School of Education: Education Specialist Pathway

FINAL THREE-WAY CONFERENCE CHECKLIST

(Review the University Supervisor’s Checklist for Solo-Teaching)

MEETING DATE: ________________ SCHOOL SITE: ____________________________
COUNTY: __________________ GRADE(s): ______________ SETTING: ____________

Present at the Meeting: (signatures):
Candidate: __________________________ Cooperating Teacher: ______________________
University Supervisor: __________________________ Other: _______________________

1. Review the:
   ☐ TPE/CANDIDATE DISPOSITION EVALUATION FORM

2. Review and collect the completed:
   ☐ COOPERATING TEACHER OBSERVATION FORMS

3. Review and collect the following forms:
   ☐ CO-TEACHING LESSON PLAN
   ☐ ALL PRIOR LESSON PLAN FORMS FROM OBSERVED LESSONS: Parts A, B & C.

4. Review and collect the:
   ☐ EXIT INTERVIEW & INDUCTION PRE-VIEW SHEET

5. All required components of the EdTPA have been submitted:
   ☐ Yes
   ☐ No
   ☐ If no, what is the plan to complete the EdTPA?