1. WELCOME, ESTABLISH PURPOSE FOR THE CONFERENCE
   - End-of-semester (final) progress monitoring/reporting checkpoint

2. DISCUSSION//REFLECTION ON CANDIDATE PROGRESS
   - CORE Rubric
   - TPE Rubric
   - Disposition Rubric

3. COMPLETE CORE COMPETENCY/DISPOSITION FINAL EVALUATION FORM
   - Agree on ratings
   - Collect signatures
   - Distribute copies

4. DISCUSS, COMPLETE, AND COLLECT ADDITIONAL CLINICAL PRACTICE REQUIREMENTS
   - Six formal observations
   - PI candidates - Teaching Self-Evaluation; PII candidates (finishers) - Induction Individual Development Plan
   - Clinical Practice Checklist
   - Qualtrics submissions
   - Record total absences for the placement
   - Intern candidates only - Intern Requirement Checklist & Activity Log
   - TPA Requirement
   - Exit Survey (evidence of completion)

5. ADDRESS QUESTIONS, NEXT STEPS, CANDIDATE AND CT SUPPORT

6. CLOSE THE MEETING