee	Spring 2021	90.00		
11/07/2020	Student Representation Fee	Spring 2021	2.00		
11/07/2020	Student Union Fee	Spring 2021	425.00		
11/07/2020	Tuition Fee	Spring 2021	2,871.00		
11/04/2020	Instructional Related Fee	Fall 2020	-29.00		
09/08/2020	Housing Rent	Fall 2020	-1,025.12		
09/08/2020	Housing Rent	Fall 2020	-1,025.13		
09/08/2020	Housing Rent	Fall 2020	-1,025.12		
09/08/2020	Housing Rent	Fall 2020	-1,025.13		

- Select "OPT OUT"
- Choose an opt out reason.
- Select "Opt out"
- To confirm the charge has been opted out, select "Activity" and you should see "Student Representation Fee -2.00"

For further assistance contact Financial Services at 530-898-5936 or cash@csuchico.edu