Job Announcement: Part-time Recruiter

Status: Part-Time, Temporary up to 10 hours of recruitment per week, hourly, non-exempt
Compensation: $16/hour
Location: Remote

The Center for Critical Public Health at the Institute for Scientific Analysis is seeking 1 part-time Recruiter to assist with recruitment of participants for 2 studies about tobacco and nicotine use, as well as alcohol use and intoxication among young adults living in 12 rural counties in Northern California.

Requirements:
- Must live in one of the 12 counties in the study area (Colusa, Glenn, Siskiyou, Modoc, Shasta, Sierra, Lassen, Trinity, Tehama, Plumas, Yuba and Butte)
- Have a valid California driver’s license
- Have access to an insured vehicle
- Sociable, and enjoy talking to and meeting people

Some of the Primary Duties and Responsibilities:
- Travel between the study area to post flyers for the study, where postings are welcome
- Make contact with local community-based organizations (CBOs) to share information about the study, and ask to post flyers within organizations’ bulletin boards, listservs, etc.
- Identify possible sites of recruitment for the studies
- Conduct some follow up phone calls to local businesses and CBOs
- Conduct some social media outreach and recruitment
- Perform other recruitment duties to be assigned
- Checking in with supervisor for updates and status of recruitment duties

Important Information:
- The position will begin July 18, 2022
- Recruiter is to periodically be in contact with supervisor, Ida Wilson, for the North State Smoking Study, to discuss recruitment progress and recruitment needs.
- This position will include a 30-day review to discuss the extent to which this new role is feasible.

We Value Diversity in Our Team & Equity is Central to Our Mission. We strongly encourage people living in rural areas, people of color, people with diverse gender and/or sexual identities, women, people with disabilities, members of ethnic minority groups, and foreign-born residents to apply.

If you need assistance to accommodate a disability, you may request an accommodation at any time by emailing ida@criticalpublichealth.org or calling 510-619-8994.

The Institute for Scientific Analysis is an equal opportunity employer. Applicants will not be discriminated against because of any category protected by local, state or federal laws.