School of Education: Education Specialist Pathway

MID-SEMESTER THREE-WAY
CONFERENCE
(Review goals/objectives, prepare for Solo-Teaching)

Meeting Date: __________________ School Site: __________________

Present at Meeting: (signatures)

Candidate __________________ Cooperating Teacher __________________

University Supervisor __________________ Other __________________

1. In reviewing the goals and objectives from the Initial Three-Way Conference:
   a. What objectives has the candidate adequately addressed?
   ________________________________________________________________
   b. What objectives need to carry over into the remaining week?
   ________________________________________________________________

2. In preparation for the candidate implementing Co-Teaching determine the following:
   Who will the Candidate Co-Teach with?
   ________________________________________________________________

   Date(s) of Co-Teaching: From __________________ To __________________

   Instructional topics: __________________ Resources still needed: __________________

   Date the Education Specialist, University Supervisor and Cooperating Teacher
   reviewed and approved the Co-Teaching Instructional Unit: ________________

3. Supervisor has reviewed the Education Specialist Supervision Checklist with the Cooperating Teacher:
   ☐ Yes ☐ No

   The following items have been reviewed for updated progress:
   a. Weekly Lesson Plan Book is complete and current: __________________
   b. Candidate’s Timesheet is updated: __________________

4. Any further questions or concerns: