



STUDENT CLUB/ORGANIZATION INFORMATION

Club/Org Name:	Today's Date:	
(Name as it appears in Wildcat Sync and without abbreviations)		
Club/Org Officer Name:		
Event Name/Transaction Purpose:	Event Date(s):	
SC _____	D16505	660903
FUND	DEPT ID	ACCOUNT

TRANSACTION INFORMATION

RENTAL OF ELECTRONIC CARD READER	Valuation if not returned: \$800.00
<ul style="list-style-type: none"> Device must be picked up and returned to SSC 230 in working condition within the same day of the event/activity. All transaction receipts will be printed and provided upon device return. For cancelled payments, "VOID" will be written across the corresponding receipt with the cardholder's contact information (first, last name & phone #). Failure to comply could result in a hold on your student record or charge to your student account. 	

SIGNATURE APPROVAL

By signing below, I accept that each credit card transaction will include a 2.5% fee to be deducted from the sales total. I understand that I am responsible for the valuation of the device (\$800) if the device is damaged or not returned.

Club/Org Officer:	PRINT NAME	SIGNATURE	DATE
Club/Org Advisor:	PRINT NAME	SIGNATURE	DATE

SFIN USE ONLY

FIN Rep:	PRINT NAME	SIGNATURE	DATE
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