



California State University **Chico**  
Credential Services

**REQUEST FOR RECOMMENDATION (INTERNSHIP)**

CSU, Chico, Credential Services, Tehama 209 530-898-6455

Date: \_\_\_\_\_

\*Student ID # \_\_\_\_\_

Phone Number \_\_\_\_\_

**\*Your names MUST match at Chico State and the Commission on Teacher Credentialing (ctc.ca.gov) if they don't your recommendation will be delayed.** If your names don't match email [credentials@csuchico.edu](mailto:credentials@csuchico.edu) asking how to update the information.

First Name: \_\_\_\_\_

Maiden/Former Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

\*\*Email \_\_\_\_\_

**\*\*Verify the email used at the CTC ([ctc.ca.gov](http://ctc.ca.gov)) is one you review.** It is your responsibility the email is correct or you will not receive IMPORTANT notification (i.e. your recommendation for your teaching credential) from the CTC. You can log into your profile at CTC and update the email.

Start of the INTERN Credential Program  Fall  Spring \_\_\_\_\_ Year

**Type of INTERNSHIP Credential**

- |   |  |
|---|--|
| <input type="checkbox"/> Multiple Subjects                  | <input type="checkbox"/> Single Subjects               |
| <input type="checkbox"/> Mild/Moderate Support Needs (MMSN) | <input type="checkbox"/> Extensive Support Needs (ESN) |
| <input type="checkbox"/> Add-on MMNS                        | <input type="checkbox"/> Add-on ESN                    |
| <input type="checkbox"/> Pupil Personnel Services           | <input type="checkbox"/> Administrative Services       |

*Marking boxes below, verifies you understand and agree.*

I authorize the Credential Services at CSU, Chico to share my information pertaining to the my qualifications, status, and/or performance in the credential program with faculty in the School of Education, California State University, Chico personnel and personnel from other universities, and with school district, county office of education, or other employing agency personnel, including the Commission on Teacher Credentialing, as necessary. *I understand this form expires in one year and I will need to complete a new form.*